



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

RUSSIAN RIVER FIRE PROTECTION DISTRICT

Board of Directors Regular Meeting

Wednesday, June 13, 2018, 6:00pm

At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville

AGENDA

1. Call to order, Pledge of Allegiance, Roll Call
2. Approval of Agenda (changes, additions or deletions) (*Action Item*)
3. Public Comment
*Any citizen wishing to speak to the Board on any item **not listed on the Agenda** may do so under public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
4. Board Member Comment
5. Director Interview(s)/Appointment of Director (*Discussion/Action Item*)
6. Staff Report (*Action Item*)
7. Correspondence (*Discussion/Action Item*)
8. District website (*Discussion/Action Item*)
9. Approval of Minutes (*Action Item*)
 - a. *May 9, 2018 Regular Meeting Minutes*
10. Approval of Financial Information (*Action Item*)
 - a. *May 2018 financial information*
11. FY 2018/19 Preliminary Budget (*Discussion/Action Item*)
12. FY 2017/18 Financial Audit Proposal (*Action Item*)
13. Fire Funding Proposal from Lynda Hopkins (*Discussion/Action Item*)
14. Business Plan work between Russian River & Bodega Bay/Monthly report to Russian River Board (*Discussion/Action Item*)
15. Rio Nido Station Meeting Room Use (*Discussion/Action Item*)
16. CERT Program Update (*Discussion Item*)



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

Page 2-Russian River Fire Protection District June 13, 2018 Regular Meeting

17. Report from 2018 Committees (Discussion/Action Item)

- a. Finance (Directors Wood and Jones; Employee Travis Wood) Standing Committee
- b. Strategic Planning (Director Jones; Employee Travis Wood & Stephano Mercieca) Standing Committee
- c. Russian River/Monte Rio (Director Wood; Employee Ryan Lantz) Ad Hoc Committee
- d. Fundraising (Director Weaver; Employee Stephan Mercieca) Ad Hoc Committee
- e. Evacuation Planning (Directors Jones, Weaver & Wood) Ad Hoc Committee

18. Closed Session (Action Item)

- a. *Conference with Labor Negotiator pursuant to Government Code Section 54957.6 (a); Agency Designated Representatives: Full Board; Employee Organization: Local 3051.*

19. Public Comment / Board Comment / Adjournment

Accessible Meeting Information

The Russian River Fire Protection District Fire Station Board meeting room is accessible to persons using wheelchairs and other assistive mobility device. The wheelchair accessible entry is located at the Armstrong Woods Road Administration Office entrance located at the South end of the fire station.

Please make your requests for documents in alternative format (large font or Braille) or additional accommodations such as sign language interpretation or real-time captioning to District Administrative Staff, Heidi Flowers at 707-869-9089 (Voice), call **711 for the free Telecommunications Relay Service**, or e-mail hflowers@russianriverfire.org.

Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

The nearest accessible public transit bus stop is located in downtown Guerneville on River Road at Armstrong Woods Road, approximately one block from the Russian River Fire Protection District Fire Station.

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

CERTIFICATION OF POSTING

I certify that on June 8, 2018, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Russian River Fire Protection District said time being at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2). Executed at Guerneville, California on June 8, 2018.

/s/ Heidi Flowers
Heidi Flowers, Interim Board Clerk

**CERTIFICATE OF APPOINTMENT AND OATH OF OFFICE
DISTRICT DIRECTOR**

THIS CERTIFIES that at a regular meeting held on the 13th day of June, 2018, the Russian River Fire Protection District appointed _____ to hold the office of District Director of the above named district to hold the office for the completion of the term expiring December, 2018.

OATH OF OFFICE

*STATE OF CALIFORNIA)
COUNTY OF SONOMA)*

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion, and that I will well and faithfully discharge the duties upon which I am about to enter.

(Candidate's Signature)

(Address)

Subscribed and sworn to before me this 13th day of June, 2018.

Nance Jones

(Officer or Title)

STAFF REPORT



RUSSIAN RIVER FIRE PROTECTION DISTRICT
14100 ARMSTRONG WOODS RD. · P.O. BOX 367 · GUERNEVILLE, CA 95446
OFFICE (707) 869-9089 · FAX (707) 869-2811

To: Board of Directors

From: Captain Wood

Date: 3/9/18

Re: June Staff Report

Reef Atwell-Smith from USDA Rural Development Department in Santa Rosa presented two programs at the Sonoma County Chief's meeting that could benefit departments located in areas with less than 20K in population. He said that in Guerneville we would get the most benefit because of our population, funding up to 75% with us funding the remaining 25%.

1. The first is the direct loan program, for instance they financed the Graton Fire department project but also good for large vehicle purchases. The terms for building loans are 40 years at 3.875% and for larger vehicle loans the terms are 20 years at 3.875%. Pre-application is required to start the process with rough estimate of cost to determine eligibility and then a full application will be needed. No limits or deadlines. Financing could be in place as soon as 4-6 months.

2. The second is the grant program which has a match component based on the income of the area where the requesting station and/or item is located. This program is good for the purchase of things like breathing apparatus, radios, computers, printers, smaller vehicles, any tool to help make jobs easier under \$100,000. Reimbursements can be submitted on recently purchased items. Reef Atwell-Smith works out of the Santa Rosa office located at 777 Sonoma Ave. E Street Annex. He can be reached by phone at (707) 536-0246 or email reef.atwell@ca.usda.gov and would be happy to answer any questions you may have about the programs available. He said he would sit down with us and go over the application and he screens all applications before the paperwork moves on to the next step, so he knows what they are looking for.

County Alerting-Community sirens are still being discussed. O.E.S. is hesitant at this point, but it's not off the table.

Chief Franklin thanked those departments on behalf of OES, Mendocino County and the Mendocino Chiefs that assisted swift water teams to locate individuals in the river a few weeks back. He said that pre-positioning funding is still trying to be secured, on the fire side they are still trying to come up with developing criteria on how it will be used. He thinks that if you request it you should be responsible for the logistics. Still questions to be answered.



RUSSIAN RIVER FIRE PROTECTION DISTRICT

14100 ARMSTRONG WOODS RD. · P.O. BOX 367 · GUERNEVILLE, CA 95446
OFFICE (707) 869-9089 · FAX (707) 869-2811

Our two Firefighter/ paramedic candidates are currently in the background process. We hope to have these completed in a timely fashion. One of the candidates Matt Brees will be starting temporary full time on Friday June 8th. He will be assigned to "A" Shift. This will fill our vacancy and cut down on the overtime funds being used to fill it. We also expect a Cadet Volunteer starting in the near future.

Our new type 3 engine arrived on May 11th, just in time to be in the Stumptown Days Parade the next day. It is currently being out fitted with equipment as it arrives. It has a small amount of warranty work needed to be done on it. This will be performed in South San Francisco in the next couple weeks. Engineer Mercieca took it to an off road driving class in Hollister. He learned skills and techniques he will be able to share with all the drivers here.

Engineer Mercieca and myself attended The Fire Station Design and Build conference in Fort Worth, Texas. This was a very educational experience. We attended seminars on many aspects of building and designing fire stations. I met three very qualified architect firms from the greater Bay Area all who are experienced in fire station design and construction. They were very excited about the possibility of being able to work on our future project.

RUSSIAN RIVER FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: JASON CLOPTON FIREFIGHTER/PARAMEDIC
DATE: 6-6-18
SUBJECT: COUNTY EMS AND AMBULANCE ORDINANCE UPDATE

Over the past few months staff has been participating in the County's stakeholder process to craft a new ambulance ordinance. Also involved in this process is providing input for the upcoming RFP for the exclusive operating area (EOA) currently served by American Medical Response. Generally the EOA covers the core urban areas of the county. The current EOA contract agreement is scheduled to end in July of 2019. Our goal in participating in this process is to assure our historical ambulance response area and those of other public providers are protected. Both the ambulance ordinance and EOA boundaries are important components in protecting our service over the long term. Currently the stakeholder group is discussing the new boundaries of the EOA and options for those boundaries to change should consolidations or annexations occur. The stakeholder group meets twice a month and is currently scheduled through the end of December 2018.

Incident Type Count Report

Date Range: From 5/1/2018 To 5/31/2018

Selected Station(s): All

Incident

Type	Description	Count	
Station: S56			
100	Fire, other	1	0.52%
111	Building fire	1	0.52%
114	Chimney or flue fire, confined to chimney or flue	1	0.52%
150	Outside rubbish fire, other	1	0.52%
151	Outside rubbish, trash or waste fire	1	0.52%
Total - Fires		5	2.59%
321	EMS call, excluding vehicle accident with injury	109	56.48%
322	Vehicle accident with injuries	9	4.66%
324	Motor vehicle accident with no injuries	4	2.07%
352	Extrication of victim(s) from vehicle	1	0.52%
Total - Rescue & Emergency Medical Service Incidents		123	63.73%
400	Hazardous condition, other	1	0.52%
412	Gas leak (natural gas or LPG)	2	1.04%
445	Arcing, shorted electrical equipment	3	1.55%
Total - Hazardous Conditions (No fire)		6	3.11%
500	Service Call, other	1	0.52%
511	Lock-out	2	1.04%
542	Animal rescue	1	0.52%
552	Police matter	1	0.52%
553	Public service	1	0.52%
554	Assist invalid	8	4.15%
561	Unauthorized burning	1	0.52%
Total - Service Call		15	7.77%
600	Good intent call, other	1	0.52%
611	Dispatched & cancelled en route	26	13.47%
611E	EMS: Dispatched & cancelled en route	12	6.22%
622	No incident found on arrival at dispatch address	3	1.55%
Total - Good Intent Call		42	21.76%
700	False alarm or false call, other	2	1.04%
Total - Fals Alarm & False Call		2	1.04%
Total for Station		193	100.00%
		193	100.00%

Homeless = 5

CORRESPONDENCE

Heidi Flowers

From: Nance jones
Sent: Monday, May 21, 2018 12:30 AM
To: Richard Skaff; Heidi Flowers
Cc: Xavier Becerra; Lynda Hopkins
Subject: Re: Russian River Fire Protectiin District "Issues"

Thank you for your feedback Richard on the evacuation and fire safety handout you received in the mail. I have received many favorable comments regarding the work the team did which included CERT and community members. Yours is the first negative comment I have received. In regards to your other statements many of them are the first time I am hearing them. I will agenda your letter for board review next month and action as warranted.

Thank you,
Nance Jones

Sent from my iPhone

On May 20, 2018, at 7:21 PM, Richard Skaff <richardskaff1@gmail.com> wrote:

Hello Lois and Nance.

I recently received the mailing sent to residents by the 4 West County fire departments, including the Russian River Fire Protection District.

Although I appreciate the effort, I was disappointed in the product. Not only were residents given little, if any effective or useful evacuation information (based on my review of the very limited info provided to residents of Guernewood Park), in the mailing, but also the information available to residents on the Russian River Fire Protectiin District website.

Although I have provided RRFPD staff information about federal requirements for public agency website accessibility, I have seen no action by those responsible for the District's website content to bring that website into compliance with the federal 508 accessibility requirements. Based on my recent view of the District's website, it clearly remains in violation of the federal 508 regulations and continues to be inaccessible to those who are blind or have some form of vision loss. This condition is and continues to be in violation of federal civil rights regulations. Clearly neither staff or the Board, or both, know or are interested in assuring that the District's website as well as its programs, policies and procedures and facilities, meet federal and state (the Americans with Disabilities Act/Federal 508 regulations/California Government and Health and Safety Code and California Building Code, Title 24 access requirements) accessibility requirements.

Additionally , I don't believe the District knows or has made the effort to know that it is required to have a trained and knowledgeable ADA Coordinador on staff who is responsible to know all federal access requirements and assure that the District is in compliance with all federal "program" and "physical access" requirements mandated by those requirements.

Additionally and on another subject, I am concerned that the District continues to use fire department staff to train new CERT trainees. Quite some time ago, I informed you and other

members of the Board that using staff to do the CERT training could only be a temporary effort. At some point, to have the District's CERT program continue to be supported by the State, one or more individuals from the District (including volunteers) would need to go through the multiple day "Train the Trainer" program put on by the State (I was even successful in getting the State to agree to fund the costs to those attending the training). To date, I don't believe the District or any CERT volunteers have taken that required training.

I look forward to your timely response.

Richard Skaff, Executive Director
Designing Accessible Communities
Voice: 707-755-1681
Email: richardskaff1@gmail.com

DISTRICT WEBSITE



STREAMLINE

The Special District Website Engine

Streamline introduction

Streamline is a website development system built specifically for special districts. Our intention is to provide a product that lets district staff focus on what they do best: deliver services to their customers. We know many special districts don't have IT staff, and our vision is to empower them with web technology that makes their lives easier, not harder.

Streamline is a full featured, state of the art, enterprise level CMS (Content Management System). However, unlike other systems, every feature has been designed with the needs of special districts in mind. For example, the integrated transparency dashboard makes it easy to publish transparency-related, open data and content. If (when) the state passes on additional requirements to special districts, Streamline will add features making it easier for districts to comply.

Streamline can even help with day-to-day compliance: wouldn't it be nice if the website sent a reminder that the Brown Act deadline to post an agenda was coming up, and gave users the ability to do so in minutes? What about a transparency dashboard that allows you to see at a glance whether or not you're in compliance with all California state requirements? In addition, Streamline is Section 508 compliant, and meets Web Content Accessibility Guidelines. It truly is software designed to watch the back of special districts, so they can do their jobs without worrying about their website.

Special districts are doing very important work, and we'd like to help.

916-900-6619

www.get-streamline.com

Executive Summary

Streamline Web was built for special districts. With more than 100 clients using our platform (most in California, a few in Oregon and Illinois), features are continually being developed to provide the functionality needed most by special districts, and to help districts keep up with changing state and federal requirements.

As a product of Digital Deployment (a 13 year old company with over 250 hosted websites on the Drupal platform), we understand not only web technology, but how to launch beautiful websites. Streamline was created to help special districts: to save you money, and to protect you so that you don't have to worry about upcoming legislation or being out of compliance with whatever state mandates come next. We build our features based upon our members' needs.

Streamline Web includes a meeting dashboard to allow you to see your meetings, agendas and minutes at a glance. It's easy to see if anything is missing, and the agenda reminders help you stay in compliance with the Brown Act 72 hour deadline. It supports multiple groups (Board, various Committees) and will provide automatic posting of a link to your most recent agenda directly on the home page, as required by a new law passed last year. In fact, our platform is updated to help comply with all new mandates passed down by the State!

The Transparency Dashboard allows you to see at a glance whether or not you've met all four of the California state website requirements, and Streamline Web is fully Section 508 compliant—even with the new regulations which change Jan. 18, 2018.

Pricing is based upon annual operating revenue and membership status with the California Special District Association. CSDA members receive a discount, and 5% of your Streamline membership fees go back to CSDA to support the important work they do advocating for special districts in the legislature.

No contracts are required; pricing is one low monthly membership fee and includes unlimited hosting, file uploads and support, all new features developed for the special district community, and access to our extensive knowledge base and support portal. You'll never have to go back to your board to ask for more money! Pricing matrix is included later in this document.

Our platform is designed to let you do what you do best, and keep the technology out of the way.

Client base

As of January 2018 there are 117 special districts of all kinds in California, Oregon and Illinois on the Streamline platform. Contact information is available upon request, just send an email to info@getstreamline.com and we'll be happy to connect you with other districts who do what you do.

Cost

Streamline Web is a standalone product that is risk free - you pay monthly based upon your annual operating revenue (table below), can cancel at any time, support and hosting are unlimited and included (as is training, if new employees come on board and need our help!) CSDA member discounted rate is reflected in the "For Members" column:

Features	For Members	For Non-Members
Streamline™ Web	Included	Included
State Transparency Dashboard	Included	Included
Technical Support and Hosting	Unlimited, tickets and phone	Unlimited, tickets only
Annual Operating Revenue	Monthly Member Pricing	Monthly Nonmember Pricing
0 - \$15K	\$10	\$20
\$15K - \$50K	\$25	\$50
\$50K - \$250K	\$50	\$75
\$250K - \$500K	\$75	\$100
\$500K - \$1M	\$100	\$150
\$1M - \$5M	\$200	\$300
\$5M - \$10M	\$300	\$450
\$10M - \$20M	\$400	\$600
\$20M +	\$550	\$825

The SB 272 Compliance Tool is free for all California local government agencies.

Streamline Web pricing is designed to provide affordable website technologies, regardless of agency size. It is available for all local government agencies in the United States for a low monthly subscription fee. **No contracts, no RFPs, no up front costs or long term commitment, and no hidden expenses.** The pricing above includes support and unlimited hosting.

RECOGNIZING LEADERSHIP

Fire district overhauls web presence in four days

East Contra Costa Fire Protection District | www.eccfpd.org



"The District's website is an invaluable tool to share information with our citizens. As the Fire Chief, it is good to know that I have full control over our website and the content on it. The District now has multiple staff members that can update whenever we need to. Adding agendas and keeping up with meetings is easy, and knowing our site is compliant with all state and federal online requirements gives us one less thing we need to worry about."



*Fire Chief Brian Helmick
East Contra Costa Fire Protection District*

The Challenge

East Contra Costa Fire Protection District had an aging website that wasn't user-friendly and couldn't be updated by staff. Meeting Brown Act deadlines for posting agendas was difficult because the staff often had to wait for an external vendor to make any changes. The website was also technologically dated, so the district was out of compliance with Federal Section 508 requirements as well as several California state mandates. Most importantly, it didn't represent the firefighters in a professional manner.

The Solution

When Chief Helmick was appointed he took full advantage of the support included with their Streamline subscription. In four days, the district's new website was live, with new content, a complete meeting schedule, and all agendas and financial documents required for compliance. The Chief can even update the site from his smartphone.

The site is now compliant with the following requirements:

- **Federal Section 508** for visitors with disabilities
- **CA SB 272** - new Enterprise System Catalog requirement
- **CA State Controller reports** for Board and Staff compensation
- **CA Financial Transaction Report** posting requirements

Their new site is ready for smartphones, tablets and desktops; is easy to find in a google search; and it meets the latest online security guidelines. Streamline recognizes the East Contra Costa Fire Protection District for their commitment to transparency.

RECOGNIZING LEADERSHIP

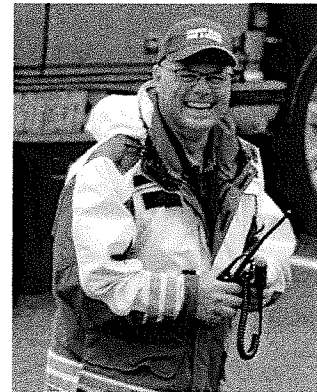
The hub of the district's online presence

Cannon Beach Rural Fire Protection District | www.cbfire.com

"Cannon Beach RFPD has been part of the Streamline community since early 2017. I have been extremely pleased with the platform for the control we have gained, and the ease of updating content. The support receive if we have a question is an email or phone call away. I highly recommend this website tool for any local government agency interested in a powerful and flexible system to maintain an up-to-date website."



*Fire Chief Matthew Benedict
Cannon Beach Rural Fire Protection District*



The Challenge

Cannon Beach Fire is a mostly volunteer department. When the district proposed an additional tax levy to help fund paramedic services, they needed to augment their robust Facebook presence with a professional, informational site that showed the level of services the district provides. Their old website had been built by a volunteer who later moved away, and no one at the department could easily update the site.

The Solution

Chief Benedict worked with the Streamline team to create a new website. At first he updated the site himself as he identified others who could help manage it over time. The free training, included with his Streamline subscription, taught volunteers how to add content, while the cloud-based platform and support ensures the district will never be in the position of having a site no one can update as volunteers come and go.

The district's website is now:

- **Ready for emergencies:** emergency alert dropdown helps convey critical information
- **Available on / optimized for all devices:** mobile and search engine friendly
- **Compliant:** meets new 2018 Section 508 guidelines for visitors with disabilities
- **Secure:** included security certificate automatically renews at no cost to the district

Streamline recognizes Cannon Beach RFPD for exemplary service and their commitment to clear communication with the public.

Heidi Flowers

From: Blaine Transue
Sent: Wednesday, June 06, 2018 11:44 AM
To: Heidi Flowers
Subject: Re: Send WildFireWeb a message - submitted from your website

Heidi,

I'd be happy to help.

Our business websites generally start around \$3000 but I have a soft spot for Firefighters, so you guys get a special 50% discounted flat rate if your needs are similar to the links below and you are ok using the same basic design.

If we go that route the site is \$1500 to build and \$44 per month for hosting. Of course, we can do any sort of additional customization you may want as well but the price would change accordingly based on those needs. Your monthly fee covers hosting of your site on our managed servers, daily backups, access to the Help site and Support ticket system and support for our CMS. We also provide an initial training in our CMS to make sure you comfortable making updates.

Here are links to the other FD sites. The first 2 use the same design, the 3rd one is a little bit older 3 column style which we don't often use anymore and will be upgraded to the new design at some point, but it still works well for them and I wanted you to see that we work for BBFPD as well. The websites can all be edited and updated quite easily and while we set up these sites originally, they have added quite a lot of content since then. I'd be happy to put you in contact with them if you'd like to ask them how they like using the system.

<http://goldridgefire.org>

<http://www.bennettvalleyfire.org/>

<http://bbfpd.org/>

If you'd like to see a demo of editing one of our sites, give me a few options of times and we can either get an online meeting set up, or arrange a time for me to come to you perhaps.

Feel free to contact me if you have any additional questions.

Blaine Transue
WildFireWeb Inc.
btransue@wildfireweb.com
Office (707) 938-7677

On Jun 5, 2018, at 3:45 PM, WildFireWeb Inc. <accounting@wildfireweb.com> wrote:

APPROVAL OF MINUTES



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

BOARD OF DIRECTORS REGULAR MEETING

Wednesday, May 9, 2018 6:00 p.m.

At the Fire Station – 14100 Armstrong Woods Rd., Guerneville

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:

President Jones called the meeting to order at 6:00 p.m.; President Jones led the pledge of allegiance. Directors present: Wood, Jackson, Jones, & Weaver.

APPROVAL OF AGENDA:

On a motion by Director Jackson, seconded by Director Weaver, the Board moved to approve the Agenda as presented. VOTE: 4/0/1 (Emmett absent)

PUBLIC COMMENT:

No public comment was offered.

BOARD MEMBER COMMENT:

Director Jackson stated that he had attended the agency dinner at Gold Ridge and relayed summary of the group's discussion of considerations of changes in worker's compensation costs, the Bronze/Silver/Gold deliberations, and the discussion of a potential ordinance regarding vegetation management.

RE-ORGANIZATION OF THE BOARD:

Director Jones announced that Director Emmett had submitted a letter of resignation, effective May 6. Director Jones asked the group whether re-organization of the Board at this time would be appropriate given the resignation; group discussion determined that it would still be appropriate.

On a motion by Director Weaver, seconded by Director Jackson, the Board moved to approve Director Jones as Board President for the coming term. VOTE: 4/0/1 (Emmett absent/vacant seat)

On a motion by Director Jones, seconded by Director Jackson, the Board moved to approve Director Weaver as Board Vice President for the coming term. VOTE: 4/0/1 (Emmett absent/vacant seat)

Prior to the second vote, Linda Payne stated that she could not understand the Board's decision to elect Jones and Weaver over a much more experienced Board member.

Director Wood stated that the Board had acted appropriately in voting to re-organize at this time.

STAFF REPORT:

Captain Lantz reported on: auto extraction class hosted for Region 5 that went very well; April meeting with LAFCO wherein Mr. Bramfitt suggested MSR could begin as soon as August, with Forestville, Graton and Occidental declining (at time of meeting) to participate; Captain Wood and Engineer Mercieca completed inspection of new type 3 wildland engine in Louisiana which should be delivered in the next few weeks; hiring process for open Firefighter/Paramedic position continues, with the field narrowed now to 5 candidates which should be reduced to 2 before offers are extended.

Director Wood inquired as to which employee departed, to which Captain Lantz responded, "Casey." Director Jackson asked whether protocol exists to determine number of employees in any given position. Director Jones described brief history of the reason for having paramedics on engines; group members offer further background explanation.

Continued on page 2



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

Page 2-RRFPD Minutes May 9, 2019 Regular Board Meeting

Director Jackson asked, regarding the Incident Count, whether cancellations are included in the line 321 total, to which Captain Lantz replied that they have a separate line item.

Director Jones added to the discussion of MSR participation that Forestville had agreed, after the meeting described by Captain Lantz, to participate in the MSR with the caveat that their participation did not signal willingness to consolidate; further, she said, Graton is not participating, but forces beyond their control may include them in any case.

CORRESPONDENCE:

None.

APPROVAL OF MINUTES:

On a motion by Director Jackson, seconded by Director Weaver, the Board moved to approve the minutes of the April 11, 2018 meeting as presented. VOTE: 4/0/1 (Emmett absent/vacant seat)

APPROVAL OF FINANCIAL INFORMATION:

Director Jackson asked the following questions:

- Overall how do we look? Director Jackson stated that the financial information suggested to him that the District is doing well; Director Jones stated that she believes the District is doing well.
- How do we deal with changes to the annual property tax sum collected? Director Wood stated that the District budgets conservatively in an effort to avoid negative surprise.
- Regarding the Bank of the West account, why does the District choose to carry a large balance in that account rather than investing in short-term vehicles that might generate a better rate of return? Director Wood cited a need for liquidity, and Directors Wood and Jones noted that the District did not have a long history of significant reserves. After discussion, Director Jones stated that this question should be added to the next Finance Committee agenda.
- Regarding the October 2017 Tubbs and related fires, which agencies reimburse the District for its services? Director Jones stated that multiple sources, including FEMA, will reimburse Districts in such situations, and that different re-charges will take different timeframes prior to actual reimbursement.
- When prior year property taxes from a District resident are delinquent, the County will also collect penalties and fees when those taxes are ultimately paid—is there any reason the District could not or should not explore direct collection of those penalties/fees to keep revenue within the District? Director Jones stated that this question would be presented to Heidi Flowers prior to next meeting.

Director Wood reiterated policy that Board members, when communicating about District concerns via email, should use RRFPD email addresses. Director Jones requested that an appropriate address be assigned to Director Jackson, and Captain Lantz said that he make sure that was done.

On a motion by Director Wood, seconded by Director Weaver, the Board moved to approve the financial information as presented. VOTE: 4/0/1 (Emmett absent/vacant seat)

Continued on page 3



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

Page 3-RRFPD Minutes May 9, 2018 Regular Board Meeting

FY 2016/17 FINANCIAL AUDIT DRAFT REVIEW:

Director Jones states that the audit as presented is more robust and thorough than other comparable audits in the District's history, in her opinion. Director Jackson stated that the audit looked very clean. On a motion by Director Wood, seconded by Director Jackson, the Board moved that the Financial Audit Draft be approved as presented. VOTE: 4/0/1 (Emmett absent/vacant seat)

STATION DESIGN CONFERENCE UPDATE:

Director Jones stated that originally Director Emmett and Captain Wood were to attend this conference, but that Director Emmett had changed his mind about attending, whereupon he suggested that Stephano Mercieca to attend in his stead. Director Jones stated that she had no problem with this, but felt that better practice would have been for Director Emmett to consult Board about his replacement. Captain Lantz stated that Captain Wood and Stephano Mercieca would return from the conference on Friday, May 11.

INTERIM PART-TIME CHIEF HIRING:

Director Jones described a meeting with the 3 Captains/Acting Co-Chiefs that she had in April to discuss the state of department leadership, especially in the context of the pending MSR and potential consolidation developments in the future; she stated that all in attendance agreed that the District should hire a part-time, Interim Chief, seeking to fill a position for 1 or 2 years given the unknown outcomes of the MSR among other factors. As a result, stated Director Wood, a hiring ad has been designed and the Finance Committee has approved this action, though salary and benefits remain negotiable; administrative Assistant Flowers will place the ad imminently. Director Jackson asked for a clarification on the Chief's position in the staff hierarchy; Director Jones stated that the Chief position is non-union, and primarily an administrative supervisor. On a motion by Director Jackson, seconded by Director Weaver, the Board moved to move ahead with the hiring of a part-time, Interim Chief for the District. VOTE: 4/0/1 (Emmett absent/vacant seat)

FSAC GOLD/SILVER/BRONZE PLAN REVIEW:

Director Jones stated that a small county-wide group is looking at staffing plans that strike a balance between robustness and affordability, and finding that the Silver plan presented is, at this time, most likely to be adopted. Director Jones stated that she had, at the last meeting of this group, proposed an additional Firefighter/EMT be added on top of the District's current Silver allotment; she further stated that the county's next meeting about the use of significant funds for this purpose will take place May 17, and Mike Nichols from Cazadero will be attending. Director Jackson stated that Jim Colangelo had suggested encouraging County Supervisors to take action on this issue; Director Jones stated that Supervisor Hopkins understood the need to disburse the funds usefully and wisely. Director Jackson stated that he'd like to know what happens with the lump-sum of currently available funds is depleted; Director Jones stated that the group has emphasized the need to keep relevant personnel moves short-term. Firefighter Merceica asked whether the District could amend its request to ask for an additional Firefighter/Paramedic rather than a Firefighter/EMT; Director Jones stated that the request could be amended. Discussion ensued. On a motion by Director Wood, seconded by Director Weaver, the Board moved to approve adoption of the Silver Plan as presented with the request to add an additional Firefighter/EMT added for the District. VOTE: 4/0/1 (Emmett absent/vacant seat)

Continued on page 4



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

Page 4-RRFPD Minutes May 9, 2018 Regular Board Meeting

USDA APPLICATION:

Director Jones stated that the Strategic Planning Committee had prepared the application and it is nearing readiness to move ahead; once application is completed, Director Jones will visit Supervisor Hopkins to reiterate need for County support on this project. Firefighter Merceica asked whether a certain portion of the new space was eligible, under terms of loan, to be rented. Director Jones stated that Supervisor Hopkins has expressed interest in having Sheriff's Office rent such space, but Sheriff's Office has not committed yet to this. Director Wood asked what action, if any, the Strategic Planning Committee recommends the Board take on this matter at this time; Director Jones stated that her comments were informational only and not seeking Board action at this time. On a motion by Director Wood, seconded by Director Jackson, the Board moved to approve that Director Jones move forward to meet with Supervisor Hopkins on the District's behalf to further secure County assistance in this matter. VOTE: 4/0/1 (Emmett absent/vacant seat)

RIO NIDO STATION LEASE:

Director Wood stated that the District needs to hire rental or real-estate professional to assist the District in determining appropriate rental rates for the property. Director Jones state that she agreed and that the District would need to initiate an RFP process with local professionals to get pricing and potential property-management assistance. Linda Payne asked who was the rightful owner of the property ("Who's name is on the deed?"); discussion ensued, wherein Director Jones stated that she and Administrative Assistant Flowers had seen paperwork that gave them full confidence that the District rightfully owns the property. On a motion by Director Weaver, seconded by Director Jackson, the Board moved to send RFPs to local realty and property-management agencies to seek 1) assistance determining viable rental rates and terms for the Rio Nido property; and 2) advice regarding rates and terms for management of the property going forward. VOTE: 4/0/1 (Emmett absent/vacant seat)

CERT PROGRAM UPDATE

Captain Lantz had been called away. On a motion by Director Wood, seconded by Director Jackson, the Board moved to defer this agenda item until such time as Captain Lantz returned. VOTE: 4/0/1 (Emmett absent/vacant seat)

REPORT FROM 2018 COMMITTEES

- a. Finance – Director Wood stated that the committee recommends that the Board approve a preliminary budget for 2018-19 using the final 2017-18 budget as a template, expecting to revise the budget in June. Director Jackson asked whether the new hire(s) will affect budget; Director Wood stated there would be no significant change as a result.
- b. Strategic Planning – Director Jones asked whether, considering Director Emmett's departure, any Board members would like to consider take his place on this committee. Director Jones stated that she had spoken to the District's contracted grant writer regarding the USDA loan application and intends to do so again. Director Jackson inquired regarding the purpose of the Strategic Planning committee; Director Jones stated that the majority of its original purpose was planning for the development of a new firehouse, but that consolidation issues necessarily overlap.

Continued on page 5



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

Page 5-RRFPD Minutes May 9, 2018 Regular Board Meeting

REPORT FROM 2018 COMMITTEES CONTINUED

- c. Russian River/Monte Rio – Director Jones stated that she had spoken to Director Emmett, who suggested that the goal of the committee should be to promote the MSR. Director Jones stated that the Administrative Assistant Flowers brought to the attention of the Finance Committee an invoice to Monte Rio Fire from consultant Denny Rosatti with concerns regarding the original RR/MR Collaboration grant funds. Director Jones replied with an email to Monte Rio Board President Dan Fein to clarify. Director Jones stated that LAFCO would be sending out letters to officially advise Monte Rio Fire regarding the MSR; she further stated that the need for the Monte Rio ad hoc committee may need to be re-evaluated after June and after LAFCO's recommendation. Captain Lantz stated that the committee may be redundant. Director Wood asked whether Captain Lantz would recommend one more meeting; Captain Lantz replied that he would, and would continue meeting until further discussion. Director Wood moved to disband the committee; Director Jones asked whether the motion could be amended to disband only after conferring with a Monte Rio Fire Board member; Captain Lantz stated he would be content to continue to meet with the committee; Director Wood withdrew her motion to disband the committee at this time. Director Jackson asked what the reference in the meeting summary to "healthy skepticism" re: consolidation among districts meant; Captain Lantz stated that some individuals have expressed concern about districts being forced, after consolidation, to take on the debts of other districts, about the adjustments to tax rates that might result, and about disproportionate use of tax revenue. Captain Lantz stated that, in his opinion, no district's debt would increase as a result of consolidation.
- d. Fundraising – Director Weaver stated that the committee hadn't met in at least 3 months, and asked whether the Board could redefine its purpose in the context of the USDA application; Director Jones stated that, if the loan were to be approved, the District would need new sources of revenue to offset the annual payments associated with the loan. Director Weaver stated that he was open to further direction from the Board.
- e. Evacuation Planning – Director Weaver stated that the committee's next meeting was scheduled for May 21st and that the committee would decide, at that point, whether it needs to continue going forward; Director Weaver stated that mailings announcing the availability of evacuation maps online would begin delivery on Monday, May 14.

CERT PROGRAM UPDATE (cont'd)

Captain Lantz stated that the CERT Program had added 2 new members and would be offering another training in the fall; monthly meetings will continue.

PUBLIC COMMENT:

Captain Lantz stated that the Firefighter's Association Barbecue would take place on Saturday, May 12 from 12:00 p.m. to 6:00 p.m. in the Lark's parking lot in downtown Guerneville.

Continued on page 6



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

Page 6-RRFPD Minutes May 9, 2018 Regular Board Meeting

BOARD COMMENT:

Director Wood stated that she was sorry to hear that Director Emmett had resigned; she stated that he had been a very productive Board member, and that his departure would leave a void. Director Jones stated that she had spoken to Director Emmett and suggested to him that he could remain active as a citizen-member of committees. Director Weaver stated that he would miss Director Emmett.

ADJOURNMENT:

On a motion by Director Jackson, seconded by Director Wood, the Board adjourned the meeting at 7:40 p.m.

/s/ _____ Date: _____
Nance Jones, Board President

/s/ _____

APPROVAL OF FINANCIAL INFORMATION

18

2:19 PM

06/05/18

Russian River Fire Protection District
Reconciliation Summary
105 - Bank of the West, Period Ending 05/31/2018

	May 31, 18
Beginning Balance	1,261,710.31
Cleared Transactions	
Checks and Payments - 32 items	-578,799.85
Deposits and Credits - 9 items	656,804.45
Total Cleared Transactions	78,004.60
Cleared Balance	<u>1,339,714.91</u>
Uncleared Transactions	
Checks and Payments - 25 items	-159,379.83
Deposits and Credits - 1 item	118,150.26
Total Uncleared Transactions	-41,229.57
Register Balance as of 05/31/2018	<u>1,298,485.34</u>
New Transactions	
Deposits and Credits - 1 item	62,000.00
Total New Transactions	62,000.00
Ending Balance	<u>1,360,485.34</u>

Russian River Fire Protection District
Reconciliation Detail
105 - Bank of the West, Period Ending 05/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,261,710.31
Cleared Transactions						
Checks and Payments - 32 items						
Bill Pmt -Check	04/09/2018	2121	Fire Service Specific...	X	-104,550.81	-104,550.81
Bill Pmt -Check	04/11/2018	2113	Russian River Roast...	X	-85.00	-104,635.81
Bill Pmt -Check	04/26/2018	2128	FDAC EBA	X	-20,590.33	-125,226.14
Bill Pmt -Check	04/26/2018	2123	Collins Consulting	X	-1,200.00	-126,426.14
Bill Pmt -Check	04/26/2018	2124	Dee Dee's Guernevil...	X	-604.70	-127,030.84
Bill Pmt -Check	04/26/2018	2125	Discovery Office Sy...	X	-473.99	-127,504.83
Bill Pmt -Check	04/26/2018	2129	LCW	X	-105.00	-127,609.83
Bill Pmt -Check	04/26/2018	2136	Sweetwater Springs ...	X	-89.65	-127,699.48
Bill Pmt -Check	04/26/2018	2130	Russian River Roast...	X	-85.00	-127,784.48
Bill Pmt -Check	04/26/2018	2135	Sweetwater Springs ...	X	-81.15	-127,865.63
Bill Pmt -Check	04/26/2018	2133	Sweetwater Springs ...	X	-72.75	-127,938.38
Bill Pmt -Check	04/26/2018	2126	EMSAR Inc	X	-52.90	-127,991.28
Bill Pmt -Check	04/26/2018	2132	Sonoma County Fire...	X	-35.00	-128,026.28
Bill Pmt -Check	04/26/2018	2131	Santa Rosa Junior C...	X	-23.50	-128,049.78
Bill Pmt -Check	04/26/2018	2134	True Value Hardware	X	-8.21	-128,057.99
Bill Pmt -Check	04/30/2018	2137	EMS Personnel Fund	X	-200.00	-128,257.99
Check	05/01/2018	EFT	Bank of the West	X	-20.00	-128,277.99
Bill Pmt -Check	05/07/2018	2138	Ferrara Fire Appar...	X	-321,670.00	-449,947.99
Bill Pmt -Check	05/08/2018	2140	Russian River Cham...	X	-30.00	-449,977.99
Deposit	05/11/2018		Russian River Fire P...	X	-50,250.00	-500,227.99
Bill Pmt -Check	05/15/2018	2160	WEX Bank	X	-1,344.02	-501,572.01
Bill Pmt -Check	05/15/2018	2146	EMSAR Inc	X	-987.90	-502,559.91
Bill Pmt -Check	05/15/2018	2153	Resolve Insurance S...	X	-731.88	-503,291.79
Bill Pmt -Check	05/15/2018	2150	Jack Fairclough	X	-277.80	-503,569.59
Bill Pmt -Check	05/15/2018	2144	Christine Canelis	X	-217.77	-503,787.36
Bill Pmt -Check	05/15/2018	2148	EverBank	X	-187.06	-503,974.42
Bill Pmt -Check	05/15/2018	2145	Comcast	X	-106.05	-504,080.47
Bill Pmt -Check	05/15/2018	2154	Rob Cassady	X	-88.92	-504,169.39
Bill Pmt -Check	05/15/2018	2158	True Value Hardware	X	-46.86	-504,216.25
Bill Pmt -Check	05/15/2018	2156	Russian River Roast...	X	-42.50	-504,258.75
Bill Pmt -Check	05/15/2018	2147	Eureka Oxygen Co.	X	-41.10	-504,299.85
Deposit	05/25/2018		Russian River Fire P...	X	-74,500.00	-578,799.85
Total Checks and Payments					-578,799.85	-578,799.85
Deposits and Credits - 9 items						
Bill Pmt -Check	04/26/2018	2127	Eureka Oxygen Co.	X	0.00	0.00
Deposit	05/01/2018			X	20.00	20.00
Deposit	05/01/2018			X	2,982.00	3,002.00
Deposit	05/03/2018			X	355,262.00	358,264.00
Deposit	05/07/2018			X	281.85	358,545.85
Deposit	05/14/2018			X	2,694.50	361,240.35
Deposit	05/18/2018			X	128,026.12	489,266.47
Deposit	05/29/2018			X	167,061.85	656,328.32
Deposit	05/31/2018			X	476.13	656,804.45
Total Deposits and Credits					656,804.45	656,804.45
Total Cleared Transactions					78,004.60	78,004.60
Cleared Balance					78,004.60	1,339,714.91
Uncleared Transactions						
Checks and Payments - 25 items						
Bill Pmt -Check	09/08/2015	1074	Santa Rosa Memori...		-214.68	-214.68
General Journal	06/30/2017	AJE1			-115,521.00	-115,735.68
General Journal	06/30/2017	AJE12			-295.00	-116,030.68
Bill Pmt -Check	12/20/2017	1995	Theresa Tognozzi		-20.00	-116,050.68
Bill Pmt -Check	05/15/2018	2149	FDAC EBA		-16,558.78	-132,609.46
Bill Pmt -Check	05/15/2018	2159	US Bank Corporate ...		-5,186.99	-137,796.45
Bill Pmt -Check	05/15/2018	2161	Wittman Enterprises		-4,454.43	-142,250.88
Bill Pmt -Check	05/15/2018	2155	Russian River Local ...		-1,920.00	-144,170.88
Bill Pmt -Check	05/15/2018	2143	Blue Shield of CA		-307.59	-144,478.47
Bill Pmt -Check	05/15/2018	2152	North Coast Truck I...		-275.00	-144,753.47
Bill Pmt -Check	05/15/2018	2141	Amy Strommer		-146.00	-144,899.47
Bill Pmt -Check	05/15/2018	2142	Barbara Seymour		-117.14	-145,016.61

2:19 PM
06/05/18

Russian River Fire Protection District
Reconciliation Detail
105 - Bank of the West, Period Ending 05/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	05/15/2018	2151	JR's Auto Care Center		-39.96	-145,056.57
Bill Pmt -Check	05/15/2018	2157	Samba Holdings Inc		-38.80	-145,095.37
Bill Pmt -Check	05/31/2018	2170	US Bank Corporate ...		-10,266.14	-155,361.51
Bill Pmt -Check	05/31/2018	2162	Collins Consulting		-1,200.00	-156,561.51
Bill Pmt -Check	05/31/2018	2166	LCW		-1,105.00	-157,666.51
Bill Pmt -Check	05/31/2018	2172	P G & E		-629.56	-158,296.07
Bill Pmt -Check	05/31/2018	2167	Myers Stevens & To...		-330.00	-158,626.07
Bill Pmt -Check	05/31/2018	2164	EverBank		-207.06	-158,833.13
Bill Pmt -Check	05/31/2018	2165	JR's Auto Care Center		-172.37	-159,005.50
Bill Pmt -Check	05/31/2018	2169	Sacramento Metrop...		-164.60	-159,170.10
Bill Pmt -Check	05/31/2018	2163	Comcast		-106.65	-159,276.75
Bill Pmt -Check	05/31/2018	2168	Russian River Roast...		-85.00	-159,361.75
Bill Pmt -Check	05/31/2018	2171	P G & E		-18.08	-159,379.83
Total Checks and Payments					-159,379.83	-159,379.83
Deposits and Credits - 1 item						
General Journal	06/30/2017	AJE11			118,150.26	118,150.26
Total Deposits and Credits					118,150.26	118,150.26
Total Uncleared Transactions					-41,229.57	-41,229.57
Register Balance as of 05/31/2018					36,775.03	1,298,485.34
New Transactions						
Deposits and Credits - 1 item						
Deposit	06/05/2018				62,000.00	62,000.00
Total Deposits and Credits					62,000.00	62,000.00
Total New Transactions					62,000.00	62,000.00
Ending Balance					98,775.03	1,360,485.34

BOW
037402933

Bank of the West
RR GEN FUND

USD

As of 2018-05-31

Feed Name: DEPR REPORT



Reconciled H#
6-5-18

Statement of Account
May 1, 2018 - May 31, 2018
Account Number: 037-402933
Page 1

RUSSIAN RIVER FIRE PROTECT DIST
PO BOX 367
GUERNEVILLE CA 95446 0367

For your protection:
Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers:
A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

CHOICE BUSINESS CHECKING 037-402933

RUSSIAN RIVER FIRE PROTECT DIST

ACCOUNT SUMMARY

Beginning Balance	\$1,261,710.31 ✓
7 Credits	528,778.33
1 Deposits	128,026.12
3 Withdrawals	-124,770.00
29 Checks	-454,029.85
Ending Balance	\$1,339,714.91 ✓

EARNINGS SUMMARY

Interest this statement period	\$.00
Interest credited year-to-date	\$.00
Annual percentage yield earned	.00%
Average monthly balance	\$1,309,439.21

ACCOUNT DETAIL

Credits

Date	Amount	Description
05/01	\$20.00 ✓	SERVICE CHG RE SERVICE CHG REBATE
		VALUED CUSTOMER MONTHLY SERVICE CHARGE REBATE
05/01	2,982.00 ✓	ELECTRONIC DEP 36 TREAS 310 MISC PAY 050118 942168375360012 CTX
05/03	355,262.00 ✓	ELECTRONIC DEP FEMA TREAS 310 MISC PAY 050318 942168375700700 CCD
		RMR*IV*FV1600676VEH001**00000035526200
05/07	281.85 ✓	ELECTRONIC DEP 36 TREAS 310 MISC PAY 050718 942168375360012 CTX
05/14	2,694.50 ✓	ELECTRONIC DEP 36 TREAS 310 MISC PAY 051418 942168375360012 CTX
05/31	476.13 ✓	ELECTRONIC DEP 36 TREAS 310 MISC PAY 053118 942168375360012 CTX
05/31	167,061.85 ✓	ELECTRONIC DEP Other Government Claims 053118 0000006019 CCD
		RMR*IV*Prop Tax ROPS 18-19A Res Dist**167061.85\
7 credits for a total of \$528,778.33		

Deposits

Date	Amount	Date	Amount	Date	Amount
05/18	\$128,026.12 ✓				
1 deposits for a total of \$128,026.12					

Statement of Account
May 1, 2018 - May 31, 2018
Account Number: 037-402933
Page 2

RUSSIAN RIVER FIRE PROTECT DIST
PO BOX 367

GUERNEVILLE CA 95446 0367

Withdrawals

Date	Amount	Description
05/01	\$20.00	MONTHLY SVC CH MONTHLY SVC CHG PREVIOUS PERIOD ACTIVITY RESULTED IN MONTHLY SERVICE CHARGE
05/11	50,250.00	OUTGOING WIRE OUTGOING WIRE REFERENCE # 180511005152 WIRE DEBIT SENDING BANK REFERENCE # WT18051100735519
05/25	74,500.00	OUTGOING WIRE OUTGOING WIRE REFERENCE # 180525010190 WIRE DEBIT SENDING BANK REFERENCE # WT18052500781253

IPOS
IPOS

3 withdrawals for a total of \$124,770.00

Checks Paid

Number	Date Paid	Amount	Number	Date Paid	Amount	Number	Date Paid	Amount
2113	05/18	85.00	2132	05/18	35.00	2146	05/30	987.90
2121*	05/02	104,550.81	2133	05/16	72.75	2147	05/31	41.10
2123*	05/14	1,200.00	2134	05/14	8.21	2148	05/29	187.06
2124	05/15	604.70	2135	05/16	81.15	2150*	05/29	277.80
2125	05/24	473.99	2136	05/16	89.65	2153*	05/29	731.88
2126	05/15	52.90	2137	05/22	200.00	2154	05/30	88.92
2128*	05/14	20,590.33	2138	05/14	321,670.00	2156*	05/31	42.50
2129	05/23	105.00	2140*	05/11	30.00	2158*	05/29	46.86
2130	05/18	85.00	2144*	05/29	217.77	2160*	05/30	1,344.02
2131	05/17	23.50	2145	05/30	106.05			

29 checks for a total of \$454,029.85

* Break in check number sequence.

End of Statement

2:23 PM

06/05/18

Russian River Fire Protection District
Reconciliation Summary
108 - Ambulance Fund, Period Ending 05/31/2018

	<u>May 31, 18</u>	
Beginning Balance		8,099.17
Cleared Transactions		
Deposits and Credits - 23 items	<u>56,782.25</u>	
Total Cleared Transactions	<u>56,782.25</u>	
Cleared Balance		<u>64,881.42</u>
Register Balance as of 05/31/2018		64,881.42
New Transactions		
Checks and Payments - 1 item	<u>-62,000.00</u>	
Total New Transactions	<u>-62,000.00</u>	
Ending Balance		<u>2,881.42</u>

2:23 PM
06/05/18

Russian River Fire Protection District
Reconciliation Detail
108 - Ambulance Fund, Period Ending 05/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						8,099.17
Cleared Transactions						
Deposits and Credits - 23 items						
Deposit	05/01/2018			X	1,703.96	1,703.96
Deposit	05/02/2018			X	2,672.44	4,376.40
Deposit	05/04/2018			X	491.07	4,867.47
Deposit	05/04/2018			X	2,144.85	7,012.32
Deposit	05/07/2018			X	806.16	7,818.48
Deposit	05/07/2018			X	2,232.01	10,050.49
Deposit	05/09/2018			X	923.21	10,973.70
Deposit	05/09/2018			X	3,968.88	14,942.58
Deposit	05/11/2018			X	1,200.00	16,142.58
Deposit	05/14/2018			X	840.80	16,983.38
Deposit	05/14/2018			X	5,458.87	22,442.25
Deposit	05/16/2018			X	351.52	22,793.77
Deposit	05/16/2018			X	6,484.34	29,278.11
Deposit	05/17/2018			X	879.30	30,157.41
Deposit	05/18/2018			X	6,990.66	37,148.07
Deposit	05/21/2018			X	200.00	37,348.07
Deposit	05/23/2018			X	54.31	37,402.38
Deposit	05/24/2018			X	815.49	38,217.87
Deposit	05/25/2018			X	8,114.90	46,332.77
Deposit	05/29/2018			X	4,249.46	50,582.23
Deposit	05/30/2018			X	4,811.80	55,394.03
Deposit	05/31/2018			X	1.91	55,395.94
Deposit	05/31/2018			X	1,386.31	56,782.25
Total Deposits and Credits					56,782.25	56,782.25
Total Cleared Transactions					56,782.25	56,782.25
Cleared Balance					56,782.25	64,881.42
Register Balance as of 05/31/2018					56,782.25	64,881.42
New Transactions						
Checks and Payments - 1 item						
Deposit	06/05/2018		Russian River Firefi...		-62,000.00	-62,000.00
Total Checks and Payments					-62,000.00	-62,000.00
Total New Transactions					-62,000.00	-62,000.00
Ending Balance					-5,217.75	2,881.42

BOW
037429720

Bank of the West
RR AMB

USD

As of 2018-05-31

Feed Name: DEPR REPORT



*Reconciled H-3
6-5-18*

Statement of Account
May 1, 2018 - May 31, 2018
Account Number: 037-429720
Page 1

RUSSIAN RIVER FIRE PROTECT DISTRICT
AMBULANCE ACCOUNT
PO BOX 367
GUERNEVILLE CA 95446 0367

For your protection:
Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers:
A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

MONEY MARKET PLUS - BUS 037-429720

RUSSIAN RIVER FIRE PROTECT DISTRICT
AMBULANCE ACCOUNT

ACCOUNT SUMMARY		EARNINGS SUMMARY	
Beginning Balance	\$8,099.17 ✓	Interest this statement period	\$1.91
10 Credits	12,488.73	Interest credited year-to-date	\$9.73
13 Deposits	44,293.52	Annual percentage yield earned	.06%
0 Withdrawals	-.00	Average monthly balance	\$35,327.42
0 Checks	-.00		
Ending Balance	\$64,881.42 ✓		

ACCOUNT DETAIL

Credits

Date	Amount	Description			
05/01	\$1,703.96 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*892703534*1450173185~	HCCLAIMPMT 050118 1982604815	CCD	
05/04	491.07 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*892720349*1450173185~	HCCLAIMPMT 050418 1982604815	CCD	
05/07	2,232.01 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*892725989*1450173185~	HCCLAIMPMT 050718 1982604815	CCD	
05/09	923.21 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*892736831*1450173185~	HCCLAIMPMT 050918 1982604815	CCD	
05/14	840.80 ✓	ELECTRONIC DEP AETNA AS01 TRN*1*818129570006493*1066033492\	HCCLAIMPMT 051418 1982604815	CCD	
05/16	351.52 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*892763363*1450173185~	HCCLAIMPMT 051618 1982604815	CCD	
05/17	879.30 ✓	ELECTRONIC DEP NORIDIAN N. CA	HCCLAIMPMT 051718 1982604815	CCD	

Statement of Account
May 1, 2018 - May 31, 2018
Account Number: 037-429720
Page 2

RUSSIAN RIVER FIRE PROTECT DISTRICT
AMBULANCE ACCOUNT
PO BOX 367
GUERNEVILLE CA 95446 0367

Credits Continued

Date	Amount	Description
05/24	\$815.49 ✓	TRN*1*892768684*1450173185~ ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 052418 1982604815 CCD
05/29	4,249.46 ✓	TRN*1*892794053*1450173185~ ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 052918 1982604815 CCD
05/31	1.91 ✓	INTEREST PAID INTEREST PAID
10 credits for a total of \$12,488.73		

Deposits

Date	Amount	Date	Amount	Date	Amount
05/02	\$2,672.44 ✓	05/14	\$5,458.87 ✓	05/23	\$54.31 ✓
05/04	2,144.85 ✓	05/16	6,484.34 ✓	05/25	8,114.90 ✓
05/07	806.16 ✓	05/18	6,990.66 ✓	05/30	4,811.80 ✓
05/09	3,968.88 ✓	05/21	200.00 ✓	05/31	1,386.31 ✓
05/11	1,200.00 ✓				
13 deposits for a total of \$44,293.52					

End of Statement



TO THE TREASURER OF THE
COUNTY OF SONOMA
 SANTA ROSA, CALIFORNIA

Payment Advice

To: RUSSIAN RIVER FIRE PROTECTION
Vendor Name: P O BOX 367
Vendor Address: GUERNEVILLE CA, 95446
 USA

Reference Information
Pay Cycle: DAILY
Pay Cycle Seq Number: 976

Payment Information
Payment Reference: 00008975
Payment Date: 05/29/2018
Payment Method: Automated Clearing House
Bank To Information: Bank Name BANK OF THE WEST
Bank To Account: Bank ID 121100782
 037402933

Branch ID **Branch Name**

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discount Taken	Late Charge	Paid Amt
Prop Tax ROPS 18-19A Res Dist	05/29/2018	00058203	167,061.85	0.00	0.00	167,061.85
Total:			167,061.85	0.00	0.00	167,061.85 USD

Property Tax Revenue May 2018

Revenue and Expenditure Transactions										
Criteria: Post On = 4/25/2018..5/31/2018; Fund = 71501; Transaction Type = Actual; Accounting Period = 1..12										
Posted Date	Journal Date	Journal ID	Journal Header Description	Line Description	Business Unit	Fund	Department	Account	Tax Code	Amount
Fund Code 71501 -- Russian River Fire										
Account Type 00004 -- All Revenues										
Account 40002 -- Prop Tax - CY,Secured										
4/25/2018	4/18/2018	0000137577	12-13 Geothermal Impnd Release	One time release of funds	SC002	71501	64140100	40002	T04200	136.75
Total Prop Tax - CY,Secured										
Account 40006 -- AB1290 RDA Pass Throughs										
5/8/2018	5/4/2018	0000139024	SuppAB1290 PTP-April 2nd-30th	SuppAB1290PTP-April-RussRvr	SC002	71501	64140100	40006	T04200	598.55
Total AB1290 RDA Pass Throughs										
Account 40010 -- Residual Prop Tax - RPTTF										
5/24/2018	5/23/2018	0000140748	ROPS 18-19A Residual Dist.	ROPS 18-19A ResDist-Russ River	SC002	71501	64140100	40010	T04200	164,200.36
Total Residual Prop Tax - RPTTF										
Account 40111 -- Supplemental Prop Taxes - CY										
5/4/2018	5/3/2018	0000138981	CY Supplemental 4/2/18-4/30/18	Supplemental Prop Taxes - CY	SC002	71501	64140100	40111	T04200	2,126.19
Total Supplemental Prop Taxes - CY										
Total All Revenues										
Total Russian River Fire										
Total										
(167,061.85)										
(167,061.85)										

Run: 5/25/2018 3:42 PM Data Last Updated: 5/25/2018 6:37:35 AM

Russian River Fire Protection District Check Detail May 7, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2138	05/07/2018	Ferrara Fire Appara...		105 · Bank of the ...		-321,670.00
Bill		05/07/2018			8560 C · Engine Grant	-321,670.00	321,670.00
TOTAL						-321,670.00	321,670.00

1:13 PM
05/21/18

Russian River Fire Protection District
Check Detail
May 8, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2140	05/08/2018	Russian River Cha...		105 - Bank of the ...		-30.00
Bill		05/08/2018			6500 - Professional/...	-30.00	30.00
TOTAL						-30.00	30.00

Russian River Fire Protection District
Check Detail
May 15, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2141	05/15/2018	Amy Strommer		105 · Bank of the West		-146.00
Bill		05/15/2018			7051 · Refunds	-146.00	146.00
TOTAL						-146.00	146.00
Bill Pmt -Check	2142	05/15/2018	Barbara Seymour		105 · Bank of the West		-117.14
Bill		05/15/2018			7051 · Refunds	-117.14	117.14
TOTAL						-117.14	117.14
Bill Pmt -Check	2143	05/15/2018	Blue Shield of CA		105 · Bank of the West		-307.59
Bill		05/15/2018			7051 · Refunds	-307.59	307.59
TOTAL						-307.59	307.59
Bill Pmt -Check	2144	05/15/2018	Christine Canelis		105 · Bank of the West		-217.77
Bill		05/15/2018			7051 · Refunds	-217.77	217.77
TOTAL						-217.77	217.77
Bill Pmt -Check	2145	05/15/2018	Comcast		105 · Bank of the West		-106.05
Bill		05/15/2018			7320 · Utilities	-106.05	106.05
TOTAL						-106.05	106.05
Bill Pmt -Check	2146	05/15/2018	EMSAR Inc		105 · Bank of the West		-987.90
Bill		05/15/2018			6261 · Medical Supplies	-987.90	987.90
TOTAL						-987.90	987.90
Bill Pmt -Check	2147	05/15/2018	Eureka Oxygen Co.		105 · Bank of the West		-41.10
Bill		05/15/2018			6261 · Medical Supplies	-41.10	41.10
TOTAL						-41.10	41.10
Bill Pmt -Check	2148	05/15/2018	EverBank		105 · Bank of the West		-187.06

Russian River Fire Protection District
Check Detail
May 15, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill		05/15/2018			6400 · Office Expense	-187.06	187.06
TOTAL						-187.06	187.06
Bill Pmt -Check	2149	05/15/2018	FDAC EBA		105 · Bank of the West		-16,558.78
Bill		05/15/2018			5930 · Health Insurance - LOC BDS	-14,382.55	14,382.55
					5932 · Dental Insurance - LOC BDS	-1,894.12	1,894.12
					5934 · Visions Insurance - LOC BDS	-179.31	179.31
					5933 · Life Insurance	-25.30	25.30
					5933 · Life Insurance	-77.50	77.50
TOTAL						-16,558.78	16,558.78
Bill Pmt -Check	2150	05/15/2018	Jack Fairclough		105 · Bank of the West		-277.80
Bill		05/15/2018			7051 · Refunds	-277.80	277.80
TOTAL						-277.80	277.80
Bill Pmt -Check	2151	05/15/2018	JR's Auto Care Center		105 · Bank of the West		-39.96
Bill		05/15/2018			6140 · Maintenance Equipment	-39.96	39.96
TOTAL						-39.96	39.96
Bill Pmt -Check	2152	05/15/2018	North Coast Truck Inspections		105 · Bank of the West		-275.00
Bill		05/15/2018			6140 · Maintenance Equipment	-275.00	275.00
TOTAL						-275.00	275.00
Bill Pmt -Check	2153	05/15/2018	Resolve Insurance Systems		105 · Bank of the West		-731.88
Bill		05/15/2018			6666 · Ambulance Charges	-731.88	731.88
TOTAL						-731.88	731.88
Bill Pmt -Check	2154	05/15/2018	Rob Cassidy		105 · Bank of the West		-88.92
Bill		05/15/2018			7300 · Transportation/Travel	-88.92	88.92
TOTAL						-88.92	88.92
Bill Pmt -Check	2155	05/15/2018	Russian River Local 3051		105 · Bank of the West		-1,920.00

Russian River Fire Protection District

Check Detail

May 15, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill		05/15/2018			5910 · Perm Positions - LOC BDS	-1,920.00	1,920.00
TOTAL						-1,920.00	1,920.00
Bill Pmt -Check	2156	05/15/2018	Russian River Roasters		105 · Bank of the West	-42.50	-42.50
Bill		05/15/2018			6060 · Food	-42.50	42.50
TOTAL						-42.50	42.50
Bill Pmt -Check	2157	05/15/2018	Samba Holdings Inc		105 · Bank of the West	-38.80	-38.80
Bill		05/15/2018			6500 · Professional/Special Services	-38.80	38.80
TOTAL						-38.80	38.80
Bill Pmt -Check	2158	05/15/2018	True Value Hardware		105 · Bank of the West	-36.96	-46.86
Bill		05/15/2018			6400 · Office Expense	-36.96	36.96
TOTAL					6180 · Maint-Bldgs/Imp	-9.90	9.90
						-46.86	46.86
Bill Pmt -Check	2159	05/15/2018	US Bank Corporate Payment Systems		105 · Bank of the West	-5,186.99	-5,186.99
Bill		05/15/2018			6022 · Safety Clothing	-175.00	175.00
					6040 · Communications	-15.08	15.08
					6060 · Food	-288.90	288.90
					6080 · Household Expense	-365.06	365.06
					6140 · Maintenance Equipment	-77.12	77.12
					6180 · Maint-Bldgs/Imp	-38.90	38.90
					6261 · Medical Supplies	-1,683.56	1,683.56
					6280 · Memberships	-296.25	296.25
					6400 · Office Expense	-685.79	685.79
					6500 · Professional/Special Services	-93.32	93.32
					7120 · Training in-Service	-228.09	228.09
					7123 · Training - Management	-1,187.52	1,187.52
TOTAL					7201 · Gas/Oil	-52.40	52.40
						-5,186.99	5,186.99
Bill Pmt -Check	2160	05/15/2018	WEX Bank		105 · Bank of the West	-1,344.02	-1,344.02

Russian River Fire Protection District
Check Detail

May 15, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill		05/15/2018			7201 · Gas/Oil	-1,344.02	1,344.02
TOTAL						-1,344.02	1,344.02
Bill Pmt -Check	2161	05/15/2018	Wittman Enterprises		105 · Bank of the West	-4,454.43	-4,454.43
Bill		05/15/2018			6666 · Ambulance Charges	-4,454.43	4,454.43
TOTAL						-4,454.43	4,454.43
TOTAL						33,116.55	33,116.55

Russian River Fire Protection District
Check Detail
May 31, 2018

Type	Numb	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2162	05/31/2018	Collins Consulting		105 · Bank of the West		-1,200.00
Bill		05/31/2018			6457 · Computer Charges	-1,200.00	1,200.00
TOTAL						-1,200.00	1,200.00
Bill Pmt -Check	2163	05/31/2018	Comcast		105 · Bank of the West		-106.65
Bill		05/31/2018			7320 · Utilities	-106.65	106.65
TOTAL						-106.65	106.65
Bill Pmt -Check	2164	05/31/2018	EverBank		105 · Bank of the West		-207.06
Bill		05/31/2018			6400 · Office Expense	-207.06	207.06
TOTAL						-207.06	207.06
Bill Pmt -Check	2165	05/31/2018	JR's Auto Care Center		105 · Bank of the West		-172.37
Bill		05/31/2018			6140 · Maintenance Equipment	-172.37	172.37
TOTAL						-172.37	172.37
Bill Pmt -Check	2166	05/31/2018	LCW		105 · Bank of the West		-1,105.00
Bill		05/31/2018			6610 · Legal Services	-1,105.00	1,105.00
TOTAL						-1,105.00	1,105.00
Bill Pmt -Check	2167	05/31/2018	Myers Stevens & Toohy		105 · Bank of the West		-330.00
Bill		05/31/2018			5931 · Disability Insurance-LOC BDS	-330.00	330.00
TOTAL						-330.00	330.00
Bill Pmt -Check	2168	05/31/2018	Russian River Roasters		105 · Bank of the West		-85.00
Bill		05/31/2018			6060 · Food	-85.00	85.00
TOTAL						-85.00	85.00
Bill Pmt -Check	2169	05/31/2018	Sacramento Metropolitan Fire District		105 · Bank of the West		-164.60

Russian River Fire Protection District

Check Detail

May 31, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill		05/31/2018			6500 · Professional/Special Services	-164.60	164.60
TOTAL						-164.60	164.60
Bill Pmt -Check	2170	05/31/2018	US Bank Corporate Payment Systems		105 · Bank of the West		-10,266.14
Bill		05/31/2018			6040 · Communications	-785.76	785.76
					6040 · Communications	-192.36	192.36
					6080 · Household Expense	-284.63	284.63
					6140 · Maintenance Equipment	-649.50	649.50
					6400 · Office Expense	-17.83	17.83
					6410 · Postage	-1,729.45	1,729.45
					6461 · Supplies/Expenses	-1,196.44	1,196.44
					6500 · Professional/Special Services	-93.32	93.32
					7120 · Training in-Service	-350.00	350.00
					7201 · Gas/Oil	-55.30	55.30
					7300 · Transportation/Travel	-643.22	643.22
					7320 · Utilities	-1,337.16	1,337.16
					6180 · Maint-Bldgs/Imp	-450.00	450.00
					6261 · Medical Supplies	-2,481.17	2,481.17
TOTAL						-10,266.14	10,266.14
Bill Pmt -Check	2171	05/31/2018	P G & E		105 · Bank of the West		-18.08
Bill		05/31/2018			7320 · Utilities	-18.08	18.08
TOTAL						-18.08	18.08
Bill Pmt -Check	2172	05/31/2018	P G & E		105 · Bank of the West		-629.56
Bill		05/31/2018			7320 · Utilities	-629.56	629.56
TOTAL						-629.56	629.56

TOTAL 14,284.46

Russian River Fire Department Fiscal Year 2017-2018

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	COLLECTION ADJ	NET PAYMENTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW AIR BALANCE
JULY '17	\$ 231,939.50	\$ 64,036.26	\$ 26,842.86	\$ 2,250.94	\$ 138,809.44	\$ 62,409.69	\$ -	\$ 100.00	\$ 62,309.69	\$ 20,870.91	\$ -	\$ 472,017.41
AUGUST '17	\$ 189,570.75	\$ 66,982.44	\$ 44,231.41	\$ 8,640.41	\$ 69,716.49	\$ 64,550.26	\$ 4,113.29	\$ 119.33	\$ 60,317.64	\$ 16,268.36	\$ -	\$ 465,147.90
SEPTEMBER '17	\$ 199,142.00	\$ 53,637.76	\$ 54,322.40	\$ 1,439.60	\$ 87,742.24	\$ 64,929.15	\$ -	\$ -	\$ 64,929.15	\$ 9,967.21	\$ -	\$ 477,993.78
OCTOBER '17	\$ 193,129.00	\$ 99,430.71	\$ 21,821.35	\$ 1,751.72	\$ 70,125.22	\$ 53,628.33	\$ 115.83	\$ 79.00	\$ 53,433.50	\$ 13,625.53	\$ 71.64	\$ 481,131.61
NOVEMBER '17	\$ 136,706.45	\$ 52,054.89	\$ 48,273.68	\$ 1,809.81	\$ 34,368.07	\$ 76,289.48	\$ 9,586.97	\$ -	\$ 66,702.51	\$ -	\$ (178.80)	\$ 448,818.37
DECEMBER '17	\$ 214,016.25	\$ 89,238.36	\$ 32,478.73	\$ 3,955.41	\$ 88,343.75	\$ 46,561.95	\$ 2,325.26	\$ 4,206.50	\$ 40,030.19	\$ 53,809.75	\$ (2,809.15)	\$ 440,513.03
JANUARY '18	\$ 211,355.15	\$ 84,276.65	\$ 56,630.57	\$ 4,016.60	\$ 66,431.33	\$ 68,403.16	\$ -	\$ -	\$ 68,403.16	\$ 6,929.00	\$ 0.48	\$ 431,612.68
FEBRUARY '18	\$ 198,577.00	\$ 64,361.87	\$ 66,678.79	\$ -	\$ 67,536.34	\$ 59,620.53	\$ 200.00	\$ -	\$ 59,420.53	\$ 2,606.95	\$ -	\$ 437,121.54
MARCH '18	\$ 196,190.25	\$ 81,171.15	\$ 48,512.84	\$ 50.00	\$ 66,456.26	\$ 30,989.52	\$ -	\$ -	\$ 30,989.52	\$ 4,048.37	\$ -	\$ 468,539.91
APRIL '18	\$ 172,553.50	\$ 83,758.50	\$ 31,114.88	\$ 2,467.44	\$ 55,212.68	\$ 69,054.17	\$ -	\$ 524.50	\$ 68,529.67	\$ 14,706.44	\$ (7.47)	\$ 440,509.01
MAY '18					\$ -				\$ -			
JUNE '18					\$ -				\$ -			
YEAR TO DATE TOTALS	\$ 1,943,179.85	\$ 740,948.59	\$ 430,907.51	\$ 26,381.93	\$ 744,941.82	\$ 596,436.24	\$ 16,341.35	\$ 5,029.33	\$ 575,065.56	\$ 142,832.52	\$ (2,923.30)	
YTD PERCENTAGE OF REVENUE		38.13%	22.18%	1.36%	38.34%	30.69%	0.84%	0.26%	29.59%	7.35%	-0.15%	
YTD PERCENTAGE OF NET REVENUE									77.20%			

Management Summary Report
 Monthly and Fiscal Year to Date
 Russian River Fire Dept.
 April 2018

Financial Class	Number of Accounts	Percent of Total	Year to Date Total Accts.	Percent of Total YTD	Charges	Percent of Total	Year to Date Total Charges	Percent of Total YTD	Payments	Percent of Total	Year to Date Payments	Percent of Total YTD
Medicare	23	28.75%	226	0.00%	\$55,515.75	32.17%	\$547,444.50	0.00%	\$11,025.16	15.97%	\$99,425.58	16.67%
Medicare HMO	1	1.25%	29	0.00%	\$2,584.50	1.50%	\$62,843.50	0.00%	\$965.20	1.40%	\$11,156.48	1.87%
Medi-Cal	0	0.00%	7	0.00%	\$0.00	0.00%	\$16,447.00	0.00%	\$504.34	0.73%	\$2,361.93	0.40%
Medi-Cal HMO	13	16.25%	160	0.00%	\$26,505.50	15.36%	\$355,247.00	0.00%	\$1,666.42	2.41%	\$22,685.34	3.80%
Insurance	6	7.50%	85	0.00%	\$12,972.50	7.52%	\$200,760.00	0.00%	\$21,988.19	31.84%	\$183,480.98	30.76%
Private Pay	14	17.50%	260	0.00%	\$15,687.50	9.09%	\$391,069.50	0.00%	\$3,410.24	4.94%	\$60,665.43	10.17%
Kaiser	6	7.50%	50	0.00%	\$16,597.00	9.62%	\$128,374.50	0.00%	\$22,145.53	32.07%	\$173,285.78	29.05%
Kaiser MCARE	17	21.25%	96	0.00%	\$42,729.25	24.76%	\$235,316.75	0.00%	\$7,185.11	10.41%	\$42,089.90	7.06%
Kaiser MCAL	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$163.98	0.24%	\$1,284.82	0.22%
Other	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Prior Sales					-\$38.50	-0.02%	\$5,677.10	100.00%				
Sub Total	80	100.00%	913	0.00%	\$172,553.50	100.00%	\$1,943,179.85	100.00%	\$69,054.17	100.00%	\$596,436.24	100.00%
Dry Runs	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Total	80	100.00%	0	0.00%	\$172,553.50	100.00%	\$0.00	100.00%	\$69,054.17	100.00%	\$596,436.24	100.00%

FY 18/19 PRELIMINARY BUDGET



**FY 2018-19 Preliminary Budget Summary
 RUSSIAN RIVER FIRE PROTECTION DISTRICT
 716019**

(1)*	Beginning Fund Balance @7/01/18:	\$1,151,666	
(2)	Plus: Budgeted FY 2018-19 Revenues: (total from attached worksheet)	2,539,350	
(3)	Less: Budgeted FY 2018-19 Expenditures: (total from attached worksheet)	2,506,911	
(4)*	Estimated Ending Fund Balance @6/30/18:	\$1,184,105	
(5)	Preliminary Budget Approval Date:	<table border="1"><tr><td>6/13/2018</td></tr></table>	6/13/2018
6/13/2018			

Board Member

Board Member

Board Member

Board Member

Board Member

FY 2018-19 Preliminary Budget Summary				
RUSSIAN RIVER FIRE PROTECTION DISTRICT				
716019				
		FY 2017-18	FY 2017-18	FY 2018-19
		FINAL	REVISED	Preliminary
Sub Object	Account Description	Budget	Budget	Budget
1000	Prop Tax - CY,Secured	960,000	960,000	960,000
1001	Direct Charges - CY	565,000	565,000	565,000
1008	Prop Taxes - RDA Increment	-495,000	-495,000	-495,000
1014	AB1290 RDA Pass Throughs	133,000	133,000	133,000
1017	Residual Prop Tax - RPTTF	346,000	346,000	346,000
1011	SB2557 Prop Tax Admin	-7,000	-7,000	-7,000
1040	Prop Taxes - CY, Unsecured	28,000	28,000	28,000
1042	CollectCost Del CY Unsecured	-550	-550	-550
1020	Supplemental Prop Taxes - CY	16,000	16,000	16,000
1060	Prop Taxes - PY, Secured	-300	-300	-300
1061	Direct Charges - Prior Year	40,000	40,000	40,000
1100	Prop Taxes - PY, Unsecured	1,000	1,000	1,000
1080	Supplemental Prop Taxes - PY	-100	-100	-100
40000	Total Tax Revenue	1,586,050	1,586,050	1,586,050
2440	State Homeowners Prop Tax Relf	6,800	6,800	6,800
2500	State other Funding	2,000	102,900	2,000
42000	Total Intergovernmental Revenues	8,800	109,700	8,800
1700	Interest on Pooled Cash	700	700	700
1801	Rent - Real Estate	0	0	0
44000	Total Revenue - Use of Money & Prop	700	700	700
3670	Ambulance Fees	725,000	725,000	725,000
3661	Other Fire Services	7,000	7,000	7,000
3700	Reprographics Photocopy	100	130	100
3980	Rev. Aplicable to PY		16460	
45000	Total Charges for Services	732,100	748,590	732,100
4015	Interest Earned	100	100	100
4100	Insurance Claims Rebates	4,000	0	4,000
4102	Donations/Contributions	100	100	100
4128	Reimbursements	0	0	0
	B-17/18 Dispatch Fees Grant	70,000	0	70,000
4040	Miscellaneous Revenue	12,500	22,962	12,500
	TOT Grant (Jet Ski)	15,000	15,000	15,000
	D-TOT Grant (Holmatro Tools)	105,000	105,000	105,000
	D-Lexipol-Grant	0	0	0
	E-RR/MR Coll Grant	0	0	0
	F-Con't Ops Grant	0	0	0
	G- VFA Grant (Radios)	5,000	5,000	5,000
46000	Total Miscellaneous Revenues	211,700	148,162	211,700
	Grand Total Revenues	2,539,350	2,593,202	2,539,350



DRAFT

FY 2018-19 Preliminary Budget Summary				
RUSSIAN RIVER FIRE PROTECTION DISTRICT				
716019				
		FY 2017-18	FY 2017-18	FY 2018-19
		FINAL	REVISED	Preliminary
Sub Object	Account Description	Budget	Budget	Budget
5910	Perm Position - Local Bds	1,030,700	1,030,700	1,030,700
	I-RR/MR Coll Grant	0	0	0
5911	Extra Help - Local Bds	2,000	2,000	2,000
5912	Overtime - Local Bds	210,000	210,000	210,000
	B-Region 5 Lexipol Grant	3,027	3,027	3,027
5914	Premium Pay - Local Bds	35,000	35,000	35,000
5919	Temporary Help - Local Bds	2,500	11,100	2,500
5922	FICA Retirement - Local Bds	3,900	3,900	3,900
5923	PERS - Local Bds	247,011	247,011	247,011
5924	Medicare - Local Bds	19,000	19,000	19,000
5930	Health Ins - Local Bds	206,800	206,800	206,800
5931	Disability - Local Bds	4,000	4,000	4,000
5932	Dental - Local Bds	22,900	22,900	22,900
5933	Life Ins - Local Bds	350	350	350
5934	Vision - Local Bds	2,525	2,525	2,525
5935	Unemployment - Local Bds	1,500	1,500	1,500
5940	Worker's Comp - Local Bds	100,360	100,360	100,360
50000	Total Salaries and Employee Benefits	1,891,573	1,900,173	1,891,573
6021	Clothing, Uniforms, Personal	11,100	11,100	11,100
6022	Safety Clothing	15,000	15,000	15,000
6040	Telecommunication Usage	5,200	5,200	5,200
6060	Food	3,500	3,500	3,500
6080	Household Supplies Expense	5,000	5,000	5,000
	C-Recliners Grant	0	0	0
	D-Mattresses Grant	0	0	0
	E-Dining table/chairs Grant	500	500	500
6100	Insurance - Premiums	30,231	30,231	30,231
6140	Maintenance - Equipment	21,100	28,000	21,100
6149	Maintenance-Radios	4,500	4,500	4,500
	E- VFA Grant (Radios)	10,000	10,000	10,000
6180	Maintenance - Bldg & Improve	7,000	7,000	7,000
	G-Roof Repair App Bay Grant	0	0	0
	H-Roof Repair LQ Grant	0	0	0
6261	Medical/Laboratory Supplies	30,000	30,000	30,000
6280	Memberships/Certifications	2,500	2,500	2,500
6400	Office Supplies	5,000	5,000	5,000
6410	Mail and Postage Supplies	300	300	300
6415	Books/Media/Subscriptions	600	600	600
6457	Computer Charges	21,000	21,000	21,000
6500	Other Professional Services	52,200	52,200	52,200
	L-Lexipol Grant	13,129	13,129	13,129
	M-Grant writing Grant	14,118	14,118	14,118
	N-RR/MR Coll	10,960	10,960	10,960
6526	Dispatch Services	4,000	4,000	4,000
6540	Contract Services	500	500	500
6587	LAFCO	4,300	4,300	4,300
6610	Legal Services	15,000	15,000	15,000
	B-RR/MR Legal Grant	6,000	6,000	6,000



DRAFT

FY 2018-19 Preliminary Budget Summary				
RUSSIAN RIVER FIRE PROTECTION DISTRICT				
716019				
		FY 2017-18	FY 2017-18	FY 2018-19
		FINAL	REVISED	Preliminary
Sub Object	Account Description	Budget	Budget	Budget
6630	Accounting/Auditing Services	6,700	6,700	6,700
6634	Bank Fees	1,300	1,300	1,300
6654	Medical/Laboratory Services	3,100	3,100	3,100
6666	Ambulance Charges	52,000	52,000	52,000
6800	Publications and Legal Notices	1,000	1,000	1,000
6820	Rents and Leases - Equipment	500	500	500
6880	Minor Equipment/Small Tools	1,500	1,500	1,500
6881	Safety Supplies/Equipment	3,000	3,000	3,000
6883	Fire Equipment	2,000	2,000	2,000
	C-Holmatro Tools Grant	0	0	0
	D-Hoses, etc. Grant	0	0	0
7005	Election Services	0	0	0
7022	Public Relations	1,000	1,000	1,000
7051	Refunds	8,500	18,000	8,500
7053	Permits/License/Fees	100	100	100
7120	Training-Staff	12,000	12,000	12,000
7123	Training-Mgmt	3,000	3,000	3,000
7131	Textbooks	500	500	500
7201	Fuel/Gas/Oil	20,000	20,000	20,000
7300	Other Transportation	3,000	4,500	3,000
7320	Utilities Expense	16,500	16,500	16,500
7330	Waste Disposal Services	2,100	2,100	2,100
51000	Total Services and Supplies	430,538	448,438	430,538
7910	Principal Payments - LT Debt	22,200	22,200	22,200
7930	Interest on LT Debt	2,100	2,100	2,100
53000	Total Other Charges	24,300	24,300	24,300
8560	Machinery and Equipment			
	TOT Grant Holmatro Tools	105,000	105,000	105,000
	Heart Monitor	34,000	34,000	34,000
	Engine Grant	16,500	17,770	16,500
	TOT Jet Ski Grant		13,403	
	Equipment-Other		13,106	
54000	Total Capital Expenditures	155,500	183,279	155,500
9000	Appropriation for Contingenc	5,000	0	5,000
55000	Total Appropriations for Contingencies	5,000	0	5,000
	Grand Total Expenditures	2,506,911	2,556,190	2,506,911
	Increase/(Decrease) to Fund Balance	32,439	37,012	32,439


DRAFT

FY 17/18 FINANCIAL AUDIT PROPOSAL



Blomberg & Griffin Accountancy Corporation
Certified Public Accountant

INDEPENDENT AUDIT PROPOSAL

**Board of Directors
Russian River Fire Protection District
Guerneville, CA**

May 21, 2018

Dear Members of the Board:

Thank you for the opportunity to submit the following proposal to serve as independent auditor for the Russian River Fire Protection District.

We propose to conduct the audit of the financial statements of the Russian River Fire Protection District for the fiscal year ended June 30, 2018.

We will plan and perform the audit in accordance with generally accepted auditing standards and will include tests of the accounting records and other procedures considered necessary under the circumstances. If our audit report is other than unqualified, we will fully discuss the reason with the District's manager prior to presentation of the report. If during the audit we become aware of significant deficiencies in the design or operation of internal controls or of ways management practices can be improved, we will communicate such information to the District Board of Directors in a separate letter.

We propose to begin the audit for the fiscal year ended June 30, 2018 as soon as the District records are available. Set-up, pre-list and certain other procedures would begin on notification of the contract. Fieldwork would begin soon after District personnel complete the trial balance.

Our fee for the above services is based on hourly rates from \$60 to \$95 per hour with an audit fee of \$5,975 for the fiscal year ended June 30, 2018.

This audit proposal is for a financial audit and the above fees include our entire out of pocket expenses including up to 10 bound copies of the audit report. Additional copies are available at \$10 each.


Russian River Fire Protection District-Audit Proposal-Page 2

We will need the cooperation and assistance of District personnel to successfully complete the audit. Such assistance will include but not limited to obtaining copies of documents, contract, invoices, etc., various audit inquiries and assistance with preparation of the audit confirmations and other standard auditing procedures.

Should the District need additional services, our fee assisting will be billed at the rate of \$95 per hour in addition to the audit fee discussed above. Such additional fees, if any, will be discussed with the District in advance of providing such services.

Should you need any additional information regarding this proposal please call John E. Blomberg, C.P.A. direct at (209) 466-3894.

Respectfully Submitted,


John E. Blomberg, C.P.A.

Approved By:

Signature

Dated

FIRE FUNDING PROPOSAL

From: Lynda Hopkins <Lynda.Hopkins@sonoma-county.org>

Date: June 3, 2018 at 9:34:38 AM PDT

To: "chief8700@comcast.net" <chief8700@comcast.net>, "chief@BBFPD.org" <chief@BBFPD.org>, "dangeorge@goldridgefire.org" <dangeorge@goldridgefire.org>, "bonnie@plakos.net" <bonnie@plakos.net>, "bbraga@cityofsebastopol.org" <bbraga@cityofsebastopol.org>, "chief5100@forestvillfire.org" <chief5100@forestvillfire.org>, "Chief5400@sbcglobal.net" <Chief5400@sbcglobal.net>, "Steve.krausman@sonoma-county.org" <Steve.krausman@sonoma-county.org>, "bbullard@gratonfire.com" <bbullard@gratonfire.com>, "tcfpd4500e@gmail.com" <tcfpd4500e@gmail.com>, "Rpc83@yahoo.com" <Rpc83@yahoo.com>, "rctl@sonic.net" <rctl@sonic.net>, "twood@russianriverfire.org" <twood@russianriverfire.org>, "rcassady@russianriverfire.org" <rcassady@russianriverfire.org>, "rlentz@russianriverfire.org" <rlentz@russianriverfire.org>, "cmvfd@sonic.net" <cmvfd@sonic.net>

Subject: Fire Funding Proposal

Dear West County Fire Chiefs, Firefighters and Board Members:

I have a proposal to share with you. Over the past few months, I've been working hard on a couple of key County issues: how to address the lack of affordable housing in our County, and how to invest in rural fire and emergency services.

I have been busily digging through the County budget, and while we have been able to allocate some TOT and General Fund revenue to both affordable housing and fire services, given our budgetary situation post-fire, we are in need of new funding sources. Although no one likes a new tax, I propose that we consider a half-cent unincorporated sales tax to provide funding for unincorporated fire agencies, with a set-aside for affordable housing to keep our workforce (including our firefighters) in our communities.

To do this, I would need your support, as well as your input on how the funds should be spent. We will also need to create a citizens oversight committee to ensure that our annual expenditures follow our expenditure plan — to provide transparency and show the voters that we are meeting our promises.

A rough sketch of the funding proposal is below. Please note that this is a draft, and I would like your feedback regarding the allocations to each category.

A half-cent sales tax in unincorporated Sonoma County would raise approximately \$9.5M/year. Here is the current DRAFT proposal for funding allocation:

- **\$2M/year: Wildfire Prevention and Mitigation.** This fund will provide financial and programmatic assistance for property owners to implement defensible space, home hardening, shaded fuel breaks, and fuel load reduction. This includes contracting with

local fire agencies to perform inspections and implement risk reduction, as well as an expansion of the County's chipper program.

- **\$3.5M/year: Enhanced rural fire services.** This fund will provide increased staffing — and maintenance of existing staffing levels, for agencies facing budget deficits — to help Sonoma County implement the Silver Plan, which the Fire Services Advisory Council has identified as the minimum staffing levels needed for sustainable rural fire services. This will mean new paid staff in unincorporated areas. Fund disbursement will be contingent upon regionalization of services. ALS-trained firefighting staff will also be eligible for funds, in recognition of the fact that fire agencies are the primary emergency services safety net for rural areas.
- **\$4M/year: Workforce & affordable housing.** This funding could be used for firefighter or public service employee housing, to finance ADUs for homeowners, or workforce/affordable housing. Affordable housing partners will help develop the expenditure plan. Priority will be for unincorporated urban service areas.

The proposed sales tax is an unincorporated-only sales tax. Funds would be limited to fire agencies serving unincorporated areas. If a city department serves unincorporated areas, they would be eligible for funding only for the service provided in unincorporated areas.

Please text or call me on my cell at 707 483 0443 if you'd like to discuss this proposal in person or over the phone. It's important to note that we will need support from ALL districts, not just West County, to garner unanimous support from the Board of Supervisors. So if you support this proposal, it would be wonderful if you could reach out to your colleagues in North, East, and South Counties.

Please also consider attending the Sonoma County Board of Supervisors meeting on June 11th at noon, when the Board of Supervisors will decide whether to place this initiative on the ballot.

Best,
Lynda

Lynda Hopkins
Supervisor, Fifth District
County of Sonoma, Board of Supervisors
575 Administration Dr. 100A
Santa Rosa, CA. 95403

707-565-2241

District Director: Susan Upchurch. Susan.Upchurch@sonoma-county.org

REPORT FROM COMMITTEES