



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

BOARD OF DIRECTORS REGULAR MEETING
Wednesday, January 10, 2018 6:00 p.m.
At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville
MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:

President Limbert called the meeting to order at 6:02 p.m.; Director Limbert led the pledge of allegiance. Directors present: Wood, Emmett, Jones, Limbert and Weaver.

APPROVAL OF AGENDA:

Director Jones requested to add approval of money for Christmas dinner to the Agenda. On a motion by Director Emmett, seconded by Director Jones the Board moved to go around the so called rules add the issue to tonight's Agenda after item 4. VOTE: 5/0/0. Hearing no further changes, additions or deletions the Agenda was approved as presented.

PUBLIC COMMENT:

Linda Payne: "Why is Heidi Flowers not made permanent Clerk of the Board?"

BOARD MEMBER COMMENT:

Director Limbert: 2017 was a phenomenal year for Russian River Fire and Region 5. Equipment grants were obtained, we have the best firefighters and paramedics and there is nothing they can't do together. Director Limbert apologized, regarding the Christmas party Agenda item and noted it is a learning experience and he will do his best. Director Weaver: well-handled and he is happy to see the grants.

APPROVAL OF CHRISTMAS PARTY CONTRIBUTION:

Discussion held. On a motion by Director Jones, seconded by Director Weaver, the Board moved to donate \$1,000.00 to the Firefighters Association for the Christmas event. Further discussion held; Director Jones rescinded her motion. On a motion by Director Weaver, seconded by Director Emmett, the Board moved to donate \$1,000.00 to the Firefighters Association for the 2017 Christmas party as a one-time offering and establish a policy hereafter for future years. VOTE: 3/2/0. Director Wood stated policies cannot be made to commit future monetary contributions.

STAFF REPORT:

Captain Lantz reported on CERT, training, safety and meetings attended. A CERT class will be hosted in March/April; CERT will be participating in the community meetings on evacuation/disaster preparedness on January 13th & 20th. Captain Lantz reached out to Mark Bramfitt of LAFCO regarding questions pertaining to annexation/consolidation and how it would
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STAFF REPORT CONTINUED:

affect AB8 rates and special tax revenue; he is waiting for a response.

Captain Cassady reported on call volume for 2017 (2037 calls; all-time high); prevention (Oddfellows Park Café rebuild, River Theater future upgrades), projects (HVAC system install and Sea Doo sponson install) and meetings attended.

CERT PROGRAM UPDATE

Captain Lantz reported this was covered under his staff report.

CORRESPONDENCE:

Director Emmett is willing to sit as a District representative on the Redevelopment Agency Oversight Board. Item will be brought back to the February meeting; Directors requested additional time to review information.

APPROVAL OF MINUTES:

On a motion by Director Jones, seconded by Director Weaver, the Board moved to approve the minutes of December 13, 2017 Regular meeting as presented. VOTE: 5/0/0.

On a motion by Director Jones, seconded by Director Emmett, the Board moved to approve the minutes of December 19, 2017 Special meeting as presented. VOTE: 5/0/0.

APPROVAL OF FINANCIAL INFORMATION:

Director Limbert reviewed the revenues and expenditures; a revised mid-year budget will be developed. On a motion by Director Jones, seconded by Director Emmett, the Board moved to approve the financial information as presented. VOTE: 5/0/0.

2018 COMMITTEE ASSIGNMENTS:

- a. Finance Committee: stay the same (Directors Wood, Limbert and Jones; EE Travis Wood)
- b. Strategic Planning Committee: Directors Jones and Emmett; EE Travis Wood. Committee will ask Stephano Mercieca to join the committee. On a motion by Director Emmett, seconded by Director Wood, the committee was changed from Ad Hoc to Standing. VOTE: 5/0/0.
- c. Russian River/Monte Rio: Directors Wood and Limbert. On a motion by Director Wood, seconded by Director Jones, Director Emmett will be added to the Russian River/Monte Rio committee. VOTE: 5/0/0. EE Ryan Lantz will join the committee as well.

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2018 COMMITTEE ASSIGNMENTS CONTINUED

- d. Fundraising: Directors Limbert and Weaver. Committee will stay the same.
- e. Evacuation Planning: Directors Jones and Weaver. On a motion by Director Jones, seconded by Director Weaver, Director Wood will be added to the committee. VOTE: 5/0/0.
- f. Labor negotiations: Directors Jones and Limbert. On a motion by Director Jones, seconded by Director Wood, Director Weaver will be added to the committee. VOTE: 5/0/0.

SAFE SURRENDER LOCATION:

On a motion by Director Jones, seconded by Director Emmett, the Board moved to approve going forward to investigate and get more information in order to move forward with the program. VOTE: 5/0/0.

REPORT FROM 2017 COMMITTEES:

- a. Finance: On a motion by Director Jones, seconded by Director Emmett, the Board approved Heidi Flowers to have the ability to interview and hire someone to help 8-12 hours a week. VOTE: 5/0/0. On a motion by Director Jones, seconded by Director Emmett, the Board approved to update the bank signature cards to reflect committee members Director Nancy Jo Wood, Director Nance Jones, Director Chuck Limbert and to add Travis Wood. Signature cards should be updated prior to next Board meeting. VOTE: 5/0/0.
- b. Strategic Planning: met today; reviewed Nakia's task list and will connect Nakia and Stephano.
- c. RR/MR: did not meet in December. Monte Rio requested waiting until they fill a vacancy before making any decisions. Captain Lantz attend the Monte Rio Board meeting; he spoke with Director Fein after the meeting and assured him Russian River wants to continue to work with Monte Rio.
- d. Fundraising: Will set a date to meet.
- e. Evacuation Planning: Director Jones passed out the Agenda for the upcoming community meetings and reviewed topics to be discussed.

PUBLIC COMMENT:

Linda Payne: "Why is Heidi Flowers not made permanent Clerk of the Board?"

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BOARD COMMENT:

Director Limbert asked for Board Clerk position to be added to the February Agenda.

ADJOURNMENT:

On a motion by Director Jones, seconded by Director Emmett, the Board adjourned the meeting at 7:37 p.m.

/s/ *Nance Jones* Date: 2/15/18
Nance Jones, Board Vice President

/s/ *Heidi Flowers*
Heidi Flowers, Interim Board Clerk