



Russian River Fire District Board of Directors

Board Meeting Agenda

May 13, 2020

Time: 6:00 p.m.

Location: Fire Station 1 - 14100 Armstrong Woods Rd., Guerneville

Pursuant to the Governor of California's Executive Order N-25-20

Dated March 12, 2020

This meeting will occur via teleconference (information below):

<https://zoom.us/j/97623124513>

1-669-900-6833

Meeting ID: 976 2312 4513

Thank you for supporting our COVID precautions.

The Board meeting agenda and all supporting documents are available for public review at 14100 Armstrong Woods Road, Guerneville, CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 14100 Armstrong Woods Road, Guerneville, during normal business hours and on the website at www.russianriverfire.org. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Administrative Assistant Heidi Flowers at 707-838-1170. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President Weaver

Director Butts

Director Jackson

Director Limbert

Director Symmonds

OPEN TIME FOR PUBLIC EXPRESSION

(Three-minute time limit)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a more lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.



Russian River Fire District Board of Directors

Board Meeting Agenda

May 13, 2020

Time: 6:00 p.m.

Location: Fire Station 1 - 14100 Armstrong Woods Rd., Guerneville

Pursuant to the Governor of California's Executive Order N-25-20

Dated March 12, 2020

This meeting will occur via teleconference (information below):

<https://zoom.us/j/97623124513>

1-669-900-6833

Meeting ID: 976 2312 4513

Thank you for supporting our COVID precautions.

PRESENTATION

RUSSIAN RIVER PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT

An opportunity for the President of the Russian River Professional Firefighters Association to address the Board on matters of the Association.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District business.

LAFCO UPDATE

Status update and community input regarding LAFCO reorganization hearing on May 6, 2020.

FIRE CHIEF'S REPORT

The Fire Chief will report on District administration and operations.

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director.

1. Minutes of the April 15, 2020 Regular Board of Directors Meeting
2. Financial information for April 2020

ACTION ITEMS

1. RESOLUTION 19/20-08 PROCLAMATION OF A LOCAL EMERGENCY

Consideration of approval of Resolution 19/20-08, to proclaim the existence of a local emergency under the California Disaster Assistance Act.

COMMITTEE REPORT

1. Finance
2. Strategic Planning
3. Evacuation Planning
4. Labor Negotiations



Russian River Fire District Board of Directors

Board Meeting Agenda

May 13, 2020

Time: 6:00 p.m.

Location: Fire Station 1 - 14100 Armstrong Woods Rd., Guerneville

Pursuant to the Governor of California's Executive Order N-25-20

Dated March 12, 2020

This meeting will occur via teleconference (information below):

<https://zoom.us/j/97623124513>

1-669-900-6833

Meeting ID: 976 2312 4513

Thank you for supporting our COVID precautions.

COMMUNICATIONS

ADJOURNMENT



Russian River Fire District Board of Directors

Regular Board Meeting Minutes

April 15, 2020

Time: 6:00 p.m.

Location: Fire Station 1

14100 Armstrong Woods Rd., Guerneville, CA 95446

Pursuant to the Governor of California's Executive Order N-25-20

Dated March 12, 2020

This meeting will occur via teleconference (information below):

<https://zoom.us/j/556901662?pwd=ZlQweDdRY3ZVejUrdkVwbmVJcE05Zz09&status=success>

1-301-715-8592

Meeting ID: 556 901 662

Password: *Removed*

Thank you for supporting our COVID precautions.

This meeting was held via teleconference due to COVID precautions. Present at the station were: Chief Heine, President Weaver and Heidi Flowers. No member(s) of the public attended the meeting at fire station 1. Zoom meeting information noted above was utilized, password was removed due to issues; participants were able to join by just using the meeting ID.

Meeting Etiquette:

Meeting is being recorded and will be posted on District website.

All participants will be muted to avoid speaking over on another and eliminate background noise. Public comment and Director comment/motions can be made by utilizing the raise your hand feature, once a hand is raised, the participant will be unmuted. The raise your hand feature is found under "more" on the taskbar on the bottom of the screen. All participants were offered a chance to test the feature.

All Directors will be provided a chance to comment/ask questions on each agenda item.

All votes will be completed via roll call vote.

CALL TO ORDER

Weaver called the meeting to order at 6:02 p.m.

Present for Staff: Chief Heine, Flowers present at station.

Legal Counsel: Bill Adams present via teleconference.

PLEDGE OF ALLEGIANCE

Pledge of allegiance was led by Weaver.

ROLL CALL

President Weaver- Present at station.

Director Butts-Present via teleconference.

Director Jackson-Present via teleconference.

Director Limbert-Present via teleconference.

Director Symmonds-Present via teleconference.



Russian River Fire District Board of Directors

Regular Board Meeting Minutes

April 15, 2020

Time: 6:00 p.m.

Location: Fire Station 1

14100 Armstrong Woods Rd., Guerneville, CA 95446

Pursuant to the Governor of California's Executive Order N-25-20

Dated March 12, 2020

This meeting will occur via teleconference (information below):

<https://zoom.us/j/556901662?pwd=ZlQweDdRY3ZVejUrdkVwbmVJcE05Zz09&status=success>

1-301-715-8592

Meeting ID: 556 901 662

Password: *Removed*

Thank you for supporting our COVID precautions.

OPEN TIME FOR PUBLIC EXPRESSION

No public comment.

AGENDA ADJUSTMENTS

None.

PRESENTATION

None.

RUSSIAN RIVER PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT

No report.

DIRECTOR REPORTS

No report.

LAFCO UPDATE

Chief Heine reported as of April 13, 2020, LAFCO has received 14 protest from registered voters and 41 from property owners. No concerns are anticipated moving forward. May 6th LAFCO meeting will be held to finalize the application or reorganization and to approve the annexation by final vote. Once this is complete, processing and official filings will take approximately 30-45 days. Official go live date is projected for July 1, 2020. Calls/questions received thus far are mostly based on misinformation such as the Russian River station will be closed due to the annexation and Sonoma County Fire being misinterpreted as the County of Sonoma. Parcel tax analysis' have been run for several property owners; result has been positive from parcel owners. Chief Heine has had positive, productive communication with Mr. Hernandez regarding parcel tax questions/concerns. The Bodega Bay piece of the application is unknown at this time; it will not have an impact on the Russian River side. Post LAFCO meeting on May 6th; the annexation approval does not need to be approved by the Boards of the Russian River and Sonoma County Fire Districts; this has already been done via the joint resolution.



Russian River Fire District Board of Directors

Regular Board Meeting Minutes

April 15, 2020

Time: 6:00 p.m.

Location: Fire Station 1

14100 Armstrong Woods Rd., Guerneville, CA 95446

Pursuant to the Governor of California's Executive Order N-25-20

Dated March 12, 2020

This meeting will occur via teleconference (information below):

<https://zoom.us/j/556901662?pwd=ZFRQweDdRY3ZVejUrdkVwbnVJcE05Zz09&status=success>

1-301-715-8592

Meeting ID: 556 901 662

Password: *Removed*

Thank you for supporting our COVID precautions.

FIRE CHIEF'S REPORT

Chief Heine reported on managing the COVID crisis. Sonoma County Fire District, Russian River and Bodega Bay have been participating in joint purchasing of personal protective equipment and tracking of first responders. Precautions include but are not limited to: boot scrubbers, temperature monitoring and health questionnaire requirements before entering buildings/reporting for duty. Thus far, we do not have any active cases in the workforce. Administrative staff is working remotely as much as possible.

Fire season is approaching quickly; fuel moisture levels are being monitored and are low. Chief and staff are working closely with statewide partners to determine best practices for fire season and COVID-19.

Chief Heine provided an update on the medical director agreement. A tentative agreement has been drafted and cleared by legal counsel. Sonoma County Fire District Board will consider the adoption of the agreement at their April or May meeting. There will be no change in level of service to the Russian River Fire Protection District.

CONSENT CALENDAR ITEMS

A motion by Butts, seconded by Limbert, approved the minutes of March 11, 2020 Regular Board meeting and March 2020 financial information. Director Limbert, aye; Director Symmonds, aye; Director Butts, aye; Director Jackson, aye; Director Weaver, aye. 5-0-0.

ACTION ITEMS

1. PROPERTY TAX ALLOCATION AGREEMENT

The Board will consider the approval of property tax allocation agreement between the Russian River Fire Protection District and the Sonoma County Fire District for the reorganization of the Fire Districts in the western portion of Sonoma County.

Agreement is contingent upon the final reorganization. Should the reorganization as contemplated not occur, the parties agree that his agreement shall be null and void and no transfers of revenues will occur without a new agreement to do so.

****Action Item Continued on page 4****



Russian River Fire District Board of Directors

Regular Board Meeting Minutes

April 15, 2020

Time: 6:00 p.m.

Location: Fire Station 1

14100 Armstrong Woods Rd., Guerneville, CA 95446

Pursuant to the Governor of California's Executive Order N-25-20

Dated March 12, 2020

This meeting will occur via teleconference (information below):

<https://zoom.us/j/556901662?pwd=ZFUweDdRY3ZVejUrdkVwbnVJcE05Zz09&status=success>

1-301-715-8592

Meeting ID: 556 901 662

Password: *Removed*

Thank you for supporting our COVID precautions.

A motion by Jackson, seconded by Butts, approved the property tax allocation agreement. Director Limbert, aye; Director Symmonds, aye; Director Butts, aye; Director Jackson, aye; Director Weaver, aye. 5-0-0.

COMMITTEE REPORT

1. **FINANCE-** Did not meet.
2. **STRATEGIC PLANNING-** Did not meet.
3. **EVACUATION PLANNING-** Did not meet.
4. **LABOR NEGOTIATIONS-** Did not meet.

COMMUNICATIONS

May 6th LAFCO meeting may be held via teleconference; agenda will be released on May 30th. Attendance in encouraged.

ADJOURNMENT

A motion by Butts, seconded by Limbert adjourned the meeting at 6:54 p.m.

Meeting recording can be found by visiting:

<https://www.russianriverfire.org/files/203bc75a8/Russian+River+Fire+4.15.20+Board+Meeting.mp4>

/s/ _____
Jason Weaver, Board President

/s/ _____
Heidi Flowers, Board Clerk

Russian River Fire Protection District
 Profit & Loss Budget vs. Actual
 July 1, 2019 through May 5, 2020

| | Jul 19 | Aug 19 | Sep 19 | Oct 19 | Nov 19 | Dec 19 | Jan 20 | Feb 20 | Mar 20 | Apr 20 | May 1-5, 20 | Jul 1, 19 - May 5, 20 | Budget | % of Budget |
|---|------------|------------|------------|------------|------------|--------------|------------|------------|------------|------------|-------------|-----------------------|--------------|-------------|
| 4128 - Reimbursements - Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 4128 - Reimbursements | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 40 - Miscellaneous Revenues - Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 40 - Miscellaneous Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Income | 92,082.83 | 66,416.14 | 61,616.74 | 138,367.42 | 125,536.77 | 1,014,137.20 | 102,328.89 | 81,498.02 | 100,999.27 | 599,664.09 | 0.00 | 2,382,247.37 | 2,499,472.00 | 95.69% |
| Cost of Goods Sold | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Total COGS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Gross Profit | 92,082.83 | 66,416.14 | 61,616.74 | 138,367.42 | 125,536.77 | 1,014,137.20 | 102,328.89 | 81,498.02 | 100,999.27 | 599,664.09 | 0.00 | 2,382,247.37 | 2,499,472.00 | 95.69% |
| Expense | | | | | | | | | | | | | | |
| 80 - Salaries/Employee Benefits | | | | | | | | | | | | | | |
| 5910 - Perm Positions - LOC BDS | 72,257.31 | 74,341.78 | 77,952.00 | 74,859.50 | 76,877.52 | 60,955.00 | 89,875.30 | 62,445.35 | 89,127.03 | 76,337.91 | 0.00 | 755,139.70 | 969,000.00 | 77.83% |
| 5911 - Extra Help-LOC BDS | 4,245.00 | 1,200.00 | 2,130.09 | 3,195.00 | 3,570.00 | 1,680.00 | 5,070.00 | 3,210.00 | 270.00 | 1,643.46 | 0.00 | 26,183.55 | 2,000.00 | 1,309.18% |
| 5912 - Overtime-LOC BDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 5912 B - Region & Lestpol GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 5912 - Overtime-LOC BDS - Other | 24,695.26 | 31,555.77 | 27,879.96 | 29,618.28 | 87,134.98 | 22,553.72 | 19,724.12 | 26,199.03 | 31,110.61 | 22,904.48 | 0.00 | 323,266.21 | 276,000.00 | 47,206.21 |
| Total 5912 - Overtime-LOC BDS | 24,695.26 | 31,555.77 | 27,879.96 | 29,618.28 | 87,134.98 | 22,553.72 | 19,724.12 | 26,199.03 | 31,110.61 | 22,904.48 | 0.00 | 323,266.21 | 276,000.00 | 117.1% |
| 5914 - Premium Pay-LOC BDS | 2,732.94 | 2,568.04 | 2,463.22 | 2,463.22 | 2,469.98 | 2,463.22 | 2,463.22 | 2,463.22 | 2,525.39 | 2,774.14 | 0.00 | 25,395.59 | 35,500.00 | 71.45% |
| 5919 - Agency Extra Help-LOC BDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,528.00 | 2,500.00 | 90.22% |
| 5922 - FICA Retirement-LOC BDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 5923 - PERS-LOC BDS | 22,385.99 | 22,532.07 | 22,245.02 | 22,245.02 | 22,385.11 | 0.00 | 44,897.53 | 0.00 | 44,818.33 | 22,490.81 | 0.00 | 223,690.98 | 277,450.00 | 80.62% |
| 5924 - Medicare - LOC BDS | 1,531.84 | 1,539.22 | 1,456.98 | 1,476.42 | 2,247.05 | 1,376.37 | 1,373.57 | 1,427.49 | 1,475.27 | 1,515.81 | 0.00 | 15,399.02 | 19,000.00 | 81.05% |
| 5930 - Health Insurance - LOC BDS | 4,579.58 | 4,579.58 | 4,579.58 | 2,289.79 | 2,289.79 | 0.00 | 4,639.12 | 2,319.56 | 0.00 | 2,319.56 | 0.00 | 23,016.98 | 26,164.00 | 87.9% |
| 5930 A - Health Ins-Retirees | 33,004.08 | -1,750.84 | 34,429.04 | 16,290.82 | 16,290.82 | -1,866.40 | 34,457.62 | 16,310.59 | 16,310.59 | 16,310.59 | 0.00 | 179,768.01 | 216,350.00 | 83.09% |
| 5930 - Health Insurance - LOC BDS - Other | 37,583.66 | -1,750.84 | 30,007.62 | 18,570.61 | 18,570.61 | -1,866.40 | 39,095.94 | 16,310.59 | 16,310.59 | 16,310.59 | 0.00 | 202,982.99 | 244,514.00 | 82.93% |
| 5931 - Disability Insurance-LOC BDS | 302.50 | 0.00 | 907.50 | 302.50 | 302.50 | 0.00 | 605.00 | 302.50 | 302.50 | 302.50 | 0.00 | 3,227.50 | 4,000.00 | 80.68% |
| 5932 - Dental Insurance - LOC BDS | 408.90 | 0.00 | 408.90 | 204.45 | 204.45 | 0.00 | 408.90 | 204.45 | 204.45 | 204.45 | 0.00 | 2,248.95 | 2,450.00 | 91.79% |
| 5932 A - Dental Ins-Retirees | 3,651.48 | 0.00 | 3,651.48 | 1,825.74 | 1,825.74 | 0.00 | 3,651.48 | 1,825.74 | 1,825.74 | 1,825.74 | 0.00 | 24,400.00 | 24,400.00 | 95.15% |
| 5932 - Dental Insurance - LOC BDS - Other | 4,070.38 | 0.00 | 4,239.14 | 2,119.57 | 2,119.57 | 0.00 | 4,239.14 | 2,119.57 | 2,119.57 | 2,119.57 | 0.00 | 25,466.07 | 28,850.00 | 88.65% |
| 5933 - Life Insurance | 154.30 | -8.00 | 156.60 | 53.80 | 53.80 | -49.00 | 156.60 | 53.80 | 53.80 | 53.80 | 0.00 | 639.50 | 500.00 | 127.7% |
| 5934 - Vision Insurance - LOC BDS | 38.52 | 0.00 | 38.52 | 19.26 | 19.26 | 0.00 | 38.52 | 19.26 | 19.26 | 19.26 | 0.00 | 211.86 | 250.00 | 84.74% |
| 5934 A - Vision Ins-Retirees | 350.04 | 0.00 | 350.04 | 184.00 | 184.00 | 0.00 | 368.00 | 184.00 | 184.00 | 184.00 | 0.00 | 2,006.04 | 2,350.00 | 85.36% |
| 5934 - Vision Insurance - LOC BDS - Other | 388.56 | 0.00 | 408.52 | 203.26 | 203.26 | 0.00 | 408.52 | 203.26 | 203.26 | 203.26 | 0.00 | 2,179.00 | 2,600.00 | 83.3% |
| Total 5934 - Vision Insurance - LOC BDS | 26,992.00 | 0.00 | 26,992.00 | 13,496.00 | 13,496.00 | 0.00 | 13,496.00 | 6,748.00 | 6,748.00 | 6,748.00 | 0.00 | 123,121.00 | 118,000.00 | 104.34% |
| 50 - Salaries/Employee Benefits - Other | 197,259.74 | 134,281.07 | 176,833.65 | 182,029.18 | 216,287.26 | 86,912.91 | 236,126.66 | 117,095.66 | 205,978.39 | 175,993.95 | 0.00 | 1,730,470.47 | 1,892,914.00 | 91.43% |
| Total 50 - Salaries/Employee Benefits | 197,259.74 | 134,281.07 | 176,833.65 | 182,029.18 | 216,287.26 | 86,912.91 | 236,126.66 | 117,095.66 | 205,978.39 | 175,993.95 | 0.00 | 1,730,470.47 | 1,892,914.00 | 91.43% |
| 60 - Services/Supplies | | | | | | | | | | | | | | |
| 6015 - Recruitment/Retention | 0.00 | 0.00 | 919.26 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 919.26 | 0.00 | 100.0% |
| 6016 - Recruitment/Retention-Region 5 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 6021 - Uniform Expense | 925.00 | 1,650.00 | 0.00 | 0.00 | 1,190.00 | 1,650.00 | 925.00 | 0.00 | 0.00 | 2,775.00 | 0.00 | 9,515.00 | 11,100.00 | 85.72% |
| 6022 - Safety Clothing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 917.41 | 0.00 | 0.00 | 0.00 | 0.00 | 917.41 | 15,000.00 | 6.12% |
| 6040 - Communications | 412.39 | 0.00 | 29.90 | 808.98 | 609.40 | 298.47 | 473.89 | 0.00 | 877.50 | 389.59 | 0.00 | 4,104.12 | 5,200.00 | 78.93% |
| 6048 - Cell Phone Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 6089 - Food | 0.00 | 0.00 | 539.53 | 170.00 | 165.44 | 959.28 | 597.92 | 42.50 | 546.07 | 42.50 | 0.00 | 3,982.24 | 3,000.00 | 132.74% |
| 6089 - Household Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 6089 C - Recliners- GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 6089 D - Mattresses- GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 6089 E - Dining Table/Chair-GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 6089 - Household Expense - Other | 0.00 | 0.00 | 401.93 | 287.74 | 86.56 | 287.74 | 1,629.04 | 0.00 | 1,629.04 | 0.00 | 0.00 | 2,405.27 | 5,300.00 | 45.38% |
| Total 6089 - Household Expense | 0.00 | 0.00 | 401.93 | 287.74 | 86.56 | 287.74 | 1,629.04 | 0.00 | 1,629.04 | 0.00 | 0.00 | 2,405.27 | 5,300.00 | 45.38% |
| 6100 - Insurance | 30,276.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 30,276.00 | 30,300.00 | 99.92% |
| 6140 - Maintenance Equipment | 45.00 | 0.00 | 3,484.67 | 256.87 | 271.89 | 2,013.16 | 2,662.26 | 10,650.39 | 7,069.88 | 269.35 | 0.00 | 26,663.47 | 25,000.00 | 106.65% |
| 6143 - Maintenance-Radio | 0.00 | 0.00 | 0.00 | 11,490.70 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11,490.70 | 11,200.00 | 102.51% |
| 6148 A - VFA Grant (Radios) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 13,153.43 | 4,500.00 | 292.3% |
| 6148 - Maintenance-Radio - Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 13,153.43 | 15,700.00 | 83.94% |
| Total 6148 - Maintenance-Radio | 0.00 | 0.00 | 0.00 | 11,490.70 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 24,644.13 | 15,700.00 | 156.91% |
| 6180 - Maint-Bldg/Imp | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 6180 G - Roof Repair App Bay-GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 6180 H - Roof Replacement LG-GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 6180 - Maint-Bldgs/Imp - Other | 0.00 | 0.00 | 1,169.20 | 245.69 | 21.54 | 206.96 | 7,800.01 | 150.00 | 1,563.87 | 200.00 | 0.00 | 11,357.47 | 7,000.00 | 162.25% |
| Total 6180 - Maint-Bldgs/Imp | 0.00 | 0.00 | 1,169.20 | 245.69 | 21.54 | 206.96 | 7,800.01 | 150.00 | 1,563.87 | 200.00 | 0.00 | 11,357.47 | 7,000.00 | 162.25% |

Russian River Fire Protection District
Profit & Loss Budget vs. Actual
July 1, 2019 through May 5, 2020

| | Jul 19 | Aug 19 | Sep 19 | Oct 19 | Nov 19 | Dec 19 | Jan 20 | Feb 20 | Mar 20 | Apr 20 | May 1-5, 20 | Jul 1, 19 - May 5, 20 | Budget | \$ Over Budget | % of Budget |
|--|-------------|-----------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|-----------------------|--------------|----------------|-------------|
| 8560 D - Jr. Ski-TOT Grant | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 8560 E - Equipment-Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 8560 F - TOT Mitigation (Amb. downpayment) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 8560 G - Strategic Plan | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 8560 - Equipment - Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 8560 - Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 85 - Capital Assets - Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 85 - Capital Assets | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 90 - Appropriations for Cont | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 9000 - Unanticipated Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 90 - Appropriations for Cont - Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 90 - Appropriations for Cont | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 8100 - Depreciation Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Expense | 287,556.46 | 70,955.47 | 313,027.81 | 210,000.90 | 259,850.77 | 107,173.13 | 334,351.64 | 157,113.75 | 313,821.04 | 198,990.42 | 0.00 | 2,232,091.41 | 2,535,717.00 | -303,665.59 | 88.02% |
| Net Income | -178,473.83 | -3,849.33 | -251,411.07 | -71,631.48 | -134,314.00 | 986,364.07 | -332,022.75 | -76,616.73 | -213,321.71 | 400,673.67 | 0.00 | 150,185.86 | -46,245.00 | 186,440.86 | -324.72% |

Russian River Fire Protection District

Balance Sheet

As of May 5, 2020

May 5, 2020

ASSETS

Current Assets

Checking/Savings

| | |
|------------------------------|------------|
| 100 · County Investment Pool | 252,746.59 |
| 108 · Ambulance Fund | 183,671.98 |
| 205 · Summit-Operating | 461,402.44 |
| 207 · Summitt-Payroll | 1,095.80 |
| 210 · Summitt-Des. Reserve | 109,195.74 |
| 220 · Summitt ICS | 704,953.92 |
| 225 · Summit Ambulance | 36,434.67 |

86,034.15 23,161.59

Total Checking/Savings 1,749,501.14

Total Current Assets 1,749,501.14

| | |
|------------------|--------------|
| Budgeted Revenue | 2,489,472.00 |
| Received Revenue | 2,382,247.37 |
| Pending Revenue | 107,224.63 |

| | |
|-------------------|--------------|
| Budgeted Expenses | 2,535,717.00 |
| Expent Expenses | 2,232,051.41 |
| Pending Expenses | 303,665.59 |

| | |
|-----------------|--------------|
| "Cash" on Hand | 1,640,305.40 |
| Pending Revenue | 107,224.63 |
| | 1,747,530.03 |

| | |
|------------------|--------------|
| Pending Expenses | 303,665.59 |
| | 1,443,864.44 |

| | |
|-------------------|--------------|
| Des. Res. "Extra" | 23,161.59 |
| | 1,467,026.03 |

Russian River EMS Fiscal Year 19-20

| | CHARGES | MCARE WRITE DOWNS | MCAL WRITE DOWNS | OTHER CONTRACTUAL WRITE DOWNS | NET CHARGES | PAYMENTS | REFUNDS | COLLECTION ADJ | NET PAYMENTS | BAD DEBT WRITE OFFS | ADJUSTMENTS | NEW A/R BALANCE |
|-------------------------------|-----------------|-------------------|------------------|-------------------------------|---------------|---------------|-------------|----------------|---------------|---------------------|---------------|-----------------|
| JULY '19 | \$ 272,594.00 | \$ 75,414.74 | \$ 73,543.88 | \$ - | \$ 123,635.38 | \$ 97,024.41 | \$ 86.51 | \$ 344.94 | \$ 96,592.96 | \$ 10,853.00 | \$ - | \$ 467,963.75 |
| AUGUST '19 | \$ 310,065.00 | \$ 121,513.72 | \$ 68,737.58 | \$ 5,338.80 | \$ 114,474.90 | \$ 66,726.71 | \$ - | \$ 312.80 | \$ 66,413.91 | \$ 7,022.81 | \$ - | \$ 509,001.93 |
| SEPTEMBER '19 | \$ 341,757.50 | \$ 107,745.07 | \$ 56,722.69 | \$ 6,922.17 | \$ 170,367.57 | \$ 45,404.62 | \$ - | \$ - | \$ 45,404.62 | \$ 15,097.46 | \$ - | \$ 618,867.42 |
| OCTOBER '19 | \$ 219,336.25 | \$ 126,583.13 | \$ 54,848.13 | \$ 6,866.25 | \$ 31,038.74 | \$ 122,494.46 | \$ - | \$ - | \$ 122,494.46 | \$ 12,841.86 | \$ 3.21 | \$ 514,573.05 |
| NOVEMBER '19 | \$ 227,073.75 | \$ 111,428.43 | \$ 59,966.57 | \$ 3,059.50 | \$ 52,619.25 | \$ 75,395.34 | \$ - | \$ - | \$ 75,395.34 | \$ 17,813.25 | \$ (200.00) | \$ 473,783.71 |
| DECEMBER '19 | \$ 266,844.25 | \$ 121,829.67 | \$ 47,350.02 | \$ - | \$ 97,664.56 | \$ 74,271.33 | \$ 3,051.18 | \$ 2,478.05 | \$ 68,742.10 | \$ 17,454.63 | \$ - | \$ 485,251.54 |
| JANUARY '20 | \$ 214,088.75 | \$ 42,639.11 | \$ 57,908.23 | \$ 3,616.43 | \$ 109,924.98 | \$ 73,211.03 | \$ - | \$ 1,787.17 | \$ 71,423.86 | \$ 6,250.45 | \$ (5.50) | \$ 517,496.71 |
| FEBRUARY '20 | \$ 276,464.25 | \$ 130,871.90 | \$ 87,350.60 | \$ 1,277.00 | \$ 56,964.75 | \$ 63,455.53 | \$ - | \$ 2,832.00 | \$ 60,623.53 | \$ 30,143.92 | \$ (1,020.73) | \$ 482,673.28 |
| MARCH '20 | \$ 226,265.00 | \$ 89,899.89 | \$ 79,970.61 | \$ 3,682.89 | \$ 52,711.61 | \$ 52,796.56 | \$ - | \$ 50.00 | \$ 52,746.56 | \$ 67,255.93 | \$ (3,970.00) | \$ 411,412.40 |
| APRIL '20 | | | | | \$ - | \$ - | | | \$ - | | | |
| MAY '20 | | | | | \$ - | \$ - | | | \$ - | | | |
| JUNE '20 | | | | | \$ - | \$ - | | | \$ - | | | |
| YEAR TO DATE TOTALS | \$ 2,354,488.75 | \$ 927,925.66 | \$ 586,398.31 | \$ 30,763.04 | \$ 809,401.74 | \$ 670,779.99 | \$ 3,137.69 | \$ 7,804.96 | \$ 659,837.34 | \$ 184,733.31 | \$ (5,193.02) | |
| YTD PERCENTAGE OF REVENUE | | 39.41% | 24.91% | 1.31% | 34.38% | 28.49% | 0.13% | 0.33% | 28.02% | 7.85% | -0.22% | |
| YTD PERCENTAGE OF NET REVENUE | | | | | | | | | 81.52% | | | |

Management Summary Report
Monthly and Fiscal Year to Date
Russian River Fire Dept.
March 2020

| Financial Class | Number of Accounts | Percent of Total | Year to Date Total Accts. | Percent of Total YTD | Charges | Percent of Total | Year to Date Total Charges | Percent of Total YTD | Payments | Percent of Total | Year to Date Payments | Percent of Total YTD |
|------------------|--------------------|------------------|---------------------------|----------------------|---------------------|------------------|----------------------------|----------------------|--------------------|------------------|-----------------------|----------------------|
| Medicare | 18 | 24.32% | 145 | 0.00% | \$68,757.50 | 30.39% | \$569,130.00 | 0.00% | \$12,086.93 | 22.89% | \$73,650.84 | 10.98% |
| Medicare HMO | 1 | 1.35% | 19 | 0.00% | \$3,807.50 | 1.68% | \$72,415.00 | 0.00% | \$773.88 | 1.47% | \$8,339.49 | 1.24% |
| Medi-Cal | 2 | 2.70% | 5 | 0.00% | \$8,250.00 | 3.65% | \$20,207.50 | 0.00% | \$654.36 | 1.24% | \$10,951.29 | 1.63% |
| Medi-Cal HMO | 20 | 27.03% | 141 | 0.00% | \$69,092.50 | 30.54% | \$485,595.00 | 0.00% | \$5,987.47 | 11.34% | \$70,650.54 | 10.53% |
| Insurance | 5 | 6.76% | 58 | 0.00% | \$20,772.50 | 9.18% | \$220,002.50 | 0.00% | \$10,108.94 | 19.15% | \$141,218.56 | 21.05% |
| Private Pay | 24 | 32.43% | 203 | 0.00% | \$42,885.00 | 18.95% | \$501,842.50 | 0.00% | \$6,442.07 | 12.20% | \$89,199.58 | 13.30% |
| Kaiser | 2 | 2.70% | 39 | 0.00% | \$4,420.00 | 1.95% | \$153,680.00 | 0.00% | \$13,084.56 | 24.78% | \$224,904.44 | 33.53% |
| Kaiser MCARE | 2 | 2.70% | 83 | 0.00% | \$8,295.00 | 3.67% | \$327,392.50 | 0.00% | \$3,258.55 | 6.17% | \$47,103.52 | 7.02% |
| Kaiser MCAL | 0 | 0.00% | 3 | 0.00% | \$0.00 | 0.00% | \$8,220.00 | 0.00% | \$399.80 | 0.76% | \$4,761.73 | 0.71% |
| Other | 0 | 0.00% | 0 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Prior Sales | 0 | 0.00% | 0 | 0.00% | -\$15.00 | -0.01% | -\$3,996.25 | 100.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Sub Total | 74 | 100.00% | 696 | 0.00% | \$226,265.00 | 100.00% | \$2,354,488.75 | 100.00% | \$52,796.56 | 100.00% | \$670,779.99 | 100.00% |
| Dry Runs | 0 | 0.00% | 0 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Total | 74 | 100.00% | 0 | 0.00% | \$226,265.00 | 100.00% | \$0.00 | 100.00% | \$52,796.56 | 100.00% | \$670,779.99 | 100.00% |

**PROCLAMATION OF A LOCAL EMERGENCY FOR THE RUSSIAN RIVER
FIRE PROTECTION DISTRICT, COUNTY OF SONOMA,
STATE OF CALIFORNIA**

WHEREAS, California Government Code sections 8680.2, 8680.3 and 8680.9 empower the Board of Directors of the Russian River Fire Protection District (District), as a “local agency”, to proclaim the existence of a local emergency under the California Disaster Assistance Act when the Governor of California determines a disaster, including, but not limited to, an epidemic such as the COVID-19 virus, presents a threat to public safety; and

WHEREAS, on March 2, 2020, the Health Officer of the County of Sonoma issued a Declaration of Local Health Emergency due to the COVID-19 virus; and the Director of Emergency Services for the County of Sonoma issued a Proclamation of Local Emergency for the County of Sonoma due to the COVID-19 virus; and

WHEREAS, on March 4, 2020, the Board of Supervisors of the County of Sonoma ratified both the Health Officer’s Declaration of Local Health Emergency and the Director of Emergency Services’ Proclamation of Local Emergency, and directed that said Local Health Emergency and Local Emergency shall be deemed to continue to exist until terminated by the Board of Supervisors of the County of Sonoma; and

WHEREAS, on March 4, 2020, the Governor of California issued a Proclamation of a State of Emergency for the entire State of California due to the COVID-19 virus; and

WHEREAS, as necessary to assist local governments and for the protection of public health, the Proclamation of the a State of Emergency issued March 4, 2020, includes the suspension of Government Code and Public Contracting Code provisions, including, but not limited to, competitive bidding requirements, to the extent necessary to address the effects of the COVID-19 virus; and

WHEREAS, the Proclamation of a State of Emergency issued March 4, 2020, also waives the 60-day time period in the Government Code within which local agencies must renew a proclamation of local emergency; and

WHEREAS, on March 22, 2020, the President of the United States issued a Major Disaster Declaration in support of the emergency response efforts of the State of California, counties and local agencies to the COVID-19 virus; and

WHEREAS, the District Board of Directors does hereby find that the circumstance of the ongoing COVID-19 virus, including the proclamations of emergency by the County of Sonoma and Governor of California, as well as the declaration of disaster by the President of the United States, support and justify a proclamation of local emergency by the District.

NOW, THEREFORE, BE IT RESOLVED AND PROCLAIMED that, effective May 13, 2020, a local emergency shall be deemed to exist within the jurisdiction of the District until terminated by the District Board of Directors; and

BE IT FURTHER RESOLVED AND PROCLAIMED that the District requests that the County of Sonoma and the Governor of California add applicable provisions of the Health and Safety Code to those of the Government Code and Public Contracting Code, which are suspended to the extent necessary to address the effects of COVID-19; and

BE IT FURTHER RESOLVED AND PROCLAIMED that during the local emergency, the District shall authorize, on a case by case basis, the waiver of regulations that may hinder response and recovery efforts; and

BE IT FURTHER RESOLVED AND PROCLAIMED that the District shall cooperate with Federal, County and State officials to receive all possible response and recovery resources and funding, including, but not limited to, from FEMA, State OES, and the Sonoma County Operational Area.

THE FOREGOING RESOLUTION was introduced at a regular meeting of the District Board of Directors on May 13, 2020, by Director _____, who moved its adoption, seconded by Director _____, and ordered adopted by the following vote:

| | | |
|-----------|----------|-----|
| President | Weaver | ___ |
| Director | Butts | ___ |
| Director | Jackson | ___ |
| Director | Limbert | ___ |
| Director | Symmonds | ___ |

AYES: _____ **NOES:** _____ **ABSENT OR NOT VOTING:** _____

WHEREUPON, the President declared the foregoing Resolution adopted, and **SO ORDERED**.

By: _____
President of the Board

By: _____
Secretary/Clerk of the Board