



# RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

## Board of Directors Regular Meeting Wednesday, December 12, 2018, 6:00pm At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville

### AGENDA

1. Call to order, Pledge of Allegiance, Roll Call
2. Approval of Agenda (changes, additions or deletions) (Action Item)
3. Public Comment
  - a. Any citizen wishing to speak to the Board on any item **not listed on the Agenda** may do so under public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.
4. Board Member Comment
5. Board Vacancy (*Discussion/Action Item*)
  - a. Resignation of Nance Jones
  - b. Options for Board
  - c. Vacancy posting/procedure/meeting date(s)
6. Re-organization of Board (*Discussion/Action Item*)

The Board will nominate and elect officers for Calendar Year 2019 in accordance with the Board Manual and Health and Safety Code.
7. Staff Report (*Action Item*)
8. Correspondence (*Discussion/Action Item*)
9. Approval of Minutes (*Action Item*)
  - a. November 14, 2018 Regular Meeting Minutes
10. Approval of Financial Information (*Action Item*)
  - a. November 2018 financial information
11. Resolution 18/19-08 Setting a location, day and a time for regular monthly meetings (*Discussion/Action Item*)
12. Letter to & response from Sonoma County Redevelopment Agency (*Discussion/Action Item*)
13. CERT Program Update (*Discussion Item*)

*Continued on page 2*



# RUSSIAN RIVER FIRE PROTECTION DISTRICT

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14. Report from 2018 Committees (Discussion/Action Item)
  - a. Finance (Directors Wood & Jackson; Employee Travis Wood) Standing Committee
  - b. Strategic Planning (Director Jones; Employee Travis Wood) Ad Hoc Committee
  - c. Russian River/Monte Rio (Directors Wood and Jones) Standing Committee
  - d. Evacuation Planning (Directors Weaver and Butts) Ad Hoc Committee
  - e. Labor Negotiations (Directors Jones and Weaver) Ad Hoc Committee
  
15. Public Comment / Board Comment / Adjournment

## **Accessible Meeting Information**

The Russian River Fire Protection District Fire Station Board meeting room is accessible to persons using wheelchairs and other assistive mobility device. The wheelchair accessible entry is located at the Armstrong Woods Road Administration Office entrance located at the South end of the fire station.

Please make your requests for documents in alternative format (large font or Braille) or additional accommodations such as sign language interpretation or real-time captioning to District Administrative Staff, Heidi Flowers at 707-869-9089 (Voice), call **711 for the free Telecommunications Relay Service**, or e-mail [hflowers@russianriverfire.org](mailto:hflowers@russianriverfire.org).

Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

The nearest accessible public transit bus stop is located in downtown Guerneville on River Road at Armstrong Woods Road, approximately one block from the Russian River Fire Protection District Fire Station.

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

## **CERTIFICATION OF POSTING**

I certify that on December 7, 2018, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Russian River Fire Protection District said time being at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2). Executed at Guerneville, California on December 7, 2018.

/s/ Heidi Flowers  
Heidi Flowers, Interim Board Clerk

# BOARD VACANCY

## Heidi Flowers

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**From:** Nance jones  
**Sent:** Thursday, November 15, 2018 8:48 AM  
**To:** Heidi Flowers  
**Cc:** jason.weaver@comcast.net; Nancy Jo Wood; whjackson\_52@hotmail.com; Krista Butts  
**Subject:** Resignation letter  
**Attachments:** Resignation letter 11-15-18.docx

Heidi I am attaching my letter of resignation for inclusion in next board packet. It is effective today. I have enjoyed working with all of you and wish you well in all future endeavors. Heidi I will not be attending the dinner tonight and I will call Nancy Jo to inform her.

Nance

Sent from Mail for Windows 10

November 15, 2018

Dear Fellow Board Members,

This letter is to inform you that effective today I am resigning my position on the Russian River Fire Protection Board. Sometimes one has to stand by their own principles and values and this is one of those times. I have enjoyed working with all of you and wish you well in your future endeavors.

Sincerely,

Nance Jones

# NOTICE OF VACANCY

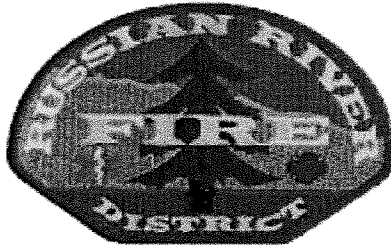
Interested persons are hereby notified that  
pursuant to Government Code §1780

There is a vacancy on the

## **RUSSIAN RIVER FIRE PROTECTION DISTRICT**

Board of Directors

The position to be filled is a 4-year term  
ending December 2022



Applications are available at the Russian River Fire District Office  
14100 Armstrong Woods Road, Guerneville, CA 95446,  
on the website at [www.russianriverfire.org](http://www.russianriverfire.org) or can be requested by email  
[hflowers@russianriverfire.org](mailto:hflowers@russianriverfire.org)  
(707) 869-9089 ext. 4

**Applications are due by: December 31, 2018, only applications received via USPS  
by close of business (5:00 pm) on Monday, December 31, 2018 will be  
considered. (Postmarks do not count)**

The district board has 60 days from the date the board is notified of the vacancy or the effective date  
of the vacancy, whichever is later, to fill the vacancy by appointment or call a special election  
(Government Code §1780).

Pursuant to Government Code §1780, this notice will be posted for 15 days in 3 or more  
conspicuous locations in the district from December 13, 2018 to January 4, 2019.

## APPLICATION FOR APPOINTMENT TO A SPECIAL DISTRICT VACANCY

### INSTRUCTIONS

If you are interested in serving on a special district Board of Directors, please complete this application and return it to (by USPS only, no hand deliveries will be accepted):

Russian River Fire Board of Directors

P.O. Box 367

Guerneville, CA 95446

Due Date: Monday, December 31, 2018 5:00 pm

**Qualifications:** A District Director shall:

-be a registered voter; and

-be a resident of the district

All applicants will be interviewed at the January 4, 2018 Special Board meeting, 6:00 PM, 14100 Armstrong Wds. Rd., Guerneville, CA; applicants appointed will begin their term immediately following appointment.

Name: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone (Daytime): \_\_\_\_\_ Phone (Evening): \_\_\_\_\_

Email: \_\_\_\_\_



Education			
Institution	Major	Degree	Year

Work/Volunteer Experience				
Organization	Location	Position	From	To

**STATEMENT OF QUALIFICATIONS:**

Please briefly describe your qualification and why you are interested in serving on the Board of Directors.

 **DRAFT**

**CERTIFICATION:**

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



# RE-ORGANIZATION OF BOARD

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## **Russian River Fire Protection District Staff Report**

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**RE:** Board Reorganization

**Background:**

The Russian River Fire Protection District Board of Directors Manual states that the Board will elect its officers, President, Vice President and Clerk at their December meeting. There is no assumed right of succession in Board Officers.

In addition:

The Board is required to elect new officers within 60 days of their election in accordance with Fire Protection District Law 1987 (Health and Safety Code), Section 13853.

13853. (a) Within 60 days after their initial election or appointment and after each general district election or unopposed election, the district board shall meet and elect its officers. The officers of a district board are a president, a vice president, and a secretary or clerk.

(b) The secretary or clerk may be a member of the district board. He or she may receive compensation set by the district board which shall be in lieu of any other compensation to which he or she may be entitled as a member of the district board. The district board may employ a clerk to perform the duties of the secretary.


(c) A district board may create additional officers and elect members to those positions, provided that no member of a district board shall hold more than one office.

**Recommendation:**

Nominate and elect officers in accordance with the Board Manual and the Health and Safety Code. I would like to remain the Clerk of the Board.

**References/Attachments:**

Article 6.5 of the Administrative Manual

RUSSIAN RIVER FIRE PROTECTION DISTRICT		<b>District Handbook          Administrative Section</b>	<b>A.2.11</b>
<b>Effective Date: 9-10-08</b>		<b>Board of Directors          Officers of the Fire District Board</b>	<b>Page 1 of 2</b>

**DESCRIPTION**

To establish a policy outlining responsibilities of Board Officers and method of Election.

**POLICY**

A. The Fire Board shall seat a President, a Vice-President, and a Board Clerk at its first regularly scheduled meeting in December, or at such times as the existing officer(s) may resign from their office or vacate membership on the Board.

1. All officers shall be elected for a one (1) year term.
2. Officers elected to fill an unexpired term shall serve until the end of their predecessor's term.


B. Board President

1. The Board President shall preside at all meetings.
2. The President will be prohibited from making or seconding motions but may vote on all matters before the Board, except where only a quorum of Directors are present at the meeting.
3. When only three members of the Board are in attendance at a meeting, the President may make and second motions.
4. The President will sign all official documents of the District and when unavailable to do so, the Vice President shall have the authority.
5. The President will have the authority to create committees to carry out the business of the District.
  - a. Contracts
  - b. Agreements
  - c. Memorandums of Understanding (MOU)
  - d. Board minutes
  - e. Accounts Payable Claim Batch
  - f. Consent Agendas

C. Vice President

1. The Vice-President shall perform all the duties of the Board President when acting in that capacity.

REV. #	DATE	DESCRIPTION OF REVISION/CHANGE	PREPARED BY	REVIEWED BY	APPROVED BY
0	12/19/12	Board Approved 9/10/08- Moved to new format	Lantz		
		Board Approved 8/10/16			

RUSSIAN RIVER FIRE PROTECTION DISTRICT		<b>District Handbook          Administrative Section</b>	<b>A.2.11</b>
<b>Effective Date: 9-10-08</b>		<b>Board of Directors          Officers of the Fire District Board</b>	<b>Page 2 of 2</b>

**D. Board Clerk**

1. The Administrative Assistant shall function as Clerk of the Board if so ordered and elected.

**E. Annual Organizational Meeting**

1. The Board of Directors shall hold an annual organizational meeting at its first regular meeting in December. At this meeting, the Board will elect a President and Vice President and Clerk.
2. The procedure is as follows:
  - a. Nominations may be made from the board.
  - b. When a nomination is made, no second is required.
  - c. No one can nominate more than one person for a given office until every member has an opportunity to nominate a person.
  - d. The President will call for the nominations by saying, "Nominations are now in order for the office of Board President", etc.
  - e. Member should say, "I nominate Director?"
  - f. President should say, "Director? is nominated. Are there any further nominations for the office of President", etc. (Pause) "If not, nominations are closed."
  - g. For office for which no candidate has a majority, the President announces, "No Election".
  - h. Voting Procedure is Voice Vote.
  - i. Election to office takes place immediately.
3. The Board President of the meetings described herein shall determine the order in which agenda items shall be considered for discussion and/or action.

REV. #	DATE	DESCRIPTION OF REVISION/CHANGE	PREPARED BY	REVIEWED BY	APPROVED BY
0	12/19/12	Board Approved 9/10/08- Moved to new format	Lantz		
		Board Approved 8/10/16			

# STAFF REPORT



**RUSSIAN RIVER FIRE PROTECTION DISTRICT**  
14100 ARMSTRONG WOODS RD. · P.O. BOX 367 · GUERNEVILLE, CA 95446  
OFFICE (707) 869-9089 · FAX (707) 869-2811

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Date: 12/6/18

To: Board of Directors

From: Captain Lantz

Handwritten initials "PL" inside a hand-drawn circle.

Re: Staff Report

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We currently have four candidates in backgrounds for one open Firefighter/Paramedic position and one potential opening. We are planning on extending offers of employment to the top two candidates that complete the process. Based on the time required to complete the process, we are currently looking at start date near February or March 2019

We would like to welcome two new employees, part-time Firefighter/Paramedic Josh Nultemeier, and Volunteer Firefighter Galen Butts. Both are currently working on initial training. Welcome!

The roof of the apparatus bay continues to have problems with leaks when it rains. We've had the company come out a few times to attempt repairs, but it has been less than successful. I recommend looking at long-term solutions in the next budget year.

On December 4<sup>th</sup>, C-shift responded to a residential structure fire on Northern Ave. Crews arrived at scene within about seven minutes and found heavy smoke coming from the second story. Many thanks to Forestville, Monte Rio, and CalFire for the mutual aid assistance. Great job done by all!

# Incident Type Count Report

Date Range: From 11/1/2018 To 11/30/2018

Selected Station(s): All

## Incident

Type	Description	Count	
<b>Station:</b>			
321	EMS call, excluding vehicle accident with injury	1	0.59%
<b>Total - Rescue &amp; Emergency Medical Service Incidents</b>		<b>1</b>	<b>100.00%</b>
<b>Total for Station</b>		<b>1</b>	<b>0.59%</b>
<b>Station: S56</b>			
111	Building fire	1	0.59%
141	Forest, woods or wildland fire	3	1.78%
142	Brush, or brush and grass mixture fire	1	0.59%
<b>Total - Fires</b>		<b>5</b>	<b>2.98%</b>
321	EMS call, excluding vehicle accident with injury	103	60.95%
322	Vehicle accident with injuries	2	1.18%
324	Motor vehicle accident with no injuries	3	1.78%
<b>Total - Rescue &amp; Emergency Medical Service Incidents</b>		<b>108</b>	<b>64.29%</b>
400	Hazardous condition, other	4	2.37%
424	Carbon monoxide incident	1	0.59%
<b>Total - Hazardous Conditions (No fire)</b>		<b>5</b>	<b>2.98%</b>
511	Lock-out	1	0.59%
550	Public service assistance, other	1	0.59%
551	Assist police or other governmental agency	1	0.59%
552	Police matter	2	1.18%
554	Assist invalid	1	0.59%
561	Unauthorized burning	5	2.96%
<b>Total - Service Call</b>		<b>11</b>	<b>6.55%</b>
600	Good intent call, other	1	0.59%
611	Dispatched & cancelled en route	8	4.73%
611E	EMS: Dispatched & cancelled en route	18	10.65%
622	No incident found on arrival at dispatch address	4	2.37%
631	Authorized controlled burning	1	0.59%
<b>Total - Good Intent Call</b>		<b>32</b>	<b>19.05%</b>
700	False alarm or false call, other	1	0.59%
733	Smoke detector activation due to malfunction	2	1.18%
736	CO detector activation due to malfunction	4	2.37%
<b>Total - Fals Alarm &amp; False Call</b>		<b>7</b>	<b>4.17%</b>
<b>Total for Station</b>		<b>168</b>	<b>99.41%</b>
		<b>169</b>	<b>100.00%</b>

Homeless = 5

# CORRESPONDENCE





## Fire Chiefs' Strategy Leadership Group

November 14, 2018

### Monthly Update

**Tony Gossner**

Chief, Santa Rosa  
Cities' Representative

**Mike Mickelson**

Chief, Wilmar FD  
VFC Association

**Steve Akre**

Chief, Sonoma Valley  
EMS Representative

**Dan George**

Chief, Gold Ridge FD  
Fire Districts' Association

**Mark Heine**

Chief, Windsor/Rincon  
State Chiefs' Association

**Todd Derum**

CALFIRE Sonoma County  
Fire Chiefs' Association

**Dave Franceschi**

Chief, Forestville FD  
Region 5

[firechiefsslgl@gmail.com](mailto:firechiefsslgl@gmail.com)

#### Board of Supervisors Mandate:

**1. Prepare for Plan Implementation**

- a. Complete priority actions
  - Ensure the viability of the VFCs
  - Provide funding to mitigate any potential service reductions during the transition
  - Launch an apparatus replacement program

**2. Pursue funding through a half cent sales tax measure for 2019**

#### Accomplishments and Progress

- Funding approval – as previously communicated, the Board of Supervisors approved funding per the priorities outlined above to mitigate potential service reductions. Outline of funding allocations is attached.
- LAFCO alignment – met with LAFCO to coordinate the data gathering process that is under way in West County to examine potential consolidation opportunities. SLG members will accompany Mark Bramfitt for interviews to support local Chiefs in the process.
- Union Meetings – met with representatives of all labor groups to establish a mechanism for increased alignment and mutual support for the plan and tax measure initiatives. A half day working session with labor is set for later this month. We anticipate the outcome of that meeting being a unified plan and approach we can begin to vet with chiefs and governing bodies throughout the County.
- Senator McGuire – the SLG met with the Senator to offer our gratitude for his legislative success in securing a half cent increase in the County's sales tax cap – paving the way for a sales tax measure in 2019. Chiefs may recall that when he was a County Supervisor, Senator McGuire launched the fire service project that has brought us to this moment in time of impending change and forward progress.

The SLG was impressed with the Senator's depth of knowledge on local public sector issues and he remains a champion for fire service and what we're hoping to do with consolidation. He freely offered his support and referral to campaign consultants for guidance on the impending tax measure. His primary message was the importance of being in strong alignment with all Districts as we move forward.

#### **Near Term Workplan**

- Resolving VFC funding
- Apparatus Replacement program – work group moving forward
- Facility Inventory – survey going out this week
- Aligning with labor on a proposed plan and path forward
- Supporting collaborative efforts in West County
- Developing communication pieces to explain and inform and setting dates for briefing sessions

#### **Chief Engagement**

- SLG Update on standing agendas for governing body meetings
- Apparatus Replacement Inventory – work group
- Facility Inventory – submit your station data

**Fire Districts Association of California  
Certificate of Achievement Program  
Course Outline and Inventory  
16 hours**

***Module 1: Legal Mandates and Regulations***

California Laws overview  
Fire District Law  
California Government Code Sections  
LAFCO  
Public Contract Code  
Conflict of Interest Code  
Employee Relations, Meyers Milias Brown Act  
Health and Safety Codes for fire service  
Labor Code and Firefighters  
Public Resources Code: Cal Fire  
Health and Safety Code: EMS  
California Code of Regulations  
Title 8: Haz Mat  
Title 22: EMS  
Federal Regulations  
Training mandates  
Other regulators and standards

***Module 2: Board Organization***

Board Roles and Responsibilities  
Effective Board Packets  
Brown Act Overview  
Meeting Agendas  
Effective Board Meetings  
Organizations Success Metrics  
Board Dynamics  
Fire Chief Roles and Responsibilities  
Exercise: Ideal Chief and Ideal Board Member  
Conflict Resolution  
Fire Districts in Crisis

Jim Comisky  
Fire Districts Association of California  
2<sup>nd</sup> Vice President, North Zone 3 Director  
707 245-1911  
slcfdboardcomisky@yahoo.com

### ***Module 3: Planning***

- Needs and Benefits of Planning
- Planning Cycle
- 10 Steps to Planning
- Strategic Planning
- Mission Statement
- Vision Statements
- Values
- Organizational Culture
- Situational Analysis
- SWOT Analysis
- Goal Setting SMART
- Planning Control Tool
- Standards of Cover
- Risk Analysis
- Master Planning
- Data
- Business Planning

### ***Module 4: Trends, Issues and Resources***

- Brainstorming Session of Current Trends and Issues
- Group Input on Addressing the Issues
- Firefighter Safety
- Changing public expectations
- Increasing service demands/standards of cover
- Finance, revenue, Prop 13 and economic recovery
- Fire District Finance overview
- Consolidation, shared services and cooperative agreements
- Generational changes and workforce expectations
- Personnel relationships
- Politics, elections and ethics
- Technology, social media, Instagram, Snap chat Selfies, Video
- Transition from volunteer to career
- Resources

# APPROVAL OF MINUTES



# **RUSSIAN RIVER FIRE PROTECTION DISTRICT**

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

**BOARD OF DIRECTORS REGULAR MEETING**  
Wednesday, November 14, 2018 6:00 pm  
At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville  
**MINUTES**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:**

President Jones called the meeting to order at 6:00 p.m.; Director Jones led the pledge of allegiance. Directors present: Wood, Butts, Jackson, Jones and Weaver.

**APPROVAL OF AGENDA:**

On a motion by Director Wood, seconded by Director Weaver the Board moved to move item #5 Introduction-Fire Chief Candidate to after item #6 Staff Report and approve agenda as amended.  
VOTE: 5/0/0.

**PUBLIC COMMENT:**

None.

**BOARD MEMBER COMMENT:**

None.

**CHIEF'S REPORT/STAFF FORUM:**

Captain Cassidy reported on the following: In-County taskforce responded to fires on Bohan Dillon Road and Los Alamos Road and a code blue in Duncan Mills. Engine 5660 is back from the shop and performed well during the in county taskforce deployment. The rescue jet ski was repaired in house, saving the District money. Crews also responded to a fire on Sweetwater Springs Road and Canyon 4 in Rio Nido.

**INTRODUCTION-FIRE CHIEF CANDIDATE:**

Mr. Scott VanBoerum introduced himself to the Board and provided a brief history of his present and prior career experience as a Fire Chief.

**CORRESPONDENCE:**

Correspondence included questions from LAFCO on the MSR (Municipal Service Review), AA Flowers explained these questions are the basis of the interview to be conducted by Mr. Bramfitt and a representative of the Strategy Leadership Group, date for the interview to be determined. AA Flowers will provide all financial information to LAFCO. Directors Weaver and Wood will meeting with the Acting Chiefs on Thursday, November 15, 2018 at 1:00 PM to review the questions.



# **RUSSIAN RIVER FIRE PROTECTION DISTRICT**

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## **APPROVAL OF MINUTES:**

On a motion by Director Wood, seconded by Director Jackson, the Board moved to approve the minutes from the October 5, 2018 special meeting. VOTE: 4/1/0 (Director Jones abstained due to absence at the October 5, 2018 meeting).

On a motion by Director Wood, seconded by Director Butts, the Board moved to approve the minutes from the October 10, 2018 regular meeting. VOTE: 4/1/0 (Director Weaver abstained due to absence at the October 10, 2018 meeting).

## **APPROVAL OF FINANCIAL INFORMATION:**

On a motion by Director Jackson, seconded by Director Butts, the Board moved to approve the October 2018 financial information as presented. VOTE: 5/0/0 Captain Cassady reported the reserve ambulance was sold for \$10,000.00.

## **REQUEST FOR \$80,000.00-FIRE CHIEF'S STRATEGY LEADERSHIP GROUP:**

Director Jones reported she originally requested \$80,000.00 (verbally) to Jim Colangelo to fund the Fire Chief position if an internal candidate was successful (two internal candidates applied); the internal candidates were not successful therefore Director Jones reported she felt ethically the District could not accept the funding due to the internal candidates not being successful.

Acting Chief/Captain Cassady reported he attended the Sonoma County Fire Chief's meeting where he was made aware that Russian River Fire had declined the \$80,000.00 funding for Fire Chief.

Region5 Strategy Leadership Group representative Dave Franceschi urged the Acting Chiefs to re-apply for the funding as it was still available; Captain Lantz did so by emailing Jim Colangelo on October 19, 2018 request the \$80,000.00 to be used for a Fire Chief regardless if it was an internal or external candidate.

Discussion held regarding verbal vs written request, need for funding no longer valid so null and void and the need for the Board as a whole to make the decision.

Acting Chief/Captain Cassady provided two handouts: 1) Email chain regarding \$80,000.00 request 2) Board Policy.

On a motion by Director Wood, seconded by Director Weaver the Board moved to request \$80,000.00 from the advisory committee to supplement the funds in line item 5910 (Staff Salaries); line item 5910 contains \$62,500.00 for the Fire Chief. VOTE: 4/1/0 (Director Jones, no).

## **RIO NIDO STATION-RENTAL AGREEMENT:**

The Finance Committee recommended to retract the offer of having a partnership with D&G and to not rent out Rio Nido at this time. Discussion held regarding rental space and square footage of entire building and risk to benefit comparison. On a motion by Director Weaver, seconded by Director Jackson, the Board moved to let the rental company know we will not be entering into a contract at this time. VOTE: 5/0/0. The Board supported Director Wood contacting D&G regarding the rental and District's decision.



# **RUSSIAN RIVER FIRE PROTECTION DISTRICT**

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## **LETTER TO & RESPONSE FROM SONOMA COUNTY REDEVELOPMENT AGENCY:**

Letter from Sonoma County Redevelopment Agency was reviewed. Consensus from the Board was that the letter did not address the questions the District posed. Acting Chief/Captain Cassady suggested writing a letter to Senator McGuire regarding this topic. On a motion by Director Wood, seconded by Director Weaver, the Board moved for Director Jackson to respond to letter from Sonoma County Development Agency prior to sending a letter to Senator McGuire and coping Supervisor Hopkins. VOTE: 5/0/0.

## **CERT PROGRAM UPDATE:**

No update.

## **CLOSED SESSION:**

Director Jones read the title of the closed session and stated the labor representatives of the Board are Directors Jones and Weaver. The Board entered closed session at 7:16 PM.

## **RETURN FROM CLOSED SESSION:**

The Board returned from closed session at 7:42 PM and reported the Board discussed opportunities regarding labor negotiations. No action was taken.

## **REPORT FROM COMMITTEES:**

- a. Finance Committee: No further discussion.
- b. Strategic Planning: No report.
- c. MR/RR Ad Hoc Committee: No report, has not met.
- d. Evacuation Planning Committee: No report, has not met.
- e. Labor Negotiations Committee: No report, has not met.

## **PUBLIC COMMENT:**

None.

## **BOARD COMMENT:**

None.

## **ADJOURNMENT:**

On a motion by Director Jackson, seconded by Director Butts the Board adjourned at 7:44 p.m.  
VOTE: 5/0/0.

/s/ \_\_\_\_\_  
Jason Weaver, Vice President of Board

Date: \_\_\_\_\_

/s/ \_\_\_\_\_  
Heidi Flowers, Interim Board Clerk



# APPROVAL OF FINANCIAL INFORMATION

11:02 AM

12/04/18

**Russian River Fire Protection District**  
**Reconciliation Summary**  
**105 - Bank of the West, Period Ending 11/30/2018**

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	<u>Nov 30, 18</u>
<b>Beginning Balance</b>	795,341.29
<b>Cleared Transactions</b>	
Checks and Payments - 35 items	-269,304.39
Deposits and Credits - 5 items	21,120.51
<b>Total Cleared Transactions</b>	<u>-248,183.88</u>
<b>Cleared Balance</b>	<u><u>547,157.41</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 23 items	-158,149.16
Deposits and Credits - 1 item	118,150.26
<b>Total Uncleared Transactions</b>	<u>-39,998.90</u>
<b>Register Balance as of 11/30/2018</b>	<u><u>507,158.51</u></u>
<b>New Transactions</b>	
Checks and Payments - 3 items	-746.05
<b>Total New Transactions</b>	<u>-746.05</u>
<b>Ending Balance</b>	<u><u>506,412.46</u></u>

**Russian River Fire Protection District**  
**Reconciliation Detail**  
**105 - Bank of the West, Period Ending 11/30/2018**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						795,341.29
<b>Cleared Transactions</b>						
<b>Checks and Payments - 35 items</b>						
Bill Pmt -Check	10/15/2018	2320	FDAC EBA	X	-20,142.81	-20,142.81
Bill Pmt -Check	10/15/2018	2318	Cazadero Communit...	X	-15,000.00	-35,142.81
Bill Pmt -Check	10/15/2018	2323	WEX Bank	X	-1,547.33	-36,690.14
Check	11/01/2018	EFT	Bank of the West	X	-20.00	-36,710.14
Bill Pmt -Check	11/07/2018	2329	FDAC EBA	X	-18,524.72	-55,234.86
Bill Pmt -Check	11/07/2018	2348	US Bank Corporate ...	X	-4,816.49	-60,051.35
Bill Pmt -Check	11/07/2018	2351	Wittman Enterprises	X	-3,072.02	-63,123.37
Bill Pmt -Check	11/07/2018	2331	Frazer, Ltd.	X	-2,215.55	-65,338.92
Bill Pmt -Check	11/07/2018	2350	WEX Bank	X	-1,921.49	-67,260.41
Bill Pmt -Check	11/07/2018	2341	Russian River Local ...	X	-1,840.00	-69,100.41
Bill Pmt -Check	11/07/2018	2334	KME Fire Apparatus	X	-1,305.39	-70,405.80
Bill Pmt -Check	11/07/2018	2353	Sonoma County Tax...	X	-777.50	-71,183.30
Bill Pmt -Check	11/07/2018	2328	Comcast	X	-415.56	-71,598.86
Bill Pmt -Check	11/07/2018	2335	L.N. Curtis & Son	X	-361.48	-71,960.34
Bill Pmt -Check	11/07/2018	2344	Sonoma County Tax...	X	-342.10	-72,302.44
Bill Pmt -Check	11/07/2018	2338	Myers Stevens & To...	X	-330.00	-72,632.44
Bill Pmt -Check	11/07/2018	2340	Russian River Cham...	X	-225.00	-72,857.44
Bill Pmt -Check	11/07/2018	2346	TIAA Commercial Fi...	X	-189.94	-73,047.38
Bill Pmt -Check	11/07/2018	2337	LCW	X	-180.00	-73,227.38
Bill Pmt -Check	11/07/2018	2333	JR's Auto Care Center	X	-110.45	-73,337.83
Bill Pmt -Check	11/07/2018	2352	Comcast	X	-106.65	-73,444.48
Bill Pmt -Check	11/07/2018	2343	Sonoma County Fire...	X	-105.00	-73,549.48
Bill Pmt -Check	11/07/2018	2354	Sweetwater Springs ...	X	-98.15	-73,647.63
Bill Pmt -Check	11/07/2018	2330	Ferrell Gas	X	-85.48	-73,733.11
Bill Pmt -Check	11/07/2018	2355	Sweetwater Springs ...	X	-83.50	-73,816.61
Bill Pmt -Check	11/07/2018	2345	Sweetwater Springs ...	X	-74.95	-73,891.56
Bill Pmt -Check	11/07/2018	2332	James Thompson	X	-70.00	-73,961.56
Bill Pmt -Check	11/07/2018	2336	Lambert 76 Station	X	-53.44	-74,015.00
Bill Pmt -Check	11/07/2018	2349	Westamerica Bank	X	-45.00	-74,060.00
Bill Pmt -Check	11/09/2018	2356	FDAC EBA	X	-16,906.63	-90,966.63
Deposit	11/13/2018		Russian River Fire P...	X	-54,300.00	-145,266.63
Bill Pmt -Check	11/15/2018	2357	CSFA	X	-1,040.00	-146,306.63
Bill Pmt -Check	11/15/2018	2358	Tel-Con Communica...	X	-547.76	-146,854.39
Deposit	11/27/2018		Russian River Fire P...	X	-110,000.00	-256,854.39
Deposit	11/27/2018		Russian River Fire P...	X	-12,450.00	-269,304.39
<b>Total Checks and Payments</b>					<b>-269,304.39</b>	<b>-269,304.39</b>
<b>Deposits and Credits - 5 items</b>						
Bill Pmt -Check	10/05/2018	2297	HR Direct	X	0.00	0.00
Deposit	11/01/2018			X	20.00	20.00
Deposit	11/01/2018			X	17,219.18	17,239.18
Deposit	11/06/2018			X	3,881.33	21,120.51
Bill Pmt -Check	11/07/2018	2347	Travis Wood	X	0.00	21,120.51
<b>Total Deposits and Credits</b>					<b>21,120.51</b>	<b>21,120.51</b>
<b>Total Cleared Transactions</b>					<b>-248,183.88</b>	<b>-248,183.88</b>
<b>Cleared Balance</b>					<b>-248,183.88</b>	<b>547,157.41</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 23 items</b>						
Bill Pmt -Check	09/08/2015	1074	Santa Rosa Memori...		-214.68	-214.68
General Journal	06/30/2017	AJE1			-115,521.00	-115,735.68
General Journal	06/30/2017	AJE12			-295.00	-116,030.68
Bill Pmt -Check	12/20/2017	1995	Theresa Tognozzi		-20.00	-116,050.68
Bill Pmt -Check	10/05/2018	2299	Marin-Sonoma Mos...		-26.40	-116,077.08
Bill Pmt -Check	10/11/2018	2315	Monte Rio Fire		-15,000.00	-131,077.08
Bill Pmt -Check	10/11/2018	2316	Occidental Voluntee...		-15,000.00	-146,077.08
Bill Pmt -Check	11/07/2018	2327	Collins Consulting		-1,200.00	-147,277.08
Bill Pmt -Check	11/07/2018	2342	Russian River Roast...		-127.50	-147,404.58
Bill Pmt -Check	11/07/2018	2339	R. Lantz		-106.27	-147,510.85
Bill Pmt -Check	11/15/2018	2359	Wittman Enterprises		-4,435.92	-151,946.77
Bill Pmt -Check	11/30/2018	2365	LCW		-2,395.00	-154,341.77
Bill Pmt -Check	11/30/2018	2361	Collins Consulting		-1,200.00	-155,541.77

**Russian River Fire Protection District**  
**Reconciliation Detail**  
105 · Bank of the West, Period Ending 11/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	11/30/2018	2366	Russian River Local ...		-880.00	-156,421.77
Bill Pmt -Check	11/30/2018	2371	Zoll		-566.80	-156,988.57
Bill Pmt -Check	11/30/2018	2368	Shift Calendars		-351.05	-157,339.62
Bill Pmt -Check	11/30/2018	2369	TIAA Commercial Fi...		-209.94	-157,549.56
Bill Pmt -Check	11/30/2018	2367	Russian River Roast...		-127.50	-157,677.06
Bill Pmt -Check	11/30/2018	2364	Kaiser Permanente		-115.00	-157,792.06
Bill Pmt -Check	11/30/2018	2362	Comcast		-106.65	-157,898.71
Bill Pmt -Check	11/30/2018	2360	49er Communications		-106.18	-158,004.89
Bill Pmt -Check	11/30/2018	2370	True Value Hardware		-96.95	-158,101.84
Bill Pmt -Check	11/30/2018	2363	JR's Auto Care Center		-47.32	-158,149.16
Total Checks and Payments					-158,149.16	-158,149.16
<b>Deposits and Credits - 1 item</b>						
General Journal	06/30/2017	AJE11			118,150.26	118,150.26
Total Deposits and Credits					118,150.26	118,150.26
Total Uncleared Transactions					-39,998.90	-39,998.90
Register Balance as of 11/30/2018					-288,182.78	507,158.51
<b>New Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	12/03/2018	2372	Ferrell Gas		-410.05	-410.05
Bill Pmt -Check	12/03/2018	2373	Michael Elson		-220.00	-630.05
Bill Pmt -Check	12/03/2018	2374	Us Postmaster		-116.00	-746.05
Total Checks and Payments					-746.05	-746.05
Total New Transactions					-746.05	-746.05
<b>Ending Balance</b>					<b>-288,928.83</b>	<b>506,412.46</b>



BNP PARIBAS GROUP

Customer: FORESTVILLE FIRE PROTECTION DIST

Account Statement  
Reported Period: 11-30-2018- 11-30-2018  
Generated: 12-04-2018 10:06:34 AM PST

BOW  
Account Number: 037402933

Bank of the West  
RR GEN FUND

USD

As of 11-30-2018

Feed Name: DEPR REPORT

Reconciled H3  
12.4.18

Statement of Account  
November 1, 2018 - November 30, 2018  
Account Number: 037-402933  
Page 1

RUSSIAN RIVER FIRE PROTECT DIST  
PO BOX 367  
GUERNEVILLE CA 95446 0367

For your protection:  
Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers:  
A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

CHOICE BUSINESS CHECKING 037-402933

RUSSIAN RIVER FIRE PROTECT DIST

ACCOUNT SUMMARY

Beginning Balance	\$795,341.29 ✓
1 Credits	20.00
2 Deposits	21,100.51
4 Withdrawals	-176,770.00
31 Checks	-92,534.39
Ending Balance	\$547,157.41 ✓

EARNINGS SUMMARY

Interest this statement period	\$ .00
Interest credited year-to-date	\$ .00
Annual percentage yield earned	.00%
Average monthly balance	\$731,401.52

ACCOUNT DETAIL

Credits

Date	Amount	Description
11/01	\$20.00 ✓	SERVICE CHG RE SERVICE CHG REBATE VALUED CUSTOMER MONTHLY SERVICE CHARGE REBATE

1 credit for a total of \$20.00

Deposits

Date	Amount	Date	Amount	Date	Amount
11/01	\$17,219.18 ✓	11/19	\$3,881.33 ✓		

2 deposits for a total of \$21,100.51

Statement of Account  
November 1, 2018 - November 30, 2018  
Account Number: 037-402933  
Page 2

RUSSIAN RIVER FIRE PROTECT DIST  
PO BOX 367  
GUERNEVILLE CA 95446 0367

Withdrawals



Customer: FORESTVILLE FIRE PROTECTION DIST

Account Statement  
 Reported Period: 11-30-2018- 11-30-2018  
 Generated: 12-04-2018 10:06:34 AM PST

Date	Amount	Description	
11/01	\$20.00	MONTHLY SVC CH MONTHLY SVC CHG	
		PREVIOUS PERIOD ACTIVITY RESULTED IN MONTHLY SERVICE CHARGE	
11/13	54,300.00	OUTGOING WIRE OUTGOING WIRE	
		REFERENCE # 181113010516 WIRE DEBIT	
		SENDING BANK REFERENCE # WT18111301302233	
11/27	110,000.00	OUTGOING WIRE OUTGOING WIRE	WF08
		REFERENCE # 181127008306 WIRE DEBIT	
		SENDING BANK REFERENCE # WT18112701340132	
11/28	12,450.00	OUTGOING WIRE OUTGOING WIRE	WF08
		REFERENCE # 181128006756 WIRE DEBIT	
		SENDING BANK REFERENCE # WT18112801343278	
			WF08

4 withdrawals for a total of \$176,770.00

Checks Paid

Number	Date Paid	Amount	Number	Date Paid	Amount	Number	Date Paid	Amount
2318	11/29	15,000.00	2336	11/20	53.44	2349	11/20	45.00
2320*	11/14	20,142.81	2337	11/21	180.00	2350	11/23	1,921.49
2323*	11/02	1,547.33	2338	11/20	330.00	2351	11/21	3,072.02
2328*	11/21	415.56	2340*	11/20	225.00	2352	11/21	106.65
2329	11/19	18,524.72	2341	11/30	1,840.00	2353	11/19	777.50
2330	11/21	85.48	2343*	11/27	105.00	2354	11/20	98.15
2331	11/20	2,215.55	2344	11/19	342.10	2355	11/20	83.50
2332	11/20	70.00	2345	11/20	74.95	2356	11/19	16,906.63
2333	11/23	110.45	2346	11/20	189.94	2357	11/21	1,040.00
2334	11/21	1,305.39	2348*	11/21	4,816.49	2358	11/29	547.76
2335	11/21	361.48						

31 checks for a total of \$92,534.39

\* Break in check number sequence.

Statement of Account  
 November 1, 2018 - November 30, 2018  
 Account Number: 037-402933  
 Page 3

RUSSIAN RIVER FIRE PROTECT DIST  
 PO BOX 367  
 GUERNEVILLE CA 95446 0367

End of Statement

11:05 AM

12/04/18

**Russian River Fire Protection District**  
**Reconciliation Summary**  
**108 - Ambulance Fund, Period Ending 11/30/2018**

---

	<u>Nov 30, 18</u>
<b>Beginning Balance</b>	9,197.43
<b>Cleared Transactions</b>	
Deposits and Credits - 26 items	<u>52,901.22</u>
<b>Total Cleared Transactions</b>	<u>52,901.22</u>
<b>Cleared Balance</b>	<u><u>62,098.65</u></u>
<b>Register Balance as of 11/30/2018</b>	62,098.65
<b>New Transactions</b>	
Deposits and Credits - 2 items	<u>960.65</u>
<b>Total New Transactions</b>	<u>960.65</u>
<b>Ending Balance</b>	<u><u>63,059.30</u></u>

**Russian River Fire Protection District**  
**Reconciliation Detail**  
**108 - Ambulance Fund, Period Ending 11/30/2018**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						9,197.43
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 26 items</b>						
Deposit	11/02/2018			X	1,380.79	1,380.79
Deposit	11/05/2018			X	2,654.79	4,035.58
Deposit	11/06/2018			X	488.19	4,523.77
Deposit	11/07/2018			X	499.16	5,022.93
Deposit	11/07/2018			X	5,049.56	10,072.49
Deposit	11/09/2018			X	1,303.93	11,376.42
Deposit	11/14/2018			X	485.30	11,861.72
Deposit	11/14/2018			X	3,944.58	15,806.30
Deposit	11/15/2018			X	108.33	15,914.63
Deposit	11/15/2018			X	2,455.12	18,369.75
Deposit	11/16/2018			X	3,374.19	21,743.94
Deposit	11/16/2018			X	4,338.97	26,082.91
Deposit	11/19/2018			X	489.34	26,572.25
Deposit	11/19/2018			X	5,781.50	32,353.75
Deposit	11/20/2018			X	473.15	32,826.90
Deposit	11/21/2018			X	420.59	33,247.49
Deposit	11/21/2018			X	3,446.71	36,694.20
Deposit	11/26/2018			X	461.50	37,155.70
Deposit	11/26/2018			X	512.45	37,668.15
Deposit	11/27/2018			X	2,338.10	40,006.25
Deposit	11/28/2018			X	180.00	40,186.25
Deposit	11/28/2018			X	921.47	41,107.72
Deposit	11/28/2018			X	10,885.24	51,992.96
Deposit	11/30/2018			X	1.70	51,994.66
Deposit	11/30/2018			X	429.93	52,424.59
Deposit	11/30/2018			X	476.63	52,901.22
<b>Total Deposits and Credits</b>					<u>52,901.22</u>	<u>52,901.22</u>
<b>Total Cleared Transactions</b>					<u>52,901.22</u>	<u>52,901.22</u>
<b>Cleared Balance</b>					<u>52,901.22</u>	<u>62,098.65</u>
<b>Register Balance as of 11/30/2018</b>					52,901.22	62,098.65
<b>New Transactions</b>						
<b>Deposits and Credits - 2 items</b>						
Deposit	12/04/2018				17.22	17.22
Deposit	12/04/2018				943.43	960.65
<b>Total Deposits and Credits</b>					<u>960.65</u>	<u>960.65</u>
<b>Total New Transactions</b>					<u>960.65</u>	<u>960.65</u>
<b>Ending Balance</b>					<u><u>53,861.87</u></u>	<u><u>63,059.30</u></u>





BNP PARIBAS GROUP

Customer: FORESTVILLE FIRE PROTECTION DIST

Account Statement  
 Reported Period: 11-30-2018- 11-30-2018  
 Generated: 12-04-2018 10:06:53 AM PST

BOW  
 Account Number: 037429720

Bank of the West  
 RR AMB

USD

As of 11-30-2018

Feed Name: DEPR REPORT

*Reconciled H3  
 12-4-18*

Statement of Account  
 November 1, 2018 - November 30, 2018  
 Account Number: 037-429720  
 Page 1

RUSSIAN RIVER FIRE PROTECT DISTRICT  
 AMBULANCE ACCOUNT  
 PO BOX 367  
 GUERNEVILLE CA 95446 0367

For your protection:  
 Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers:  
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MONEY MARKET PLUS - BUS 037-429720

RUSSIAN RIVER FIRE PROTECT DISTRICT  
 AMBULANCE ACCOUNT

ACCOUNT SUMMARY

Beginning Balance	\$9,197.43 ✓
17 Credits	16,873.22
9 Deposits	36,028.00
0 Withdrawals	-.00
0 Checks	-.00
Ending Balance	\$62,098.65 ✓

EARNINGS SUMMARY

Interest this statement period	\$1.70
Interest credited year-to-date	\$25.54
Annual percentage yield earned	.06%
Average monthly balance	\$32,042.93

ACCOUNT DETAIL

Credits

Date	Amount	Description
11/02	\$1,380.79 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*893395201*1450173185~
11/06	488.19 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*893406533*1450173185~
11/07	499.16 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*893412329*1450173185~
11/09	1,303.93 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*893423381*1450173185~
11/14	485.30 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*893437921*1450173185~
11/15	108.33 ✓	ELECTRONIC DEP BLUE CROSS CASC TRN*1*3386580625*1953760980\
11/15	2,455.12 ✓	ELECTRONIC DEP AETNA A04

Statement of Account  
 November 1, 2018 - November 30, 2018  
 Account Number: 037-429720  
 Page 2

RUSSIAN RIVER FIRE PROTECT DISTRICT  
 AMBULANCE ACCOUNT



BNP PARIBAS GROUP

Customer: FORESTVILLE FIRE PROTECTION  
DIST

Account Statement  
Reported Period: 11-30-2018- 11-30-2018  
Generated: 12-04-2018 10:06:53 AM PST

PO BOX 367  
GUERNEVILLE CA 95446 0367

Credits Continued

Date	Amount	Description
11/16	\$4,338.97	✓ TRN*1*81831363000291*1066033492\ ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 111618 1982604815 CCD
11/19	489.34	✓ TRN*1*893449450*1450173185~ ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 111918 1982604815 CCD
11/20	473.15	✓ TRN*1*893456080*1450173185~ ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 112018 1982604815 CCD
11/21	420.59	✓ TRN*1*893460916*1450173185~ ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 112118 1982604815 CCD
11/26	512.45	✓ TRN*1*893466759*1450173185~ ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 112618 1982604815 CCD
11/27	2,338.10	✓ TRN*1*893476511*1450173185~ ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 112718 1982604815 CCD
11/28	180.00	✓ TRN*1*893481979*1450173185~ ELECTRONIC DEP BLUE CROSS CASC HCCLAIMPMT 112818 3387188674 CCD
11/28	921.47	✓ TRN*1*3387188674*1954331852\ ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 112818 1982604815 CCD
11/30	476.63	✓ TRN*1*893487878*1450173185~ ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 113018 1982604815 CCD
11/30	1.70	✓ TRN*1*893499189*1450173185~ INTEREST PAID INTEREST PAID
17 credits for a total of \$16,873.22		

Deposits

Date	Amount	Date	Amount	Date	Amount
11/05	\$2,654.79	✓ 11/16	\$3,374.19	✓ 11/26	\$461.50
11/07	5,049.56	✓ 11/19	5,781.50	✓ 11/28	10,885.24
11/14	3,944.58	✓ 11/21	3,446.71	✓ 11/30	429.93
9 deposits for a total of \$36,028.00					

End of Statement

Russian River Fire Protection District  
 Profit & Loss Budget vs. Actual  
 July 1 through December 4, 2018

11:16 AM  
 12/04/18  
 Accrual Basis

	TOTAL											
	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 1 - 4, 18	Jul 1 - Dec 4, 18	Budget	\$ Over Budget	% of Budget		
Income												
10 - Taxes												
1000 - Property Taxes - CY Secured	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,021,322.00	-1,021,322.00	0.0%		
1001 - CY Direct Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	553,105.00	-553,105.00	0.0%		
1004 - Property Tax-CY Secured-July	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
1007 - CY Direct Charges - July	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
1008 - RDA Increment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-510,000.00	510,000.00	0.0%		
1011 - SB2557 Prop Tax Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-7,000.00	7,000.00	0.0%		
1014 - AB 1290 RDA Pass-Throughs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	137,700.00	-137,700.00	0.0%		
1017 - Residual Prop Tax-RPTTF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	357,000.00	-357,000.00	0.0%		
1020 - Property Taxes - CY Supp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00	-18,000.00	0.0%		
1040 - Property Taxes - CY Unsecured	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,000.00	-28,000.00	0.0%		
1042 - Cost Reim-Coil DEL CY UNS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-550.00	550.00	0.0%		
1060 - Prop Taxes-PY, Secured	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-300.00	300.00	0.0%		
1061 - PY Direct Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	0.0%		
1080 - Supplemental Prop Taxes-PY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-100.00	100.00	0.0%		
1100 - Property Taxes - PY Unsecured	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%		
10 - Taxes - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
Total 10 - Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,617,677.00	-1,617,677.00	0.0%		
17 - Use of Money/Property												
1700 - Interest on Pooled Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	-400.00	0.0%		
1705 - Unrealized Gains & Losses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
1760 - Other Interest Earnings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
1801 - Rent-Real Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
17 - Use of Money/Property - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
Total 17 - Use of Money/Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	-400.00	0.0%		
20 - Intergovernmental Revenues												
2440 - ST-HOPTR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,800.00	-6,800.00	0.0%		
2500 - State Other Funding	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39,800.00	-39,800.00	0.0%		
2930 - Special Districts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
2970 - RDA Asset Distribution	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
20 - Intergovernmental Revenues - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
Total 20 - Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,600.00	-46,600.00	0.0%		
30 - Charges for Services												
3661 - Fire Control Services	-2,665.65	2,665.65	0.00	0.00	3,651.33	0.00	3,651.33	7,000.00	-3,148.67	55.02%		
3670 - Ambulance Billings	53,481.59	76,025.80	47,702.38	66,384.92	53,019.52	960.65	299,574.86	725,000.00	-425,425.14	41.32%		
3700 - Copy/Transcribe Fees	0.00	0.00	0.00	45.00	65.00	0.00	110.00	100.00	10.00	110.0%		
3980 - Revenue Apply to PY- GEINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
30 - Charges for Services - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
Total 30 - Charges for Services	50,815.94	78,691.45	47,702.38	66,429.92	56,935.95	960.65	303,536.19	732,100.00	-428,563.81	41.46%		
40 - Miscellaneous Revenues												
4010 - Surplus Property Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
4015 - Interest Earned	12.06	11.48	11.16	15.56	1.70	0.00	51.96	100.00	-48.04	51.96%		
4040 - Miscellaneous Revenue												
4040 A - Jet Ski-TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
4040 B - Holmatro Tools- TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		

Russian River Fire Protection District  
 Profit & Loss Budget vs. Actual  
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 Accrual Basis

	TOTAL												
	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 1 - 4, 18	Jul 1 - Dec 4, 18	Budget	\$ Over Budget	% of Budget			
4040 C · Holmatro-TOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 D · Lexipol- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 E · RR/MR -GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 F · Con't Ops- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 G · Radios-VFA Grant	0.00	0.00	0.00	0.00	5,690.70	0.00	5,690.70	5,000.00	690.70	113.81%			
4040 H · Shared Administrative Services	0.00	0.00	0.00	2,837.18	4,520.46	0.00	7,357.64	0.00	7,357.64	100.0%			
4040 I · TOT Mitigation (Amb. downpayments)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
4040 J · Recruitment/Retention Grant	0.00	0.00	0.00	100,000.00	0.00	0.00	100,000.00	60,000.00	-60,000.00	0.00%			
4040 · Miscellaneous Revenue - Other	-30,000.00	30,000.00	0.00	336.64	10,000.00	0.00	10,336.64	17,000.00	-6,663.36	60.8%			
Total 4040 · Miscellaneous Revenue	-30,000.00	30,000.00	0.00	103,173.82	20,211.16	0.00	123,384.98	82,000.00	41,384.98	150.47%			
4100 · Workers' Comp Insurance Refund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
4102 · Donations/Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
4106 · Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
4109 · Outdate/Cancel Warrants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
4116 · Insurance Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
4128 · Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
4128 B · Reimb. 15/16 Dispatch Fee GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
4128 · Reimbursements - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
Total 4128 · Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
40 · Miscellaneous Revenues - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
Total 40 · Miscellaneous Revenues	-29,987.94	30,011.48	11.16	103,189.38	20,212.86	0.00	123,496.94	82,100.00	41,396.94	150.35%			
Total Income	20,828.00	108,702.93	47,713.54	171,619.30	77,148.71	960.65	426,973.13	2,478,877.00	-2,051,903.87	17.22%			
Cost of Goods Sold													
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
Total COGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
Gross Profit	20,828.00	108,702.93	47,713.54	171,619.30	77,148.71	960.65	426,973.13	2,478,877.00	-2,051,903.87	17.22%			
Expense													
50 · Salaries/Employment Benefits													
5910 · Perm Positions - LOC BDS													
5910 I · RR/MR Collaboration GRANT	0.00	0.00	0.00	0.00	3,318.21	0.00	3,318.21	0.00	3,318.21	100.0%			
5910 · Perm Positions - LOC BDS - Other	91,441.26	84,738.40	76,938.90	93,496.31	84,362.19	0.00	430,977.06	1,121,525.00	-690,547.94	38.43%			
Total 5910 · Perm Positions - LOC BDS	91,441.26	84,738.40	76,938.90	93,496.31	87,680.40	0.00	434,295.27	1,121,525.00	-687,229.73	38.72%			
5911 · Extra Help-LOC BDS	0.00	368.58	1,166.16	-178.92	4,781.11	0.00	6,136.93	2,000.00	4,136.93	306.85%			
5912 · Overtime-LOC BDS													
5912 B · Region 5 Lexipol GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,027.00	-3,027.00	0.0%			
5912 · Overtime-LOC BDS - Other	20,960.99	43,365.71	31,336.82	28,822.99	37,423.09	0.00	161,909.70	256,973.00	-95,063.30	63.01%			
Total 5912 · Overtime-LOC BDS	20,960.99	43,365.71	31,336.82	28,822.99	37,423.09	0.00	161,909.70	260,000.00	-98,090.30	62.27%			
5914 · Premium Pay-LOC BDS	0.00	103.44	200.34	0.00	34,230.27	0.00	34,534.05	37,550.00	-3,015.95	91.97%			
5919 · Agency Extra Help-LOC BDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%			
5922 · FICA Retirement-LOC BDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%			
5923 · PERS-LOC BDS	108,761.49	12,078.98	0.00	22,916.23	16,378.27	0.00	160,134.97	252,000.00	-91,865.03	63.55%			
5924 · Medicare - LOC BDS	1,473.41	1,808.19	1,647.87	1,491.02	2,168.53	0.00	8,589.02	20,300.00	-11,710.98	42.31%			
5930 · Health Insurance - LOC BDS	15,350.12	-971.70	18,109.86	16,841.87	30,180.19	0.00	79,510.34	211,400.00	-131,889.66	37.61%			
5931 · Disability Insurance-LOC BDS	0.00	330.00	330.00	330.00	330.00	0.00	1,320.00	4,000.00	-2,680.00	33.0%			
5932 · Dental Insurance - LOC BDS	1,913.81	0.00	2,137.95	2,025.88	3,715.55	0.00	9,793.19	25,350.00	-15,556.81	38.63%			
5933 · Life Insurance	105.10	-49.00	60.70	58.40	158.90	0.00	334.10	500.00	-165.90	66.82%			

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	TOTAL											
	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 1 - 4, 18	Jul 1 - Dec 4, 18	Budget	\$ Over Budget	% of Budget		
5934 · Visions Insurance - LOC BDS	183.99	0.00	207.93	195.96	386.01	0.00	943.89	2,450.00	-1,506.11	38.53%		
5935 · Unemployment Insurance LOC BDS	36.84	6.36	13.65	72.54	15.33	0.00	144.72	2,000.00	-1,855.28	7.24%		
5940 · Workers' Comp-LOC BDS	24,938.00	0.00	0.00	24,938.00	0.00	0.00	49,876.00	105,000.00	-55,124.00	47.5%		
60 · Salaries/Employment Benefits - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
Total 60 · Salaries/Employment Benefits	265,165.01	141,778.96	132,150.28	191,010.28	217,417.65	0.00	947,522.18	2,046,575.00	-1,099,052.82	46.3%		
60 · Services/Supplies												
6021 · Uniform Expense	925.00	2,664.31	120.96	1,683.47	925.00	0.00	6,318.74	18,900.00	-12,581.26	33.43%		
6022 · Safety Clothing	-5,827.47	5,827.47	0.00	0.00	274.03	0.00	274.03	15,000.00	-14,725.97	1.83%		
6040 · Communications	0.00	15.08	1,270.59	500.57	945.80	0.00	2,732.04	5,200.00	-2,467.96	52.54%		
6048 · Cell Phone Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6060 · Food	162.50	213.19	178.19	523.36	620.68	0.00	1,697.92	3,500.00	-1,802.08	48.51%		
6080 · Household Expense												
6080 C · Recliners- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6080 D · Mattresses · GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6080 E · Dining Table/Chairs-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6080 · Household Expense - Other	0.00	208.74	1,638.76	459.30	188.99	0.00	2,495.79	5,250.00	-2,754.21	47.54%		
Total 6080 · Household Expense	0.00	208.74	1,638.76	459.30	188.99	0.00	2,495.79	5,250.00	-2,754.21	47.54%		
6100 · Insurance	33,787.00	199.00	0.00	0.00	0.00	0.00	33,986.00	33,787.00	199.00	100.59%		
6140 · Maintenance Equipment	0.00	2,084.55	1,515.86	1,328.03	2,201.52	0.00	7,129.96	25,000.00	-17,870.04	28.52%		
6149 · Maintenance-Radio												
6149 A · VFA Grant (Radios)	0.00	7,088.89	0.00	0.00	0.00	0.00	7,088.89	10,000.00	-2,911.11	70.89%		
6149 · Maintenance-Radio - Other	0.00	0.00	0.00	329.10	0.00	0.00	329.10	4,500.00	-4,170.90	7.31%		
Total 6149 · Maintenance-Radio	0.00	7,088.89	0.00	329.10	0.00	0.00	7,417.99	14,500.00	-7,082.01	51.16%		
6180 · Maint-Bldgs/lmp												
6180 G · Roof Repair App Bay- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6180 H · Roof Replacement LQ-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6180 · Maint-Bldgs/lmp - Other	0.00	466.04	0.00	2,000.00	96.95	0.00	2,562.99	7,000.00	-4,437.01	36.61%		
Total 6180 · Maint-Bldgs/lmp	0.00	466.04	0.00	2,000.00	96.95	0.00	2,562.99	7,000.00	-4,437.01	36.61%		
6261 · Medical Supplies	0.00	2,521.89	3,244.33	2,551.91	1,753.36	0.00	10,071.49	30,000.00	-19,928.51	33.57%		
6280 · Memberships	690.00	128.67	0.00	0.00	1,371.18	116.00	2,305.85	2,550.00	-244.15	90.43%		
6400 · Office Expense	0.00	391.79	453.20	714.88	825.61	0.00	2,385.48	5,000.00	-2,614.52	47.71%		
6405 · Over/Short	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6410 · Postage	0.00	144.98	9.32	100.00	0.00	0.00	254.30	500.00	-245.70	50.86%		
6415 · Books/Periodicals	60.00	0.00	421.69	0.00	0.00	0.00	481.69	600.00	-118.31	80.28%		
6457 · Computer Charges	1,133.60	1,200.00	2,183.20	1,766.80	2,986.80	0.00	9,250.40	21,200.00	-11,949.60	43.63%		
6461 · Supplies/Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6500 · Professional/Special Services												
6500 L · Lexipol-GRANT	5,562.00	0.00	0.00	0.00	0.00	0.00	5,562.00	7,729.00	-2,167.00	71.96%		
6500 M · Grant Writing-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,918.00	-11,918.00	0.0%		
6500 N · RR/MR Coll	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,858.00	-10,858.00	0.0%		
6500 O · Recruitment/Retention Grant	0.00	0.00	0.00	60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.0%		
6500 · Professional/Special Services - Other	7,940.00	314.78	127.38	590.17	263.44	220.00	9,455.77	11,250.00	-1,794.23	84.05%		
Total 6500 · Professional/Special Services	13,502.00	314.78	127.38	60,590.17	263.44	220.00	75,017.77	41,755.00	33,262.77	179.66%		
6514 · Laboratory Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6516 · Data Processing Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6521 · County Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		

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	TOTAL											
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6526 · Dispatch Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%		
6540 · Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%		
6581 · Connectivity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6587 · LAFCO Charges	4,885.00	0.00	0.00	0.00	0.00	0.00	4,885.00	4,885.00	0.00	100.0%		
6610 · Legal Services												
6610 B · RR/MR Collaboration-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00	-6,000.00	0.0%		
6610 · Legal Services - Other	-2,753.00	2,753.00	0.00	0.00	2,575.00	0.00	2,575.00	10,000.00	-7,425.00	25.75%		
Total 6610 · Legal Services	-2,753.00	2,753.00	0.00	0.00	2,575.00	0.00	2,575.00	16,000.00	-13,425.00	16.09%		
6630 · Audit/Accounting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,325.00	-6,325.00	0.0%		
6634 · Bank Fees	45.00	30.00	280.00	15.00	45.00	0.00	415.00	1,000.00	-585.00	41.5%		
6654 · Medical Exams	0.00	1,543.00	0.00	0.00	115.00	0.00	1,658.00	3,100.00	-1,442.00	53.48%		
6666 · Ambulance Charges	0.00	3,463.30	0.00	5,112.43	7,507.94	0.00	16,083.67	52,000.00	-35,916.33	30.93%		
6695 · Immunizations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6800 · Public/Legal Notices	162.50	0.00	195.00	0.00	0.00	0.00	357.50	500.00	-142.50	71.5%		
6820 · Rents/Leases Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%		
6840 · Rents/Leases - Bldgs Imp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6880 · Small Tools/Instruments	0.00	0.00	0.00	0.00	87.45	0.00	87.45	1,000.00	-912.55	8.75%		
6881 · Safety Equipment	0.00	587.12	51.90	0.00	0.00	0.00	639.02	2,000.00	-1,360.98	31.95%		
6883 · Fire Equipment												
6883 C · Holmatro Tools-TOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6883 D · Hose, etc.-15/16 Dispatch GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6883 · Fire Equipment - Other	0.00	975.00	16.33	0.00	2,215.55	0.00	3,206.88	2,000.00	1,206.88	160.34%		
Total 6883 · Fire Equipment	0.00	975.00	16.33	0.00	2,215.55	0.00	3,206.88	2,000.00	1,206.88	160.34%		
7000 · Special Departmental Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
7005 · Election Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
7022 · Public Relations Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%		
7051 · Refunds	0.00	0.00	0.00	0.00	70.00	0.00	70.00	8,500.00	-8,430.00	0.82%		
7053 · License Fees	10.00	0.00	0.00	28,750.00	0.00	0.00	28,760.00	26,000.00	2,760.00	110.62%		
7120 · Training in-Service	3,077.00	-960.00	175.00	0.00	195.00	0.00	2,487.00	12,000.00	-9,513.00	20.73%		
7123 · Training - Management	0.00	349.00	0.00	0.00	0.00	0.00	349.00	3,000.00	-2,651.00	11.63%		
7131 · Tuition/Textbook-Taxable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
7201 · Gas/Oil	0.00	2,270.29	1,942.48	1,547.33	1,974.93	0.00	7,735.03	21,500.00	-13,764.97	35.98%		
7230 · W. Steele Lane Storm Drain	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
7300 · Transportation/Travel	0.00	26.85	0.00	333.43	1,306.94	0.00	1,667.22	3,000.00	-1,332.78	55.57%		
7320 · Utilities	106.65	1,169.35	389.92	1,794.06	587.98	410.05	4,458.01	18,000.00	-13,541.99	24.77%		
7330 · Sanitation	0.00	0.00	0.00	0.00	1,119.60	0.00	1,119.60	2,200.00	-1,080.40	50.89%		
7390 · Water/Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
7900 · Principal Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
7910 · Principal Payments- LT Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,991.00	-22,991.00	0.0%		
7920 · Interest Paid	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
7930 · Interest on LT Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,240.00	-1,240.00	0.0%		
60 · Services/Supplies - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
Total 60 · Services/Supplies	49,965.78	35,676.29	14,214.11	110,099.84	30,233.75	746.05	240,935.82	442,983.00	-202,047.18	54.39%		
85 · Capital Assets												
8560 · Equipment												
8560 A · Holmatro Tools-TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		

Russian River Fire Protection District  
Profit & Loss Budget vs. Actual  
July 1 through December 4, 2018

	TOTAL											
	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 1 - 4, 18	Jul 1 - Dec 4, 18	Budget	\$ Over Budget	% of Budget		
8560 B · Heart Monitor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
8560 C · Engine Grant	0.00	69.95	0.00	0.00	0.00	0.00	69.95	0.00	69.95	100.0%		
8560 D · Jet Ski-TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
8560 E · Equipment-Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
8560 F · TOT Mitigation (Amb. downpayment)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	-60,000.00	0.0%		
8560 G · Strategic Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,000.00	-35,000.00	0.0%		
8560 · Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
Total 8560 · Equipment	0.00	69.95	0.00	0.00	0.00	0.00	69.95	95,000.00	-94,930.05	0.07%		
85 · Capital Assets - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
Total 85 · Capital Assets	0.00	69.95	0.00	0.00	0.00	0.00	69.95	95,000.00	-94,930.05	0.07%		
90 · Appropriations for Cont												
9000 · Unanticipated Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
90 · Appropriations for Cont - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
Total 90 · Appropriations for Cont	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
9100 · Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
Total Expense	315,130.79	177,525.20	146,364.39	301,110.12	247,651.40	746.05	1,188,527.95	2,584,558.00	-1,396,030.05	45.99%		
Net Income	-294,302.79	-88,822.27	-98,660.85	-129,490.82	-170,502.69	214.60	-761,554.82	-105,681.00	-655,873.82	720.62%		

Russian River Fire Protection District  
Check Detail  
November 7, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2327	11/07/2018	Collins Consulting		105 · Bank of the ...	-1,200.00	-1,200.00
Bill		11/07/2018			6457 · Computer Ch...	-1,200.00	1,200.00
TOTAL						-1,200.00	1,200.00
Bill Pmt -Check	2328	11/07/2018	Comcast		105 · Bank of the ...	-415.56	-415.56
Bill		11/07/2018			7320 · Utilities	-32.60	32.60
					6040 · Communicati...	-228.06	228.06
					6040 · Communicati...	-154.90	154.90
TOTAL						-415.56	415.56
Bill Pmt -Check	2329	11/07/2018	FDAC EBA		105 · Bank of the ...	-18,524.72	-18,524.72
Bill		11/07/2018			5930 · Health Insura...	-16,321.82	16,321.82
					5932 · Dental Insura...	-1,913.81	1,913.81
					5934 · Visions Insur...	-183.99	183.99
					5933 · Life Insurance	-105.10	105.10
TOTAL						-18,524.72	18,524.72
Bill Pmt -Check	2330	11/07/2018	Ferrell Gas		105 · Bank of the ...	-85.48	-85.48
Bill		11/07/2018			7320 · Utilities	-85.48	85.48
TOTAL						-85.48	85.48
Bill Pmt -Check	2331	11/07/2018	Frazer, Ltd.		105 · Bank of the ...	-2,215.55	-2,215.55
Bill		11/07/2018			6883 · Fire Equipment	-2,215.55	2,215.55
TOTAL						-2,215.55	2,215.55
Bill Pmt -Check	2332	11/07/2018	James Thompson		105 · Bank of the ...	-70.00	-70.00
Bill		11/07/2018			7051 · Refunds	-70.00	70.00
TOTAL						-70.00	70.00



Russian River Fire Protection District  
Check Detail  
November 7, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2333	11/07/2018	JR's Auto Care Cen...		105 · Bank of the ...		-110.45
Bill		11/07/2018			6140 · Maintenance ...	-110.45	110.45
TOTAL						-110.45	110.45
Bill Pmt -Check	2334	11/07/2018	KME Fire Apparatus		105 · Bank of the ...		-1,305.39
Bill		11/07/2018			6140 · Maintenance ...	-106.89	106.89
					6140 · Maintenance ...	-1,198.50	1,198.50
TOTAL						-1,305.39	1,305.39
Bill Pmt -Check	2335	11/07/2018	L.N. Curtis & Son		105 · Bank of the ...		-361.48
Bill		11/07/2018			6022 · Safety Clothing	-274.03	274.03
					6880 · Small Tools/I...	-87.45	87.45
TOTAL						-361.48	361.48
Bill Pmt -Check	2336	11/07/2018	Lambert 76 Station		105 · Bank of the ...		-53.44
Bill		11/07/2018			7201 · Gas/Oil	-53.44	53.44
TOTAL						-53.44	53.44
Bill Pmt -Check	2337	11/07/2018	LCW		105 · Bank of the ...		-180.00
Bill		11/07/2018			6610 · Legal Services	-105.00	105.00
					6610 · Legal Services	-75.00	75.00
TOTAL						-180.00	180.00
Bill Pmt -Check	2338	11/07/2018	Myers Stevens & T...		105 · Bank of the ...		-330.00
Bill		11/07/2018			5931 · Disability Ins...	-330.00	330.00
TOTAL						-330.00	330.00

**Russian River Fire Protection District**  
**Check Detail**  
 November 7, 2018

2:28 PM  
 11/07/18

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2339	11/07/2018	R. Lantz		105 · Bank of the ...	-106.27	-106.27
Bill		11/07/2018			7300 · Transportatio...	-106.27	106.27
TOTAL						-106.27	106.27
Bill Pmt -Check	2340	11/07/2018	Russian River Cha...		105 · Bank of the ...	-225.00	-225.00
Bill		11/07/2018			6280 · Memberships	-225.00	225.00
TOTAL						-225.00	225.00
Bill Pmt -Check	2341	11/07/2018	Russian River Loc...		105 · Bank of the ...	-1,840.00	-1,840.00
Bill		11/07/2018			5910 · Perm Positio...	-960.00	960.00
					5910 · Perm Positio...	-880.00	880.00
TOTAL						-1,840.00	1,840.00
Bill Pmt -Check	2342	11/07/2018	Russian River Roa...		105 · Bank of the ...	-127.50	-127.50
Bill		11/07/2018			6060 · Food	-127.50	127.50
TOTAL						-127.50	127.50
Bill Pmt -Check	2343	11/07/2018	Sonoma County Fir...		105 · Bank of the ...	-105.00	-105.00
Bill		11/07/2018			6060 · Food	-105.00	105.00
TOTAL						-105.00	105.00
Bill Pmt -Check	2344	11/07/2018	Sonoma County Ta...		105 · Bank of the ...	-342.10	-342.10
Bill		11/07/2018			7330 · Sanitation	-342.10	342.10
TOTAL						-342.10	342.10
Bill Pmt -Check	2345	11/07/2018	Sweetwater Spring...		105 · Bank of the ...	-74.95	-74.95
Bill		11/07/2018			7320 · Utilities	-74.95	74.95
TOTAL						-74.95	74.95

Russian River Fire Protection District  
Check Detail  
November 7, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2346	11/07/2018	TIAA Commercial F...		105 · Bank of the ...		-189.94
Bill		11/07/2018			6400 · Office Expense	-189.94	189.94
TOTAL						-189.94	189.94
Bill Pmt -Check	2347	11/07/2018	Travis Wood		105 · Bank of the ...		-117.00
Bill		11/07/2018			7120 · Training in-S...	-117.00	117.00
TOTAL						-117.00	117.00
Bill Pmt -Check	2348	11/07/2018	US Bank Corporate...		105 · Bank of the ...		-4,816.49
Bill		11/07/2018			6060 · Food	-71.61	71.61
					6080 · Household E...	-188.99	188.99
					6400 · Office Expense	-36.87	36.87
					7300 · Transportatio...	-794.80	794.80
					6500 · Professional/...	-87.50	87.50
					6500 · Professional/...	-35.80	35.80
					7300 · Transportatio...	-254.70	254.70
					7300 · Transportatio...	-284.40	284.40
					7300 · Transportatio...	-38.00	38.00
					6400 · Office Expense	-37.81	37.81
					6060 · Food	-6.58	6.58
					6060 · Food	-63.15	63.15
					6040 · Communicati...	-15.08	15.08
					6500 · Professional/...	-95.14	95.14
					7120 · Training in-S...	-195.00	195.00
					6060 · Food	-119.34	119.34
					6261 · Medical Supp...	-1,753.36	1,753.36
					6140 · Maintenance ...	-738.36	738.36
TOTAL						-4,816.49	4,816.49
Bill Pmt -Check	2349	11/07/2018	Westamerica Bank		105 · Bank of the ...		-45.00
Bill		11/07/2018			6500 · Professional/...	-45.00	45.00
TOTAL						-45.00	45.00

**Russian River Fire Protection District**  
**Check Detail**  
 November 7, 2018

2:28 PM  
 11/07/18

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2350	11/07/2018	WEX Bank		105 · Bank of the ...	-1,921.49	-1,921.49
Bill		11/07/2018			7201 · Gas/Oil	-1,921.49	1,921.49
TOTAL						-1,921.49	1,921.49
Bill Pmt -Check	2351	11/07/2018	Wittman Enterprises		105 · Bank of the ...	-3,072.02	-3,072.02
Bill		11/07/2018			6666 · Ambulance C...	-3,072.02	3,072.02
TOTAL						-3,072.02	3,072.02
Bill Pmt -Check	2352	11/07/2018	Comcast		105 · Bank of the ...	-106.65	-106.65
Bill		11/07/2018			7320 · Utilities	-106.65	106.65
TOTAL						-106.65	106.65
Bill Pmt -Check	2353	11/07/2018	Sonoma County Ta...		105 · Bank of the ...	-777.50	-777.50
Bill		11/07/2018			7330 · Sanitation	-777.50	777.50
TOTAL						-777.50	777.50
Bill Pmt -Check	2354	11/07/2018	Sweetwater Spring...		105 · Bank of the ...	-98.15	-98.15
Bill		11/07/2018			7320 · Utilities	-98.15	98.15
TOTAL						-98.15	98.15
Bill Pmt -Check	2355	11/07/2018	Sweetwater Spring...		105 · Bank of the ...	-83.50	-83.50
Bill		11/07/2018			7320 · Utilities	-83.50	83.50
TOTAL						-83.50	83.50

Russian River Fire Protection District  
Check Detail  
November 9, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2356	11/09/2018	FDAC EBA		105 · Bank of the ...		-16,906.63
Bill		11/09/2018			5930 · Health Insura...	-14,830.07	14,830.07
					5932 · Dental Insura...	-1,801.74	1,801.74
					5933 · Life Insurance	-102.80	102.80
					5934 · Visions Insur...	-172.02	172.02
TOTAL						-16,906.63	16,906.63

**Russian River Fire Protection District**  
**Check Detail**  
 November 15, 2018

12:58 PM  
 11/14/18

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2357	11/15/2018	CSFA		105 · Bank of the ...	-1,040.00	-1,040.00
Bill		11/15/2018			6280 · Memberships	-1,040.00	1,040.00
TOTAL						-1,040.00	1,040.00
Bill Pmt -Check	2358	11/15/2018	Tel-Con Communic...		105 · Bank of the ...	-547.76	-547.76
Bill		11/15/2018			6040 · Communicati...	-547.76	547.76
TOTAL						-547.76	547.76
Bill Pmt -Check	2359	11/15/2018	Wittman Enterprises		105 · Bank of the ...	-4,435.92	-4,435.92
Bill		11/15/2018			6666 · Ambulance C...	-4,435.92	4,435.92
TOTAL						-4,435.92	4,435.92

**Russian River Fire Protection District**  
**Check Detail**  
**November 30, 2018**

12:23 PM  
11/30/18

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2360	11/30/2018	49er Communicati...		105 · Bank of the ...		-106.18
Bill		11/30/2018			6280 · Memberships	-106.18	106.18
TOTAL						-106.18	106.18
Bill Pmt -Check	2361	11/30/2018	Collins Consulting		105 · Bank of the ...		-1,200.00
Bill		11/30/2018			6457 · Computer Ch...	-1,200.00	1,200.00
TOTAL						-1,200.00	1,200.00
Bill Pmt -Check	2362	11/30/2018	Comcast		105 · Bank of the ...		-106.65
Bill		11/30/2018			7320 · Utilities	-106.65	106.65
TOTAL						-106.65	106.65
Bill Pmt -Check	2363	11/30/2018	JR's Auto Care Cen...		105 · Bank of the ...		-47.32
Bill		11/30/2018			6140 · Maintenance ...	-47.32	47.32
TOTAL						-47.32	47.32
Bill Pmt -Check	2364	11/30/2018	Kaiser Permanente		105 · Bank of the ...		-115.00
Bill		11/30/2018			6654 · Medical Exams	-115.00	115.00
TOTAL						-115.00	115.00
Bill Pmt -Check	2365	11/30/2018	LCW		105 · Bank of the ...		-2,395.00
Bill		11/30/2018			6610 · Legal Services	-2,395.00	2,395.00
TOTAL						-2,395.00	2,395.00
Bill Pmt -Check	2366	11/30/2018	Russian River Loc...		105 · Bank of the ...		-880.00
Bill		11/30/2018			5910 · Perm Positio...	-880.00	880.00
TOTAL						-880.00	880.00

Russian River Fire Protection District  
Check Detail  
November 30, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2367	11/30/2018	Russian River Roa...		105 · Bank of the ...		-127.50
Bill		11/30/2018			6060 · Food	-127.50	127.50
TOTAL						-127.50	127.50
Bill Pmt -Check	2368	11/30/2018	Shift Calendars		105 · Bank of the ...		-351.05
Bill		11/30/2018			6400 · Office Expense	-351.05	351.05
TOTAL						-351.05	351.05
Bill Pmt -Check	2369	11/30/2018	TIAA Commercial F...		105 · Bank of the ...		-209.94
Bill		11/30/2018			6400 · Office Expense	-209.94	209.94
TOTAL						-209.94	209.94
Bill Pmt -Check	2370	11/30/2018	True Value Hardware		105 · Bank of the ...		-96.95
Bill		11/30/2018			6180 · Maint-Bldgs/I...	-96.95	96.95
TOTAL						-96.95	96.95
Bill Pmt -Check	2371	11/30/2018	Zoll		105 · Bank of the ...		-566.80
Bill		11/30/2018			6457 · Computer Ch...	-566.80	566.80
TOTAL						-566.80	566.80



**Management Summary Report**  
**Monthly and Fiscal Year to Date**  
**Russian River Fire Dept.**  
**October 2018**

Financial Class	Number of Accounts	Percent of Total	Year to Date Total Accts.	Percent of Total YTD	Charges	Percent of Total	Year to Date Total Charges	Percent of Total YTD	Payments	Percent of Total	Year to Date Payments	Percent of Total YTD
Medicare	20	27.03%	101	27.90%	\$52,907.00	33.51%	\$269,234.25	34.17%	\$17,133.96	25.09%	\$44,744.50	18.24%
Medicare HMO	3	4.05%	16	4.42%	\$5,709.00	3.62%	\$41,952.50	5.32%	\$396.27	0.58%	\$6,546.63	2.67%
Medi-Cal	0	0.00%	3	0.83%	\$0.00	0.00%	\$5,766.50	0.73%	\$833.46	1.22%	\$1,759.96	0.72%
Medi-Cal HMO	14	18.92%	61	16.85%	\$33,084.00	20.96%	\$129,578.50	16.45%	\$1,565.06	2.29%	\$5,755.75	2.35%
Insurance	7	9.46%	36	9.94%	\$16,749.50	10.61%	\$91,541.00	11.62%	\$18,312.57	26.81%	\$68,390.25	27.88%
Private Pay	18	24.32%	87	24.03%	\$26,910.50	17.05%	\$121,472.00	15.42%	\$5,671.93	8.31%	\$17,412.94	7.10%
Kaiser	5	6.76%	26	7.18%	\$11,123.00	7.05%	\$56,952.50	7.23%	\$19,472.50	28.51%	\$80,406.57	32.78%
Kaiser MCARE	7	9.46%	30	8.29%	\$11,436.75	7.24%	\$70,325.75	8.93%	\$4,909.17	7.19%	\$19,709.97	8.03%
Kaiser MCAL	0	0.00%	2	0.55%	\$0.00	0.00%	\$2,807.00	0.36%	\$0.00	0.00%	\$592.53	0.24%
Other	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Prior Sales	0	0.00%	0	0.00%	-\$52.25	-0.03%	-\$1,732.50	-0.22%	\$0.00	0.00%	\$0.00	0.00%
<b>Sub Total</b>	<b>74</b>	<b>100.00%</b>	<b>362</b>	<b>100.00%</b>	<b>\$157,867.50</b>	<b>100.00%</b>	<b>\$787,897.50</b>	<b>100.00%</b>	<b>\$68,294.92</b>	<b>100.00%</b>	<b>\$245,319.10</b>	<b>100.00%</b>
Dry Runs	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>74</b>	<b>100.00%</b>	<b>362</b>	<b>100.00%</b>	<b>\$157,867.50</b>	<b>100.00%</b>	<b>\$787,897.50</b>	<b>100.00%</b>	<b>\$68,294.92</b>	<b>100.00%</b>	<b>\$245,319.10</b>	<b>100.00%</b>





RESOLUTION 18/19-08

SETTING DATE, TIME, LOCATION OF  
2019 MEETINGS

DATED: December 12, 2018

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
RUSSIAN RIVER FIRE PROTECTION DISTRICT OF SONOMA COUNTY  
SETTING A LOCATION, A DAY AND A TIME FOR ITS REGULAR MONTHLY MEETINGS**

**WHEREAS**, the Board of Directors hereby establishes and adopts the following:

**WHEREAS**, the regular monthly meetings of the Russian River Fire Protection District Board of Directors, for the calendar year 2019, will be held at the Russian River Fire Station, 14100 Armstrong Woods Road, Guerneville, on the second Wednesday of each month. The meetings will begin at 6:00pm.

**THE FOREGOING RESOLUTION** was introduced by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_, and adopted on a roll call vote of the members of said Board as follows:

- Director Butts \_\_\_\_\_
- Director Jackson \_\_\_\_\_
- Director Weaver \_\_\_\_\_
- Director Wood \_\_\_\_\_
- Vacant Seat \_\_\_\_\_

AYES: \_\_\_\_\_; NOES: \_\_\_\_\_; ABSENT OR NOT VOTING: \_\_\_\_\_

**WHEREUPON**, the President of the Board declared the foregoing Resolution adopted, and **SO ORDERED.**

/s/ \_\_\_\_\_  
Board President

/s/ \_\_\_\_\_  
Clerk of the Board

LETTER TO/RESPONSE FROM  
SONOMA COUNTY  
REDEVELOPMENT AGENCY



RUSSIAN RIVER FIRE PROTECTION DISTRICT  
14100 ARMSTRONG WOODS RD. · P.O. BOX 367 · GUERNEVILLE, CA 95446  
OFFICE (707) 869-9089 · FAX (707) 869-2811

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November 15, 2018

Geoffrey M. Ross  
Assistant Executive Director  
Sonoma County Community Development Commission  
1440 Guerneville Road  
Santa Rosa, CA 95403

Dear Mr. Ross,

Thank you for your response to my letter of September 21 seeking clarification regarding the Russian River Fire Protection District tax revenues that are distributed to the Redevelopment Successor Agency. The information that you provided does not answer some of our basic questions as we do not understand all of the acronyms and code references. The following is a list of questions that we are seeking answers to.

Who or what is the Successor Agency?  
What does the Successor Agency do with the RRFPD tax revenues?  
What does the acronym RPTTF represent?  
What are the 1290 Statutory Payments and what is that money used for?  
How is the Tax Increment and Other Revenue (\$2,875,704.91 Jan 2, 2018) determined?  
What Redevelopment Projects (if any) are being funded with this money? Where are they located?  
When will this distribution of property tax revenues end?

These are the type of questions my fellow Board Members and our constituents have. We are not questioning the accounting of these tax distributions. We are asking for an explanation of why these funds are taken from our property tax revenues and for what purpose. We need answers in a form that can be used to explain this to our community members.

Sincerely,

A handwritten signature in black ink that reads "William H. Jackson". The signature is fluid and cursive.

William H. Jackson,  
Member, Board of Directors  
Russian River Fire Protection District

cc: Lynda Hopkins  
John Haig

# REPORT FROM COMMITTEES