



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

BOARD OF DIRECTORS REGULAR MEETING Wednesday, October 10, 2018 6:00 pm At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:

President Jones called the meeting to order at 6:00 p.m.; Director Jones led the pledge of allegiance. Directors present: Wood, Butts, Jackson and Jones. Director Weaver was absent.

APPROVAL OF AGENDA:

On a motion by Director Jackson, seconded by Director Butts the Agenda has approved as presented. VOTE: 4/0/1 (Director Weaver absent).

PUBLIC COMMENT:

Linda Payne inquired about Russian River Fire being a location for the Red Cross blood drives. Item to be placed on the November agenda.

BOARD MEMBER COMMENT:

Director Butts spoke with Herman Hernandez Jr. regarding the PGE outreach presentation; Director Butts will work on determining location, time and estimated number of attendees.

CERTIFICATE OF APPOINTMENT/OATH OF OFFICE (DIRECTORS BUTTS, JACKSON & JONES): Captain Wood administered Oath's of Office to Directors Butts, Jackson and Jones.

CHIEF'S REPORT/STAFF FORUM:

Captain Wood reported on: Region 5 Recruitment & Retention-funds have been received; each agency in region 5 will receive \$15,000.00 for individual recruitment and retention needs and the remaining funds will be used regionally. 2018 Assistance to Firefighters grant; grant will be applied for to fund safety gear. Firefighter/Paramedic hiring process has begun to fill two positions, one opening due to an upcoming retirement and another for an opening due to the Firefighter/Paramedic going to work for another agency.

CORRESPONDENCE:

None.

APPROVAL OF MINUTES:

On a motion by Director Butts, seconded by Director Jackson, the Board moved to approve the minutes from the September 12, 2018 regular meeting. VOTE: 4/0/1 (Director Weaver absent).



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APPROVAL OF FINANCIAL INFORMATION:

On a motion by Director Jackson, seconded by Director Butts, the Board moved to approve the September 2018 financial information as presented. VOTE: 4/0/1 (Director Weaver absent).

RESOLUTION 18/19-04 APPROVING CALFIRE'S ASSISTANCE BY HIRE AGREEMENT FOR USE WITH THE BODEGA BAY FIRE PROTECTION DISTRICT:

On a motion by Director Wood, seconded by Director Butts, the Board moved to approve Resolution 18/19-04 Approving CalFire's Assistance by Hire Agreement for use with the Bodega Bay Fire Protection District with edits noted from legal. ROLL CALL VOTE: Director Wood, aye; Director Butts, aye; Director Jackson, aye; Director Jones, aye; Director Weaver, absent. VOTE: 4/0/1 (Director Weaver absent).

RESOLUTION 18/19-05 RESOLUTION OF THE BOARD OF DIRECTORS OF RUSSIAN RIVER FIRE FOR THE INVESTMENT OF RESERVE FUNDS WITH THE SONOMA COUNTY AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR; AND DESIGNATING SIGNATORES WHO MAY ACT ON BEHALF OF THE RUSSIAN RIVER FIRE PROTECTION DISTRICT IN CONNECTION WITH FUNDS HELD BY THE ATTC:

On a motion by Director Jackson, seconded by Director Butts, the Board approved Resolution 18/19-05. ROLL CALL VOTE: Director Wood, aye; Director Butts, aye; Director Jackson, aye; Director Jones, aye; Director Weaver, absent. VOTE: 4/0/1 (Director Weaver absent).

RESOLUTION 18/19-06 RESCINDING RESOLUTION 08/09-08 AND REVISING THE RATES OF PAY FOR UNREPRESENTED EMPLOYEES (PART TIME SAFETY AND NON-SAFETY ADMINISTRATIVE):

On a motion by Director Butts, seconded by Director Jackson, the Board waived the first reading and approved Resolution 18/19-06 Rescinding Resolution 08/09-08 and revising the rates of pay for unrepresented employees (part-time safety and non-safety administrative). ROLL CALL VOTE: Director Wood, aye; Director Butts, aye; Director Jackson, aye; Director Jones, aye; Director Weaver, absent. VOTE: 4/0/1 (Director Weaver absent).

RESOLUTION 18/19-07 DECLARING EQUIPMENT AS SURPLUS PROPERTY (2004 WHEELED COACH AMBULANCE):

On a motion by Director Jackson, seconded by Director Butts, the Board moved to waive the first reading and adopt Resolution 18/19-07 Declaring equipment as surplus property (2004 Wheeled Coach Ambulance). ROLL CALL VOTE: Director Wood, aye; Director Butts, aye; Director Jackson, aye; Director Jones, aye; Director Weaver, absent. VOTE: 4/0/1 (Director Weaver absent).

RIO NIDO STATION-RENTAL AGREEMENT:

Directors Jackson and Wood will meet and review recommendations by Liebert, Cassady & Whitmore. Item to be placed on the November agenda.



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STRATEGIC PLAN REVIEW:

Director Jones provided information on the formation of the strategic plan, current status of the strategic planning committee and new fire station project. On a motion by Director Wood, seconded by Director Butts, the Board moved to approve the strategic plan as presented in packet and to put it on the District website. VOTE: 4/0/1 (Director Weaver absent).

CERT PROGRAM UPDATE:

No update.

REPORT FROM COMMITTEES:

- a. Finance Committee: Director Wood reviewed the Finance Committee report from the October 10, 2018 Finance Committee meeting. On a motion by Director Butts, seconded by Director Jackson, the Board moved to approve recommendation as presented by the finance committee to purchase security cameras. VOTE: 4/0/1 (Director Weaver absent).
- b. Strategic Planning: No report.
- c. MR/RR Ad Hoc Committee: No meeting scheduled. Captain Lantz and Director Jones reported on the LAFCO meeting they attended; Mark Bramfitt reported on the MSR status- looking for direction from the LAFCO commission as to who shall be included in MSR. Monte Rio Fire Board approved letter to send to LAFCO supporting a “broad” MSR. LAFCO Board voted to proceed with a broad based MSR to be completed in two phases: Phase 1-data collection (call volume, budgets, staffing) 1st QTR 2019 Phase 2-roadmap (timeline unknown).
- d. Evacuation Planning Committee: Director Butts will continue to work on determining location, time, subject matter and approximate number of attendees for the PGE presentation.
- e. Labor Negotiations Committee: On a motion by Director Wood, seconded by Director Butts, the Board moved to form the Labor Negotiations Committee; Directors Jones and Weaver to be representatives on committee. VOTE: 4/0/1 (Director Weaver absent).

PUBLIC COMMENT:

None.

BOARD COMMENT:

Director Wood noted a response to a letter sent to the Assessor’s Office has been received.

ADJOURNMENT:

On a motion by Director Jackson, seconded by Director Butts the Board adjourned at 7:40 p.m. VOTE: 4/0/1 (Director Weaver absent).



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/s/ Nance Jones
Nance Jones, President of Board

Date: 10/14/18

/s/ Heidi Flowers
Heidi Flowers, Interim Board Clerk