



RUSSIAN RIVER FIRE PROTECTION DISTRICT
14100 ARMSTRONG WOODS RD. · P.O. BOX 367 · GUERNEVILLE, CA 95446
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BOARD OF DIRECTORS REGULAR MEETING
Wednesday, June 12, 2019 6:00 PM
At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:

President Weaver called the meeting to order at 6:00 p.m., Director Limbert led the pledge of allegiance. Directors present: Butts, Jackson, Limbert and Weaver. Board has one vacant seat.

APPROVAL OF AGENDA:

Director Weaver requested to switch items 9 and 10. On a motion by Director Limbert, seconded by Director Jackson the Board moved to approve the agenda with noted change to item 9 and 10. VOTE: 4/0/1 (one vacant seat).

PUBLIC COMMENT:

Linda Payne stated it is nice to see so many people in attendance.

BOARD MEMBER COMMENT:

Director Butts thanked the crew that was on duty the day of the fieldtrip for the Guerneville School Kindergarten class, the kids really enjoyed it.

DIRECTOR INTERVIEW(S)/APPOINTMENT:

Director Weaver explained the interview process and asked each candidate to state their name and confirm their residence and voter registration status. Interview question note sheets attached for reference. On a motion by Director Weaver, seconded by Director Jackson the Board moved to appoint Brad Pfeifer to the vacant position. VOTE: 2/2/1 (one vacant seat). Board discussion continued. On a motion by Director Jackson, seconded by Director Butts, the Board moved to appoint Ashley Symmonds to the vacant seat. VOTE: 4/0/1 (one vacant seat).

Chief Heine administered the oath of office to Ashley Symmonds.

CHIEF & STAFF REPORT:

Chief Heine reviewed Captain Cassady's May monthly report.

CORRESPONDENCE:

None.

ADOPTION OF NEW AGENDA FORMAT:

Chief Heine reviewed the new agenda format; format mirrors Sonoma County Fire's agenda. On a motion by Director Jackson, seconded by Director Butts, the Board moved to adopt the new agenda format. VOTE: 5/0/0.



PRESENTATION FROM SONOMA COUNTY FIRE DISTRICT LEADERSHIP:

Chief Heine presented a PowerPoint presentation covering the following: Sonoma County Fire District (SCFD) overview, SCFD organizational chart, vision, mission and guiding principles, frequently asked questions (full time staff location, Board seats, volunteers, part-time employees), SCFD financial status, SCFD 5 year financial projections, firefighters associations, equipment, special tax rates and comparison to Russian River's special tax, benefits of joining SCFD, paid staff representation and next steps. PowerPoint will be uploaded to the Russian River Fire website.

FRIENDS OF RIO NIDO-RIO NIDO POST OFFICE REQUEST:

Friends of Rio Nido were present and provided information regarding the Rio Nido post office status, demographics of Rio Nido and explained the hardship caused for the Rio Nido residents to have to travel to Guerneville for mail service. Chief Heine will look into special district regulations to determine if the District is allowed to utilize the building in this manner. Friends of Rio Nido will communicate with President Weaver.

Director Limbert left at 8:30

APPROVAL OF MINUTES:

On a motion by Director Butts, seconded by Director Jackson, the Board moved to approve the minutes of May 8, 2019 as presented. VOTE: 4/0/1 (Director Limbert absent).

APPROVAL OF FINANCIAL INFORMATION:

On a motion by Director Butts, seconded by Director Jackson, the Board moved to approve the financial information as presented. VOTE: 4/0/1 (Director Limbert absent).

RESOLUTION 18/19-11 ADOPTING FY 18/19 REVISED FINAL BUDGET:

On a motion by Director Jackson, seconded by Director Butts, the Board moved to adopt Resolution 18/19-11 Adopting FY 18/19 revised final budget with the noted correction to 8560 Capital Expenditures. ROLL CALL VOTE: Director Limbert, absent; Director Symmonds, aye; Director Butts, aye; Director Weaver, aye; Director Jackson, aye. VOTE: 4/0/1 (Director Limbert absent).

RESOLUTION 18/19-12 ADOPTING FY 19/20 PRELIMINARY BUDGET:

On a motion by Director Jackson, seconded by Director Butts, the Board moved to adopt Resolution 18/19-12 Adopting FY 19/20 preliminary budget. ROLL CALL VOTE: Director Limbert, absent; Director Symmonds, aye; Director Butts, aye; Director Weaver, aye; Director Jackson, aye. VOTE: 4/0/1 (Director Limbert absent).

SET PUBLIC HEARING DATE:

On a motion by Director Butts, seconded by Director Jackson, the Board moved to set the public hearing date of July 10, 2019 to set the special tax rate.



FY 18/19 FINANCIAL AUDIT PROPOSAL:

On a motion by Director Jackson, seconded by Director Symmonds, the Board moved to approve the FY 18/19 audit proposal from Blomberg & Griffin Accountancy. VOTE: 4/0/1 (Director Limbert absent).

PROVIDENT/FIRE PLUS INSURANCE QUOTE:

No action taken.

REPORT FROM 2019 COMMITTEES:

- a. **Finance:** Did not meet.
- b. **Strategic Planning:** Did not meet.
- c. **Evacuation Planning:** Director Weaver reported the committee met on Monday, June 10th. The committee decided to focus on community outreach. Director Weaver contacted Chis Godley regarding the possibility of community signs stating "Evacuate Early" or similar language. Committee will meet again in 3-6 months.
- d. **Labor Negotiations:** Did not meet.

PUBLIC COMMENT:

None.

BOARD MEMBER COMMENT:

Director Jackson commended the three Captains for a job well done while performing the Acting Chief duties for the last 18 months.

ADJOURNMENT:

On a motion by Director Jackson, seconded by Director Symmonds the Board moved to adjourn at 9:07 p.m.

/s/ Jason Weaver

Jason Weaver, President of Board

Date: 7 10 19

/s/ Heidi Flowers

Heidi Flowers, Board Clerk