



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

RUSSIAN RIVER FIRE PROTECTION DISTRICT

Board of Directors Regular Meeting

Wednesday, March 14, 2018, 6:00pm

At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville

AGENDA

1. Call to order, Pledge of Allegiance, Roll Call
2. Approval of Agenda (changes, additions or deletions) (*Action Item*)
3. Public Comment
*Any citizen wishing to speak to the Board on any item **not listed on the Agenda** may do so under public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
4. Board Member Comment
5. Director Interview(s) (*Discussion/Action Item*)
6. Appointment of new Director
7. Staff Report (*Action Item*)
8. Correspondence (*Discussion/Action Item*)
9. Approval of Minutes (*Action Item*)
 - a. February 14, 2018 Regular Meeting Minutes
10. Approval of Financial Information (*Action Item*)
 - a. February 2018 financial information
11. FY 2016/17 Financial Audit Draft Review/Approval (*Action Item*)
12. Resolution 17/18-10 Revised Final Budget (*Action Item*)
13. Complete Wireless Consulting, Inc.- AT&T Proposed Facility (*Discussion/Action Item*)
14. Fire Chief hiring (*Discussion/Action Item*)
15. Closed Session (*Action Item*)
 - a. Public Employee Performance Evaluation pursuant to Government Code Section 54957 (b)(1); Title: Captain & Acting Fire Chief.
 - b. Conference with Labor Negotiator pursuant to Government Code Section 54957.6 (a); Agency Designated Representatives: Full Board; Employee Organization: Local 3051.

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16. CERT Program Update (*Discussion Item*)

17. Report from 2018 Committees (*Discussion/Action Item*)

- a. Finance (Directors Wood and Jones; Employee Travis Wood) Standing Committee
- b. Strategic Planning (Directors Jones and Emmett; Employee Travis Wood & Stephano Mercieca) Standing Committee
- c. Russian River/Monte Rio (Directors Wood and Emmett; Employee Ryan Lantz) Ad Hoc Committee
- d. Fundraising (Director Weaver; Employee Stephan Mercieca) Ad Hoc Committee
- e. Evacuation Planning (Directors Jones, Weaver & Wood) Ad Hoc Committee

18. Public Comment / Board Comment / Adjournment

Accessible Meeting Information

The Russian River Fire Protection District Fire Station Board meeting room is accessible to persons using wheelchairs and other assistive mobility device. The wheelchair accessible entry is located at the Armstrong Woods Road Administration Office entrance located at the South end of the fire station.

Please make your requests for documents in alternative format (large font or Braille) or additional accommodations such as sign language interpretation or real-time captioning to District Administrative Staff, Heidi Flowers at 707-869-9089 (Voice), call **711 for the free Telecommunications Relay Service**, or e-mail hflowers@russianriverfire.org.

Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

The nearest accessible public transit bus stop is located in downtown Guerneville on River Road at Armstrong Woods Road, approximately one block from the Russian River Fire Protection District Fire Station.

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

CERTIFICATION OF POSTING

I certify that on March 8, 2018, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Russian River Fire Protection District said time being at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2). Executed at Guerneville, California on March 8, 2018.

/s/ Heidi Flowers
Heidi Flowers, Interim Board Clerk

STAFF REPORT

Incident Type Count Report

Date Range: From 2/1/2018 To 2/28/2018

Selected Station(s): All

Incident

<u>Type</u>	Description	Count	
Station: S56			
114	Chimney or flue fire, confined to chimney or flue	1	0.78%
Total - Fires		1	0.78%
321	EMS call, excluding vehicle accident with injury	87	67.97%
322	Vehicle accident with injuries	7	5.47%
324	Motor vehicle accident with no injuries	1	0.78%
Total - Rescue & Emergency Medical Service Incidents		95	74.22%
400	Hazardous condition, other	1	0.78%
420	Toxic condition, other	1	0.78%
Total - Hazardous Conditions (No fire)		2	1.56%
500	Service Call, other	1	0.78%
510	Person in distress, other	1	0.78%
541	Animal problem	1	0.78%
552	Police matter	2	1.56%
554	Assist invalid	2	1.56%
561	Unauthorized burning	2	1.56%
Total - Service Call		9	7.03%
611	Dispatched & cancelled en route	10	7.81%
611E	EMS: Dispatched & cancelled en route	8	6.25%
631	Authorized controlled burning	1	0.78%
Total - Good Intent Call		19	14.84%
700	False alarm or false call, other	1	0.78%
743	Smoke detector activation, no fire - unintentional	1	0.78%
Total - Fals Alarm & False Call		2	1.56%
Total for Station		128	100.00%
		128	100.00%

Homeless = 11

APPROVAL OF MINUTES



RUSSIAN RIVER FIRE PROTECTION DISTRICT

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BOARD OF DIRECTORS REGULAR MEETING

Wednesday, February 14, 2018 6:00 p.m.

At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:

Vice President Jones called the meeting to order at 6:00 p.m.; Director Emmett led the pledge of allegiance. Directors present: Wood, Emmett, Jones & Weaver.

APPROVAL OF AGENDA:

On a motion by Director Wood, seconded by Director Emmett, the Board moved to approve the Agenda as presented. VOTE: 4/0/1 (vacant seat).

PUBLIC COMMENT:

Linda Payne stated it is frustrating and is a disappointment when the Board disregards the rules (Brown Act) even after correspondence was submitted on this topic.

BOARD MEMBER COMMENT:

Director Wood stated what the Board can do is try to do better (in reference to the public comment).

Director Jones: acknowledged Chuck Limberts resignation and thanked him for his service.

Director Wood: acknowledged Chuck Limbert put a lot of work into the District's finances and will be missed.

Director Weaver: thanked Chuck Limbert for his service, energy, dedication and that he brought a tremendous amount of focus. Director Weaver also encouraged open communication.

Director Jones: stated agenda item "Approval of Christmas party contribution" from January is null and void, the action was not acted upon and it has been re-agenized for this month.

DIRECTOR RESIGNATION/VACANCY:

Director Jones reviewed the timeline the District has to follow; notice of vacancy has been submitted to the County of Sonoma Registrar of Voters and posted in three locations within the District.

STAFF REPORT:

Captain Lantz reported on: Region 5 Recruitment/Retention grant submission to the Fire Advisory Committee, auto extrication and low angle rope rescue training, structure fire response and meeting with Mark Bramfitt of LAFCO.

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STAFF REPORT CONTINUED:

Captain Cassady reported on: prevention/projects and Sonoma County Fire Chief's meeting he attended on January 9th. An ad hoc was formed to discuss and research possibly creating a County wide audible warning (siren) system.

Incident type count report was reviewed

CORRESPONDENCE:

On a motion by Director Wood, seconded by Director Emmett, the Board moved that Director Jones applies for the Redevelopment Oversight Board. VOTE: 4/0/1 (vacant seat).

APPROVAL OF MINUTES:

On a motion by Director Emmett, seconded by Director Weaver, the Board moved to approve the minutes of January 10, 2018 regular meeting as presented. VOTE: 4/0/1 (vacant seat).

APPROVAL OF FINANCIAL INFORMATION:

Director Wood: signature card for Bank of the West will need to be updated to remove Chuck Limbert. On a motion by Director Weaver, seconded by Director Emmett, the Board moved to approve the financial information as presented. VOTE: 4/0/1 (vacant seat).

APPROVAL OF CHRISTMAS PARTY CONTRIBUTION:

Discussion held. On a motion by Director Weaver, seconded by Director Emmett, the Board moved to donate \$1,000.00 to the Firefighters Association for the 2017 Christmas party as a one-time offering without any future monetary contributions. VOTE: 3/1/1 (vacant seat).

OTS GRANT-AUTHORIZING OFFICIAL UPDATE:

On a motion by Director Wood, seconded by Director Emmett, the Board moved to substitute the name Stephano for the grant authorizing representative. VOTE: 4/0/1 (vacant seat).

CLOSED SESSION:

Public Employee Appointment pursuant to Government Code Section 54957 (b)(1); Title: Administrative Assistant & Board Clerk.

Conference with Labor Negotiator pursuant to Government Code Section 54957.6 (a); Agency Designated Representative: Full Board; Unrepresented Employee: Administrative Assistant.

Conference with Labor Negotiator pursuant to Government Code Section 54957.6 (a); Agency Designated Representative: Full Board; Employee Organization: Local 3051.

Conference with Real Property Negotiations: Pursuant to Government Code Section 54756.7; Property: 14770 Canyon 7 Road, Rio Nido, CA (Rio Nido Post Office).

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Director Jones announced the titles of the closed session and the Board entered closed session.

RETURN FROM CLOSED SESSION:

The Board returned from closed session and reported the following:

Public Employee Appointment pursuant to Government Code Section 54957 (b)(1); Title: Administrative Assistant & Board Clerk. *Action: Board reviewed revised position description for AA and approved it with one revision.*

Conference with Labor Negotiator pursuant to Government Code Section 54957.6 (a); Agency Designated Representative: Full Board; Unrepresented Employee. *Action: Administrative Assistant: Board reviewed salary and came to the conclusion around a salary recommendation for AA Flowers while she is working as clerk of the Board.*

Conference with Labor Negotiator pursuant to Government Code Section 54957.6 (a); Agency Designated Representative: Full Board; Employee Organization: Local 3051. *Action: Directors Jones and Weaver updated the Board of the first labor negotiation meeting; information only.*

Conference with Real Property Negotiators: Pursuant to Government Code Section 54756.7; Property: 14770 Canyon 7 Road, Rio Nido, CA (Rio Nido Post Office). *Action: Board came to an agreement on a new fee structure and will get it posted to see if there is anyone interested in renting the square footage where the Post Office use to be and at that time complete a new lease based on the successful candidate.*

BOARD CLERK POSITION:

Director Wood suggested whoever is doing the Board clerk position seeks training; District will pay for the training. AA Flowers to update the Board on training available.

CERT PROGRAM UPDATE

Captain Lantz reported a list has been compiled from the community meetings; an email will be sent to those individuals. Next class is planned for April. Mike Nicholls requested for Cazadero CSD to be included in the email.

REPORT FROM 2018 COMMITTEES:

- a. Finance: On a motion by Director Wood, seconded by Director Weaver, the Board approved to update the bank signature cards to reflect committee members Director Nancy Jo Wood and Director Nance Jones and employee Travis Wood. Signature cards should be updated prior to next Board meeting. VOTE: 4/0/1 (vacant seat). Director Wood and AA Flowers reported on proposed budget revisions; revisions will be presented to the Board at the March 14, 2018 meeting for review/approval.

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REPORT FROM 2018 COMMITTEES CONTINUED:

- b. Strategic Planning: Director Jones reported on Nakia Magazine's progress and grants currently available. Committee will meet with Bill Bullard to review/discuss USDA application process.
- c. RR/MR: Captain Lantz met with consultant Denny Rosatti for information only; to bring each other up to speed on where the Districts are at. Dan Fein, Mark Emmett and Denny Rosatti met with Linda Hopkins today; information only. Next meeting set for Monday, February 26, 2018.
- d. Fundraising: Has not met.
- e. Evacuation Planning: Lois Lebovich stated she held a neighborhood meeting in her neighborhood, 6 people were in attendance. They discussed the phone tree and items such as temporarily disabled residence (who could keep track, etc.). Director Weaver reported the survey is in progress and will share survey results at the next meeting on Monday, March 26, 2018.

2018 COMMITTEE ASSIGNMENTS:

- a. Finance Committee: Directors Wood and Jones; EE Travis Wood. Director Wood will chair committee.
- b. Strategic Planning Committee: No change.
- c. Russian River/Monte Rio: Directors Wood and Emmett; EE Ryan Lantz. Director Emmett will chair committee.
- d. Fundraising: Place on March Agenda for discussion.
- e. Evacuation Planning: Directors Jones, Weaver and Wood. Director Weaver will chair committee.
- f. Labor negotiations: Directors Jones and Limbert.

PUBLIC COMMENT:

None.

BOARD COMMENT:

None.

ADJOURNMENT:

On a motion by Director Emmett, seconded by Director Weaver, the Board adjourned the meeting at 7:30p.m.

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/s/ _____ Date: _____
Nance Jones, Board President

/s/ _____
Heidi Flowers, Interim Board Clerk

DRAFT

APPROVAL OF FINANCIAL INFORMATION

Russian River Fire Protection District
 Profit & Loss Budget vs. Actual
 July 1, 2017 through March 5, 2018

10:34 AM
 03/05/18
 Accrual Basis

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 1 - 5, 18	Jul 1, '17 - Mar 5, 18	Budget	\$ Over Budget	% of Budget
4116 - Insurance Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4128 - Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4128 B - Reimb. 1516 Dispatch Fee GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70,000.00	-70,000.00	0.0%
4128 - Reimbursements - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 4128 - Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70,000.00	-70,000.00	0.0%
40 - Miscellaneous Revenues - Other	452.54	833.80	10,175.15	4,817.16	2,623.82	11,200	17,289.46	1,628.96	0.00	38,045.11	211,700.00	-173,654.89	17.97%
Total 40 - Miscellaneous Revenues	452.54	833.80	10,175.15	4,817.16	2,623.82	11,200	17,289.46	1,628.96	0.00	38,045.11	211,700.00	-173,654.89	17.97%
Total Income	62,421.67	64,562.16	72,980.75	53,256.38	85,224.81	909,251.54	350,744.39	80,342.42	606.69	1,679,392.81	2,539,350.00	-859,957.19	66.14%
Cost of Goods Sold	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
50000 - Cost of Goods Sold	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total COGS	62,421.67	64,562.16	72,980.75	53,256.38	85,224.81	909,251.54	350,744.39	80,342.42	606.69	1,679,392.81	2,539,350.00	-859,957.19	66.14%
Gross Profit													
Expense													
50 - Salaries/Employment Benefits													
5910 - Perm Positions - LOC BDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5910 - RR/IR Collaboration GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5910 - Perm Positions - LOC BDS - Other	89,362.23	77,958.45	87,449.39	116,338.03	92,209.23	71,076.55	84,830.33	78,125.49	0.00	697,349.70	1,030,700.00	-333,350.30	67.65%
Total 5910 - Perm Positions - LOC BDS	89,362.23	77,958.45	87,449.39	116,338.03	92,209.23	71,076.55	84,830.33	78,125.49	0.00	697,349.70	1,030,700.00	-333,350.30	67.65%
5911 - Extra Help-LOC BDS	0.00	0.00	225.00	0.00	0.00	0.00	0.00	1,663.20	0.00	1,888.20	2,000.00	-111.80	94.41%
5912 - Overtime-LOC BDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5912 B - Region 5 Lexipol GRANT	15,879.19	39,390.64	25,504.70	10,392.24	34,607.93	23,179.87	13,067.53	19,103.06	0.00	181,125.16	210,000.00	-28,874.84	86.25%
5912 - Overtime-LOC BDS - Other	15,879.19	39,390.64	25,504.70	10,392.24	34,607.93	23,179.87	13,067.53	19,103.06	0.00	181,125.16	210,000.00	-28,874.84	86.25%
Total 5912 - Overtime-LOC BDS	15,879.19	39,390.64	25,504.70	10,392.24	34,607.93	23,179.87	13,067.53	19,103.06	0.00	181,125.16	210,000.00	-28,874.84	86.25%
5914 - Premium Pay-LOC BDS	71.04	0.00	194.40	73.82	36,473.36	8.04	11.20	0.00	0.00	36,631.86	35,000.00	1,631.86	105.23%
5914 - Agency Extra Help-LOC BDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5922 - FICA Retirement-LOC BDS	0.00	654.60	327.30	327.30	327.30	75.28	0.00	0.00	0.00	1,711.78	3,900.00	-2,188.22	43.89%
5923 - PERS-LOC BDS	103,576.52	1,763.20	13,491.43	13,066.59	30,418.41	204.49	12,569.05	10,376.74	0.00	185,426.43	247,011.00	-61,584.57	75.07%
5924 - Medicare - LOC BDS	1,273.56	1,815.90	1,493.38	1,736.79	2,146.94	1,425.22	1,440.83	1,440.83	0.00	13,916.11	19,000.00	-5,083.89	66.37%
5930 - Health Insurance - LOC BDS	-1,465.92	33,087.84	15,800.96	15,800.96	15,800.96	17,507.77	16,989.49	16,989.49	0.00	130,509.55	206,800.00	-76,290.45	63.11%
5931 - Disability Insurance-LOC BDS	0.00	669.50	334.75	409.75	334.75	334.75	0.00	357.50	0.00	2,441.00	4,000.00	-1,559.00	61.03%
5932 - Dental Insurance - LOC BDS	0.00	3,824.22	1,912.11	1,912.11	2,076.38	2,076.38	2,025.88	2,025.88	0.00	15,852.86	22,900.00	-7,047.14	69.23%
5933 - Life Insurance	-49.00	101.00	26.00	-49.00	54.50	54.50	58.40	58.40	0.00	258.70	350.00	-91.30	73.91%
5934 - Vision Insurance - LOC BDS	0.00	412.60	206.30	206.30	206.30	195.96	195.96	195.96	0.00	1,629.72	2,525.00	-895.28	64.54%
5935 - Unemployment Insurance LOC BDS	0.00	0.00	0.00	0.00	83.23	0.00	1,422.03	195.20	0.00	1,700.46	1,500.00	200.46	133.35%
5940 - Workers' Comp-LOC BDS	25,090.00	0.00	0.00	25,090.00	0.00	0.00	25,090.00	5,150.00	0.00	80,420.00	100,360.00	-19,940.00	80.13%
50 - Salaries/Employment Benefits - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 50 - Salaries/Employment Benefits	233,717.62	159,677.85	146,965.72	165,324.89	220,075.39	116,149.15	160,786.10	136,158.75	0.00	1,360,855.47	1,891,573.00	-530,717.53	71.94%
60 - Services/Supplies													
6021 - Uniform Expense	0.00	2,775.00	0.00	0.00	925.00	925.00	0.00	925.00	0.00	5,550.00	11,100.00	-5,550.00	50.0%
6022 - Safety Clothing	0.00	134.54	0.00	0.00	0.00	925.00	0.00	0.00	0.00	1,059.54	15,000.00	-13,940.46	7.06%
6040 - Communications	367.27	367.67	367.67	736.81	0.00	369.15	0.00	847.85	379.48	3,435.90	5,200.00	-1,764.10	66.08%
6048 - Cell Phone Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6060 - Food	30.00	117.68	322.19	163.75	164.74	412.58	216.89	261.39	42.50	1,731.72	3,500.00	-1,768.28	49.48%
6080 - Household Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6080 C - Recliners- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6080 D - Mattresses- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6080 E - Dining Table/Chairs-GRANT	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	500.00	500.00	0.00	100.0%
6080 - Household Expense - Other	0.00	0.00	217.05	240.38	205.71	1,131.18	422.94	137.03	0.00	2,354.29	5,000.00	-2,645.71	47.09%
Total 6080 - Household Expense	0.00	0.00	217.05	240.38	705.71	1,131.18	422.94	137.03	0.00	2,645.29	5,000.00	-2,354.71	52.91%
6100 - Insurance	30,231.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,231.00	30,231.00	0.00	100.0%
6140 - Maintenance Equipment	0.00	627.14	6,686.83	569.10	2,657.12	1,899.71	4,905.57	8,502.23	0.00	25,757.70	21,100.00	4,657.70	122.07%
6149 - Maintenance-Radio	0.00	0.00	0.00	0.00	0.00	0.00	11,489.55	0.00	0.00	11,489.55	10,000.00	1,489.55	114.9%
6149 A - VFA Grant (Radios)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	748.56	0.00	748.56	4,500.00	-3,751.44	16.64%
6149 - Maintenance-Radio - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	748.56	0.00	748.56	4,500.00	-3,751.44	16.64%
Total 6149 - Maintenance-Radio	0.00	0.00	0.00	0.00	0.00	0.00	11,489.55	748.56	0.00	12,238.11	14,500.00	-2,261.89	84.4%
6180 - Maint-Bldgs/Imp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6180 G - Roof Repair App Bay-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Russian River Fire Protection District
 Profit & Loss Budget vs. Actual
 July 1, 2017 through March 5, 2018

10:34 AM
 03/05/18
 Accrual Basis

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 1 - 5, 18	Jul 1, '17 - Mar 5, 18	Budget	\$ Over Budget	% of Budget
6180 H - Roof Replacement LQ-GRANT	0.00	0.00	8,290.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6180 - Maint-Bldgs/Imp - Other	0.00	29.59	150.52	0.00	785.47	1,455.85	596.97	427.37	0.00	3,445.77	7,000.00	-3,554.23	-49.23%
Total 6180 - Maint-Bldgs/Imp	-3,290.00	29.59	3,440.52	0.00	785.47	1,455.85	596.97	427.37	0.00	3,445.77	7,000.00	-3,554.23	-49.23%
6281 - Medical Supplies	0.00	2,803.95	3,145.99	3,468.31	2,137.15	1,755.30	2,162.25	1,444.30	0.00	16,937.25	30,000.00	-13,062.75	-56.48%
6280 - Memberships	440.00	118.92	0.00	200.00	0.00	1,123.50	450.00	135.00	0.00	2,467.42	2,500.00	-32.58	-98.7%
6400 - Office Expense	184.49	831.81	1,142.89	564.27	290.57	207.06	384.28	1,175.66	187.06	4,988.09	5,000.00	-11.91	-99.76%
6405 - Over/Short	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6410 - Postage	0.00	0.00	0.00	98.00	13.12	33.36	98.00	184.20	0.00	426.68	300.00	126.68	142.23%
6415 - Books/Periodicals	50.00	0.00	421.69	0.00	26.00	0.00	0.00	497.69	0.00	-102.31	600.00	-126.68	-82.95%
6457 - Computer Charges	0.00	4,035.00	1,200.00	3,007.20	1,745.00	545.00	1,745.00	3,490.00	0.00	15,767.20	21,000.00	-5,232.80	-75.08%
6461 - Supplies/Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6500 - Professional/Special Services	0.00	0.00	5,400.00	0.00	0.00	0.00	0.00	0.00	0.00	5,400.00	13,125.00	-7,725.00	-41.13%
6500 L - Lexipol-GRANT	0.00	0.00	0.00	0.00	0.00	2,200.00	0.00	0.00	0.00	2,200.00	14,118.00	-11,918.00	-15.58%
6500 M - Grant Writing-GRANT	0.00	0.00	101.32	0.00	0.00	0.00	0.00	0.00	0.00	101.32	10,960.00	-10,858.68	0.92%
6500 N - RR/IR Coll	0.00	152.26	289.83	563.65	450.98	291.64	1,395.45	1,133.05	0.00	11,776.66	52,200.00	-40,423.34	-22.56%
Total 6500 - Professional/Special Services - Other	7,500.00	152.26	5,791.15	563.65	450.98	2,491.64	1,395.45	1,133.05	0.00	19,478.18	90,407.00	-70,928.82	-21.55%
6514 - Laboratory Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6516 - Data Processing Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6521 - County Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6528 - Dispatch Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6540 - Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	100.0%
6581 - Connectivity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6587 - LAFCO Charges	0.00	4,273.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,273.00	4,300.00	-27.00	99.37%
6610 - Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00	-6,000.00	0.0%
6610 B - RR/IR Collaboration-GRANT	0.00	0.00	114.00	0.00	222.50	1,953.00	0.00	651.00	0.00	2,940.50	15,000.00	-12,059.50	19.8%
6610 - Legal Services - Other	0.00	0.00	114.00	0.00	222.50	1,953.00	0.00	651.00	0.00	2,940.50	21,000.00	-18,059.50	14.0%
Total 6610 - Legal Services	0.00	0.00	114.00	0.00	222.50	1,953.00	0.00	651.00	0.00	2,940.50	21,000.00	-18,059.50	14.0%
6630 - Audit/Accounting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,700.00	-6,700.00	0.0%
6634 - Bank Fees	45.00	30.00	280.00	30.00	285.00	-205.00	30.00	30.00	0.00	505.00	1,300.00	-795.00	38.85%
6654 - Medical Exams	0.00	0.00	0.00	0.00	0.00	150.00	115.00	0.00	0.00	265.00	3,100.00	-2,835.00	8.55%
6666 - Ambulance Charges	0.00	4,050.13	3,920.65	5,320.57	3,872.69	4,942.27	3,301.86	5,636.23	0.00	31,044.40	52,000.00	-20,955.60	59.7%
6695 - Immunizations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6800 - Public/Legal Notices	0.00	162.50	162.50	0.00	0.00	135.50	0.00	0.00	0.00	460.50	1,000.00	-539.50	-46.05%
6820 - Rents/Leases Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6840 - Rents/Leases - Bldgs Imp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6880 - Small Tools/Instruments	0.00	0.00	0.00	0.00	0.00	127.98	0.00	0.00	0.00	127.98	1,500.00	-1,372.02	8.52%
6881 - Safety Equipment	0.00	0.00	917.25	161.00	559.74	0.00	0.00	331.45	0.00	1,969.44	3,000.00	-1,030.56	65.65%
6883 - Fire Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6883 C - Helmatro Tools-TOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6883 D - Hose, etc.-1/2" Dispatch GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6883 - Fire Equipment - Other	0.00	0.00	0.00	0.00	650.00	0.00	0.00	0.00	0.00	650.00	2,000.00	-1,350.00	32.5%
Total 6883 - Fire Equipment	0.00	0.00	0.00	0.00	650.00	0.00	0.00	0.00	0.00	650.00	2,000.00	-1,350.00	32.5%
7000 - Special Departmental Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7005 - Election Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7022 - Public Relations Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00	-1,600.00	0.0%
7051 - Refunds	0.00	4,113.29	0.00	115.83	210.00	11,912.23	315.00	200.00	0.00	16,866.35	6,500.00	8,366.35	169.43%
7053 - License Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
7120 - Training In-Service	2,000.00	1,570.00	890.50	346.75	442.00	0.00	240.00	2,189.50	0.00	7,678.75	12,000.00	-4,321.25	63.99%
7123 - Training - Management	0.00	60.00	865.00	0.00	0.00	0.00	0.00	0.00	0.00	865.00	3,000.00	-2,135.00	28.83%
7131 - Tuition/Textbook-Taxable	1,661.87	1,615.32	1,895.56	1,998.88	1,368.08	1,239.89	1,858.01	1,407.85	0.00	13,045.46	20,000.00	-6,954.54	65.23%
7200 - W. Steele Lane Storm Drain	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7300 - Transportation/Travel	0.00	41.28	1,518.44	295.40	81.48	551.45	370.33	200.71	54.17	3,113.26	3,000.00	113.26	103.76%
7320 - Utilities	428.98	219.74	2,177.27	2,674.86	817.80	432.33	2,821.39	640.99	935.05	11,348.41	16,500.00	-5,151.59	66.79%
7330 - Sanitation	0.00	0.00	0.00	0.00	1,068.48	0.00	0.00	0.00	0.00	1,068.48	2,100.00	-1,031.52	50.89%
7390 - Water/Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Russian River Fire Protection District
Profit & Loss Budget vs. Actual
July 1, 2017 through March 5, 2018

	TOTAL												
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 1 - 5, 18	Jul 1, '17 - Mar 5, 18	Budget	\$ Over Budget	% of Budget
7900 - Principal Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7910 - Principal Payments- LT Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,203.03	22,203.03	22,200.00	3.03	100.01%
7920 - Interest Paid	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7930 - Interest on LT Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,027.97	2,027.97	2,100.00	-72.03	96.57%
80 - Services/Supplies - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 80 - Services/Supplies	34,648.61	28,128.82	40,477.15	20,574.76	19,432.63	34,449.98	32,938.49	31,399.37	25,829.26	267,879.07	454,838.00	-186,958.93	58.9%
85 - Capital Assets													
8560 - Equipment													
8560 A - Holmatro Tools-TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105,000.00	-105,000.00	0.0%
8560 B - Heart Monitor	0.00	0.00	0.00	0.00	0.00	34,211.85	0.00	0.00	0.00	34,211.85	34,000.00	211.85	100.62%
8560 C - Engine Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,500.00	-16,500.00	0.0%
8560 D - Jet Ski-TOT Grant	0.00	9,400.00	0.00	4,003.00	0.00	0.00	0.00	0.00	0.00	13,403.00	0.00	13,403.00	100.0%
8590 - Equipment - Other	0.00	0.00	0.00	0.00	0.00	1,300.00	11,806.00	0.00	0.00	13,106.00	0.00	13,106.00	100.0%
Total 8560 - Equipment	0.00	9,400.00	0.00	4,003.00	0.00	35,511.85	11,806.00	0.00	0.00	60,720.85	155,500.00	-94,779.15	39.05%
85 - Capital Assets - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 85 - Capital Assets	0.00	9,400.00	0.00	4,003.00	0.00	35,511.85	11,806.00	0.00	0.00	60,720.85	155,500.00	-94,779.15	39.05%
90 - Appropriations for Cont													
9000 - Unanticipated Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
90 - Appropriations for Cont - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 90 - Appropriations for Cont	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
Total Expense	288,366.23	197,206.67	187,442.87	209,802.65	239,508.02	186,110.98	205,530.59	169,558.12	25,829.26	1,689,455.39	2,506,911.00	-817,455.61	67.39%
Net Income	-205,844.56	-132,644.51	-114,862.12	-156,644.27	-154,283.31	723,140.56	145,213.80	-89,215.70	-25,222.57	-10,062.38	32,439.00	-42,801.58	-31.02%

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Russian River Fire Protection District
Reconciliation Summary
105 · Bank of the West, Period Ending 02/28/2018

	Feb 28, 18
Beginning Balance	1,261,786.72
Cleared Transactions	
Checks and Payments - 42 items	-195,512.32
Deposits and Credits - 4 items	83,054.83
Total Cleared Transactions	-112,457.49
Cleared Balance	<u>1,149,329.23</u>
Uncleared Transactions	
Checks and Payments - 13 items	-4,179.51
Total Uncleared Transactions	-4,179.51
Register Balance as of 02/28/2018	<u>1,145,149.72</u>
New Transactions	
Checks and Payments - 10 items	-25,829.26
Total New Transactions	-25,829.26
Ending Balance	<u><u>1,119,320.46</u></u>

Russian River Fire Protection District
Reconciliation Detail
105 - Bank of the West, Period Ending 02/28/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,261,786.72
Cleared Transactions						
Checks and Payments - 42 items						
Bill Pmt -Check	12/20/2017	1985	Cotiviti Healthcare	X	-200.00	-200.00
Bill Pmt -Check	01/02/2018	2018	Russian River Roast...	X	-85.00	-285.00
Bill Pmt -Check	01/02/2018	2019	Sonoma County Fire...	X	-50.00	-335.00
Bill Pmt -Check	01/10/2018	2027	Russian River Roast...	X	-42.50	-377.50
Bill Pmt -Check	01/19/2018	2031	FDAC EBA	X	-20,594.23	-20,971.73
Bill Pmt -Check	01/19/2018	2037	Wittman Enterprises	X	-2,601.96	-23,573.69
Bill Pmt -Check	01/19/2018	2034	Russian River Local ...	X	-960.00	-24,533.69
Bill Pmt -Check	01/19/2018	2035	Sonoma County Fire...	X	-400.00	-24,933.69
Bill Pmt -Check	01/19/2018	2030	Craig Wilkinson	X	-175.00	-25,108.69
Bill Pmt -Check	01/19/2018	2032	Herman Hernandez	X	-140.00	-25,248.69
Check	02/01/2018	EFT	Bank of the West	X	-20.00	-25,268.69
Bill Pmt -Check	02/06/2018	2053	US Bank Corporate ...	X	-6,642.95	-31,911.64
Bill Pmt -Check	02/06/2018	2040	Collins Consulting	X	-1,200.00	-33,111.64
Bill Pmt -Check	02/06/2018	2044	Ferrell Gas	X	-695.04	-33,806.68
Bill Pmt -Check	02/06/2018	2048	LCW	X	-651.00	-34,457.68
Bill Pmt -Check	02/06/2018	2054	Zoll	X	-545.00	-35,002.68
Bill Pmt -Check	02/06/2018	2041	Comcast	X	-399.43	-35,402.11
Bill Pmt -Check	02/06/2018	2039	Battery Systems, Inc.	X	-380.59	-35,782.70
Bill Pmt -Check	02/06/2018	2052	Santa Rosa Fire Eq...	X	-287.00	-36,069.70
Bill Pmt -Check	02/06/2018	2049	Michael Elson	X	-275.00	-36,344.70
Bill Pmt -Check	02/06/2018	2043	EverBank	X	-187.06	-36,531.76
Bill Pmt -Check	02/06/2018	2046	JR's Auto Care Center	X	-147.65	-36,679.41
Bill Pmt -Check	02/06/2018	2042	Discovery Office Sy...	X	-110.33	-36,789.74
Bill Pmt -Check	02/06/2018	2055	Comcast	X	-106.05	-36,895.79
Bill Pmt -Check	02/06/2018	2051	Russian River Roast...	X	-85.00	-36,980.79
Bill Pmt -Check	02/06/2018	2050	Rob Cassidy	X	-50.29	-37,031.08
Bill Pmt -Check	02/06/2018	2047	Lambert 76 Station	X	-48.50	-37,079.58
Bill Pmt -Check	02/06/2018	2045	Jim Longs Power Pr...	X	-30.00	-37,109.58
Deposit	02/08/2018		Russian River Fire P...	X	-51,560.00	-88,669.58
Bill Pmt -Check	02/13/2018	2058	FDAC EBA	X	-20,590.33	-109,259.91
Bill Pmt -Check	02/13/2018	2062	Opperman & Son Inc	X	-7,189.97	-116,449.88
Bill Pmt -Check	02/13/2018	2057	FASIS	X	-5,150.00	-121,599.88
Bill Pmt -Check	02/13/2018	2068	Wittman Enterprises	X	-4,446.21	-126,046.09
Bill Pmt -Check	02/13/2018	2067	WEX Bank	X	-1,359.35	-127,405.44
Bill Pmt -Check	02/13/2018	2063	Resolve Insurance S...	X	-1,190.02	-128,595.46
Bill Pmt -Check	02/13/2018	2069	Zoll	X	-545.00	-129,140.46
Bill Pmt -Check	02/13/2018	2065	Sonoma County Fire...	X	-500.00	-129,640.46
Bill Pmt -Check	02/13/2018	2060	Leete Generators	X	-427.37	-130,067.83
Bill Pmt -Check	02/13/2018	2066	Vickers Consulting ...	X	-400.00	-130,467.83
Bill Pmt -Check	02/13/2018	2064	Russian River Roast...	X	-42.50	-130,510.33
Bill Pmt -Check	02/13/2018	2056	COSTCO/Capital O...	X	-1.99	-130,512.32
Deposit	02/23/2018		Russian River Fire P...	X	-65,000.00	-195,512.32
Total Checks and Payments					-195,512.32	-195,512.32
Deposits and Credits - 4 items						
Deposit	01/31/2018			X	60,000.00	60,000.00
Deposit	02/01/2018			X	20.00	60,020.00
Deposit	02/08/2018			X	20,720.33	80,740.33
Deposit	02/21/2018			X	2,314.50	83,054.83
Total Deposits and Credits					83,054.83	83,054.83
Total Cleared Transactions					-112,457.49	-112,457.49
Cleared Balance					-112,457.49	1,149,329.23

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03/05/18

Russian River Fire Protection District
Reconciliation Detail
105 - Bank of the West, Period Ending 02/28/2018

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 13 items						
Bill Pmt -Check	09/08/2015	1074	Santa Rosa Memori...		-214.68	-214.68
Bill Pmt -Check	12/20/2017	1995	Theresa Tognozzi		-20.00	-234.68
Bill Pmt -Check	01/02/2018	2013	Heidi Flowers		-126.26	-360.94
Bill Pmt -Check	02/13/2018	2059	Ferno		-349.92	-710.86
Bill Pmt -Check	02/13/2018	2061	Mark Haas		-150.42	-861.28
Bill Pmt -Check	02/28/2018	2071	Collins Consulting		-1,200.00	-2,061.28
Bill Pmt -Check	02/28/2018	2075	Russian River Local ...		-960.00	-3,021.28
Bill Pmt -Check	02/28/2018	2072	Country Tire		-448.17	-3,469.45
Bill Pmt -Check	02/28/2018	2073	Myers Stevens & To...		-357.50	-3,826.95
Bill Pmt -Check	02/28/2018	2070	Caren Lawson		-200.00	-4,026.95
Bill Pmt -Check	02/28/2018	2074	Pete's Mobile Service		-95.00	-4,121.95
Bill Pmt -Check	02/28/2018	2076	Russian River Roast...		-42.50	-4,164.45
Bill Pmt -Check	02/28/2018	2077	True Value Hardware		-15.06	-4,179.51
Total Checks and Payments					-4,179.51	-4,179.51
Total Uncleared Transactions					-4,179.51	-4,179.51
Register Balance as of 02/28/2018					-116,637.00	1,145,149.72
New Transactions						
Checks and Payments - 10 items						
Bill Pmt -Check	03/02/2018	2084	Wells Fargo Equipm...		-24,231.00	-24,231.00
Bill Pmt -Check	03/02/2018	2080	Ferrell Gas		-565.55	-24,796.55
Bill Pmt -Check	03/02/2018	2078	Comcast		-399.43	-25,195.98
Bill Pmt -Check	03/02/2018	2079	EverBank		-187.06	-25,383.04
Bill Pmt -Check	03/02/2018	2085	Comcast		-106.05	-25,489.09
Bill Pmt -Check	03/02/2018	2087	Sweetwater Springs ...		-86.80	-25,575.89
Bill Pmt -Check	03/02/2018	2086	Sweetwater Springs ...		-83.95	-25,659.84
Bill Pmt -Check	03/02/2018	2083	Sweetwater Springs ...		-72.75	-25,732.59
Bill Pmt -Check	03/02/2018	2081	Rob Cassidy		-54.17	-25,786.76
Bill Pmt -Check	03/02/2018	2082	Russian River Roast...		-42.50	-25,829.26
Total Checks and Payments					-25,829.26	-25,829.26
Total New Transactions					-25,829.26	-25,829.26
Ending Balance					-142,466.26	1,119,320.46

Withdrawals

Date	Amount	Description	
02/01	\$20.00 ✓	MONTHLY SVC CH MONTHLY SVC CHG	
		PREVIOUS PERIOD ACTIVITY RESULTED IN MONTHLY SERVICE CHARGE	
02/08	51,560.00 ✓	OUTGOING WIRE OUTGOING WIRE	
		REFERENCE # 180208007831 WIRE DEBIT	
		SENDING BANK REFERENCE # WT18020800444521	44
02/23	65,000.00 ✓	OUTGOING WIRE OUTGOING WIRE	
		REFERENCE # 180223007300 WIRE DEBIT	
		SENDING BANK REFERENCE # WT18022300488410	44
3 withdrawals for a total of \$116,580.00			

Checks Paid

Number	Date Paid	Amount	Number	Date Paid	Amount	Number	Date Paid	Amount
1985	02/12	200.00 ✓	2042	02/15	110.33 ✓	2055	02/20	106.05 ✓
2018*	02/01	85.00 ✓	2043	02/15	187.06 ✓	2056	02/20	1.99 ✓
2019	02/16	50.00 ✓	2044	02/20	695.04 ✓	2057	02/21	5,150.00 ✓
2027*	02/01	42.50 ✓	2045	02/27	30.00 ✓	2058	02/21	20,590.33 ✓
2030*	02/01	175.00 ✓	2046	02/22	147.65 ✓	2060*	02/20	427.37 ✓
2031	02/20	20,594.23 ✓	2047	02/15	48.50 ✓	2062*	02/20	7,189.97 ✓
2032	02/05	140.00 ✓	2048	02/16	651.00 ✓	2063	02/20	1,190.02 ✓
2034*	02/06	960.00 ✓	2049	02/23	275.00 ✓	2064	02/26	42.50 ✓
2035	02/21	400.00 ✓	2050	02/20	50.29 ✓	2065	02/27	500.00 ✓
2037*	02/16	2,601.96 ✓	2051	02/26	85.00 ✓	2066	02/21	400.00 ✓
2039*	02/14	380.59 ✓	2052	02/15	287.00 ✓	2067	02/21	1,359.35 ✓
2040	02/20	1,200.00 ✓	2053	02/20	6,642.95 ✓	2068	02/20	4,446.21 ✓
2041	02/20	399.43 ✓	2054	02/16	545.00 ✓	2069	02/21	545.00 ✓
39 checks for a total of \$78,932.32								

* Break in check number sequence.

End of Statement

10:24 AM

03/05/18

Russian River Fire Protection District
Reconciliation Summary
108 - Ambulance Fund, Period Ending 02/28/2018

	<u>Feb 28, 18</u>	
Beginning Balance		61,152.56
Cleared Transactions		
Checks and Payments - 1 item	-60,000.00	
Deposits and Credits - 16 items	57,307.59	
Total Cleared Transactions	<u>-2,692.41</u>	
Cleared Balance		<u>58,460.15</u>
Register Balance as of 02/28/2018		58,460.15
New Transactions		
Deposits and Credits - 2 items	606.69	
Total New Transactions	<u>606.69</u>	
Ending Balance		<u><u>59,066.84</u></u>

Russian River Fire Protection District
Reconciliation Detail
108 - Ambulance Fund, Period Ending 02/28/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						61,152.56
Cleared Transactions						
Checks and Payments - 1 item						
Deposit	01/31/2018		Russian River Fire P...	X	-60,000.00	-60,000.00
Total Checks and Payments					-60,000.00	-60,000.00
Deposits and Credits - 16 items						
Deposit	02/01/2018			X	894.35	894.35
Deposit	02/05/2018			X	316.58	1,210.93
Deposit	02/07/2018			X	4,566.38	5,777.31
Deposit	02/12/2018			X	220.00	5,997.31
Deposit	02/13/2018			X	583.10	6,580.41
Deposit	02/14/2018			X	15,554.71	22,135.12
Deposit	02/15/2018			X	170.66	22,305.78
Deposit	02/16/2018			X	3,720.28	26,026.06
Deposit	02/20/2018			X	396.67	26,422.73
Deposit	02/21/2018			X	9,437.03	35,859.76
Deposit	02/22/2018			X	394.95	36,254.71
Deposit	02/26/2018			X	2,691.79	38,946.50
Deposit	02/26/2018			X	6,529.85	45,476.35
Deposit	02/27/2018			X	590.33	46,066.68
Deposit	02/28/2018			X	1.56	46,068.24
Deposit	02/28/2018			X	11,239.35	57,307.59
Total Deposits and Credits					57,307.59	57,307.59
Total Cleared Transactions					-2,692.41	-2,692.41
Cleared Balance					-2,692.41	58,460.15
Register Balance as of 02/28/2018					-2,692.41	58,460.15
New Transactions						
Deposits and Credits - 2 items						
Deposit	03/02/2018				114.46	114.46
Deposit	03/02/2018				492.23	606.69
Total Deposits and Credits					606.69	606.69
Total New Transactions					606.69	606.69
Ending Balance					-2,085.72	59,066.84

BOW
037429720

Bank of the West
RR AMB

USD

As of 2018-02-28

Feed Name: DEPR REPORT



Reconciled H/S
3-5-18

Statement of Account
February 1, 2018 - February 28, 2018
Account Number: 037-429720
Page 1

RUSSIAN RIVER FIRE PROTECT DISTRICT
AMBULANCE ACCOUNT
PO BOX 367
GUERNEVILLE CA 95446 0367

For your protection:
Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers:
A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

MONEY MARKET PLUS - BUS 037-429720

RUSSIAN RIVER FIRE PROTECT DISTRICT
AMBULANCE ACCOUNT

ACCOUNT SUMMARY

Beginning Balance	\$61,152.56 ✓
8 Credits	9,561.47
8 Deposits	47,746.12
1 Withdrawals	-60,000.00
0 Checks	-.00
Ending Balance	\$58,460.15 ✓

EARNINGS SUMMARY

Interest this statement period	\$1.56
Interest credited year-to-date	\$3.19
Interest credited prior year	\$24.83
Annual percentage yield earned	.06%
Average monthly balance	\$31,347.50

ACCOUNT DETAIL

Credits

Date	Amount	Description
02/01	\$894.35 ✓	ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 020118 1982604815 CCD TRN*1*892378719*1450173185~
02/13	583.10 ✓	ELECTRONIC DEP ANTHEM BLUE CROS HCCLAIMPMT 021318 EG31757514 CCD TRN*1*EG31757514*1953760980*999999999\
02/16	170.66 ✓	ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 021618 1982604815 CCD TRN*1*892434781*1450173185~
02/20	396.67 ✓	ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 022018 1982604815 CCD TRN*1*892442454*1450173185~
02/22	394.95 ✓	ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 022218 1982604815 CCD TRN*1*892452616*1450173185~
02/27	590.33 ✓	ELECTRONIC DEP ANTHEM BLUE CROS HCCLAIMPMT 022718 EG31925070 CCD TRN*1*EG31925070*1953760980*999999999\
02/27	6,529.85 ✓	ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 022718 1982604815 CCD

Statement of Account
February 1, 2018 - February 28, 2018
Account Number: 037-429720
Page 2

RUSSIAN RIVER FIRE PROTECT DISTRICT
AMBULANCE ACCOUNT
PO BOX 367
GUERNEVILLE CA 95446 0367

Credits Continued

Date	Amount	Description

02/28	\$1.56	TRN*1*892468043*1450173185~ INTEREST PAID INTEREST PAID
8 credits for a total of \$9,561.47		

Deposits

Date	Amount	Date	Amount	Date	Amount

02/05	\$316.58	02/14	\$15,554.71	02/26	\$2,691.79
02/07	4,566.38	02/16	3,720.28	02/28	11,239.35
02/12	220.00	02/21	9,437.03		
8 deposits for a total of \$47,746.12					

Withdrawals

Date	Amount	Description

02/06	\$60,000.00	ACCT TRNSFR DR ACCT TRNSFR DR REFERENCE # 180206003921 ACCT TRNSF DB SENDING BANK REFERENCE # AT20180206926780
1 withdrawal for a total of \$60,000.00		

1299

End of Statement

Russian River Fire Protection District
Check Detail
February 6, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2039	02/06/2018	Battery Systems, Inc.		105 · Bank of the West	-380.59	-380.59
Bill		02/06/2018			6140 · Maintenance Equipment	-380.59	380.59
TOTAL						-380.59	380.59
Bill Pmt -Check	2040	02/06/2018	Collins Consulting		105 · Bank of the West	-1,200.00	-1,200.00
Bill		02/06/2018			6457 · Computer Charges	-1,200.00	1,200.00
TOTAL						-1,200.00	1,200.00
Bill Pmt -Check	2041	02/06/2018	Comcast		105 · Bank of the West	-399.43	-399.43
Bill		02/06/2018			7320 · Utilities	-19.95	19.95
					6040 · Communications	-154.90	154.90
					6040 · Communications	-224.58	224.58
TOTAL						-399.43	399.43
Bill Pmt -Check	2042	02/06/2018	Discovery Office Systems		105 · Bank of the West	-110.33	-110.33
Bill		02/06/2018			6400 · Office Expense	-110.33	110.33
TOTAL						-110.33	110.33
Bill Pmt -Check	2043	02/06/2018	EverBank		105 · Bank of the West	-187.06	-187.06
Bill		02/06/2018			6400 · Office Expense	-187.06	187.06
TOTAL						-187.06	187.06
Bill Pmt -Check	2044	02/06/2018	Ferrell Gas		105 · Bank of the West	-695.04	-695.04
Bill		02/06/2018			7320 · Utilities	-695.04	695.04
TOTAL						-695.04	695.04
Bill Pmt -Check	2045	02/06/2018	Jim Longs Power Products		105 · Bank of the West	-30.00	-30.00
Bill		02/06/2018			6140 · Maintenance Equipment	-30.00	30.00
TOTAL						-30.00	30.00

Russian River Fire Protection District
Check Detail
February 6, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2046	02/06/2018	JR's Auto Care Center		105 - Bank of the West		-147.65
Bill		02/06/2018			6140 - Maintenance Equipment	-54.00	54.00
					6140 - Maintenance Equipment	-93.65	93.65
TOTAL						-147.65	147.65
Bill Pmt -Check	2047	02/06/2018	Lambert 76 Station		105 - Bank of the West		-48.50
Bill		02/06/2018			7201 - Gas/Oil	-48.50	48.50
TOTAL						-48.50	48.50
Bill Pmt -Check	2048	02/06/2018	LCW		105 - Bank of the West		-651.00
Bill		02/06/2018			6610 - Legal Services	-651.00	651.00
TOTAL						-651.00	651.00
Bill Pmt -Check	2049	02/06/2018	Michael Elson		105 - Bank of the West		-275.00
Bill		02/06/2018			6500 - Professional/Special Services	-275.00	275.00
TOTAL						-275.00	275.00
Bill Pmt -Check	2050	02/06/2018	Rob Cassidy		105 - Bank of the West		-50.29
Bill		02/06/2018			7300 - Transportation/Travel	-50.29	50.29
TOTAL						-50.29	50.29
Bill Pmt -Check	2051	02/06/2018	Russian River Roasters		105 - Bank of the West		-85.00
Bill		02/06/2018			6060 - Food	-85.00	85.00
TOTAL						-85.00	85.00
Bill Pmt -Check	2052	02/06/2018	Santa Rosa Fire Equipment		105 - Bank of the West		-287.00
Bill		02/06/2018			6500 - Professional/Special Services	-287.00	287.00
TOTAL						-287.00	287.00
Bill Pmt -Check	2053	02/06/2018	US Bank Corporate Payment Systems		105 - Bank of the West		-6,642.95

Russian River Fire Protection District
Check Detail
February 6, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill		02/06/2018			6040 · Communications	-467.83	468.37
					6060 · Food	-91.28	91.39
					6080 · Household Expense	-136.87	137.03
					6140 · Maintenance Equipment	-195.57	195.79
					6149 · Maintenance-Radio	-747.71	748.56
					6261 · Medical Supplies	-1,093.13	1,094.38
					6280 · Memberships	-134.85	135.00
					6400 · Office Expense	-877.27	878.27
					6410 · Postage	-183.99	184.20
					6500 · Professional/Special Services	-176.45	176.65
					6881 · Safety Equipment	-331.07	331.45
					7120 · Training in-Service	-2,187.00	2,189.50
					7320 · Utilities	-19.93	19.95
TOTAL						-6,642.95	6,650.54
Bill Pmt -Check	2054	02/06/2018	Zoll		105 · Bank of the West		-545.00
Bill		02/06/2018			6457 · Computer Charges	-545.00	545.00
TOTAL						-545.00	545.00
Bill Pmt -Check	2055	02/06/2018	Comcast		105 · Bank of the West		-106.05
Bill		02/06/2018			7320 · Utilities	-106.05	106.05
TOTAL						-106.05	106.05
TOTAL							11,848.48

Russian River Fire Protection District
Check Detail
February 13, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2056	02/13/2018	COSTCO/Capital One Commercial		105 - Bank of the West		-1.99
Bill		02/13/2018			6500 - Professional/Special Services	-1.99	1.99
TOTAL						-1.99	1.99
Bill Pmt -Check	2057	02/13/2018	FASIS		105 - Bank of the West		-5,150.00
Bill		02/13/2018			5940 - Workers' Comp-LOC BDS	-5,150.00	5,150.00
TOTAL						-5,150.00	5,150.00
Bill Pmt -Check	2058	02/13/2018	FDAC EBA		105 - Bank of the West		-20,590.33
Bill		02/13/2018			5930 - Health Insurance - LOC BDS	-18,261.09	18,261.09
					5932 - Dental Insurance - LOC BDS	-2,025.88	2,025.88
					5934 - Visions Insurance - LOC BDS	-195.96	195.96
					5933 - Life Insurance	-29.90	29.90
					5933 - Life Insurance	-77.50	77.50
TOTAL						-20,590.33	20,590.33
Bill Pmt -Check	2059	02/13/2018	Ferno		105 - Bank of the West		-349.92
Bill		02/13/2018			6261 - Medical Supplies	-349.92	349.92
TOTAL						-349.92	349.92
Bill Pmt -Check	2060	02/13/2018	Leete Generators		105 - Bank of the West		-427.37
Bill		02/13/2018			6180 - Maint-Bldgs/Imp	-427.37	427.37
TOTAL						-427.37	427.37
Bill Pmt -Check	2061	02/13/2018	Mark Haas		105 - Bank of the West		-150.42
Bill		02/13/2018			7300 - Transportation/Travel	-150.42	150.42
TOTAL						-150.42	150.42
Bill Pmt -Check	2062	02/13/2018	Opperman & Son Inc		105 - Bank of the West		-7,189.97
Bill		02/13/2018			6140 - Maintenance Equipment	-7,189.97	7,189.97

Russian River Fire Protection District
 Check Detail
 February 13, 2018

11:36 AM
 02/13/18

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-7,189.97	7,189.97
Bill Pmt -Check	2063	02/13/2018	Resolve Insurance Systems		105 - Bank of the West	-1,190.02	-1,190.02
Bill		02/13/2018			6666 - Ambulance Charges	-1,190.02	1,190.02
TOTAL						-1,190.02	1,190.02
Bill Pmt -Check	2064	02/13/2018	Russian River Roasters		105 - Bank of the West	-42.50	-42.50
Bill		02/13/2018			6060 - Food	-42.50	42.50
TOTAL						-42.50	42.50
Bill Pmt -Check	2065	02/13/2018	Sonoma County Fire & Emergency Services		105 - Bank of the West	-500.00	-500.00
Bill		02/13/2018			6540 - Contract Services	-500.00	500.00
TOTAL						-500.00	500.00
Bill Pmt -Check	2066	02/13/2018	Vickers Consulting Services, Inc.		105 - Bank of the West	-400.00	-400.00
Bill		02/13/2018			6500 - Professional/Special Services	-400.00	400.00
TOTAL						-400.00	400.00
Bill Pmt -Check	2067	02/13/2018	WEX Bank		105 - Bank of the West	-1,359.35	-1,359.35
Bill		02/13/2018			7201 - Gas/Oil	-1,359.35	1,359.35
TOTAL						-1,359.35	1,359.35
Bill Pmt -Check	2068	02/13/2018	Wittman Enterprises		105 - Bank of the West	-4,446.21	-4,446.21
Bill		02/13/2018			6666 - Ambulance Charges	-4,446.21	4,446.21
TOTAL						-4,446.21	4,446.21
Bill Pmt -Check	2069	02/13/2018	Zoll		105 - Bank of the West	-545.00	-545.00
Bill		02/13/2018			6457 - Computer Charges	-545.00	545.00
TOTAL						-545.00	545.00
TOTAL							42,343.08

Russian River Fire Protection District
Check Detail
February 28, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2070	02/28/2018	Caren Lawson		105 - Bank of the West	-200.00	-200.00
Bill		02/28/2018		7051 - Refunds		-200.00	200.00
TOTAL						-200.00	200.00
Bill Pmt -Check	2071	02/28/2018	Collins Consulting		105 - Bank of the West	-1,200.00	-1,200.00
Bill		02/28/2018		6457 - Computer Charges		-1,200.00	1,200.00
TOTAL						-1,200.00	1,200.00
Bill Pmt -Check	2072	02/28/2018	Country Tire		105 - Bank of the West	-448.17	-448.17
Bill		02/28/2018		6140 - Maintenance Equipment		-448.17	448.17
TOTAL						-448.17	448.17
Bill Pmt -Check	2073	02/28/2018	Myers Stevens & Toohey		105 - Bank of the West	-357.50	-357.50
Bill		02/28/2018		5931 - Disability Insurance-LOC BDS		-357.50	357.50
TOTAL						-357.50	357.50
Bill Pmt -Check	2074	02/28/2018	Pete's Mobile Service		105 - Bank of the West	-95.00	-95.00
Bill		02/28/2018		6140 - Maintenance Equipment		-95.00	95.00
TOTAL						-95.00	95.00
Bill Pmt -Check	2075	02/28/2018	Russian River Local 3051		105 - Bank of the West	-960.00	-960.00
Bill		02/28/2018		5910 - Perm Positions - LOC BDS		-960.00	960.00
TOTAL						-960.00	960.00
Bill Pmt -Check	2076	02/28/2018	Russian River Roasters		105 - Bank of the West	-42.50	-42.50
Bill		02/28/2018		6060 - Food		-42.50	42.50
TOTAL						-42.50	42.50

Russian River Fire Protection District
Check Detail
February 28, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2077	02/28/2018	True Value Hardware		105 - Bank of the West	-15.06	-15.06
Bill		02/28/2018			6140 - Maintenance Equipment	-15.06	15.06
						-15.06	15.06
TOTAL						3,318.23	3,318.23

Management Summary Report
Monthly and Fiscal Year to Date
Russian River Fire Dept.
January 2018

Financial Class	Number of Accounts	Percent of Total	Year to Date Total Accts.	Percent of Total YTD	Charges	Percent of Total	Year to Date Total Charges	Percent of Total YTD	Payments	Percent of Total	Year to Date Payments	Percent of Total YTD
Medicare	27	29.03%	162	0.00%	\$66,486.00	31.46%	\$388,687.00	0.00%	\$11,886.00	17.38%	\$70,579.83	16.16%
Medicare HMO	2	2.15%	22	0.00%	\$5,731.50	2.71%	\$46,634.00	0.00%	\$2,094.48	3.06%	\$8,218.17	1.88%
Medi-Cal	3	3.23%	6	0.00%	\$7,173.50	3.39%	\$13,602.50	0.00%	\$189.75	0.28%	\$1,666.24	0.38%
Medi-Cal HMO	20	21.51%	101	0.00%	\$45,269.50	21.42%	\$223,907.50	0.00%	\$3,117.45	4.56%	\$19,055.50	4.36%
Insurance	7	7.53%	67	0.00%	\$12,795.00	6.05%	\$153,443.50	0.00%	\$21,077.03	30.81%	\$148,461.78	33.99%
Private Pay	17	18.28%	204	0.00%	\$30,774.50	14.56%	\$316,869.50	0.00%	\$5,607.40	8.20%	\$48,652.04	11.14%
Kaiser	8	8.60%	37	0.00%	\$22,206.00	10.51%	\$94,823.00	0.00%	\$17,453.90	25.52%	\$113,070.46	25.89%
Kaiser MCARE	9	9.68%	57	0.00%	\$21,265.50	10.06%	\$137,202.25	0.00%	\$6,709.99	9.81%	\$26,455.22	6.06%
Kaiser MCAL	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$267.16	0.39%	\$612.78	0.14%
Other	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Prior Sales	0	0.00%	0	0.00%	-\$346.35	-0.16%	\$689.85	0.00%	\$0.00	0.00%	\$0.00	0.00%
Sub Total	93	100.00%	656	0.00%	\$211,355.15	100.00%	\$1,375,859.10	0.00%	\$68,403.16	100.00%	\$436,772.02	100.00%
Dry Runs	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Total	93	100.00%	0	0.00%	\$211,355.15	100.00%	\$0.00	0.00%	\$68,403.16	100.00%	\$436,772.02	100.00%

Russian River Fire Department Fiscal Year 2017-2018

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	COLLECTION ADJ	NET PAYMENTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JULY '17	\$ 231,939.50	\$ 64,036.26	\$ 26,842.86	\$ 2,250.94	\$ 138,809.44	\$ 62,409.69	\$ -	\$ 100.00	\$ 62,309.69	\$ 20,870.91	\$ -	\$ 472,017.41
AUGUST '17	\$ 189,570.75	\$ 66,982.44	\$ 44,231.41	\$ 8,640.41	\$ 69,716.49	\$ 64,550.26	\$ 4,113.29	\$ 119.33	\$ 60,317.64	\$ 16,268.36	\$ -	\$ 465,147.90
SEPTEMBER '17	\$ 199,142.00	\$ 55,637.76	\$ 54,322.40	\$ 1,439.60	\$ 87,742.24	\$ 64,929.15	\$ -	\$ -	\$ 64,929.15	\$ 9,967.21	\$ -	\$ 477,993.78
OCTOBER '17	\$ 193,129.00	\$ 99,430.71	\$ 21,821.35	\$ 1,751.72	\$ 70,125.22	\$ 53,628.33	\$ 115.83	\$ 79.00	\$ 53,433.50	\$ 13,625.53	\$ 71.64	\$ 481,131.61
NOVEMBER '17	\$ 136,706.45	\$ 52,054.89	\$ 48,273.68	\$ 1,809.81	\$ 34,568.07	\$ 76,289.48	\$ 9,586.97	\$ -	\$ 66,702.51	\$ -	\$ (178.80)	\$ 448,818.37
DECEMBER '17	\$ 214,016.25	\$ 89,238.36	\$ 32,478.73	\$ 3,955.41	\$ 88,343.75	\$ 46,561.95	\$ 2,325.26	\$ 4,206.50	\$ 40,030.19	\$ 53,809.75	\$ (2,809.15)	\$ 440,513.03
JANUARY '18	\$ 211,355.15	\$ 84,276.65	\$ 56,630.57	\$ 4,016.60	\$ 66,431.33	\$ 68,403.16	\$ -	\$ -	\$ 68,403.16	\$ 6,929.00	\$ 0.48	\$ 431,612.68
FEBRUARY '18												
MARCH '18												
APRIL '18												
MAY '18												
JUNE '18												
YEAR TO DATE TOTALS	\$ 1,375,859.10	\$ 511,657.07	\$ 284,601.00	\$ 23,864.49	\$ 555,736.54	\$ 436,772.02	\$ 16,141.35	\$ 4,504.83	\$ 416,125.84	\$ 121,470.76	\$ (2,915.83)	
YTD PERCENTAGE OF NET REVENUE		37.19%	20.69%	1.73%	40.39%	31.75%	1.17%	0.33%	30.24%	8.83%	-0.21%	
YTD PERCENTAGE OF NET REVENUE									74.88%			

**FY 16/17 FINANCIAL AUDIT DRAFT
REVIEW/APPROVAL**

DRAFT

**RUSSIAN RIVER FIRE
PROTECTION DISTRICT**

**Financial Statements
and
Independent Auditor's Report**

JUNE 30, 2017

RUSSIAN RIVER FIRE PROTECTION DISTRICT

June 30, 2017

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Blomberg & Griffin Accountancy Corporation
Certified Public Accountant

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Russian River Fire Protection District
Guerneville, California

Report on the Financial Statements

We have audited the accompanying financial statements of Russian River Fire Protection District as of and for the years ended June 30, 2017 and 2016, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Russian River Fire Protection District, as of June 30, 2017 and 2016 and the respective changes in financial position, and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 7, combine statement of revenue, expenditures, and changes in fund balance on page 30, schedule of CalPERS on pages 31-32, and notes to required supplementary information on page 33 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated January 15, 2018, on our consideration of the Russian River Fire Protection District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Russian River Fire Protection District's internal control over financial reporting and compliance.

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Blomberg & Griffin A.C.
Stockton, CA
January 15, 2018

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Management Discussion and Analysis
June 30, 2017

DRAFT

As management of the Russian River Fire Protection District (the District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2017. We encourage readers to consider the information presented here in conjunction with the District's basic financial statements and the accompanying notes to the financial statements.

Financial Highlights

- The assets of the District exceeded its liabilities at the close of the most recent fiscal year by \$1,466,468 (net position). This amount includes net investment in capital assets of \$1,233,118 and surplus of \$233,350.
- The District's total net position increased by \$423,020. This increase is primarily due to the increase in charges for service and tax revenue.
- As of the close of the current fiscal year, the District's general fund reported an ending fund balance of \$1,619,401, an increase of \$434,512 in comparison with the prior year. The entire fund balance is available for spending at the District's discretion (unassigned fund balance).
- At the end of the fiscal year, unassigned fund balance for the general fund was \$1,619,401, or 76% of the total general fund expenditure of \$2,132,073.
- The District's long-term debt increased by \$251,498, during the current fiscal year due primarily to reporting of pension liabilities of \$241,287. The payment was made on capital lease of \$21,442. Compensated absences increased by \$31,653.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements: The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the District's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Management Discussion and Analysis
June 30, 2017

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Overview of the Financial Statements (Continued)

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Fund Financial Statements: A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District's funds are governmental funds.

Governmental Funds: Governmental funds are used to account for essentially the same functions reported in governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District uses governmental funds to account for its activities, which include fire protection services in the district boundaries. The District adopts an annual appropriated budget for its funds. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Notes to the Basic Financial Statements: The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Management Discussion and Analysis
June 30, 2017

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Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the District, assets exceeded liabilities by \$1,466,468 at the close of the most recent fiscal year ended June 30, 2017.

The net position category labeled "Net investment in Capital Assets" reflects the District's investment in capital assets (net of depreciation) of \$1,290,238, (e.g., land, construction in progress, buildings and improvements, and equipment) less accumulated depreciation and outstanding debt of \$57,120 used for the acquisition of these assets. The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. At the end of the fiscal year, the District's net investment in capital assets was \$1,233,118.

	Net Position		Increase (Decrease)	Percentage % Change
	June 30, 2017 and 2016			
	2017	2016		
Current and Other Assets	\$ 1,658,550	\$ 1,184,889	\$ 473,661	28.6%
Capital Assets, Net Depreciation	1,290,238	1,359,979	(69,741)	-5.41%
Deferred Changes	525,325	215,576	309,749	58.96%
Total Assets	3,474,113	2,760,444	713,669	25.9%
Current Liabilities	60,591	20,707	39,884	192.6%
Non-Current Liabilities	1,947,052	1,696,289	250,763	14.8%
Total Liabilities	2,007,643	1,716,996	290,647	16.9%
Net Position				
Net Investment in Capital Assets	1,233,118	1,281,417	(48,299)	-3.8%
Unrestricted (Deficit)	233,350	(237,969)	471,319	-198.1%
Total Net Position	\$ 1,466,468	\$ 1,043,448	\$ 423,020	40.5%

The balance of unrestricted net position of \$233,350 is primarily due to the recording of deferred credits of pension contributions in accordance with GASB 68.

Governmental Activities: Governmental activities increased the District's net position by \$423,020.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Management Discussion and Analysis
June 30, 2017

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Changes in Net Position

For the Fiscal Year's Ended June 30, 2017 and 2016

	<u>2017</u>	<u>2016</u>	<u>Increase (Decrease)</u>	<u>Percentage % Change</u>
Revenues:				
Program Revenue:				
Public Safety - Fire Protection	\$ 833,759	\$ 672,237	\$ 161,522	24.03%
General Revenues:				
Property Taxes	1,581,310	1,524,454	56,856	3.73%
Rent	4,477	2,842	1,635	
Investment Earnings and Other	143,039	68,331	74,708	109.33%
Special Item				
Sale of Capital Assets	<u>4,000</u>	<u>136,603</u>	<u>(132,603)</u>	<u>-97.07%</u>
Total Revenues	<u>2,566,585</u>	<u>2,404,467</u>	<u>162,118</u>	<u>6.74%</u>
Expenses:				
Program Expenses:				
Public Safety - Fire Protection	<u>2,143,565</u>	<u>2,030,201</u>	<u>113,364</u>	<u>5.29%</u>
Change in Net Position	423,020	374,266	48,754	11.53%
Net Position - Beginning of The Year	<u>1,043,448</u>	<u>669,182</u>	<u>374,266</u>	<u>35.87%</u>
Net Position - End of The Year	<u>\$ 1,466,468</u>	<u>\$ 1,043,448</u>	<u>\$ 423,020</u>	<u>40.54%</u>

Financial Analysis of the Government's Funds

The District uses fund accounting to ensure and demonstrate compliance with legal and governmental accounting requirements.

Governmental Funds: The focus of the District's governmental fund is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the government's net resources available for spending at the end of the fiscal year. The District uses and reports one governmental fund, the General Fund.

The general fund is the chief operating fund of the District. As of June 30, 2017, the District's general fund reported ending fund balance of \$1,619,401, an increase of \$434,512 in comparison with the prior year. This entire amount constitutes unassigned fund balance, which is available for spending at the government's discretion.

As a measure of the general fund's liquidity, it may be useful to compare unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 76% of total general fund expenditures.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Management Discussion and Analysis
June 30, 2017

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General Fund Budgetary Highlights

Actual revenue exceeded budget by \$351,135 while actual expenditures exceeded budget by \$36,592.

Capital Asset and Debt Administration

Capital Assets: The District's investment in capital assets, as of June 30, 2017, amounts to \$1,290,238 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, and equipment. The total decrease in the District's investment in capital assets for the fiscal year ended June 30, 2017 was \$69,741, and is explained by the following events:

- | | |
|--------------------------------------|------------|
| • Depreciation of the capital assets | \$(95,176) |
| • Purchase of capital assets | \$25,435 |

Additional information on the District's capital assets can be found in note IV.

Debt Administration: For the fiscal year ended June 30, 2017, the District had total long-term obligations outstanding of \$1,968,494, including \$57,120 in a capital lease and \$225,011 in compensated absences. Also included are pension plan related liabilities of \$1,686,363. During the fiscal year 2016-2017, the District's total long-term debt increased by \$251,497.

Economic Factors and Next Year's Budgets and Rates

- Property tax revenue is expected to remain relatively stable.
- The District expects increased capital expenditures for station repairs and improvements.

All of these factors were considered in preparing the District's budget for the fiscal year ending June 30, 2018.

Request for Additional Information

This financial report is designed to provide a general overview of the District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the District, P.O. Box 637, Guerneville, CA 95446.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
STATEMENT OF NET POSITION
JUNE 30, 2017 and 2016

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	2017	2016
Assets		
Cash and Investments	\$ 1,254,418	\$ 857,212
Accounts Receivable - Net	404,132	320,177
Prepaid Expenses	-	7,500
Capital assets (Net of Accumulated Depreciation)		
Non-Depreciable	22,060	22,060
Depreciable, Net	1,268,178	1,337,919
 Sources of Deferred Outflows - Note XII		
Pension Contributions	525,323	215,576
 Total Assets	3,474,111	2,760,444
 Liabilities		
Accounts Payable	39,149	-
Capital lease payable - due within one year	22,203	20,707
Non-Current Liabilities		
Compensated Absences	225,011	193,358
Capital Lease Payable - due in more than one year	34,917	57,855
Net Pension Liability - Note XII	1,409,202	1,083,153
 Sources of Deferred Inflows - Note XII		
Pension Deferred Credits	277,161	361,923
 Total Liabilities	2,007,643	1,716,996
 Net Position		
Net Investment in Capital Assets	1,233,118	1,281,417
Unrestricted - (Deficit)	233,350	(237,969)
 Total Net Position	\$ 1,466,468	\$ 1,043,448

The notes to the financial statements are an integral part of this statement

RUSSIAN RIVER FIRE PROTECTION DISTRICT
STATEMENT OF ACTIVITIES
JUNE 30, 2017 and 2016

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Governmental Activities	<u>2017</u>	<u>2016</u>
Program Expenses		
Public safety - fire protection		
Salaries and employee benefits	\$ 1,717,709	\$ 1,552,656
Services and supplies	327,891	378,701
Debt service - interest	2,789	3,667
Depreciation	<u>95,176</u>	<u>95,177</u>
Total Program Expenses	<u>2,143,565</u>	<u>2,030,201</u>
Program Revenues		
Charges for services	<u>833,759</u>	<u>672,237</u>
Total Program Revenues	<u>833,759</u>	<u>672,237</u>
Net Program Revenues (Expenses)	<u>1,309,806</u>	<u>1,357,964</u>
General Revenues		
Property taxes	1,581,310	1,524,454
Investment earnings	903	880
Rent	4,477	2,842
Intergovernmental Revenue	10,710	21,020
Donations and reimbursements	32,773	38,309
Grants Income	67,234	-
Miscellaneous Income	31,419	8,122
Sale of Suplus Property	<u>4,000</u>	<u>136,603</u>
Total General Revenues	<u>1,732,826</u>	<u>1,732,230</u>
Change in Net Position	423,020	374,266
Net Position - Beginning of Year	<u>1,043,448</u>	<u>669,182</u>
Net position - End of Year	<u>\$ 1,466,468</u>	<u>\$ 1,043,448</u>

The notes to the financial statements are an integral part of this statement

**RUSSIAN RIVER FIRE PROTECTION DISTRICT
BALANCE SHEET
GOVERNMENTAL FUND
JUNE 30, 2017 and 2016**

D R A F T

	2017	2016
Assets		
Cash and investments	\$ 1,254,418	\$ 857,212
Prepaid Expenses	-	7,500
Accounts Receivable-(Net)	404,132	320,177
Total Assets	1,658,550	1,184,889
 Liabilities and Fund Balance		
Liabilities:		
Accounts payable	39,149	-
Total liabilities		
Fund balance:		
Unassigned	1,619,401	1,184,889
Total Liabilities and Fund Balance	\$ 1,658,550	\$ 1,184,889

The notes to the financial statements are an integral part of this statement

**RUSSIAN RIVER FIRE PROTECTION DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
JUNE 30, 2017 and 2016**

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	<u>2017</u>	<u>2016</u>
Revenues		
Property taxes	\$ 1,581,310	\$ 1,524,454
Ambulance Fees	823,487	659,340
Intergovernmental revenue	10,710	21,020
Interest Income	903	360
Rent	4,477	2,842
Fire Control Services	10,272	12,897
Proceeds from Sale of Fixed Assets	4,000	140,113
Insurance Reimbursements	23,957	735
Miscellaneous Income	107,469	46,216
	<u>2,566,585</u>	<u>2,407,977</u>
Total Revenues		
	<u>2,566,585</u>	<u>2,407,977</u>
Expenditures		
Current:		
Salaries and Employee Benefits	1,754,516	1,752,627
Operating Expenses	330,680	382,369
Equipment Purchases	25,435	-
Debt Service	21,442	20,707
	<u>2,132,073</u>	<u>2,155,703</u>
Total Expenditures		
	<u>2,132,073</u>	<u>2,155,703</u>
Excess (Deficiency) of Revenues over Expenditures	<u>434,512</u>	<u>252,274</u>
Fund Balance - Beginning of Year	<u>1,184,889</u>	<u>932,615</u>
Fund Balance - End of Year	<u><u>\$ 1,619,401</u></u>	<u><u>\$ 1,184,889</u></u>

The notes to the financial statements are an integral part of this statement

**RUSSIAN RIVER FIRE PROTECTION DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE OF THE GOVERNMENTAL FUND
TO THE STATEMENT OF ACTIVITIES**

June 30, 2017 and 2016

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	2017	2016
Total Fund Balances - Governmental Fund	1,619,401	\$ 1,184,889
Amount reported for governmental activities in the statement of net position are different because :		
Capital assets used in the operation of governmental funds are not financial resources and, therefore, are not reported in the general fund. These assets consist of:		
Capital Assets:		
Land	22,060	22,060
Buildings and Improvements	913,673	913,673
Equipment	564,109	538,674
Mobile Equipment	985,725	985,725
Office	37,183	37,183
Less: Accumulated Depreciation	(1,232,512)	(1,137,336)
Deferred Pension Credits	525,323	215,576
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the general fund. These consist of:		
Capital Lease Payable	(57,120)	(78,562)
Compensated Absences-Due Beyond One Year	(225,011)	(193,358)
Net Pension Liability	(1,409,202)	(1,083,153)
Deferred Pension Charges and Credits	(277,161)	(361,923)
Net Position of Governmental Activities	\$ 1,466,468	\$ 1,043,448

**RUSSIAN RIVER FIRE PROTECTION DISTRICT
RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES, AND
CAHNGES IN FUND BALANCES OF GOVERNMENTAL FUND TYPES
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2017 and 2016**

D R A F T

	2017	2016
NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUN TYPE	\$ 434,512	\$ 252,274
Amount reported for governmental activities in the statement of activities are different because :		
Sale of Assets	-	(3,510)
Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as a depreciation expense. Differences are as follows:		
Expenditures for Capital Assets	25,435	-
Current Year Depreciation Expense	(95,176)	(95,177)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds, as follows:		
Pension Expense - GASB 68 Adjustment	68,460	211,940
Compensated Absences	(31,653)	(11,968)
Capital Lease Principal Payment	21,442	20,707
Change in Net Position of Governmental Activities	\$ 423,020	\$ 374,266

The notes to the financial statements are an integral part of this statement.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2017

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I. Summary of Significant Accounting Policies

A. Organization

The Russian River Fire Protection District (the District) was founded by vote of the electorate and was formed by resolution of the Board of Supervisors of the County of Sonoma as a fire protection District under and pursuant to provisions of the Health and Safety Code of the State of California. The District serves taxpayers and residents in specific unincorporated area of the County of Sonoma, the boundaries of which are set by resolution of the Board of Supervisors. The District's governmental powers are exercised through a Board of Directors.

B. Significant Accounting Policies

The basic financial statements of the Russian River Fire Protection District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental agencies. The Governmental Accounting Standards Boards (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

1. Government-wide Financial statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the grantor have been met.

RUSSIAN RIVER FIRE PROTECTION DISTRICT

Notes to the Basic Financial Statements

June 30, 2017

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I. Summary of Significant Accounting Policies (Continued)

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

Amounts recorded as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than program revenues. General revenues include all taxes.

When both restricted and unrestricted resources are available for use, it is the government's policy to use unrestricted resources first, then restricted resources as they are needed.

2. Governmental Fund Financial Statement

Governmental Fund Financial Statements include a Balance Sheet and a Statement of Revenues, Expenditures and Changing in Fund Balances for its governmental funds. An accompanying schedule is presented to reconcile and explain the difference in Net Position as presented in these statements to the Net Position presented in the Government-wide financial statements. The District's General Fund is its only major governmental fund.

Governmental funds are accounted for on a spending or "current financial resources" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the Balance Sheet. The Statement of Revenues, Expenditures and Changes in Fund Balances present increase (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Accordingly, revenues are recorded when received in cash, except that revenues subject to accrual (generally 60 days after year-end) are recognized when due. The primary revenue sources, which have been treated as susceptible to accrual by the District, are property taxes. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

Reconciliation of the Fund Financial Statements to the Government-wide Financial Statements is provided to explain the difference created by the integrated approach.

The District reports the following major governmental fund:

General Fund: This is the District's primary operating fund. It accounts for all financial resources of the government, except those required to be accounted for in another fund.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2017

DRAFT

I. Summary of Significant Accounting Policies (Continued)

3. Capital Assets

Capital assets, which include land, buildings and improvements, and equipment, are reported in the applicable governmental activities columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000, and an estimated useful life in excess of two (2) years. Such assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Buildings and improvements and equipment of the primary government, is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildingd and Improvements	50
Mobile Equipment	20
Other Fire Equipment	10-15
Office	5

4. Net Position

Net position is classified into three components — 1) net invested in capital assets, net of related debt (if any) 2) restricted, and 3) unrestricted. These classifications are defined as follows:

- Invested in capital assets net of related debt (if any) — This component of net position groups all capital assets, including infrastructure, into one component of net position, net of accumulated depreciation and reduced by outstanding debt related to the acquisition, construction or improvement of these assets.
- Restricted net position (if any) — This component consists of external constraints or restrictions imposed by creditors, grantors, contributors or laws or regulations of other governments or restrictions imposed by law through constitutional provisions or enabling legislation.
- Unrestricted net position — This component represents the net position consists of the entity, not restricted for any project or other purpose.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2017

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I. Summary of Significant Accounting Policies (Continued)

5. Fund Balance

In the fund financial statements, governmental funds report fund balance using the classifications listed in *GASB Statement No. 54 Fund Balance Reporting and Governmental Fund Type Definitions*. Initial distinction is made in reporting fund balance information identifying amounts that are considered non-spendable, such as fund balance associated with inventories. Spendable fund balance for the governmental fund consists of the following classifications:

- a. *Restricted Fund Balance* - the portion of fund balance that can only be spent for specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
- b. *Committed Fund Balance* - the portion of fund balance whose use is subject to formal action of the government's highest level decision making authority. These commitments remain binding unless changed or removed by formal action of the Board as the formal authority that imposed the constraint. The underlying action that imposed, modified, or removed the limitation would need to occur no later than the close of the reporting period.
- c. *Assigned* - the portion of fund balance that is intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed.
- d. *Unassigned* - the residual amount of all general fund spendable resources not contained in the other classifications.

6. Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the report's amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

RUSSIAN RIVER FIRE PROTECTION DISTRICT

Notes to the Basic Financial Statements

June 30, 2017

I. Summary of Significant Accounting Policies (Continued)

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7. Vacation and Sick Leave

Unpaid (accrued) vacation is recorded at the time the benefits are earned. Accrued vacation is paid upon retirement or separation from employment, and is included as a liability.

Accrued sick leave accrued prior to 7/2/07 (called "Banked Sick Hours") is available for PERS retirement or for employee use only. This is not included as a liability to the District. Sick Leave accrued after 7/2/07 can be reimbursed to the employee or applied towards PERS retirement. This accrued sick time is recorded as a liability to the District (according to years of completed service). The following schedule lists the liability to the District for reimbursement upon separation from employment.

4 Years of Completed Service	20%
6 Years of Completed Service	30%
8 Years of Completed Service	40%
10 Years of Completed Service	50%

8. Budgetary Information

Budgetary revenue estimates represent original estimates modified for any authorized adjustment which was contingent upon new or additional revenue sources. Budgetary expenditure amounts represent original appropriations adjusted by budget transfers and authorized appropriation adjustments made during the year. All budgets are adopted on a non-GAAP basis. The District's budgetary information was amended during the year by resolution of the Board of Directors. Budget and actual revenues and expenditures statement is presented on page 30.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2017

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II. Cash and Investments

A. Investment in the Sonoma County Treasurer's Investment Pool

The District's cash is pooled with the Sonoma County Treasurer, who acts as a disbursing agent for the District. The fair value of the District's investment in this pool is reported in the accompanying financial statement at the amounts based upon the District's pro-rata share of the fair value provided by the Treasury Pool for the entire Treasury Pool portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on accounting records maintained by the Treasury Pool, which are recorded on an amortized cost basis. Interest earned on investments pooled with the County is allocated quarterly to the appropriate fund based on its respective average daily balance for that quarter. The Treasury Oversight Committee has regulatory oversight for all monies deposited into the Treasury Pool.

As of June 30, 2017, the District's share of the change in fair value of investments was not material.

Investments Guidelines

The District's pooled cash and investments are invested pursuant to investment policy guidelines established by the County Treasurer and approved by the Board of Supervisors. The objectives of the policy are, in order of priority: safety of capital, liquidity, and maximum rate of return. The policy addresses the soundness of financial institutions in which the County will deposit funds, types of investment instruments as permitted by the California Government Code 53601, and the percentage of the portfolio that may be invested in certain instruments with longer terms to maturity.

A copy of the Treasury Pool investment policy is available upon request from the Sonoma County Treasurer at 585 Fiscal Drive, Suite 100, Santa Rosa, California, 95403-2871.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. As a means of limiting its exposure to fair value losses arising from rising interest rates, one of the ways that the Treasury Pool manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturing evenly over time as necessary to provide the cash flow and liquidity needed for operations.

As of June 30, 2017, approximately 32 percent of the securities in the Treasury Pool had maturities of one year or less. Of the remainder, only 4.0 percent had a maturity of more than five years.

RUSSIAN RIVER FIRE PROTECTION DISTRICT

Notes to the Basic Financial Statements

June 30, 2017

DRAFT

II. Cash and Investments (Continued)

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Treasury Pool does not have a rating provided by a nationally recognized statistical rating organization.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the Treasury Pool's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits and securities lending transactions:

The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by depository regulated under state law. The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies.

The California Government Code limits the total of all securities lending transactions to 20% of the fair value of the investment portfolio.

With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools (such as the Treasury Pool).

Concentration of Credit Risk

The investment policy of the County contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. For a listing of investments in any one issuer (other than U.S. Treasury securities, mutual funds, or external investment pools) that represent 5% or more of total County investments, refer to the June 30, 2017 Sonoma County Comprehensive Annual Financial Report (the last one available).

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2017

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II. Cash and Investments (Continued)

Cash on Hand and In Banks

Cash Investments not included in pooled cash is as follows:

	2017	2016
Checking Account - General	\$ 1,036,068	\$ 676,716
Checking Account - Ambulance	45,757	26,808
Checking Account - Payroll	32,297	12,769
Checking Account - Household Account	140,296	140,919
Total	\$ 1,254,418	\$ 857,212

Bank accounts are subject to FDIC insurance for amounts up to \$250,000.

III. Property Taxes

The County of Sonoma is responsible for assessing, collecting, and distributing property taxes in accordance with state law. Liens on real property are established on January 1 for the ensuing fiscal year. The property tax is levied as of July 1 on all taxable property located in County of Sonoma. Secured property taxes are due in two installments, on November 1 and February 1, and are delinquent after December 10 and April 10, respectively.

Additionally, supplemental property taxes are levied on a pro rata basis when changes in assessed valuation occur due to sales transactions or the completion of construction.

Since the passage of California's Proposition 13, beginning with fiscal year 1978/1979, general property taxes are based either on a flat 1% rate applied to the 1975/1976 full value or on 1% of the sales price of the property on sales transactions and construction after the 1975/1976 valuation. Taxable values on properties (exclusive of increases related to sales and construction) can rise at a maximum of 2% per year.

On June 29, 1993, the Board of Supervisors adopted the "Teeter" Alternate Method of Property Tax Allocation. This method allocates property taxes based on the total property tax billed. At year-end the County advances cash each taxing jurisdiction equal to its current year delinquent property taxes. In exchange, the County receives the penalties and interest on delinquent taxes when collected. The penalties and interest are used to pay the interest cost of borrowing cash used for the advances.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2017

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IV. Capital Asset Activity

Capital asset activity for the year ended June 30, 2017 was as follows:

	Beginning Balance 7/1/2016	Additions	Reclassifications Retirements	Ending Balance 6/30/2017
Capital Assets, not Being Depreciated:				
Land	\$ 22,060	\$ -	\$ -	\$ 22,060
Total Capital Assets, not Being Depreciated	<u>22,060</u>	<u>-</u>	<u>-</u>	<u>22,060</u>
Capital Assets, Being Depreciated:				
Buildings and Improvements	913,673	-	-	913,673
Equipment	358,674	-	-	358,674
Mobile Equipment	1,165,725	25,435	-	1,191,160
Office	37,183	-	-	37,183
Total Capital Assets, Being Depreciated, Net	<u>2,475,255</u>	<u>25,435</u>	<u>-</u>	<u>2,500,690</u>
Less Accumulated Depreciation	<u>(1,137,336)</u>	<u>(95,176)</u>	<u>-</u>	<u>(1,232,512)</u>
Total Capital Assets, Being Depreciated, Net	<u>1,337,919</u>	<u>(69,741)</u>	<u>-</u>	<u>1,268,178</u>
Governmental Activities, Capital Assets, Net	<u>\$ 1,359,979</u>	<u>\$ (69,741)</u>	<u>\$ -</u>	<u>\$ 1,290,238</u>

Depreciation expense was charged to functions/programs of the District as follows:

Governmental Activities:

Public Safety - Fire Protection/Ambulance	<u>\$ 95,176</u>
Total Depreciation Expense - governmental Activities	<u>\$ 95,176</u>

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2017

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V. Long-Term Debt

Changes in long-term debt

Long-term liability activity for the year ended June 30, 2017, was as follows:

	Beginning Balance 7/1/2016	Additions	Reductions	Ending Balance 6/30/2017	Current Portion
Capital Lease Payable	\$ 78,562	\$ -	\$ 21,442	\$ 57,120	\$ 22,203
Subtotal	78,562	-	21,442	57,120	22,203
Compensated Absences	193,358	31,653	-	225,011	-
Net Pension Liability (GASB 68)	1,083,153	326,049	-	1,409,202	-
Total Long-Term Liabilities	\$ 1,355,073	\$ 357,702	\$ 21,442	\$ 1,691,333	\$ 22,203

The capital lease payment schedule is as follows:

Date	Payment	Principal	Interest	Termination Balance
3/18	24,231	22,203	2,028	34,918
3/19	24,231	22,991	1,240	11,927
3/20	12,350	11,926	423	-
Totals	60,812	57,120	3,691	-

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2017

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VI. New Special Tax

The methodology for computing the tax has changed as follows:

<u>Use Code Summaries</u>	<u>Rate Per APN</u>
Vacant	70
Single Family Residential	140
Multifamily Residential	140 plus 70 for each additional unit
Agricultural	175
Commercial/Industrial	350

VII. Accounts Receivable

The District has two categories of Accounts Receivable

- | | |
|---|-----------|
| a) The District also reports its ambulance receivables of \$416,389 which are reported net of allowance for doubtful accounts and write downs of \$162,392. | \$253,997 |
| b) Teeter buyout tax revenue receivable | \$150,135 |

VIII. Insurance

The Russian River Fire Protection District receives general, public official's errors and omissions, professional automobile, special events, and host and liquor insurance through Northwest Insurance Agency, Inc. a division of George Petersen Insurance Agency. The District is also a member of the Fire Districts Association of California-Fire Association Self Insurance System (FDAC-FASIS) through which it receives workers' compensation coverage.

As a member of a public entity risk pool, the District is responsible for appointing an employee as a liaison between the District and the system, implementing all policies of the system, promptly paying all contributions, and cooperating with the system and any insurer of the system. The system is responsible for providing insurance coverage as agreed upon, assisting the District with implementation, providing claims adjusting and defense of any civil action brought against an officer of the system.

IX. Services Provided by Forestville Fire Protection District

The District entered into an Agreement with Forestville Fire Protection District on Jun 8, 2011 to provide Fire Chief services to the District. The fee is 50% of the Chief's compensation package. Various conditions can cause termination of the Agreement as set forth in Section 6 of the Agreement.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2017

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X. Administrative Services Provided to Forestville Fire Protection District

The District entered into an Agreement with Forestville Fire Protection District per Resolution 4/15-15 and dated June 10, 2015. Russian River Fire Protection District provides financial and administrative support services at a rate of \$38.06 for up to 5 hours per week and on a negotiated basis for additional financial and administrative services.

XI. Debt Forgiven CDBG Loan

As of 10/24/14, via the Sonoma County Community Development Commission, the CDBG loan has been forgiven along with the accrual interest. A deed of Re-conveyance, releasing the property from this encumbrance has been recorded.

The CDC requires a deed restriction to be in place to ensure notification to the CDC in case of a future change in use of the property. This recorded document, title an Agreement Regarding Federally funded Property Improvement stipulates that in the event the District chooses to sell or change the use of the property in future years, the Commission must be reimbursed in the amount of the then-current fair market value of the property, less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of and improvements to the property. The District shall also continue to abide by all other applicable CDBG regulations.

XII. District Employees Retirement Plan (Defined Benefit Pension Plan)

Plan Description

The District contributes to the California Public Employees Retirement System (CalPERS), an agent multiple-employer public retirement system that acts as a common investment and administrative agent for participating public entities within the State of California. Copies of CalPERS annual financial report may be obtained from their Executive Office – 400 Q Street, Sacramento, CA 95814.

Defined Benefit Pension Plan - (Safety Plan and Miscellaneous Plan)

The District provides eligible employee's pension plan benefits through the Russian River Fire Protection District – Safety and Miscellaneous Plan.

Plan Description, Benefits Provided and Employees Covered

The plan is a cost-sharing multiple-employer defined benefit pension plan administered by the California Public Employees; Retirement System (CalPERS). A full description of the pension plan benefit provisions, assumptions for funding purposes but not accounting purposes, and membership information is listed in the June 30, 2015 Annual Actuarial Valuation Report. Details of the benefits provided can be obtained in Appendix B of the June 30, 2015 actuarial valuation report. This report is a publically available valuation report that can be obtained at CalPERS' website under Forms and Publications.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2017

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XII. District Employees Retirement Plan (Defined Benefit Pension Plan) (Continued)

Contribution Description

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers are determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS' annual actuarial valuation process. For public agency cost-sharing plans covered by either the Miscellaneous or Safety risk pools, the Plan's actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and contribution rate of employees. For the measurement period ended June 30, 2016 (the measurement date), the active employee contribution rate is 8.925 percent of annual pay for safety plan and -0- percent for miscellaneous plan. The average employer's contribution rate is 15.742 percent of annual payroll for safety plan and -0- percent for miscellaneous plan. Employer contributions rates may change if plan contracts are amended. The unfunded accrued liability for the Safety Plan is 8.485 percent. Per resolution 14/15-10 employees pay the fee 9% employer contribution.

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

For the measurement period ending June 30, 2016 (the measurement date), the total pension liability was determined by rolling forward the June 30, 2015 total pension liability. Both the June 30, 2015 total pension liability and the June 30, 2016 total pension liability were based on the following actuarial methods and assumptions.

Actuarial Cost Method	Entry Age Normal in accordance with the requirements of GASB Statement No. 68
Actuarial Assumptions	
Discount Rate	7.65%
Inflation	2.75%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	7.50% Net of Pension Plan Investment and Administrative Expenses; includes Inflation
Mortality Rate Table	Delivered using CalPERS' Membership Data for all Funds
Post Retirement Benefit Increase	Contract COLA up to 2.75% until Purchasing Power Protection Allowance Floor on Purchasing Power applies 2.75% thereafter.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2017

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XII. District Employees Retirement Plan (Defined Benefit Pension Plan) (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.65 percent. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely results in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.65 percent discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.65 percent is applied to all plans in the Public Employees Retirement Fund. The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained at CalPERS' website under the GASB 68 section.

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

<u>Asset Class</u>	<u>New Strategic Allocation</u>	<u>Real Return Years 1 - 10</u>	<u>Real Return Years 11 +</u>
Global Equity	47.0%	5.25	5.71%
Global Fixed Income	19.0	0.99	2.43
Inflation Sensitive	6.0	0.45	3.36
Private Equity	12.0	6.83	6.95
Real Estate	11.0	4.5	5.13
Infrastructure and Forestland	3.0	4.5	5.09
Liquidity	2.0	(0.55)	(1.05)

The following presents the net pension liability/(assets) of the Plan as of the measurement date, calculated using the discount rate of 7.65 percent, as well as what the net pension liability/(asset) would be if it were calculated using a discount rate that is 1 percentage-point lower (6.65 percent) or 1 percentage-point higher (8.65 percent) than the current rate:

	<u>Discount Rate - 1% (6.65%)</u>	<u>Current Discount Rate (7.65%)</u>	<u>Discount Rate + 1% (8.65%)</u>
Plan's Net Pension Liability/(Asset) - Safety	\$ 2,153,267	\$ 1,323,881	\$ 643,040
Plan's Net Pension Liability/(Asset) - Miscellaneous	\$ 151,444	\$ 85,321	\$ 30,674

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2017

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XII. District Employees Retirement Plan (Defined Benefit Pension Plan) (Continued)

Pension Expense, Deferred Outflows and Deferred Inflows

For the fiscal year ended June 30, 2017 and 2016, pension expense recognized is as follows:

	<u>2017</u>	<u>2016</u>
Service Costs	\$ 134,515	\$ 131,305
Interest on TPL	488,586	468,212
Changes of Benefit Terms	173	18
Changes of Assumptions	(30,666)	(116,911)
Difference between Expected & Actual Experience	(6,201)	(22,500)
Net Plan to Plan Resource Movement	(442)	(2,239)
Contributions- Employer	(184,498)	(171,631)
Contributions- Employee	(51,803)	(48,814)
Net Investment Income	38,539	(110,823)
Administrative Expenses	3,056	5,658
Projected Earnings on PPI	<u>(379,490)</u>	<u>-</u>
 Total Pension Expense (Income)	 <u>\$ 11,769</u>	 <u>\$ 132,274</u>

As of June 30, 2017, the Russian River Fire Protection District reports other amounts for the Plan as deferred outflows and deferred inflows of resources related to pensions as follows:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between Expected and Actual Experience	\$ -	\$ 13,978
Changes of Assumptions	-	63,352
Difference between Projected and Actual Investment Earnings	311,766	-
Proportionate Share of Contribution	2,929	-
Changes in Employer's Proportion Pension Contributions made Subsequent to Measurement Date	<u>-</u>	<u>199,831</u>
	<u>210,628</u>	<u>-</u>
 Total	 <u>\$ 525,323</u>	 <u>\$ 277,161</u>

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2017

D R A F T

XII. District Employees Retirement Plan (Defined Benefit Pension Plan) (Continued)

Amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

<u>Measurement Period Ended June 30,</u>	<u>Deferred Outflows/(Inflows) of Resources</u>
2018	(101,066)
2019	(74,395)
2020	132,385
2021	81,150
2022	0
Thereafter	0

Subsequent Events

There were no subsequent events that would materially affect the results presented in this disclosure

XIII. Subsequent Events

Management has evaluated subsequent events through February 24, 2018, the date these financial statements were available for release.

**RUSSIAN RIVER FIRE PROTECTION DISTRICT
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES, BUDGET AND ACTUAL-GENERAL FUND
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

DRAFT

Revenues	Budgeted Amounts		Actual Amounts	Variance with
	Original	Final		Final Budget-Positive (Negative)
Property taxes	\$ 1,465,550	\$ 1,465,550	\$ 1,581,310	\$ 115,760
Ambulance Services	669,100	669,100	823,487	154,387
Intergovernmental Revenue	6,800	6,800	10,710	3,910
Interest Income	800	800	903	103
Rent	5,000	5,000	4,477	(523)
Fire Control Services	-	-	10,272	10,272
Proceeds from Disposition of Fixed Asset	-	-	4,000	4,000
Insurance Reimbursements	37,000	37,000	23,957	(13,043)
Miscellaneous Income	31,200	31,200	107,469	76,269
Total Revenues	2,215,450	2,215,450	2,566,585	351,135
Expenditures				
Current:				
Salaries and Employee Benefits	1,668,561	1,668,561	1,754,516	(85,955)
Operating Expenses	392,420	392,420	330,680	61,740
Equipment Purchases	5,000	5,000	25,435	(20,435)
L/T Debt Payments	24,500	24,500	21,442	3,058
Contingencies	5,000	5,000	-	5,000
Total Expenditures	2,095,481	2,095,481	2,132,073	(36,592)
Excess (Deficiency) of Revenues Over Expenditures	(22,781)	(22,781)	434,512	457,293
Fund Balance - Beginning of Year			1,184,889	
Fund Balance - End of Year			\$ 1,619,401	

**RUSSIAN RIVER FIRE PROTECTION DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION- SAFETY PLAN
JUNE 30, 2017 and 2016**

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Schedule of the Plan's Proportionate Share of the Net Pension Liability and Related Ratios as of the Measurement Date in Relation to PERF C

	June 30, 2016	June 30, 2015
Plan's Proportion of the Net Pension Liability/(Asset)	0.0255610%	0.0247647%
Plan's Proportionate Share of the Net Pension Liability/(Asset)	\$ 1,323,881	\$ 1,020,417
Plan's Covered-Employee Payroll	\$ 824,669	\$ 786,974
Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered-Employee Payroll	160.53%	129.66%
Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Plan's Total Pension Liability	72.69%	82.50%
Plan's Proportionate Share of Aggregate Employer Contributions	\$ -	\$ -
Schedule of Plan Contributions		
	Fiscal Year 2015-16	Fiscal Year 2014-15
Actuarially Determined Contribution	\$ 196,162	\$ 62,186
Contributions in Relation to the Actuarially Determined Contribution	(196,162)	(62,183)
Contribution Deficiency (Excess)	\$ -	\$ -
Covered-Employee Payroll	\$ 824,669	\$ 786,974
Contributions as a Percentage of Covered-Employee Payroll	23.79%	7.90%

Notes to Schedule

Change in Benefit Terms: The figures above do not include any liability impact that may have resulted from plan changes which occurred after June 30, 2015 as they have minimal cost impact.

Change in Assumptions: None

**RUSSIAN RIVER FIRE PROTECTION DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION-MISCELLANEOUS PLAN
JUNE 30, 2017 and 2016**

DRAFT

Schedule of the Plan's Proportionate Share of the Net Pension Liability and Related Ratios as of the Measurement Date in Relation to PERF C

	June 30, 2016	June 30, 2015
Plan's Proportion of the Net Pension Liability/(Asset)	0.0024560%	0.0022864%
Plan's Proportionate Share of the Net Pension Liability/(Asset)	\$ 85,321	\$ 62,726
Plan's Covered-Employee Payroll	\$ -	\$ -
Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered-Employee Payroll	0.00%	0.00%
Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Plan's Total Pension Liability	75.87%	87.20%
Plan's Proportionate Share of Aggregate Employer Contributions	\$ -	\$ -
Schedule of Plan Contributions		
	Fiscal Year 2015-16	Fiscal Year 2014-15
Actuarially Determined Contribution	\$ 4,823	\$ 3,126
Contributions in Relation to the Actuarially Determined Contribution	(4,823)	(3,126)
Contribution Deficiency (Excess)	\$ -	\$ -
Covered-Employee Payroll	\$ -	\$ -
Contributions as a Percentage of Covered-Employee Payroll	0.00%	0.00%

Notes to Schedule

Change in Benefit Terms: The figures above do not include any liability impact that may have resulted from plan changes which occurred after June 30, 2015 as they have minimal cost impact.

Change in Assumptions: None

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to Required Supplementary Information
June 30, 2017

D R A F T

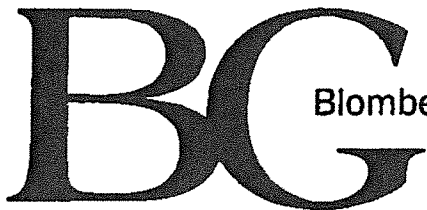
NOTE 1 - BUDGETARY INFORMATION

Annual budgets are adopted on a non-GAAP basis for all governmental funds. All annual appropriations lapse at fiscal year-end.

Before May 31, the proposed budget is presented to the board of directors for review. The board holds public hearings and final budget must be prepared and adopted no later than September 30.

The appropriated budget is prepared by character and subject. Transfers of appropriations between characters require the approval of the board. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the character level. The board made several supplemental budgetary appropriations throughout the year.

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be appropriated and honored during the subsequent year. The District had no encumbrances outstanding at June 30, 2017.



Blomberg & Griffin Accountancy Corporation
Certified Public Accountant

DRAFT

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
Russian River Fire Protection District
Guerneville, CA

We have audited the financial statements of the governmental activities, the business-type activities, and each major fund of Russian River Fire Protection District as of and for the year ended June 30, 2017, which collectively comprise Russian River Fire Protection Services District's basic financial statements and have issued our report thereon dated January 15, 2018. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the first preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weakness or significant deficiencies may exist that were not identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses as defined above.

Internal Control Over Financial Reporting (Continued)

A significant deficiency is a deficiency or combination of control deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We did not identify any deficiencies in internal control over financial reporting that we consider to be significant deficiencies, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of the testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

D R A F T

Blomberg & Griffin A.C.
Stockton, CA
January 15, 2018

RESOLUTION 17/18-10 REVISED FINAL BUDGET

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RUSSIAN RIVERFIRE PROTECTION DISTRICT OF SONOMA COUNTY ADOPTING THE REVISED
2017/18 FISCAL YEAR BUDGET**

WHEREAS, at its regular Board meeting on September 13, 2017, the Board of Directors of the Russian River Fire Protection District adopted the fiscal year 2017/18 Final Budget as recommended by the Finance Committee and in accordance with Section 29064 of the Government Code, State of California; and,

WHEREAS, since the adoption of the FY 2017/18 Final Budget, the District has received additional revenue; and,

WHEREAS, the District projects to exceed expenditures in certain sub-objects; and,

WHEREAS, the Finance Committee has met and reviewed the FY 2017/18 Final Budget revisions; and,

WHEREAS, it is the desire of the Board of Directors to approve the FY 2017/18 Revised Final Budget as referenced for the Russian River Fire Protection District.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Russian River Fire Treasurer be and is hereby authorized and directed to make the following adjustments within the authorized budget of Russian River Fire Protection District to the following sub-objects:

Revenue:

Increase sub-object 2500 (State other funding) to:	\$102,900.00
Increase sub-object 3700 (Reprographic) to:	\$ 130.00
Increase sub-object 3980 (Rev. applicable to PY) to:	\$ 16,460.00
Decrease sub-object 4100 (Insurance claims):	(\$ 4,000.00)
Decrease sub-object 4128 (Reimbursements):	(\$ 70,000.00)
Increase sub-object 4040 (Misc. Revenue) to:	\$ 22,962.00

Expenditures:

Increase sub-object 5919 (Temporary help) to:	\$ 11,100.00
Increase sub-object 6140 (Maint.-Equipment) to:	\$ 28,000.00
Increase sub-object 7051 (Refunds) to:	\$ 18,000.00
Increase sub-object 7300 (Other transportation) to:	\$ 4,500.00
Increase sub-object 8560 (Engine Grant) to:	\$ 17,770.00
Increase sub-object 8560 (TOT Jet Ski Grant) to:	\$ 13,403.00
Increase sub-object 8560 (Equipment-Other) to:	\$ 13,106.00
Decrease sub-object 9000 (App. for Contingencies):	(\$ 5,000.00)

The foregoing Resolution #17/18-10 was introduced by Director _____, who moved its adoption, seconded by Director _____, and adopted on roll call by the following vote:

Director Nance Jones: _____ Director Mark Emmett: _____

Director _____: _____ Director Nancy Jo Wood: _____

Director: _____

AYES: _____ **NOES:** _____ **ABSENT/NOT VOTING:** _____

WHEREUPON, the President declared the foregoing Resolution #17/18-10 adopted, and SO ORDERED.

/s/ _____
Director Jones, President

/s/ _____
Heidi Flowers, Interim Board Clerk

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**FY 2017-18 REVISED Final Budget Summary
RUSSIAN RIVER FIRE PROTECTION DISTRICT
716019**

(1)* Beginning Fund Balance @7/01/17:	\$1,040,296	
(2) Plus: Budgeted FY 2017-18 Revenues: (total from attached worksheet)	2,593,202	
(3) Less: Budgeted FY 2017-18 Expenditures: (total from attached worksheet)	2,556,190	
(4)* Estimated Ending Fund Balance @6/30/18:	\$1,077,308	
(5) REVISED Final Budget Approval Date:	<table border="1"><tr><td>3/14/2018</td></tr></table>	3/14/2018
3/14/2018		

Board Member

Board Member

Board Member

Board Member

Board Member


DRAFT

FY 2017-18 Final Budget Summary					
RUSSIAN RIVER FIRE PROTECTION DISTRICT					
716019					
		FY 2016-17	FY 2016-17	FY 2017-18	FY 2017-18
		FINAL	ACUTAL	FINAL	REVISED
Sub Object	Account Description	Budget	Budget	Budget	Budget
1000	Prop Tax - CY,Secured	880,000	940,819	960,000	960,000
1001	Direct Charges - CY	580,000	565,011	565,000	565,000
1008	Prop Taxes - RDA Increment	(418,000)	-440,611	-495,000	-495,000
1014	AB1290 RDA Pass Throughs	88,000	119,297	133,000	133,000
1017	Residual Prop Tax - RPTTF	270,000	309,115	346,000	346,000
1011	SB2557 Prop Tax Admin	(7,000)	-6,700	-7,000	-7,000
1040	Prop Taxes - CY, Unsecured	28,000	28,705	28,000	28,000
1042	CollectCost Del CY Unsecured	(550)	-539	-550	-550
1020	Supplemental Prop Taxes - CY	15,000	16,603	16,000	16,000
1060	Prop Taxes - PY, Secured	(300)	-216	-300	-300
1061	Direct Charges - Prior Year	30,000	48,331	40,000	40,000
1100	Prop Taxes - PY, Unsecured	500	1,613	1,000	1,000
1080	Supplemental Prop Taxes - PY	(100)	-118	-100	-100
40000	Total Tax Revenue	1,465,550	1,581,310	1,586,050	1,586,050
2440	State Homeowners Prop Tax Relf	6,800	6,920	6,800	6,800
2500	State other Funding	0	3,790	2,000	102,900
42000	Total Intergovernmental Revenues	6,800	10,710	8,800	109,700
1700	Interest on Pooled Cash	800	718	700	700
1801	Rent - Real Estate	5,000	4,477	0	0
44000	Total Revenue - Use of Money & Prop	5,800	5,195	700	700
3670	Ambulance Fees	660,000	726,265	725,000	725,000
3661	Other Fire Services	9,000	7,704	7,000	7,000
3700	Reprographics Photocopy	100	135	100	130
3980	Rev. Aplicable to PY				16460
45000	Total Charges for Services	669,100	734,105	732,100	748,590
4015	Interest Earned	100	175.79	100	100
4100	Insurance Claims Rebates	25,000	23,957	4,000	0
4102	Donations/Contributions	100	40	100	100
4128	Reimbursements	0	470	0	0
	B-17/18 Dispatch Fees Grant	37,094	37,094	70,000	0
4040	Miscellaneous Revenue	6,000	10,706	12,500	22,962
	TOT Grant (Jet Ski)	20,000	20,000	15,000	15,000
	D-TOT Grant (Holmatro Tools)			105,000	105,000
	D-Lexipol-Grant	16,156	16,156	0	0
	E-RR/MR Coll Grant	16,960	16,960	0	0
	F-Con't Ops Grant	14,118	0	0	0
	G- VFA Grant (Radios)			5,000	5,000
46000	Total Miscellaneous Revenues	135,528	125,559	211,700	148,162
	Grand Total Revenues	2,282,778	2,456,879	2,539,350	2,593,202

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FY 2017-18 Final Budget Summary					
RUSSIAN RIVER FIRE PROTECTION DISTRICT					
716019					
		FY 2016-17	FY 2016-17	FY 2017-18	FY 2017-18
		FINAL	ACUTAL	FINAL	REVISED
Sub Object	Account Description	Budget	Budget	Budget	Budget
5910	Perm Position - Local Bds	1,002,054	994,953	1,030,700	1,030,700
	I-RR/MR Coll Grant	6,000	0	0	0
5911	Extra Help - Local Bds	2,000	0	2,000	2,000
5912	Overtime - Local Bds	140,000	213,015	210,000	210,000
	B-Region 5 Lexipol Grant	1,527	0	3,027	3,027
5914	Premium Pay - Local Bds	33,200	33,587	35,000	35,000
5919	Temporary Help - Local Bds	2,500	2,376	2,500	11,100
5922	FICA Retirement - Local Bds	3,900	3,522	3,900	3,900
5923	PERS - Local Bds	233,000	209,748	247,011	247,011
5924	Medicare - Local Bds	15,500	16,991	19,000	19,000
5930	Health Ins - Local Bds	162,552	171,139	206,800	206,800
5931	Disability - Local Bds	4,300	4,153	4,000	4,000
5932	Dental - Local Bds	23,000	21,551	22,900	22,900
5933	Life Ins - Local Bds	350	334	350	350
5934	Vision - Local Bds	2,500	1,962	2,525	2,525
5935	Unemployment - Local Bds	4,200	1,167	1,500	1,500
5940	Worker's Comp - Local Bds	89,000	72,630	100,360	100,360
50000	Total Salaries and Employee Benefits	1,725,583	1,747,131	1,891,573	1,900,173
6021	Clothing, Uniforms, Personal	11,100	11,143	11,100	11,100
6022	Safety Clothing	10,000	11,729	15,000	15,000
6040	Telecommunication Usage	4,000	5,123	5,200	5,200
6060	Food	1,000	2,628	3,500	3,500
6080	Household Supplies Expense	5,000	3,263	5,000	5,000
	C-Recliners Grant	3,500	3,649	0	0
	D-Mattresses Grant	3,000	2,067	0	0
	E-Dining table/chairs Grant	500	0	500	500
6100	Insurance - Premiums	28,600	28,515	30,231	30,231
6140	Maintenance - Equipment	21,100	15,865	21,100	28,000
6149	Maintenance-Radios	4,500	1,072	4,500	4,500
	E- VFA Grant (Radios)			10,000	10,000
6180	Maintenance - Bldg & Improve	7,000	4,337	7,000	7,000
	G-Roof Repair App Bay Grant	2,325	2,325	0	0
	H-Roof Repair LQ Grant	7,700	710	0	0
6261	Medical/Laboratory Supplies	30,000	26,771	30,000	30,000
6280	Memberships/Certifications	2,300	2,476	2,500	2,500
6400	Office Supplies	6,500	4,806	5,000	5,000
6410	Mail and Postage Supplies	500	304	300	300
6415	Books/Media/Subscriptions	600	519	600	600
6457	Computer Charges	17,670	18,650	21,000	21,000
6500	Other Professional Services	16,600	9,179	52,200	52,200
	L-Lexipol Grant	14,629	0	13,129	13,129
	M-Grant writing Grant	14,118	0	14,118	14,118
	N-RR/MR Coll			10,960	10,960
6526	Dispatch Services	4,000	3,298	4,000	4,000
6540	Contract Services		0	500	500
6587	LAFCO	4,300	4,258	4,300	4,300
6610	Legal Services	15,000	6,199	15,000	15,000
	B-RR/MR Legal Grant	6,500	0	6,000	6,000

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FY 2017-18 Final Budget Summary					
RUSSIAN RIVER FIRE PROTECTION DISTRICT					
716019					
		FY 2016-17	FY 2016-17	FY 2017-18	FY 2017-18
		FINAL	ACUTAL	FINAL	REVISED
Sub Object	Account Description	Budget	Budget	Budget	Budget
6630	Accounting/Auditing Services	6,200	6,325	6,700	6,700
6634	Bank Fees	1,000	1,331	1,300	1,300
6654	Medical/Laboratory Services	2,000	2,204	3,100	3,100
6666	Ambulance Charges	52,600	49,417	52,000	52,000
6800	Publications and Legal Notices	1,000	390	1,000	1,000
6820	Rents and Leases - Equipment	500	0	500	500
6880	Minor Equipment/Small Tools	500	55	1,500	1,500
6881	Safety Supplies/Equipment	500	0	3,000	3,000
6883	Fire Equipment	2,000	1,351	2,000	2,000
	C-Holmatro Tools Grant	20,000	20,000	0	0
	D-Hoses, etc. Grant	9,000	8,821	0	0
7005	Election Services	0	0	0	0
7022	Public Relations	600	0	1,000	1,000
7051	Refunds	8,500	27,240	8,500	18,000
7053	Permits/License/Fees	100	27	100	100
7120	Training-Staff	9,000	8,064	12,000	12,000
7123	Training-Mgmt	4,000	1,382	3,000	3,000
7131	Textbooks	500	0	500	500
7201	Fuel/Gas/Oil	22,000	16,540	20,000	20,000
7300	Other Transportation	3,000	1,189	3,000	4,500
7320	Utilities Expense	16,500	14,855	16,500	16,500
7330	Waste Disposal Services	2,000	2,039	2,100	2,100
51000	Total Services and Supplies	403,542	330,117	430,538	448,438
7910	Principal Payments - LT Debt	20,706	21,442	22,200	22,200
7930	Interest on LT Debt	3,525	2,789	2,100	2,100
53000	Total Other Charges	24,231	24,231	24,300	24,300
8560	Machinery and Equipment	5,000	0		
	TOT Grant Holmatro Tools			105,000	105,000
	Heart Monitor			34,000	34,000
	Engine Grant			16,500	17,770
	TOT Jet Ski Grant				13,403
	Equipment-Other				13,106
54000	Total Capital Expenditures	5,000	5,000	155,500	183,279
9000	Appropriation for Contingenc	5,000	687	5,000	0
55000	Total Appropriations for Contingencies	5,000	5,000	5,000	0
	Grand Total Expenditures	2,163,356	2,111,479	2,506,911	2,556,190
	Increase/(Decrease) to Fund Balance	119,422	345,400	32,439	37,012

COMPLETE WIRELESS CONSULTING, INC
AT&T PROPOSED FACILITY



February 2, 2018

Sent via U.S. Mail

Russian River Fire Protection District
PO Box 367
Guerneville, CA 95446

RE: AT&T proposed facility at 14100 Armstrong Woods Rd, Guerneville, CA 95446
APN: 070-030-086
Reference: CNU0936 River Road

To Whom It May Concern:

I am working with AT&T to improve mobile phone coverage and internet service near the area of River Road in Guerneville, CA. As part of this project, we have identified your property as a potential location for a new cell site.

The proposed site would consist of a ground space lease area up to 50' x 50' for ground equipment along with antennas mounted to a new pole or a rooftop location. The site can be located in an unused area of your property. The lease provides for monthly payments of \$1,097 to \$1,457 (depending on location, size of lease area, construction cost, ease of access, and proximity to utilities) for the use of the ground space. **AT&T will bear all costs associated with this project, there will be no cost to you whatsoever in the development of the facility.**

Please respond to this letter with a yes or no response and return it to me in the enclosed self-addressed, stamped envelope. Of course, if you have any questions or need to contact me for any reason, I can be reached at (916) 704-2680 or by e-mail at rfulcher@completewireless.net. **Due to the aggressive schedule of this project, please respond no later than March 30, 2018 to be considered as a candidate.**

If you are **not** interested, please kindly check this box and return this form for our records.

Regards,

RRamon Fulcher
Site Acquisition Specialist
Complete Wireless Consulting, Inc.

I have read the above letter of intent and would like to enter into negotiations according to the general terms outlined herein.	
Signature:	_____
Printed Name:	_____
Title:	_____
Contact #:	_____
Email Address:	_____
Property Address:	_____

2009 V Street
Sacramento, CA 95818
RRamon Fulcher
(916) 704-2680
(916) 313-3730 (fax)
rfulcher@completewireless.net

FIRE CHIEF HIRING

REPORT FROM 2018 COMMITTEES



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

FINANCE COMMITTEE MEETING

Monday, February 12, 2018 9:30 a.m.

At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville

REPORT

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:

Meeting was called to order at 9:38 a.m. Pledge of Allegiance was led by Heidi Flowers. Present: Directors Jones & Wood, Heidi Flowers and Travis Wood.

APPROVAL OF JANUARY 8, 2018 MEETING REPORT:

On a motion by Director Wood, seconded by Director Jones, the report from January 8, 2018 was approved as presented.

BUDGET REVIEW/REVISION:

AA Flowers presented and reviewed FY 17/18 current revenues and expenditures and proposed budget revisions. Revenue revisions include sub-objects 2500 (\$100,900 increase), 3700 (\$30 increase), 3980 (\$16,460 increase), 4100 (\$4,000 decrease), 4128 B (\$70,000 decrease), 4040 (\$10,462 increase); increasing overall revenues by \$53,852. Expense revisions include sub-objects: 5919 (\$6,200 increase), 6140 (\$3,900 increase), 7051 (\$9,500) increase, 7300 (\$1,500 increase), 8560 (\$27,779 increase), 9000 (\$5,000 decrease); increasing overall expenditures by \$43,879. FY 17/18 final budget projected an increase to the fund balance by \$32,439, after revisions the new budget projects a increase to the fund balance by \$42,412.

***RECOMMENDATION:** On a motion by Director Wood, seconded by Director Jones, the committee recommended making the proposed changes by Resolution at the March 14, 2018 Board meeting.*

***RECOMMENDATION:** Invite Glenn Rampone to the March 12, 2018 finance committee meeting to discuss ambulance billing checks and balances.*

PUBLIC COMMENT/COMMITTEE COMMENT/ADJOURNMENT:

Director Jones: Russian River will be submitting on behalf of Region 5 a recruitment and retention fund request to the Advisory Group. Each District/Department will be allotted \$15,000-\$20,000 for recruitment, background checks, PPE and training leaving approximately \$20,000 for group training (Region 5).

Captain Wood: Russian River was notified the funding for the FEMA grant (Type 3 engine) has been increased. Some funds have been used to add items onto the engine that were previously removed due to budget; the remaining funds will be used to outfit the engine.

Director Wood: Inquired if there were any specific projects former Director Limbert was working on; the committee could not recall any specific projects.

Continued on page 2



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

Page 2-Finance Committee Report February 12, 2018

RECOMMENDATION: *Director Wood will chair the finance committee; Director Jones will remain on the committee as well.*

RECOMMENDATION: *The Bank of the West signature card will need to be updated again to include Director Nancy Jo Wood, Director Nance Jones and Travis Wood.*

Captain Wood: Staff is working on obtaining prices and specification on new ambulances; price is approximately \$200,000.00. Captain Wood will work with staff and present more solid figures in the near future.

Meeting was adjourned at 10:47 a.m.; next meeting set for Monday, March 12, 2018 9:30 a.m.

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RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

EVACUATION PLANNING MEETING

Monday, February 26, 2018 8:30 a.m.

At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville

REPORT

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:

Meeting was called to order at 8:30 a.m. Director Weaver led the pledge of allegiance. Present: Directors Jones & Weaver; Lois Lebovitch, Rob Cassady, Ryan Lantz, Steve Baxman, Anthony Nash, Charity Koch, Kimberly Lambert and Marilyn Fox.

COMMUNITY MEETING FEEDBACK:

100-200 people attended the community meetings in January, just over 100 email surveys were sent out and 23 responses were received. Feedback was positive; people want a siren.

PRESENTATION OF NEIGHBORHOOD PROGRESS:

Lois reported she held a neighborhood meeting at her house, 6 people out of 17 houses attended. They set up their phone tree and discussed topics such as developing a list for their neighborhood that identifies temporarily disabled residents. Additional homeowners associations and vacation rental agencies were identified; Lois has assisted in getting materials (maps, handouts, etc.) to some of these groups. Once finalized, all materials will be placed on District websites. Kim Lambert reported she has been walking her neighborhood and is in the process of collecting email addresses. Once more emails are collected they will send materials out.

MAPS-COMMUNITY REQUESTS AND PROGRESS:

Marshall Turbeville reported via phone. Additional work has not been done on maps; waiting to hear from neighborhood groups. An additional map of Villa Grande was requested; Marshall will work with Chief Baxman on development of this map.

MAPS-NEXT STEPS:

Next step is to remove "draft" and work on disclaimer language. Once the committee notifies Marshall when they would like the maps to be completed he can have them done within two weeks.

DEFINING FOLLOW UP WORK:

Discussion held regarding a post card style mailer with information on how to obtain maps, etc. Director Weaver will work on a draft postcard prior to the next meeting. Captain Cassady reported the Sonoma County Fire Chiefs Association has created an ad hoc committee to discuss sirens. They are currently waiting on the full report from OES. Items such as siren cost, location and maintenance are topics of discussion. Marilyn Fox discussed hand held radios; cost/training.

ADJOURNMENT:

Meeting was adjourned at 9:20 a.m.; next meeting set for Monday, March 19, 2018 8:30 a.m.