



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

BOARD OF DIRECTORS SPECIAL MEETING Thursday, February 21, 2019 6:00 pm At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville **MINUTES**

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:

President Weaver called the meeting to order at 6:00 p.m.; Director Limbert led the pledge of allegiance. Directors present: Butts, Limbert, Jackson and Weaver. Director Wood was absent.

APPROVAL OF AGENDA:

On a motion by Director Limbert, seconded by Director Jackson the Agenda was approved as presented. VOTE: 4/0/1 (Director Wood absent).

PUBLIC COMMENT:

None.

BOARD MEMBER COMMENT:

None.

SHARED ADMINISTRATIVE SERVICES CONTRACT:

Director Weaver on the history of the contract providing shared administrative services to Monte Rio Fire. The contract began April 2017, was renewed October 2017 and remains in effect to the current date. Director Weaver reported on the letter sent to the Monte Rio Board of Directors and Chief Baxman on October 1, 2018 addressing administrative concerns. Director Weaver also reported on the Monte Rio Board meeting he attended on February 18, 2019. AA Flowers reported on administrative concerns and the inability of Monte Rio's full Board to adhere to best practices and support of administrative requests. AA Flowers informed Monte Rio Board President of concerns via email (January 2019). Director Weaver contacted Russian River Fire's legal counsel; Russian River is within their legal right to terminate the contract if the Board so chooses. Legal counsel recommended a 30 day notice if the Board moved to terminate the contract.

Discussion held. On a motion by Director Limbert, seconded by Director Jackson, the Board moved to send a letter to the Monte Rio Board stipulating we are withdrawing our services and giving a 30 day notice. Director Weaver will draft a letter; Director Jackson will review before sending. VOTE: Director Limbert, aye; Director Butts, aye; Director Jackson, aye; Director Weaver, aye; Director Wood, absent. 4/0/1 (Director Wood absent).

Director Limbert requested AA Flowers to check on the Board Clerk role for Monte Rio; if AA Flowers is the clerk she will need to resign from that position.



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PUBLIC COMMENT:

None.

BOARD COMMENT:

None.

ADJOURNMENT:

On a motion by Director Weaver, seconded by Director Limbert the Board adjourned at 6:30 p.m.

VOTE: 4/0/1 (Director Wood absent).

/s/ *Jason Weaver*
Jason Weaver, President of Board

Date: 3.13.19

/s/ *Heidi Flowers*
Heidi Flowers, Interim Board Clerk