



**Russian River Fire District Board of Directors
Board Meeting Agenda
July 10, 2019
Time: 6:00 p.m.
Location: Fire Station 1
14100 Armstrong Woods Rd., Guerneville, CA 95446**

The Board meeting agenda and all supporting documents are available for public review at 14100 Armstrong Woods Road, Guerneville, CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 14100 Armstrong Woods Road, Guerneville, during normal business hours and on the website at www.russianriverfire.org. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Administrative Assistant Heidi Flowers at 707-838-1170. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President Weaver

Director Butts

Director Jackson

Director Limbert

Director Symmonds

OPEN TIME FOR PUBLIC EXPRESSION

(Three-minute time limit)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a more lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.

PRESENTATION

RUSSIAN RIVER PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT

An opportunity for the President of the Russian River Professional Firefighters Association to address the Board on matters of the Association.



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DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District business.

FIRE CHIEF'S REPORT/STAFF REPORT

The Fire Chief will report on District administration and operations.

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director.

1. Minutes of the June 12, 2019 Board of Directors Meeting
2. Financial information for June 2019

ACTION ITEMS

1. **SWOT (STRENGTHS-WEAKNESSES-OPPORTUNITIES-THREATS) AND FINANCIAL ANALYSIS OF POTENTIAL ANNEXATION OF RUSSIAN RIVER FIRE PROTECTION DISTRICT**
Fire Chief will present a SWOT and financial analysis conducted by staff to analyze a potential annexation of the Russian River Fire Protection District into the Sonoma County Fire District. The Board will consider whether to direct staff to prepare a concurrent resolution to apply to LAFCO for reorganization of the Russian River Fire Protection District which would be presented to the Board for action in August.
2. **RESOLUTION 19/20-01 ESTABLISHING THE PUBLIC HEARING DATE TO SET THE SPECIAL TAX RATE FOR FISCAL YEAR 2019/2020**
The Board will consider adopting Resolution 19/20-01 establishing the public hearing date to set the special tax rate for fiscal year 2019/2020.
3. **FRIENDS OF RIO NIDO-RIO NIDO POST OFFICE REQUEST**

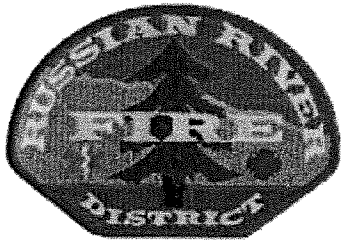
COMMITTEE REPORT

1. Finance
2. Strategic Planning
3. Evacuation Planning
4. Labor Negotiations

FINANCIAL REPORTS

COMMUNICATIONS

CLOSED SESSION



Russian River Fire District Board of Directors

Board Meeting Agenda

July 10, 2019

Time: 6:00 p.m.

Location: Fire Station 1

14100 Armstrong Woods Rd., Guerneville, CA 95446

REPORT OUT OF CLOSED SESSION

ADJOURNMENT

CHIEF/STAFF REPORT

Incident Type Count Report

Date Range: From 6/1/2019 To 6/30/2019

Selected Station(s): All

Incident

Type	Description	Count	
Station: S56			
11	Structure Fire	1	0.61%
118	Trash or rubbish fire, contained	1	0.61%
150	Outside rubbish fire, other	1	0.61%
Total - Fires		3	1.83%
321	EMS call, excluding vehicle accident with injury	99	60.37%
322	Vehicle accident with injuries	4	2.44%
324	Motor vehicle accident with no injuries	2	1.22%
Total - Rescue & Emergency Medical Service Incidents		105	64.02%
400	Hazardous condition, other	5	3.05%
412	Gas leak (natural gas or LPG)	2	1.22%
441	Heat from short circuit (wiring), defective/worn	1	0.61%
444	Power line down	2	1.22%
445	Arcing, shorted electrical equipment	1	0.61%
Total - Hazardous Conditions (No fire)		11	6.71%
550	Public service assistance, other	1	0.61%
561	Unauthorized burning	1	0.61%
Total - Service Call		2	1.22%
611	Dispatched & cancelled en route	8	4.88%
611E	EMS: Dispatched & cancelled en route	30	18.29%
622	No incident found on arrival at dispatch address	2	1.22%
651	Smoke scare, odor of smoke	2	1.22%
Total - Good Intent Call		42	25.61%
736	CO detector activation due to malfunction	1	0.61%
Total - Fals Alarm & False Call		1	0.61%
Total for Station		164	100.00%
		164	100.00%

Homeless = 1

CONSENT CALENDAR

MINUTES

FINANCIAL INFORMATION



BOARD OF DIRECTORS REGULAR MEETING
Wednesday, June 12, 2019 6:00 PM
At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:

President Weaver called the meeting to order at 6:00 p.m., Director Limbert led the pledge of allegiance. Directors present: Butts, Jackson, Limbert and Weaver. Board has one vacant seat.

APPROVAL OF AGENDA:

Director Weaver requested to switch items 9 and 10. On a motion by Director Limbert, seconded by Director Jackson the Board moved to approve the agenda with noted change to item 9 and 10. VOTE: 4/0/1 (one vacant seat).

PUBLIC COMMENT:

Linda Payne stated it is nice to see so many people in attendance.

BOARD MEMBER COMMENT:

Director Butts thanked the crew that was on duty the day of the fieldtrip for the Guerneville School Kindergarten class, the kids really enjoyed it.

DIRECTOR INTERVIEW(S)/APPOINTMENT:

Director Weaver explained the interview process and asked each candidate to state their name and confirm their residence and voter registration status. Interview question note sheets attached for reference. On a motion by Director Weaver, seconded by Director Jackson the Board moved to appoint Brad Pfeifer to the vacant position. VOTE: 2/2/1 (one vacant seat). Board discussion continued. On a motion by Director Jackson, seconded by Director Butts, the Board moved to appoint Ashley Symmonds to the vacant seat. VOTE: 4/0/1 (one vacant seat).

Chief Heine administered the oath of office to Ashley Symmonds.

CHIEF & STAFF REPORT:

Chief Heine reviewed Captain Cassady's May monthly report.

CORRESPONDENCE:

None.

ADOPTION OF NEW AGENDA FORMAT:

Chief Heine reviewed the new agenda format; format mirrors Sonoma County Fire's agenda. On a motion by Director Jackson, seconded by Director Butts, the Board moved to adopt the new agenda format. VOTE: 5/0/0.



PRESENTATION FROM SONOMA COUNTY FIRE DISTRICT LEADERSHIP:

Chief Heine presented a PowerPoint presentation covering the following: Sonoma County Fire District (SCFD) overview, SCFD organizational chart, vision, mission and guiding principles, frequently asked questions (full time staff location, Board seats, volunteers, part-time employees), SCFD financial status, SCFD 5 year financial projections, firefighters associations, equipment, special tax rates and comparison to Russian River's special tax, benefits of joining SCFD, paid staff representation and next steps. PowerPoint will be uploaded to the Russian River Fire website.

FRIENDS OF RIO NIDO-RIO NIDO POST OFFICE REQUEST:

Friends of Rio Nido were present and provided information regarding the Rio Nido post office status, demographics of Rio Nido and explained the hardship caused for the Rio Nido residents to have to travel to Guerneville for mail service. Chief Heine will look into special district regulations to determine if the District is allowed to utilize the building in this manner. Friends of Rio Nido will communicate with President Weaver.

Director Limbert left at 8:30

APPROVAL OF MINUTES:

On a motion by Director Butts, seconded by Director Jackson, the Board moved to approve the minutes of May 8, 2019 as presented. VOTE: 4/0/1 (Director Limbert absent).

APPROVAL OF FINANCIAL INFORMATION:

On a motion by Director Butts, seconded by Director Jackson, the Board moved to approve the financial information as presented. VOTE: 4/0/1 (Director Limbert absent).

RESOLUTION 18/19-11 ADOPTING FY 18/19 REVISED FINAL BUDGET:

On a motion by Director Jackson, seconded by Director Butts, the Board moved to adopt Resolution 18/19-11 Adopting FY 18/19 revised final budget with the noted correction to 8560 Capital Expenditures. ROLL CALL VOTE: Director Limbert, absent; Director Symmonds, aye; Director Butts, aye; Director Weaver, aye; Director Jackson, aye. VOTE: 4/0/1 (Director Limbert absent).

RESOLUTION 18/19-12 ADOPTING FY 19/20 PRELIMINARY BUDGET:

On a motion by Director Jackson, seconded by Director Butts, the Board moved to adopt Resolution 18/19-12 Adopting FY 19/20 preliminary budget. ROLL CALL VOTE: Director Limbert, absent; Director Symmonds, aye; Director Butts, aye; Director Weaver, aye; Director Jackson, aye. VOTE: 4/0/1 (Director Limbert absent).

SET PUBLIC HEARING DATE:

On a motion by Director Butts, seconded by Director Jackson, the Board moved to set the public hearing date of July 10, 2019 to set the special tax rate.



FY 18/19 FINANCIAL AUDIT PROPOSAL:

On a motion by Director Jackson, seconded by Director Symmonds, the Board moved to approve the FY 18/19 audit proposal from Blomberg & Griffin Accountancy. VOTE: 4/0/1 (Director Limbert absent).

PROVIDENT/FIRE PLUS INSURANCE QUOTE:

No action taken.

REPORT FROM 2019 COMMITTEES:

- a. **Finance:** Did not meet.
- b. **Strategic Planning:** Did not meet.
- c. **Evacuation Planning:** Director Weaver reported the committee met on Monday, June 10th. The committee decided to focus on community outreach. Director Weaver contacted Chis Godley regarding the possibility of community signs stating "Evacuate Early" or similar language. Committee will meet again in 3-6 months.
- d. **Labor Negotiations:** Did not meet.

PUBLIC COMMENT:

None.

BOARD MEMBER COMMENT:

Director Jackson commended the three Captains for a job well done while performing the Acting Chief duties for the last 18 months.

ADJOURNMENT:

On a motion by Director Jackson, seconded by Director Symmonds the Board moved to adjourn at 9:07 p.m.

/s/ _____

Jason Weaver, President of Board

Date: _____

/s/ _____

Heidi Flowers, Board Clerk

Russian River Fire Protection District
 Profit & Loss Budget vs. Actual
 July 2018 through June 2019

11:48 AM
 07/04/19
 Accrual Basis

Account	Income	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 18 - Jun 19	Budget	\$ Over Budget	% of Budget
10 - Taxes																	
1000 - Property Taxes - CY Secured			0.00	0.00	0.00	0.00	547,423.76	0.00	0.00	0.00	478,607.25	0.00	0.00	1,036,031.01	1,052,284.00	-30,252.99	97.14%
1001 - CY Direct Charges			0.00	0.00	0.00	0.00	231,900.27	0.00	0.00	0.00	232,715.00	0.00	0.00	514,615.27	514,615.00	0.27	100.0%
1008 - RDA Increment			0.00	0.00	0.00	0.00	-266,690.65	0.00	0.00	0.00	-266,690.64	0.00	0.00	-533,381.69	-533,382.00	0.31	100.0%
1011 - 580455 Prop Tax Admin			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-6,596.63	0.00	0.00	-6,596.63	-7,000.00	403.37	94.24%
1014 - AB 1298 RDA Pass-Throughs			0.00	0.00	0.00	0.00	78,070.57	0.00	0.00	0.00	79,096.35	1,318.39	0.00	158,465.31	157,107.00	1,358.31	100.64%
1017 - Residual Prop Tax-PTTF			0.00	0.00	0.00	0.00	183,019.82	0.00	0.00	0.00	0.00	176,561.76	0.00	359,581.58	357,000.00	2,581.58	100.72%
1020 - Property Taxes - CY Supp			0.00	0.00	0.00	0.00	5,187.46	0.00	0.00	0.00	8,207.45	0.00	0.00	16,973.31	18,000.00	-1,026.69	94.3%
1040 - Property Taxes - CY Unsecured			0.00	0.00	0.00	0.00	30,209.59	0.00	0.00	0.00	0.00	0.00	0.00	30,209.59	32,115.00	-1,905.41	94.07%
1042 - Cont Reim-Coil BEL CY LMS			0.00	0.00	0.00	0.00	-485.33	0.00	0.00	0.00	0.00	0.00	0.00	-485.33	-500.00	64.67	89.24%
1060 - Prop Taxes-PY Secured			0.00	0.00	0.00	0.00	15,151.39	0.00	0.00	0.00	0.00	0.00	0.00	29,361.41	29,361.00	0.41	100.0%
1061 - PY Direct Charges			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-100.00	100.00	0.00	0.0%
1080 - Supplemental Prop Taxes-PY			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.00	0.0%
1100 - Property Taxes - PY Unsecured			0.00	0.00	0.00	0.00	18,523.66	0.00	0.00	0.00	0.00	0.00	0.00	18,523.66	18,524.00	-0.34	100.0%
1105 - 2017 Wildlife Tax Loss			0.00	0.00	0.00	0.00	890,310.34	0.00	0.00	0.00	539,646.60	161,352.55	0.00	1,611,317.48	1,640,234.00	-28,916.51	98.24%
Total 10 - Taxes							890,310.34	0.00	0.00	0.00	539,646.60	161,352.55	0.00	1,611,317.48	1,640,234.00	-28,916.51	98.24%
17 - Use of Money/Property																	
1700 - Interest on Pooled Cash			0.00	0.00	0.00	0.00	71.09	0.00	0.00	0.00	316.03	0.00	0.00	387.12	400.00	-12.88	96.78%
1760 - Other Interest Earnings			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 17 - Use of Money/Property							71.09	0.00	0.00	0.00	316.03	0.00	0.00	387.12	400.00	-12.88	96.78%
20 - Intergovernmental Revenues																	
2440 - ST-HOPTR			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2500 - State Other Funding			0.00	0.00	0.00	0.00	39,843.94	14,452.86	3,500.60	28,641.60	3,410.90	0.00	0.00	69,498.06	66,480.00	3,018.06	49.94%
Total 20 - Intergovernmental Revenues							39,843.94	14,452.86	3,500.60	28,641.60	3,410.90	0.00	0.00	69,498.06	66,480.00	3,018.06	49.94%
30 - Charges for Services																	
3881 - Fire Control Services			2,605.65	0.00	0.00	3,051.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,656.98	9,650.00	-3,993.02	39.1%
3870 - Ambulance Billings			53,481.59	76,025.50	80,304.92	59,019.52	52,150.72	61,549.17	48,074.78	35,322.37	50,358.97	53,757.29	23,053.03	653,617.31	725,000.00	-71,382.69	90.15%
3700 - Copy/Transcribe Fees			0.00	0.00	0.00	0.00	45.00	0.00	0.00	20.00	0.00	150.00	25.00	315.00	300.00	15.00	105.0%
Total 30 - Charges for Services			53,481.59	76,025.50	80,304.92	59,019.52	52,150.72	61,549.17	48,074.78	35,322.37	50,358.97	53,907.29	23,078.03	657,786.64	735,150.00	-77,363.36	89.49%
40 - Miscellaneous Revenues																	
4015 - Interest Earned			11.48	11.16	15.56	10.93	11.75	11.02	10.16	10.77	11.43	10.74	9.06	136.12	100.00	36.12	138.12%
4040 - Miscellaneous Revenue			0.00	0.00	0.00	5,660.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,660.70	5,661.00	-0.30	100.0%
4040 G - Radios-VFA Grant			0.00	0.00	0.00	2,937.16	1,346.52	6,011.25	0.00	4,654.39	0.00	1,971.69	538.89	21,870.49	23,000.00	-1,129.51	95.09%
4040 H - Shared Administrative Services			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	60,000.00	0.00	100.0%
4040 I - TOT Mitigation (Amb. downpayment)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	100,000.00	0.00	100.0%
4040 J - Recruitment/Retention Grant			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,622.00	22,622.00	0.00	100.0%
4040 K - G. Rampone Benefits			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80,304.72	80,304.72	0.00	100.0%
4040 L - Shared Chief Svcs			30,000.00	30,000.00	336.64	10,000.00	369.84	0.00	0.00	177.40	0.00	490.78	11,313.86	11,000.00	313.86	102.65%	
4040 - Miscellaneous Revenue - Other			-30,000.00	30,000.00	0.00	20,211.16	1,655.56	5,011.25	60,000.00	4,831.79	0.00	81,971.69	1,404.49	279,239.76	302,913.00	-23,673.24	92.37%
Total 40 - Miscellaneous Revenue			-30,000.00	30,000.00	0.00	103,173.02	20,211.16	10.16	60,000.00	4,831.79	0.00	81,971.69	1,404.49	279,239.76	302,913.00	-23,673.24	92.37%
4100 - Workers Comp Insurance Refund			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,354.00	864.00	1,490.00	99.96%
4102 - Donations/Reimbursements			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	693.65	694.00	-0.35	99.96%
Total 40 - Miscellaneous Revenues			0.00	0.00	0.00	103,173.02	20,211.16	10.16	60,000.00	4,831.79	0.00	81,971.69	1,404.49	279,239.76	302,913.00	-23,673.24	92.37%
4100 - Workers Comp Insurance Refund			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,354.00	864.00	1,490.00	99.96%
4102 - Donations/Reimbursements			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	693.65	694.00	-0.35	99.96%
Total 40 - Miscellaneous Revenues			0.00	0.00	0.00	103,173.02	20,211.16	10.16	60,000.00	4,831.79	0.00	81,971.69	1,404.49	279,239.76	302,913.00	-23,673.24	92.37%
4100 - Workers Comp Insurance Refund			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,354.00	864.00	1,490.00	99.96%
4102 - Donations/Reimbursements			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	693.65	694.00	-0.35	99.96%
Total 40 - Miscellaneous Revenues			0.00	0.00	0.00	103,173.02	20,211.16	10.16	60,000.00	4,831.79	0.00	81,971.69	1,404.49	279,239.76	302,913.00	-23,673.24	92.37%
4100 - Workers Comp Insurance Refund			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,354.00	864.00	1,490.00	99.96%
4102 - Donations/Reimbursements			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	693.65	694.00	-0.35	99.96%
Total 40 - Miscellaneous Revenues			0.00	0.00	0.00	103,173.02	20,211.16	10.16	60,000.00	4,831.79	0.00	81,971.69	1,404.49	279,239.76	302,913.00	-23,673.24	92.37%
4100 - Workers Comp Insurance Refund			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,354.00	864.00	1,490.00	99.96%
4102 - Donations/Reimbursements			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	693.65	694.00	-0.35	99.96%
Total 40 - Miscellaneous Revenues			0.00	0.00	0.00	103,173.02	20,211.16	10.16	60,000.00	4,831.79	0.00	81,971.69	1,404.49	279,239.76	302,913.00	-23,673.24	92.37%
4100 - Workers Comp Insurance Refund			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,354.00	864.00	1,490.00	99.96%
4102 - Donations/Reimbursements			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	693.65	694.00	-0.35	99.96%
Total 40 - Miscellaneous Revenues			0.00	0.00	0.00	103,173.02	20,211.16	10.16	60,000.00	4,831.79	0.00	81,971.69	1,404.49	279,239.76	302,913.00	-23,673.24	92.37%
4100 - Workers Comp Insurance Refund			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,354.00	864.00	1,490.00	99.96%
4102 - Donations/Reimbursements			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	693.65	694.00	-0.35	99.96%
Total 40 - Miscellaneous Revenues			0.00	0.00	0.00	103,173.02	20,211.16	10.16	60,000.00	4,831.79	0.00	81,971.69	1,404.49	279,239.76	302,913.00	-23,673.24	92.37%
4100 - Workers Comp Insurance Refund																	

Russian River Fire Protection District
Profit & Loss Budget vs. Actual
July 2018 through June 2019

	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL	% of Budget
6832 - Dental Insurance - LOC BDS - Other	0.00	0.00	2,137.95	2,025.68	3,715.55	2,662.88	0.00	0.00	4,645.42	1,913.81	2,119.26	0.00	23,900.00	96.16%
Total 6832 - Dental Insurance - LOC BDS	0.00	0.00	2,137.95	2,025.68	3,715.55	2,662.88	0.00	0.00	4,645.42	1,913.81	2,119.26	0.00	23,900.00	96.16%
6833 - Life Insurance	105.10	-49.00	60.70	58.40	158.98	2,965.68	48.00	0.00	170.40	58.40	58.40	-49.00	24,113.00	96.25%
6834 - Visions Insurance - LOC BDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	750.00	84.43%
6834 A - Vison In-Retire	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	99.82%
6834 - Visions Insurance - LOC BDS - Other	183.99	0.00	207.93	195.96	358.01	197.27	0.00	0.00	445.02	133.99	202.25	0.00	2,500.00	88.6%
Total 6834 - Visions Insurance - LOC BDS	183.99	0.00	207.93	195.96	358.01	197.27	0.00	0.00	445.02	133.99	202.25	0.00	2,500.00	88.6%
6835 - Unemployment Insurance - LOC BDS	36.64	6.36	13.65	72.54	15.33	24.90	0.00	0.00	197.06	3.17	0.00	0.00	2,000.00	99.01%
6840 - Workers' Comp-LOC BDS	24,330.00	0.00	0.00	24,639.00	0.00	0.00	0.00	0.00	24,935.00	0.00	0.00	9,785.00	104.3%	
Total 68 - Salaries/Employment Benefits	265,165.01	141,778.98	132,120.28	191,010.28	214,232.33	124,434.14	142,504.10	170,298.36	164,322.87	82,544.48	157,760.98	119,763.43	2,032,364.00	99.19%
60 - Services/Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	650.00	0.00	-15,000.00	0.00	15,000.00	-95.67%
6016 - Recruitment/Retention	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00	0.04%
6021 - Uniform Expense	925.00	2,664.31	120.98	1,693.47	925.00	1,550.00	1,148.08	7,212.10	822.38	1,190.52	393.37	925.00	16,900.00	104.81%
6022 - Safety Clothing	-8,827.47	5,827.47	0.00	0.00	274.03	0.00	0.00	0.00	2,346.24	0.00	0.00	0.00	15,000.00	31.9%
6040 - Communications	15.00	15.00	0.00	0.00	945.90	15.00	15.00	491.20	15.00	0.00	0.00	0.00	5,200.00	87.65%
6060 - Food	162.50	213.19	178.19	523.36	620.68	300.81	168.41	169.41	295.31	722.18	291.79	0.00	4,000.00	93.99%
6080 - Household Expense	0.00	208.74	1,638.78	459.30	189.99	267.85	117.10	292.57	300.36	0.00	597.65	0.00	5,250.00	77.55%
6100 - Insurance	33,797.00	199.00	0.00	0.00	0.00	0.00	0.00	0.00	589.00	0.00	0.00	0.00	34,575.00	100.0%
6140 - Maintenance Equipment	0.00	2,084.55	1,515.66	1,328.03	2,201.52	257.16	2,682.61	972.66	303.08	520.49	3,902.22	5,975.10	25,000.00	82.74%
6148 - Maintenance-Radio	0.00	7,068.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	70.69%
6149 A - VFA Grant (Rabies)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	37.25%
6149 - Maintenance-Radio - Other	0.00	0.00	0.00	329.10	0.00	0.00	0.00	0.00	37.92	400.06	809.12	0.00	2,823.80	69.43%
Total 6149 - Maintenance-Radio	0.00	0.00	0.00	329.10	0.00	0.00	0.00	0.00	37.92	400.06	809.12	0.00	4,500.00	69.43%
6180 - Maint-Bldg/Smp	0.00	468.04	0.00	2,000.00	98.98	1,345.68	0.00	0.00	668.47	711.67	294.09	1,126.13	6,765.09	95.64%
6281 - Medical Supplies	2,521.89	0.00	3,244.33	2,351.91	3,950.91	2,332.29	1,979.02	2,605.97	1,508.24	3,153.49	3,346.40	20,341.81	30,000.00	94.47%
6280 - Memberships	690.00	128.07	0.00	0.00	1,371.16	116.00	450.00	120.00	0.00	0.00	-120.00	0.00	2,500.00	112.76%
6400 - Office Expense	0.00	391.79	453.20	714.88	825.61	1,064.49	581.29	309.32	361.46	617.30	225.17	189.94	8,000.00	95.69%
6410 - Postage	0.00	144.98	9.32	100.00	0.00	11.93	100.00	103.45	181.31	165.33	70.21	0.00	1,000.00	80.63%
6415 - Books/Periodicals	60.00	0.00	421.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	86.70%
6457 - Computer Charges	1,133.60	1,200.00	2,169.20	1,766.90	2,996.90	1,766.90	1,200.00	566.80	2,333.60	2,868.60	1,769.47	1,200.00	21,000.00	100.35%
6600 - Professional/Spec Services	5,882.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,729.00	71.96%
6800 L - Latipor-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6800 N - Grant Writing-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6800 N - RR/RR Coll	0.00	0.00	0.00	0.00	3,312.21	0.00	3,847.20	0.00	3,692.59	0.00	0.00	0.00	10,650.00	100.0%
6800 - Recruitment/Retention Grant	0.00	0.00	0.00	60,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75,000.00	100.0%
6800 - Professional/Spec Services - Other	7,840.00	314.78	127.38	590.17	263.44	718.78	5,664.28	133.30	276.79	3,593.77	605.74	684.00	21,000.00	102.4%
Total 6800 - Professional/Spec Services	13,502.00	314.78	127.38	60,590.17	3,581.65	718.78	9,811.46	123.30	3,971.38	3,993.77	15,905.74	15,905.74	114,837.00	96.55%
6840 - Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,241.36	0.00	0.00	0.00	4,000.00	81.03%
6887 - LAFCO Charges	4,885.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.0%
6810 - Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,885.00	100.0%
6418 B - RR/RR Collaboration-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6419 - Legal Services - Other	2,753.00	2,753.00	0.00	0.00	2,275.00	0.00	0.00	1,169.00	105.00	1,715.00	315.00	0.00	10,000.00	58.79%
Total 6419 - Legal Services	2,753.00	2,753.00	0.00	0.00	2,275.00	0.00	0.00	1,169.00	105.00	1,715.00	315.00	0.00	10,000.00	58.79%
6830 - Audit/Accounting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,325.00	50.79%
6834 - Bank Fees	45.00	30.00	200.00	15.00	45.00	30.00	45.00	30.00	30.00	30.00	30.00	30.00	1,000.00	100.0%
6844 - Medical Exams	0.00	1,543.00	0.00	0.00	115.00	1,647.00	0.00	0.00	1,591.00	0.00	0.00	0.00	5,000.00	97.32%
6880 - Ambulance Charges	0.00	3,463.30	0.00	5,172.43	7,507.94	3,439.47	3,374.30	690.60	6,949.87	2,292.17	9,565.00	4,453.47	52,000.00	88.15%
6890 - Public/Legal Notices	192.50	0.00	195.00	0.00	0.00	0.00	0.00	0.00	0.00	302.00	398.00	0.00	690.00	160.23%
6820 - Rent/Leases/Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6880 - Small Tools/Instruments	0.00	0.00	0.00	0.00	87.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	8.75%
6881 - Safety Equipment	0.00	597.12	51.50	0.00	0.00	0.00	0.00	0.00	292.12	0.00	0.00	0.00	2,000.00	46.56%
6883 - Fire Equipment	0.00	975.00	16.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	49.57%
7022 - Public Relations Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.0%
7051 - Refunds	10.00	0.00	0.00	0.00	70.00	560.00	0.00	0.00	3,315.61	0.00	0.00	0.00	1,000.00	0.0%
7053 - License Fees	0.00	960.00	0.00	0.00	195.00	190.75	619.00	200.00	790.50	690.00	563.00	0.00	28,760.00	46.42%
7130 - Training In-Service	3,077.00	0.00	175.00	0.00	195.00	190.75	619.00	200.00	790.50	690.00	563.00	0.00	18,000.00	100.16%
7201 - Training - Management	0.00	340.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	11.33%
7201 - Gas/Oil	0.00	2,970.29	1,842.48	1,547.33	1,974.93	2,468.13	1,974.74	39.33	1,707.44	4,362.61	1,748.12	1,478.20	21,500.00	33.60
7200 - Transportation/Travel	0.00	26.85	0.00	0.00	339.43	861.09	0.00	0.00	759.56	309.74	0.00	0.00	3,600.00	94.88%
7250 - Utilities	108.65	1,169.35	389.92	1,794.06	987.98	662.50	2,465.34	1,322.98	3,900.61	1,965.18	1,893.18	1,117.13	18,000.00	95.97%
7330 - Sanitation	0.00	0.00	0.00	0.00	1,119.60	0.00	0.00	0.00	1,119.60	0.00	0.00	0.00	2,200.00	101.76%
7810 - Principal Payments-LT Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,991.31	39.20
7930 - Interest on LT Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,991.31	100.0%
7980 - Transfer to County Investment F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,239.69	0.00	0.00	0.00	1,240.00	99.98%
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250,000.00	-0.31

Russian River Fire Protection District
Profit & Loss Budget vs. Actual
July 2018 through June 2019

	TOTAL															
	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 18 - Jun 19	Budget	\$ Over Budget	% of Budget
Total 60 - Services/Supplies	49,952.78	35,976.29	14,214.11	110,059.64	33,551.95	19,789.02	20,701.79	22,542.69	59,787.10	30,933.39	26,406.60	268,426.13	698,144.87	569,323.00	134,821.87	123.93%
85 - Capital Assets																
8660 - Equipment																
8660 C - Engine Grant	0.00	69.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	69.95	70.00	-0.05	99.93%
8660 F - TOT Mitigation (Amb. Downpayment)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	0.00	0.00	0.00	60,000.00	60,000.00	0.00	100.0%
8660 G - Strategic Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,000.00	-35,000.00	0.0%
8660 - Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,863.81	0.00	0.00	0.00	15,863.81	15,864.00	-0.19	100.0%
Total 8660 - Equipment	0.00	69.95	0.00	0.00	0.00	0.00	0.00	0.00	75,863.81	0.00	0.00	0.00	75,933.76	110,954.00	-35,000.24	88.46%
Total 85 - Capital Assets	0.00	69.95	0.00	0.00	0.00	0.00	0.00	0.00	75,863.81	0.00	0.00	0.00	75,933.76	110,954.00	-35,000.24	88.46%
Total Expense	315,130.79	177,525.20	146,364.39	301,110.12	247,804.29	144,224.16	169,203.69	192,812.07	298,993.78	223,827.82	184,167.59	368,189.95	2,762,933.65	2,762,641.00	291.47	103.69%
Net Income	-294,302.79	-68,822.27	-98,650.35	-129,480.82	-179,846.33	-838,829.24	-87,181.89	-41,164.53	-231,167.17	-370,228.11	-133,374.51	-336,917.28	-448,913.93	-85,779.00	-213,795.69	-236.02%

Russian River Fire Protection District
Check Detail
June 7, 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2560	06/07/2019	Battery Systems, Inc.		105 · Bank of the ...		-1,030.28
Bill		06/07/2019			6140 · Maintenance ...	-1,030.28	1,030.28
TOTAL						-1,030.28	1,030.28
Bill Pmt -Check	2561	06/07/2019	Resolve Insurance ...		105 · Bank of the ...		-965.10
Bill		06/07/2019			6666 · Ambulance C...	-965.10	965.10
TOTAL						-965.10	965.10
Bill Pmt -Check	2562	06/07/2019	WEX Bank		105 · Bank of the ...		-1,476.20
Bill		06/07/2019			7201 · Gas/Oil	-1,476.20	1,476.20
TOTAL						-1,476.20	1,476.20
Bill Pmt -Check	2563	06/07/2019	FASIS		105 · Bank of the ...		-9,765.00
Bill		06/07/2019			5940 · Workers' Co...	-9,765.00	9,765.00
TOTAL						-9,765.00	9,765.00
Bill Pmt -Check	2564	06/07/2019	Leete Generators		105 · Bank of the ...		-427.35
Bill		06/07/2019			6140 · Maintenance ...	-427.35	427.35
TOTAL						-427.35	427.35
Bill Pmt -Check	2565	06/07/2019	LTP, Inc.		105 · Bank of the ...		-384.00
Bill		06/07/2019			6500 · Professional/...	-384.00	384.00
TOTAL						-384.00	384.00
Bill Pmt -Check	2566	06/07/2019	Santa Rosa Fire Eq...		105 · Bank of the ...		-360.00
Bill		06/07/2019			6180 · Maint-Bldgs/I...	-360.00	360.00
TOTAL						-360.00	360.00

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Russian River Fire Protection District
Check Detail
June 7, 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2567	06/07/2019	TIAA Commercial F...		105 · Bank of the ...	-189.94	-189.94
Bill		06/07/2019			6400 · Office Expense	-189.94	189.94
TOTAL						-189.94	189.94

Russian River Fire Protection District
Check Detail
June 11, 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2568	06/11/2019	Stericycle		105 · Bank of the ...	-858.42	-858.42
Bill		06/11/2019			6261 · Medical Supp...	-858.42	858.42
TOTAL						-858.42	858.42
Bill Pmt -Check	2569	06/11/2019	Wittman Enterprises		105 · Bank of the ...	-3,488.37	-3,488.37
Bill		06/11/2019			6666 · Ambulance C...	-3,488.37	3,488.37
TOTAL						-3,488.37	3,488.37

Russian River Fire Protection District
Check Detail
June 28, 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2579	06/28/2019	Burton's Fire, Inc.		105 · Bank of the ...		-47.96
Bill		06/28/2019			6140 · Maintenance ...	-47.96	47.96
TOTAL						-47.96	47.96
Bill Pmt -Check	2580	06/28/2019	Collins Consulting		105 · Bank of the ...		-1,200.00
Bill		06/28/2019			6457 · Computer Ch...	-1,200.00	1,200.00
TOTAL						-1,200.00	1,200.00
Bill Pmt -Check	2581	06/28/2019	Comcast		105 · Bank of the ...		-104.82
Bill		06/28/2019			7320 · Utilities	-104.82	104.82
TOTAL						-104.82	104.82
Bill Pmt -Check	2582	06/28/2019	JR's Auto Care Cen...		105 · Bank of the ...		-81.86
Bill		06/28/2019			6140 · Maintenance ...	-81.86	81.86
TOTAL						-81.86	81.86
Bill Pmt -Check	2583	06/28/2019	Noels Automotive		105 · Bank of the ...		-4,312.65
Bill		06/28/2019			6140 · Maintenance ...	-4,312.65	4,312.65
TOTAL						-4,312.65	4,312.65
Bill Pmt -Check	2584	06/28/2019	Streamline		105 · Bank of the ...		-300.00
Bill		06/28/2019			6500 · Professional/...	-300.00	300.00
TOTAL						-300.00	300.00

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Russian River Fire Protection District
Reconciliation Summary
105 - Bank of the West, Period Ending 06/30/2019

	<u>Jun 30, 19</u>
Beginning Balance	1,552,420.12
Cleared Transactions	
Checks and Payments - 45 items	-416,409.74
Deposits and Credits - 6 items	66,078.18
Total Cleared Transactions	<u>-350,331.56</u>
Cleared Balance	<u><u>1,202,088.56</u></u>
Uncleared Transactions	
Checks and Payments - 14 items	-128,135.00
Deposits and Credits - 1 item	118,150.26
Total Uncleared Transactions	<u>-9,984.74</u>
Register Balance as of 06/30/2019	<u><u>1,192,103.82</u></u>
Ending Balance	1,192,103.82

Russian River Fire Protection District
Reconciliation Detail
105 - Bank of the West, Period Ending 06/30/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,552,420.12
Cleared Transactions						
Checks and Payments - 45 items						
Bill Pmt -Check	03/22/2019	2486	Richardson/SPRGF...	X	-200.00	-200.00
Bill Pmt -Check	04/26/2019	2520	Russian River Roast...	X	-42.50	-242.50
Bill Pmt -Check	05/09/2019	2533	Russian River Roast...	X	-42.50	-285.00
Bill Pmt -Check	05/15/2019	2536	FDAC EBA	X	-24,321.34	-24,606.34
Bill Pmt -Check	05/15/2019	2542	Wittman Enterprises	X	-3,237.72	-27,844.06
Bill Pmt -Check	05/15/2019	2537	Russian River Roast...	X	-42.50	-27,886.56
Bill Pmt -Check	05/31/2019	2557	US Bank Corporate ...	X	-4,011.09	-31,897.65
Bill Pmt -Check	05/31/2019	2552	Opperman & Son Inc	X	-1,203.41	-33,101.06
Bill Pmt -Check	05/31/2019	2545	Collins Consulting	X	-1,200.00	-34,301.06
Bill Pmt -Check	05/31/2019	2553	P G & E	X	-674.48	-34,975.54
Bill Pmt -Check	05/31/2019	2543	Air Exchange, Inc.	X	-660.78	-35,636.32
Bill Pmt -Check	05/31/2019	2558	Zoll	X	-589.47	-36,225.79
Bill Pmt -Check	05/31/2019	2550	Liebert, Cassidy, W...	X	-315.00	-36,540.79
Bill Pmt -Check	05/31/2019	2556	The Standard	X	-302.50	-36,843.29
Bill Pmt -Check	05/31/2019	2555	Streamline	X	-300.00	-37,143.29
Bill Pmt -Check	05/31/2019	2551	North Coast Truck I...	X	-210.00	-37,353.29
Bill Pmt -Check	05/31/2019	2547	Ferrell Gas	X	-126.55	-37,479.84
Bill Pmt -Check	05/31/2019	2546	Comcast	X	-104.82	-37,584.66
Bill Pmt -Check	05/31/2019	2549	JR's Auto Care Center	X	-43.21	-37,627.87
Bill Pmt -Check	05/31/2019	2554	Russian River Roast...	X	-42.50	-37,670.37
Bill Pmt -Check	05/31/2019	2559	P G & E	X	-18.72	-37,689.09
Check	06/03/2019	EFT	Bank of the West	X	-20.00	-37,709.09
Bill Pmt -Check	06/07/2019	2563	FASIS	X	-9,765.00	-47,474.09
Bill Pmt -Check	06/07/2019	2562	WEX Bank	X	-1,476.20	-48,950.29
Bill Pmt -Check	06/07/2019	2560	Battery Systems, Inc.	X	-1,030.28	-49,980.57
Bill Pmt -Check	06/07/2019	2561	Resolve Insurance S...	X	-965.10	-50,945.67
Bill Pmt -Check	06/07/2019	2564	Leete Generators	X	-427.35	-51,373.02
Bill Pmt -Check	06/07/2019	2565	LTP, Inc.	X	-384.00	-51,757.02
Bill Pmt -Check	06/07/2019	2566	Santa Rosa Fire Eq...	X	-360.00	-52,117.02
Bill Pmt -Check	06/07/2019	2567	TIAA Commercial Fi...	X	-189.94	-52,306.96
Deposit	06/11/2019		Russian River Fire P...	X	-44,400.00	-96,706.96
Bill Pmt -Check	06/11/2019	2568	Stericycle	X	-858.42	-97,565.38
Check	06/18/2019	EFT	Paypal	X	-0.16	-97,565.54
Check	06/18/2019	EFT	Paypal	X	-0.02	-97,565.56
Check	06/21/2019	EFT	County of Sonoma	X	-250,000.00	-347,565.56
Bill Pmt -Check	06/21/2019	2577	P G & E	X	-798.71	-348,364.27
Bill Pmt -Check	06/21/2019	2570	Flowright Plumbing	X	-534.00	-348,898.27
Bill Pmt -Check	06/21/2019	2572	Eureka Oxygen Co.	X	-390.74	-349,289.01
Bill Pmt -Check	06/21/2019	2574	Santa Rosa Fire Eq...	X	-220.00	-349,509.01
Bill Pmt -Check	06/21/2019	2578	Sweetwater Springs ...	X	-98.15	-349,607.16
Bill Pmt -Check	06/21/2019	2575	Sweetwater Springs ...	X	-86.55	-349,693.71
Bill Pmt -Check	06/21/2019	2571	Country Tire	X	-75.00	-349,768.71
Bill Pmt -Check	06/21/2019	2573	P G & E	X	-28.90	-349,797.61
Bill Pmt -Check	06/21/2019	2576	True Value Hardware	X	-12.13	-349,809.74
Deposit	06/25/2019		Russian River Fire P...	X	-66,600.00	-416,409.74
Total Checks and Payments					-416,409.74	-416,409.74
Deposits and Credits - 6 items						
Bill Pmt -Check	05/31/2019	2544	Battery Systems, Inc.	X	0.00	0.00
Deposit	06/03/2019			X	20.00	20.00
Deposit	06/11/2019			X	3,052.80	3,072.80
Deposit	06/18/2019			X	0.18	3,072.98
Deposit	06/21/2019			X	1,005.20	4,078.18
Deposit	06/21/2019			X	62,000.00	66,078.18
Total Deposits and Credits					66,078.18	66,078.18
Total Cleared Transactions					-350,331.56	-350,331.56
Cleared Balance					-350,331.56	1,202,088.56

Russian River Fire Protection District
Reconciliation Detail
105 - Bank of the West, Period Ending 06/30/2019

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 14 items						
Bill Pmt -Check	09/08/2015	1074	Santa Rosa Memori...		-214.68	-214.68
General Journal	06/30/2017	AJE1			-115,521.00	-115,735.68
General Journal	06/30/2017	AJE12			-295.00	-116,030.68
Bill Pmt -Check	12/20/2017	1995	Theresa Tognozzi		-20.00	-116,050.68
General Journal	06/30/2018	AJE9			-2,334.26	-118,384.94
Bill Pmt -Check	04/26/2019	2522	Surgeon, Josh		-39.40	-118,424.34
Bill Pmt -Check	05/31/2019	2548	Jason Clopton		-175.00	-118,599.34
Bill Pmt -Check	06/11/2019	2569	Wittman Enterprises		-3,488.37	-122,087.71
Bill Pmt -Check	06/28/2019	2583	Noels Automotive		-4,312.65	-126,400.36
Bill Pmt -Check	06/28/2019	2580	Collins Consulting		-1,200.00	-127,600.36
Bill Pmt -Check	06/28/2019	2584	Streamline		-300.00	-127,900.36
Bill Pmt -Check	06/28/2019	2581	Comcast		-104.82	-128,005.18
Bill Pmt -Check	06/28/2019	2582	JR's Auto Care Center		-81.86	-128,087.04
Bill Pmt -Check	06/28/2019	2579	Burton's Fire, Inc.		-47.96	-128,135.00
Total Checks and Payments					-128,135.00	-128,135.00
Deposits and Credits - 1 item						
General Journal	06/30/2017	AJE11			118,150.26	118,150.26
Total Deposits and Credits					118,150.26	118,150.26
Total Uncleared Transactions					-9,984.74	-9,984.74
Register Balance as of 06/30/2019					-360,316.30	1,192,103.82
Ending Balance					-360,316.30	1,192,103.82

BOW Account Number:	Bank of the West RR GEN FUND	USD
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As of 06-30-2019

Feed Name: DEPR REPORT

*Reconciled H3
7.4.19*

Statement of Account
June 1, 2019 - June 30, 2019
Account Number:
Page 1

RUSSIAN RIVER FIRE PROTECT DIST
PO BOX 367
GUERNEVILLE CA 95446 0367

For your protection:
Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers:
A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

CHOICE BUSINESS CHECKING

RUSSIAN RIVER FIRE PROTECT DIST

ACCOUNT SUMMARY		EARNINGS SUMMARY	
Beginning Balance	\$1,552,420.12 ✓	Interest this statement period	\$.00
4 Credits	62,020.18	Interest credited year-to-date	\$.00
2 Deposits	4,058.00	Annual percentage yield earned	.00%
5 Withdrawals	-361,020.18	Average monthly balance	\$1,426,955.54
39 Checks	-55,389.56		
Ending Balance	\$1,202,088.56 ✓		

ACCOUNT DETAIL

Credits

Date	Amount	Description
06/03	\$20.00 ✓	SERVICE CHG RE SERVICE CHG REBATE
		VALUED CUSTOMER MONTHLY SERVICE CHARGE REBATE
06/18	.02 ✓	ELECTRONIC DEP PAYPAL VERIFYBANK 061819 PPD
06/18	.16 ✓	ELECTRONIC DEP PAYPAL VERIFYBANK 061819 PPD
06/21	62,000.00 ✓	ACCT TRANSF CR REFERENCE # 190621010869 ACCT TRNSF CR SENDING BANK REFERENCE # AT20190621359022

4 credits for a total of \$62,020.18

Deposits

Date	Amount	Date	Amount	Date	Amount
06/11	\$3,052.80 ✓	06/21	\$1,005.20 ✓		

2 deposits for a total of \$4,058.00

Statement of Account
June 1, 2019 - June 30, 2019
Account Number:
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RUSSIAN RIVER FIRE PROTECT DIST
PO BOX 367
GUERNEVILLE CA 95446 0367

Withdrawals

Date	Amount	Description
06/03	\$20.00 ✓	MONTHLY SVC CH MONTHLY SVC CHG

06/12 44,400.00 ✓ PREVIOUS PERIOD ACTIVITY RESULTED IN MONTHLY SERVICE CHARGE
 OUTGOING WIRE OUTGOING WIRE
 REFERENCE # 190612001832 WIRE DEBIT
 06/18 .18 ✓ SENDING BANK REFERENCE # WT19061101924588
 06/21 250,000.00 ✓ ELECTRONIC DBT PYPAL VERIFYBANK 061819 PPD
 OUTGOING WIRE OUTGOING WIRE
 REFERENCE # 190621010688 WIRE DEBIT
 06/25 66,600.00 ✓ SENDING BANK REFERENCE # WT19062101958851
 OUTGOING WIRE OUTGOING WIRE
 REFERENCE # 190625002149 WIRE DEBIT
 SENDING BANK REFERENCE # WT19062401963028
 5 withdrawals for a total of \$361,020.18

Checks Paid

Number	Date Paid	Amount	Number	Date Paid	Amount	Number	Date Paid	Amount
2486	06/24	200.00 ✓	2552	06/14	1,203.41 ✓	2565	06/19	384.00 ✓
2520*	06/13	42.50 ✓	2553	06/14	674.48 ✓	2566	06/14	360.00 ✓
2533*	06/13	42.50 ✓	2554	06/21	42.50 ✓	2567	06/19	189.94 ✓
2536*	06/18	24,321.34 ✓	2555	06/18	300.00 ✓	2568	06/24	858.42 ✓
2537	06/13	42.50 ✓	2556	06/17	302.50 ✓	2570*	06/21	534.00 ✓
2542*	06/19	3,237.72 ✓	2557	06/19	4,011.09 ✓	2571	06/25	75.00 ✓
2543	06/18	660.78 ✓	2558	06/17	589.47 ✓	2572	06/25	390.74 ✓
2545*	06/17	1,200.00 ✓	2559	06/14	18.72 ✓	2573	06/24	28.90 ✓
2546	06/18	104.82 ✓	2560	06/14	1,030.28 ✓	2574	06/24	220.00 ✓
2547	06/18	126.55 ✓	2561	06/17	965.10 ✓	2575	06/26	86.55 ✓
2549*	06/20	43.21 ✓	2562	06/18	1,476.20 ✓	2576	06/24	12.13 ✓
2550	06/17	315.00 ✓	2563	06/18	9,765.00 ✓	2577	06/24	798.71 ✓
2551	06/18	210.00 ✓	2564	06/14	427.35 ✓	2578	06/26	98.15 ✓

39 checks for a total of \$55,389.56

* Break in check number sequence.

Statement of Account
 June 1, 2019 - June 30, 2019
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RUSSIAN RIVER FIRE PROTECT DIST
 PO BOX 367
 GUERNEVILLE CA 95446 0367

End of Statement

11:17 AM

07/04/19

Russian River Fire Protection District
Reconciliation Summary
110 · Designated Reserves, Period Ending 06/30/2019

	<u>Jun 30, 19</u>
Beginning Balance	108,993.89
Cleared Transactions	
Deposits and Credits - 1 item	<u>7.17</u>
Total Cleared Transactions	<u>7.17</u>
Cleared Balance	<u><u>109,001.06</u></u>
Register Balance as of 06/30/2019	109,001.06
Ending Balance	109,001.06

11:17 AM

07/04/19

Russian River Fire Protection District
Reconciliation Detail
110 - Designated Reserves, Period Ending 06/30/2019

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						108,993.89
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	06/30/2019			X	7.17	7.17
Total Deposits and Credits					7.17	7.17
Total Cleared Transactions					7.17	7.17
Cleared Balance					7.17	109,001.06
Register Balance as of 06/30/2019					7.17	109,001.06
Ending Balance					7.17	109,001.06

BOW
Account Number:Bank of the West
RR DES RES

USD

As of 06-30-2019

Feed Name: DEPR REPORT

Reconciled #3
7.4.19Statement of Account
June 1, 2019 - June 30, 2019
Account Number:
Page 1RUSSIAN RIVER FIRE PROTECT DIST
DESIGNATED RESERVES ACCOUNT
PO BOX 367
GUERNEVILLE CA 95446 0367

For your protection:

Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers:
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MONEY MARKET PLUS - BUSRUSSIAN RIVER FIRE PROTECT DIST
DESIGNATED RESERVES ACCOUNT

ACCOUNT SUMMARY

Beginning Balance	\$108,993.89 ✓	EARNINGS SUMMARY	
1 Credits	7.17 ✓	Interest this statement period	\$7.17
0 Deposits	0.00	Interest credited year-to-date	\$52.91
0 Withdrawals	- .00	Annual percentage yield earned	.08%
0 Checks	- .00	Average monthly balance	\$108,993.89
Ending Balance	\$109,001.06 ✓		

ACCOUNT DETAIL

Credits

Date	Amount	Description
06/28	\$7.17 ✓	INTEREST PAID INTEREST PAID
1 credit for a total of \$7.17		

End of Statement

11:27 AM

07/04/19

Russian River Fire Protection District
Reconciliation Summary
108 - Ambulance Fund, Period Ending 06/30/2019

	Jun 30, 19
Beginning Balance	29,609.49
Cleared Transactions	
Checks and Payments - 1 item	-62,000.00
Deposits and Credits - 23 items	53,507.21
Total Cleared Transactions	-8,492.79
Cleared Balance	<u>21,116.70</u>
Register Balance as of 06/30/2019	<u>21,116.70</u>
New Transactions	
Deposits and Credits - 1 item	2,449.29
Total New Transactions	<u>2,449.29</u>
Ending Balance	<u><u>23,565.99</u></u>

Russian River Fire Protection District
Reconciliation Detail
108 · Ambulance Fund, Period Ending 06/30/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						29,609.49
Cleared Transactions						
Checks and Payments - 1 item						
Deposit	06/21/2019			X	-62,000.00	-62,000.00
Total Checks and Payments					-62,000.00	-62,000.00
Deposits and Credits - 23 items						
Deposit	06/03/2019			X	503.64	503.64
Deposit	06/05/2019			X	452.14	955.78
Deposit	06/05/2019			X	3,705.97	4,661.75
Deposit	06/06/2019			X	116.55	4,778.30
Deposit	06/07/2019			X	7,148.85	11,927.15
Deposit	06/10/2019			X	0.05	11,927.20
Deposit	06/10/2019			X	128.48	12,055.68
Deposit	06/10/2019			X	5,131.82	17,187.50
Deposit	06/11/2019			X	858.12	18,045.62
Deposit	06/12/2019			X	1,518.62	19,564.24
Deposit	06/12/2019			X	6,004.07	25,568.31
Deposit	06/17/2019			X	629.56	26,197.87
Deposit	06/17/2019			X	4,077.08	30,274.95
Deposit	06/19/2019			X	137.99	30,412.94
Deposit	06/19/2019			X	2,339.55	32,752.49
Deposit	06/20/2019			X	376.09	33,128.58
Deposit	06/21/2019			X	2,140.25	35,268.83
Deposit	06/24/2019			X	1,268.06	36,536.89
Deposit	06/24/2019			X	4,557.50	41,094.39
Deposit	06/25/2019			X	487.07	41,581.46
Deposit	06/26/2019			X	609.94	42,191.40
Deposit	06/28/2019			X	1.89	42,193.29
Deposit	06/28/2019			X	11,313.92	53,507.21
Total Deposits and Credits					53,507.21	53,507.21
Total Cleared Transactions					-8,492.79	-8,492.79
Cleared Balance					-8,492.79	21,116.70
Register Balance as of 06/30/2019					-8,492.79	21,116.70
New Transactions						
Deposits and Credits - 1 item						
Deposit	07/03/2019				2,449.29	2,449.29
Total Deposits and Credits					2,449.29	2,449.29
Total New Transactions					2,449.29	2,449.29
Ending Balance					-6,043.50	23,565.99

BOW Account Number:	Bank of the West RR AMB	USD
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As of 06-30-2019

Feed Name: DEPR REPORT

*Reconciled H3
7.4.19*

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RUSSIAN RIVER FIRE PROTECT DISTRICT
AMBULANCE ACCOUNT
PO BOX 367
GUERNEVILLE CA 95446 0367

For your protection:
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MONEY MARKET PLUS - BUS

RUSSIAN RIVER FIRE PROTECT DISTRICT
AMBULANCE ACCOUNT

ACCOUNT SUMMARY

Beginning Balance	\$29,609.49 ✓
13 Credits	6,478.26
10 Deposits	47,028.95
1 Withdrawals	-62,000.00
0 Checks	-.00
Ending Balance	\$21,116.70 ✓

EARNINGS SUMMARY

Interest this statement period	\$1.89
Interest credited year-to-date	\$10.27
Annual percentage yield earned	.07%
Average monthly balance	\$34,580.00

ACCOUNT DETAIL

Credits

Date	Amount	Description			
06/03	\$503.64 ✓	ELECTRONIC DEP NORIDIAN N. CA	HCCLAIMPMT 060319 1982604815	CCD	
		TRN*1*894161929*1450173185~			
06/05	452.14 ✓	ELECTRONIC DEP NORIDIAN N. CA	HCCLAIMPMT 060519 1982604815	CCD	
		TRN*1*894172886*1450173185~			
06/06	116.55 ✓	ELECTRONIC DEP BLUE CROSS CA5C	HCCLAIMPMT 060619 3101470020	CCD	
		TRN*1*3101470020*1953760980\			
06/10	128.48 ✓	ELECTRONIC DEP BLUE CROSS CA5C	HCCLAIMPMT 061019 3101669379	CCD	
		TRN*1*3101669379*1953760980\			
06/10	.05 ✓	DEP CORRECT 00			
06/11	858.12 ✓	ELECTRONIC DEP NORIDIAN N. CA	HCCLAIMPMT 061119 1982604815	CCD	
		TRN*1*894190794*1450173185~			
06/12	1,518.62 ✓	ELECTRONIC DEP NORIDIAN N. CA	HCCLAIMPMT 061219 1982604815	CCD	
		TRN*1*894195939*1450173185~			

Statement of Account
June 1, 2019 - June 30, 2019
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RUSSIAN RIVER FIRE PROTECT DISTRICT
AMBULANCE ACCOUNT
PO BOX 367
GUERNEVILLE CA 95446 0367

Credits Continued

Date Amount Description

7/2/2019

Special Report

06/17	\$629.56 ✓	ELECTRONIC DEP AETNA AS01	HCCLAIMPMT 061719 1982604815	CCD
		TRN*1*819163000341425*1066033492\		
06/19	137.99 ✓	ELECTRONIC DEP BLUE CROSS CA5C	HCCLAIMPMT 061919 3102319267	CCD
		TRN*1*3102319267*1953760980\		
06/20	376.09 ✓	ELECTRONIC DEP NORIDIAN N. CA	HCCLAIMPMT 062019 1982604815	CCD
		TRN*1*894227773*1450173185~		
06/24	1,268.06 ✓	ELECTRONIC DEP NORIDIAN N. CA	HCCLAIMPMT 062419 1982604815	CCD
		TRN*1*894238704*1450173185~		
06/25	487.07 ✓	ELECTRONIC DEP NORIDIAN N. CA	HCCLAIMPMT 062519 1982604815	CCD
		TRN*1*894243679*1450173185~		
06/28	1.89 ✓	INTEREST PAID INTEREST PAID		

13 credits for a total of \$6,478.26

Deposits

Date	Amount	Date	Amount	Date	Amount
06/05	\$3,705.97 ✓	06/17	\$4,077.08 ✓	06/24	\$4,557.50 ✓
06/07	7,148.85 ✓	06/19	2,339.55 ✓	06/26	609.94 ✓
06/10	5,131.82 ✓	06/21	2,140.25 ✓	06/28	11,313.92 ✓
06/12	6,004.07 ✓				

10 deposits for a total of \$47,028.95

Withdrawals

Date	Amount	Description
06/21	\$62,000.00 ✓	ACCT TRNSFR DR ACCT TRNSFR DR REFERENCE # 190621010869 ACCT TRNSF DB SENDING BANK REFERENCE # AT20190621359022

1 withdrawal for a total of \$62,000.00

FRA

Statement of Account
 June 1, 2019 - June 30, 2019
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RUSSIAN RIVER FIRE PROTECT DISTRICT
 AMBULANCE ACCOUNT
 PO BOX 367
 GUERNEVILLE CA 95446 0367

End of Statement

Russian River Fiscal Year 2018-2019

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	COLLECTION ADJ	NET PAYMENTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JULY '18	\$ 273,172.25	\$ 98,200.73	\$ 56,460.85	\$ 200.00	\$ 118,310.67	\$ 53,481.59	\$ -	\$ 200.00	\$ 53,281.59	\$ 30,729.01	\$ 0.09	\$ 448,533.39
AUGUST '18	\$ 197,637.25	\$ 88,347.71	\$ 35,679.55	\$ 4,685.57	\$ 68,924.42	\$ 75,840.21	\$ -	\$ 144.00	\$ 75,696.21	\$ 23,674.14	\$ -	\$ 418,087.46
SEPTEMBER '18	\$ 159,220.50	\$ 71,758.56	\$ 26,753.61	\$ 2,123.19	\$ 58,585.14	\$ 47,702.38	\$ -	\$ 440.59	\$ 47,261.79	\$ 9,525.90	\$ (1,264.95)	\$ 418,619.96
OCTOBER '18	\$ 157,867.50	\$ 56,756.86	\$ 34,714.77	\$ -	\$ 66,395.87	\$ 68,294.92	\$ -	\$ 50.00	\$ 68,244.92	\$ 6,464.19	\$ (468.50)	\$ 409,838.22
NOVEMBER '18	\$ 210,011.25	\$ 94,503.22	\$ 46,766.14	\$ 4,496.00	\$ 64,245.89	\$ 52,899.52	\$ -	\$ -	\$ 52,899.52	\$ 22,191.26	\$ (2,804.50)	\$ 396,188.83
DECEMBER '18	\$ 186,478.50	\$ 77,550.85	\$ 52,679.16	\$ -	\$ 56,248.49	\$ 51,970.72	\$ -	\$ 60.00	\$ 51,910.72	\$ 10,256.13	\$ (137.90)	\$ 390,132.57
JANUARY '19	\$ 144,484.50	\$ 66,377.29	\$ 37,289.63	\$ 1,911.81	\$ 38,905.77	\$ 61,459.17	\$ -	\$ -	\$ 61,459.17	\$ 24,596.48	\$ 2.10	\$ 342,984.79
FEBRUARY '19	\$ 138,334.25	\$ 41,059.82	\$ 37,604.63	\$ 2,422.59	\$ 57,247.21	\$ 47,963.78	\$ -	\$ 2,502.00	\$ 45,461.78	\$ 7,959.30	\$ 68.13	\$ 346,879.05
MARCH '19	\$ 198,764.25	\$ 69,123.15	\$ 58,475.66	\$ 7,332.03	\$ 63,833.41	\$ 35,211.37	\$ 3,315.61	\$ 177.00	\$ 31,718.76	\$ 17,852.72	\$ 113.71	\$ 361,254.69
APRIL '19	\$ 177,956.25	\$ 81,115.48	\$ 27,331.44	\$ -	\$ 69,509.33	\$ 50,368.97	\$ -	\$ 557.83	\$ 49,811.14	\$ 19,896.87	\$ 2.24	\$ 361,058.25
MAY '19	\$ 204,189.25	\$ 80,802.72	\$ 56,343.68	\$ 1,765.89	\$ 65,276.96	\$ 53,667.26	\$ -	\$ -	\$ 53,667.26	\$ 12,378.76	\$ 0.08	\$ 360,289.27
JUNE '19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YEAR TO DATE TOTALS	\$ 2,048,115.75	\$ 825,596.39	\$ 470,099.12	\$ 24,937.08	\$ 727,483.16	\$ 598,859.89	\$ 3,315.61	\$ 4,131.42	\$ 591,412.86	\$ 185,524.76	\$ (4,489.50)	
YTD PERCENTAGE OF REVENUE		40.31%	22.95%	1.22%	35.52%	29.24%	0.16%	0.20%	28.88%	9.06%	-0.22%	
YTD PERCENTAGE OF NET REVENUE									81.30%			

Management Summary Report
Monthly and Fiscal Year to Date
Russian River Fire Dept.
May 2019

Financial Class	Number of Accounts	Percent of Total	Year to Date Total Accts.	Percent of Total YTD	Charges	Percent of Total	Year to Date Total Charges	Percent of Total YTD	Payments	Percent of Total	Year to Date Payments	Percent of Total YTD
Medicare	15	22.06%	248	0.00%	\$49,819.50	24.40%	\$654,335.75	0.00%	\$11,185.39	20.84%	\$125,304.78	20.92%
Medicare HMO	1	1.47%	33	0.00%	\$200.00	0.10%	\$82,283.00	0.00%	\$373.90	0.70%	\$11,415.25	1.91%
Medi-Cal	3	4.41%	14	0.00%	\$12,070.00	5.91%	\$34,668.50	0.00%	\$406.95	0.76%	\$4,662.58	0.78%
Medi-Cal HMO	15	22.06%	165	0.00%	\$41,103.00	20.13%	\$364,442.50	0.00%	\$15,910.21	29.65%	\$35,979.55	6.01%
Insurance	5	7.35%	75	0.00%	\$12,239.50	5.99%	\$182,128.50	0.00%	\$14,728.68	27.44%	\$166,727.07	28.17%
Private Pay	16	23.53%	215	0.00%	\$39,150.00	19.17%	\$326,625.00	0.00%	\$5,192.90	9.68%	\$66,137.64	11.04%
Kaiser	2	2.94%	57	0.00%	\$4,650.00	2.28%	\$138,013.00	0.00%	(\$4,859.75)	-9.06%	\$131,234.95	21.91%
Kaiser MCARE	11	16.18%	89	0.00%	\$41,163.00	20.16%	\$233,946.25	0.00%	\$7,805.48	14.54%	\$43,925.32	7.33%
Kaiser MCAL	0	0.00%	8	0.00%	\$0.00	0.00%	\$18,131.50	0.00%	\$2,923.50	5.45%	\$11,472.75	1.92%
Other	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Prior Sales					\$3,794.25	1.86%	\$13,541.75	100.00%				
Sub Total	68	100.00%	904	0.00%	\$204,189.25	100.00%	\$2,048,115.75	100.00%	\$53,667.26	100.00%	\$598,859.89	100.00%
Dry Runs	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Total	68	100.00%	0	0.00%	\$204,189.25	100.00%	\$0.00	100.00%	\$53,667.26	100.00%	\$598,859.89	100.00%

ACTION ITEMS

SWOT & FINANCIAL ANALYSIS

RESOLUTION 19/20-01

FRIENDS OF RIO NIDO REQUEST

Annexation Fiscal Analysis Report on the Russian River Fire Protection District



Prepared by:
Finance Manager Teri Bolduc

June 2019

Russian River Fire Protection District
Potential Annexation Fiscal Analysis Report

Executive Summary

Sonoma County Fire District (SCFD) and Russian River Fire Protection District (RRFPD) have expressed interest in exploring the possibility of annexation of the Russian River Fire Protection District into the Sonoma County Fire District. The purpose of this Fiscal Analysis Report is to identify the financial impacts and opportunities related to the proposed annexation.

One of the important factors for Sonoma County Fire District is to determine fiscal sustainability of the RRFPD service area. This fiscal analysis report details the potential increases in revenue and expenditures if annexation occurred.

Sonoma County Fire District has two special tax assessments that would be levied on the RRFPD service area parcels if an annexation occurred, which provide additional revenue to meet the service area needs. Additionally, the RRFPD recently increased their Ambulance Fee Rate Schedule that will generate new revenue. An opportunity participate in the Ground Emergency Medical Transportation (GEMT) program provides additional revenue. The collective anticipated increase in revenue is \$754,800.

If an annexation occurred, the current full-time employees of the Russian River Fire Protection District would potentially become employees of Sonoma County Fire District. The comparison of estimated salaries and benefits are detailed in the report. The salary and benefit expenditures are estimated to increase by \$132K. Cost efficiencies related to being one district have been identified in service and supplies expenditures in the amount of \$25,000.

The Russian River Fire Protection District has identified capital needs which include the need for a new fire station. The increase in anticipated revenue is not sufficient to solve the capital funding needs. Additional planning related to funding the capital needs will need to be explored. A community facilities funding opportunity is provided in the details of this report.

The findings of this fiscal analysis are that the anticipated increase in revenue is sufficient to offset the expected increase in annual operational expenditures if the district was annexed. The recent increase in ambulance fee revenue will provide the opportunity to shift some of the property tax base revenue to funding either a facility capital improvement fund, or a replacement facility loan payment which will assist in addressing the fire station replacement needs.

Revenue

	Current	Projected if Annexed	Difference
Property Taxes	\$1,064,572	\$1,064,572	\$0
Current Special Taxes	\$553,105	\$760,296	\$207,191
Other Ongoing Revenue	\$14,000	\$14,000	\$0
Ambulance Fees	\$729,000	\$1,254,000	\$529,000
GEMT- Potential Revenue	\$0	\$18,643	\$18,643
Total Revenue	\$2,356,677	\$3,010,853	\$754,834

The District is in a previous Redevelopment Agency Area for property tax purposes and is subject to a property tax levy from the Redevelopment Property Tax Trust Fund (RPTTF). The annual loss to the RPTTF in Fiscal year 2017-2018 was a net cost of \$16,723. Although the redevelopment projects in the Russian River area have been completed, the District will continue to pay a pro-rated portion of the RPTTF administrative costs until Fiscal Year 2034-2035.

The District has 4375 parcels. If the Sonoma County Fire District (SCFD) Special Taxes were overlaid on the Russian River Fire Protection District's parcels, the estimated additional annual revenue would be \$207,000.

The District contains 487 Low Value Parcels. The Sonoma County Fire District Ordinances require that the special taxes be levied on the low value parcels. There are areas within the Korbel Winery and Vineyard properties and the Odd Fellow Hall property that require additional on-site assessments to determine square footage, which could increase the revenue estimate.

The Russian River Fire Protection District (RRFPD) recently increased their Ambulance Fee rates which will generate an estimated \$529,000 increase in revenue annually.

Ground Emergency Medical Transportation (GEMT) Revenue is not currently being leveraged by the District. The District has the potential to leverage an estimated \$18,643 in revenue.

The Russian River Fire Protection District's Prop 4 Limit is set at 1.8 Million in FY 2018-2019.

Salaries and Benefits

	Current	Projected if Annexed	Difference
Salaries- Permanent Staff	\$1,061,435	\$1,161,648	\$100,213
Benefits- Permanent Staff'	\$218,323	\$255,108	\$36,785
CalPers- Employer Share	\$252,000	\$247,011	-\$4,989
Total Salary and Benefit Estimates	\$1,531,758	\$1,663,767	\$132,009

The District employs twelve (12) Full-Time positions, which includes five (5) Firefighter/Paramedics, one (1) Paramedic, three (3) Engineers and three (3) Captains. There is currently one vacancy in the Engineer rank. For the purposes of salary comparisons, the Firefighter Paramedic and Paramedic positions have been calculated at the Sonoma County Fire District Firefighter rate plus 10%.

The anticipated cost to bring the RRFPD employees up to the current Sonoma County Fire District Memorandum of Understanding rates for salaries and benefits is \$132,009. The cost of the anticipated salary increases anticipated in January 2020 would be \$34,850, and an additional \$35,900 in January 2021.

The District provides a comparable benefit package. The District offsets 85% or 90% of the Health Insurance costs for various employees. Sonoma County Fire District has monthly premium maximums established. These different approaches to health insurance costs may positively or negatively impact the effected employees take home pay.

The district has one retiree who has a retirement agreement that utilizes a reserve of sick leave and vacation payout funds to pay monthly health, dental and vision benefit premiums. The balance of the reserve bank is \$113,831. In the event the employee has remaining balances upon death, any residual value of the reserve bank is paid out to the employee's estate.

The District has ten (10) PERS Classic Employees @ 2% @ 50 and two (2) PERS PEPRA Employees. The Sonoma County Fire District Classic employees participate in a 3% @ 55 plan. The District currently budgets \$4,989 more than the anticipated SCFD PERS annual costs.

Service and Supplies Expenses

	Current	Projected if Annexed	Difference
Service and Supplies	\$442,983	\$417,983	-\$25,000

Most service and supplies expenses would remain the same. Cost efficiencies may be possible in Professional Services, Legal Services, Memberships, Training, Audit Expense and Equipment. Potential efficiency savings are estimated at \$25,000 annually.

Long Term Debt

	Current Annual Payment	Projected if Annexed	Difference
Long Term Debt	\$27,948	\$27,948	\$0

The annual payment on debt to finance an ambulance is \$27,948.

Assets and Liabilities

Apparatus

Year	Make	Description	Type	Value
2019	Demers	ALS Ambulance	Ambulance	\$216,151
2018	Ferrara	Pumper LDH	Type 3	\$414,715
2017	Karavan	Trailer	Trailer	\$1,000
2013	Ferrara	Pumper LDH	Type 1	\$322,000
2012	Ford	Light Rescue	Lt. Rescue	\$45,000
2009	Ford	ALS Ambulance	Ambulance	\$160,000
2005	Ford	ALS Ambulance	Ambulance	\$150,000
2000	Dodge	First Responder	Rescue/Utility	\$10,000
1994	Pierce	Pumper LDH	Type 1	\$300,000
2017	Zodiac/Pacific	Boat & Trailer	Boat	\$14,000
2018	Sea Doo	Jet Ski	Jet Ski	\$10,000
Total				\$1,641,866

The District has made significant investment in response apparatus. The majority of the fleet has significant useful life remaining and is not in need of replacement. The Light Rescue apparatus replacement has been identified as a capital need.

Fund Balance and Reserves

Fund Balance/Reserves	
Undesignated Fund Balance	\$1,120,398

The District Fund Balance at the beginning of Fiscal Year 2018-2019 was \$1,226,079. The anticipated use of Fund Balance in Fiscal Year (FY) 18-19 is \$105,681. The projected FY 18-19 ending fund balance is \$1,120,398. The District does not have capital fund or apparatus replacement reserves.

Liabilities

Liabilities	
Loan on Ambulance	\$130,668

The district will pay off an existing lease agreement in Fiscal Year 18-19. A new lease agreement was recently established in the amount of \$206,151. The initial payment installment of \$75,483 has been made. Remaining payments include four (4) annual payments in the amount of \$27,948 each and one final payment in the amount of \$41,014. The lease will be paid off in fiscal year 2023-2024.

Capital Needs Identified

Capital Needs Identified	
Fire Station - Replacement Needed	5M-6M
Utility Pickup	\$60,000

The District recently wrote a grant proposal for the Utility Pickup need. The grant has a cost share of 45%, which would be \$27,000 District share if approved.

Facility Funding Opportunity

The Russian River Fire District meets the criteria to participate in the USDA Community Facilities Direct Loan Program. This program provides funding to develop essential facilities in rural areas (including fire stations). This loan program could be potential solution to the District's fire station replacement need. Details on the program are attached to this report. This program would need to be obtained prior to an annexation, as the funding criteria is based on population of the area served. The loan program provides for construction loan funding to be repaid over a 40-year period. The current loan rate is 4.25%. The service area would no longer be eligible for the program funding once an annexation occurred as SCFD serves a larger population base.

Summary

In the event of an annexation of Russian River Fire Protection District, the anticipated revenue increases from the Sonoma County Fire District Tax Overlay onto the District (\$207,000), the Ambulance Fee Increases (\$529,000) and the addition of GEMT revenue (\$18,643) provide for a revenue increase in the amount of \$754,834.

Expenses in the first year are estimated to increase in Salaries and Benefits (\$132,009) and decrease in Service and Supplies (\$-25,000), netting an expenditure increase in the amount of \$107,009.

The combined result is a positive net position in the amount of \$647,825.

The facility replacement need would be the most significant financial challenge. The recommendation is to utilize the positive net position funding to establish a facility capital improvement fund that would begin to provide funding for the facility replacement or to provide for funds to repay a facility loan.

Recommend exploring facility funding options, including the USDA Loan/Grant Program indicated in advance of annexation to put both districts in the best position to leverage the required funding to meet the facility replacement needs.

Community Facilities Direct Loan & Grant

What does this program do?

This program provides affordable funding to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area, and does not include private, commercial or business undertakings.

Who may apply for this program?

Eligible borrowers include:

- Public bodies
- Community-based nonprofit corporations
- Federally recognized Tribes

What is an eligible area?

Rural areas including cities, villages, townships and towns including Federally Recognized Tribal Lands with no more than 20,000 residents according to the latest U.S. Census Data are eligible for this program.

How may funds be used?

Funds can be used to purchase, construct, and/or improve essential community facilities, purchase equipment and pay related project expenses.

Examples of essential community facilities include:

- Healthcare facilities such as hospitals, medical clinics, dental clinics, nursing homes or assisted living facilities
- Public facilities such as town halls, courthouses, airport hangars or street improvements
- Community support services such as child care centers, community centers, fairgrounds or transitional housing
- Public safety services such as fire departments, police stations, prisons, police vehicles, fire trucks, public works vehicles or equipment
- Educational services such as museums, libraries or private schools
- Utility services such as telemedicine or distance learning equipment
- Local food systems such as community gardens, food pantries, community kitchens, food banks, food hubs or greenhouses

For a complete list see Code of Federal Regulations 7 CFR, Part 1942.17(d) for loans; 7 CFR, Part 3570.62 for grants.

What kinds of funding are available?

- Low interest direct loans
- Grants
- A combination of the two above, as well as our loan guarantee program. These may be combined with commercial financing to finance one project if all eligibility and feasibility requirements are met.

What are the funding priorities?

Priority point system based on population, median household income

- Small communities with a population of 5,500 or less
- Low-income communities having a median household income below 80% of the state nonmetropolitan median household income.

What are the terms?

Funding is provided through a competitive process.

Direct Loan:

- Loan repayment terms may not be longer than the useful life of the facility, state statutes, the applicants authority, or a maximum of 40 years, whichever is less.
- Interest rates are set by Rural Development, contact us for details and current rates.
- Once the loan is approved, the interest rate is fixed for the entire term of the loan, and is determined by the median household income of the service area.
- There are no pre-payment penalties.
- Contact us for details and current interest rates applicable for your project.

Community Facilities Direct Loan & Grant

What are the terms? (continued)

Grant Approval:

Grant funds must be available. Applicant must be eligible for grant assistance, which is provided on a graduated scale with smaller communities with the lowest median household income being eligible for projects with a higher proportion of grant funds. Grant assistance is limited to the following percentages of eligible project costs:

Maximum of 75 percent when the proposed project is:

- Located in a rural community having a population of 5,000 or fewer; and
- The median household income of the proposed service area is below the higher of the poverty line or 60 percent of the State nonmetropolitan median household income.

Maximum of 55 percent when the proposed project is:

- Located in a rural community having a population of 12,000 or fewer; and
- The median household income of the proposed service area is below the higher of the poverty line or 70 percent of the State nonmetropolitan median household income.

Maximum of 35 percent when the proposed project is:

- Located in a rural community having a population of 20,000 or fewer; and
- The median household income of the proposed service area is below the higher of the poverty line or 80 percent of the State nonmetropolitan median household income.

Sonoma County Rep:
Rees Apwell Smith
(707) 536-0246

Maximum of 15 percent when the proposed project is:

- Located in a rural community having a population of 20,000 or fewer; and
- The median household income of the proposed service area is below the higher of the poverty line or 90 percent of the State nonmetropolitan median household income. The proposed project must meet both percentage criteria. Grants are further limited.

Are there additional requirements?

- Applicants must have legal authority to borrow money, obtain security, repay loans, construct, operate, and maintain the proposed facilities
- Applicants must be unable to finance the project from their own resources and/or through commercial credit at reasonable rates and terms
- Facilities must serve rural area where they are/will be located
- Project must demonstrate substantial community support
- Environmental review must be completed/acceptable

How do we get started?

Contact your local offices to discuss your specific project. Applications are accepted year round

Who can answer questions?

Contact our local office that serves your area.

What governs this program?

- Direct Loan: 7 CFR Part 1942, Subpart A
- Grant: 7 CFR Part 3570, Subpart A

NOTE: Because citations and other information may be subject to change please always consult the program instructions listed in the section above titled "What Law Governs this Program?" You may also contact your local office for assistance. You will find additional forms, resources, and program information at www.rd.usda.gov. USDA is an equal opportunity provider, employer, and lender.

S.P.O.T. Analysis

STRENGTHS	PROBLEMS	OPPORTUNITIES	THREATS
201 agency	Fire station	Station building grant	CVEMSA
Ahead of const needs	Understaffed engine	Consolidation	Economic downturn in housing market
ALS provider	PERS UAL	Station relocation	Finances keeping pace
ALS engine ready	Department image	Ambulance staffing	Need for additional taxation
Good fleet	Lack of career development opportunities	In-house ambulance billing	Community growth
Tenured employees	Marketing annexation to absent property owners		Increased service demands
Good business practices	Insurance payer mix		
Community support	Lack of training site		
Flexible with leadership	OPS BC coverage		
Strong Admin support	Prevention services		
Cohesive Board	No courier service		
Training certs/quals			
Strong inter-agency relationships			
Successful with grants			

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
RUSSIAN RIVER FIRE PROTECTION DISTRICT, COUNTY OF SONOMA,
STATE OF CALIFORNIA, ESTABLISHING THE PUBLIC HEARING DATE TO SET THE SPECIAL TAX RATE FOR
FISCAL YEAR 2019/2020**

WHEREAS, a special tax was approved by the voters of the Russian River Fire Protection District on June 8, 2010; and,

WHEREAS, the Board of Directors is required to establish annually a public hearing date to set the amount of the special tax to be levied, and

WHEREAS, the amount of the special tax levied for Fiscal Year 2019/2020 must be determined prior to the due date established by the Sonoma County Auditor/Controller;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Russian River Fire Protection District hereby establishes the time and date of the public hearing to set the amount of the special tax to be levied in Fiscal Year 2019/2020 as 6:00 p.m. on August 14, 2019, at the regular monthly meeting of the Board.

IN REGULAR SESSION, the foregoing resolution was introduced by Director _____, who moved its adoption, seconded by Director _____, and passed by the Board of Directors of the Russian River Fire Protection District.

Director Butts	Aye _____	No _____	Abstain _____
Director Jackson	Aye _____	No _____	Abstain _____
Director Limbert	Aye _____	No _____	Abstain _____
Director Symmonds	Aye _____	No _____	Abstain _____
Director Weaver	Aye _____	No _____	Abstain _____

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

WHEREUPON, the President declared the foregoing resolution adopted; and **SO ORDERED**.

/s/ _____
Jason Weaver, President

Dated: _____

/s/ _____
Heidi Flowers, Clerk

Dated: _____