



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

Board of Directors Regular Meeting Wednesday, October 10, 2018, 6:00pm At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville

AGENDA

1. Call to order, Pledge of Allegiance, Roll Call
2. Approval of Agenda (changes, additions or deletions) (Action Item)
3. Public Comment
 - a. Any citizen wishing to speak to the Board on any item **not listed on the Agenda** may do so under public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.
4. Board Member Comment
5. Certificate of Appointment/Oath of Office
 - a. Director Butts
 - b. Director Jackson
 - c. Director Jones
6. Staff Report (*Action Item*)
7. Correspondence (*Discussion/Action Item*)
8. Approval of Minutes (*Action Item*)
 - a. September 12, 2018 Regular Meeting/Public Hearing Minutes
 - b. October 5, 2018 Special Meeting Minutes
9. Approval of Financial Information (*Action Item*)
 - a. September 2018 financial information
10. Resolution 18/19-04 Approving CalFire's Assistance by Hire Agreement for use with the Bodega Bay Fire Protection District (*Action Item*)
11. Resolution 18/19-05 Resolution of the Board of Directors of Russian River Fire for the investment of reserve funds with the Sonoma County Auditor-Controller-Treasurer-Tax Collector; and designating signatories who may act on behalf of the Russian River Fire Protection District in connection with funds held by the ATTC. (*Action Item*)
12. Resolution 18/19-06 Rescinding Resolution 08/09-08 and revising the rates of pay for unrepresented employees (part-time safety and non-safety administrative). (*Action Item*)
13. Resolution 18/19-07 Declaring equipment as surplus property (2004 Wheeled Coach Ambulance) (*Action Item*)

Continued on page 2



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14. Rio Nido Station-Rental Agreement (*Discussion/Action Item*)
15. Strategic Plan Review (*Discussion/Action Item*)
16. CERT Program Update (*Discussion Item*)
17. Report from 2018 Committees (*Discussion/Action Item*)
 - a. Finance (Directors Wood & Jackson; Employee Travis Wood) Standing Committee
 - b. Strategic Planning (Director Jones; Employee Travis Wood) Ad Hoc Committee
 - c. Russian River/Monte Rio (Directors Wood and Jones) Standing Committee
 - d. Evacuation Planning (Directors Weaver and Butts) Ad Hoc Committee
18. Public Comment / Board Comment / Adjournment

Accessible Meeting Information

The Russian River Fire Protection District Fire Station Board meeting room is accessible to persons using wheelchairs and other assistive mobility device. The wheelchair accessible entry is located at the Armstrong Woods Road Administration Office entrance located at the South end of the fire station.

Please make your requests for documents in alternative format (large font or Braille) or additional accommodations such as sign language interpretation or real-time captioning to District Administrative Staff, Heidi Flowers at 707-869-9089 (Voice), call **711 for the free Telecommunications Relay Service**, or e-mail hflowers@russianriverfire.org.

Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

The nearest accessible public transit bus stop is located in downtown Guerneville on River Road at Armstrong Woods Road, approximately one block from the Russian River Fire Protection District Fire Station.

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

CERTIFICATION OF POSTING

I certify that on October 5, 2018, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Russian River Fire Protection District said time being at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2). Executed at Guerneville, California on October 5, 2018.

/s/ Heidi Flowers
Heidi Flowers, Interim Board Clerk

**CERTIFICATE OF APPOINTMENT/
OATH OF OFFICE**

STAFF REPORT



RUSSIAN RIVER FIRE PROTECTION DISTRICT
14100 ARMSTRONG WOODS RD. · P.O. BOX 367 · GUERNEVILLE, CA 95446
OFFICE (707) 869-9089 · FAX (707) 869-2811

To: Board of Directors

From: Captain Wood

Date: 10/4/18

Re: October Staff Report

We recently received our recruitment and retention funds that we applied for through the County's Fire Service Advisory Council. This was a grant for region five in the amount of \$100,000.00. This money will be divided up between the region five agencies. Each will get \$15,000.00 for their individual recruitment and retention needs. The remainder will be used regionally.

The 2018 Assistance to Fire Fighters grant is now open. This is the same grant in which we were awarded the type 3 engine last year. This year we will be applying for safety gear.

We have started a hiring process for the position of Firefighter/Paramedic. We will be doing this jointly with Bodega Bay Fire. We hope to conduct testing and interviews near mid-October. We will be hiring two Firefighter/Paramedics to replace one who will be retiring, and one who recently went to work for another fire department.

Our reserve ambulance which is stored in the Rio will soon be replaced with the new ambulance we recently ordered. We are asking the reserve be declared surplus allowing it to be sold. It is a 2004 Wheeled Coach E-350.

Incident Type Count Report

Date Range: From 9/1/2018 To 9/30/2018

Selected Station(s): All

Incident

Type	Description	Count	
Station: S56			
118	- Trash or rubbish fire, contained	1	0.77%
151	- Outside rubbish, trash or waste fire	2	1.54%
Total - Fires		3	2.31%
321	- EMS call, excluding vehicle accident with injury	86	66.15%
322	- Vehicle accident with injuries	1	0.77%
324	- Motor vehicle accident with no injuries	1	0.77%
Total - Rescue & Emergency Medical Service Incidents		88	67.69%
400	- Hazardous condition, other	2	1.54%
412	- Gas leak (natural gas or LPG)	1	0.77%
Total - Hazardous Conditions (No fire)		3	2.31%
510	- Person in distress, other	2	1.54%
511	- Lock-out	1	0.77%
522	- Water or steam leak	1	0.77%
531	- Smoke or odor removal	1	0.77%
540	- Animal problem, other	1	0.77%
552	- Police matter	4	3.08%
561	- Unauthorized burning	5	3.85%
Total - Service Call		15	11.54%
611	- Dispatched & cancelled en route	8	6.15%
611E	- EMS: Dispatched & cancelled en route	11	8.46%
653	- Barbecue, tar kettle	1	0.77%
Total - Good Intent Call		20	15.38%
730	- System malfunction, other	1	0.77%
Total - Fals Alarm & False Call		1	0.77%
Total for Station		130	100.00%
		130	100.00%

Homeless = 3

CORRESPONDENCE

APPROVAL OF MINUTES



RUSSIAN RIVER FIRE PROTECTION DISTRICT

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BOARD OF DIRECTORS REGULAR MEETING/ PUBLIC HEARING

Wednesday, September 12, 2018 6:00 p.m.

At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:

President Jones called the meeting to order at 6:00 p.m.; Director Jones led the pledge of allegiance. Directors present: Wood, Butts, Jackson, Jones, and Weaver.

APPROVAL OF AGENDA:

On a motion by Director Wood, seconded by Director Jackson the Board moved to move item 12 after item 7 and approved Agenda as amended. VOTE: 5/0/0

PUBLIC COMMENT:

None.

BOARD MEMBER COMMENT:

None.

STAFF REPORT:

Captain Lantz was out of the station on a call; the Board read Captain Lantz's report. Report contained the follow information: E5660 was part of a strike team on the Mendocino Complex, crew consisted of Captain Lantz, Engineer Nash and a firefighter from Occidental; Firefighter/Paramedic hiring: conditional offer made to last candidate on list, process has begun to establish a new eligibility list; Firefighter/Paramedic Brees has accepted a position with San Ramon Valley Fire, his last day with Russian River will be October 1st.

CORRESPONDENCE:

A note of appreciation to "A" shift was received for great service provided on a medical aid; Give Back Tuesday information shared.

APPROVAL OF MINUTES:

Director Jackson noted a correction on page 1; vote count needs to be corrected.

- a. On a motion by Director Weaver, seconded by Director Butts, the Board moved to approve the minutes of August 8, 2018 regular meeting as corrected. VOTE: 5/0/0
- b. On a motion by Director Jackson, seconded by Director Weaver, the Board moved to approve the minutes of August 15, 2018 special meeting as presented. VOTE: 4/0/1 (Director Wood abstained).



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AMBULANCE PURCHASE:

Paramedic Clopton reported an ambulance purchasing committee was formed and consisted of Paramedics Clopton, Kucharski and Surgeon. The District chose to go through HGAC (Houston Galveston Area Council) thus eliminating the bid process. The committee recommends going with the Demers ambulance (\$206,151.25). A mobility seat was added (gives the Paramedic additional mobility with the safety of being buckled in), this addition is approximately \$3,000.00. The other option is a Leader ambulance (\$203,000.00). On a motion by Director Wood, seconded by Director Jackson, the Board moved to move forward with the committee’s recommendation to purchase the ambulance. VOTE: 5/0/0.

APPROVAL OF FINANCIAL INFORMATION:

AA Flowers and Director Wood reviewed the budget to actual spreadsheet noting revenues and expenditures to date. AA Flowers also reported Paramedic Clopton has been cross referencing the Wittman billing report to the PCR’s submitted for two months now; we are happy to report that all PCR’s submitted have been billed by Wittman. This process will continue to ensure all transports are being billed properly. On a motion by Director Jackson, seconded by Director Weaver, the Board moved to approve the financial information as presented. VOTE: 5/0/0

PUBLIC HEARING:

Director Jones opened the public hearing on FY 18/19 Final Budget & Prop 4 Limit. AA Flowers reviewed the draft final budget. There being no public comment the public hearing was closed.

RESOLUTION 18/19-03 ADOPTING FY 18/19 FINAL BUDGET & PROP 4 LIMIT:

Director Jones read Resolution 18/19-03 Adopting FY 18/19 Final Budget & Prop 4 Limit. On a motion by Director Wood, seconded by Director Weaver, the Board moved to approve scenario #1 for FY 18/19 Final Budget & Prop 4 Limit. ROLL CALL VOTE: Director Wood, aye; Director Butts, aye; Director Jackson, aye; Director Weaver, aye; Director Jones, aye. VOTE: 5/0/0.

CONFLICT OF INTEREST CODE REVIEW:

AA Flowers reviewed the current conflict of interest code and suggested that no amendment was needed. On a motion by Director Jackson, seconded by Director Wood, the Board agreed the 2018 Conflict of Interest Code does not need to be amended and we continue as is. VOTE: 5/0/0.

RIO NIDO STATION-RENTAL AGREEMENT:

AA Flowers reported she and Captain Cassady met D & G Equity at the Rio Nido Station. Director Wood requested for the property management agreement to be sent to legal for review per policy. Director Jackson reviewed a few changes/edits he felt were necessary. On a motion by Director Wood, seconded by Director Jackson, the Board moved to accept the agreement with changes suggested by Director Jackson and to submit to our legal at the same time. VOTE: 5/0/0.



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BOARD OF SUPERVISORS-\$42 MILLION PLAN/NEW HIRE HOUSES:

Director Jones reported that although not included in the Silver Plan it has been noted that stations within Region are in need of replacement. If the County’s sales tax increase is passed then funds from the sales tax could be used to fund station replacements.

PART TIME INTERIM FIRE CHIEF INTERVIEW PROCESS UPDATE:

Director Weaver reported the committee of four (Director Weaver, Paramedic/Union President Jason Clopton, Windsor/Rincon Valley Chief Heine and community member Jim Maresca) interviewed five candidates. One additional interview will be held on October 3, 2018. On a motion by Director Weaver, seconded by Director Jackson, the Board moved to hold a special meeting on October 5, 2018 at 5:00 PM; one item “Interim Fire Chief hiring”. VOTE: 5/0/0. Linda Payne asked what qualified Jim Maresca to be on the committee. Director Jones stated she said she would find a community member.

RUSSIAN RIVER/MONTE RIO FIRE JOINT BOARD MEETING OVERVIEW & NEXT STEPS:

Director Jones reported on the joint meeting of Russian River and Monte Rio Fire Boards. Supervisor Hopkins tasked the Boards with three questions to answer; Director Jones felt the Russian River/Monte Rio Ad Hoc Committee would be a good committee to work on answering the questions. Directors felt the meeting was positive. Josh Dale, a Monte Rio Director stated Mark Bramfitt did a ride along with Chief Baxman, will do an MSR on Bodega Bay and then the “river” separately, Forestville’s Board meeting with Mark Bramfitt and Supervisor Hopkins was not positive and Forestville seems to want to go the other way and that Mark Bramfitt wants to spread Monte Rio’s tax around. Director Jackson inquired if there was a clear decision to participate in the MSR? Both Districts said yes.

REVIEW OF MSR PROCESS & COMMITMENT TO WORKING TOGETHER ON OUTCOMES:

Director Jones urged the Board to read the Rincon Valley/Windsor/Bennet Valley/Mountain MSR. On a motion by Director Wood, seconded by Director Jackson, the Board moved to draft a letter in favor of the MSR and consolidation of a “coastal community” or “West County Fire”. VOTE: 5/0/0. Director Weaver requested to include the motion in the letter.

ASSISTANCE BY HIRE AGREEMENT-RUSSIAN RIVER & BODEGA BAY FIRE:

Captain Lantz reported the Bodega Bay Fire Board approved the ABH agreement. Director Jones will review the agreement with Captain Lantz and have Russian River’s legal counsel review the agreement prior to it being presented at the October Board meeting.

CERT PROGRAM UPDATE:

Captain Lantz reported CERT is applying for a community grant through United Way and Redwood Credit Union for approximately \$30,000.00. The funds if awarded would be used to purchase a



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trailer (or 2) and equipment for all trailers. Director Jones inquired about contacting PG&E to schedule a time to have PG&E present information regarding red flag conditions and power outages. Director Butts will contact Mr. Hernandez to inquire about a meeting.

CLOSED SESSION:

Director Jones read the closed session title and the Board entered into closed session at 7:55 PM. The Board returned to open session at 8:13 PM and announced the Board approved increase for the Administrative Assistant; Acting Chief Lantz will share increase with AA Flowers.

SONOMA COUNTY INVESTMENT POOL AGREEMENT/DRAFT RESOLUTION:

Director Jackson reported on the investment pool agreement and draft resolution. Director Jackson will meet with AA Flowers to determine investment amounts and will review the documents at the next finance committee meeting. Resolution will be placed on the October agenda for review/approval.

2018 COMMITTEE REPORTS:

- a. Finance Committee: Met on Monday, September 10, 2018.

Recommendations:

1. Use surplus funds to pay down the PERS UAL instead of investing funds.
Review in January to determine amount.
2. On a motion by Director Jackson, seconded by Director Butts the Board moved to pay \$818.00 towards PERS PEPRU UAL.
3. The finance committee recommends scenario # 1 for the FY 18/19 final budget.
4. The finance committee recommends the District applies for the USDA grant for a utility vehicle/light rescue to replace 5630.
5. The finance committee will request a current explanation from the Redevelopment Agency on the formula used to determine how much each District must contribute to the Redevelopment Agency. Director Weaver will write the letter and Director Jackson will review.
6. Draft a letter to Supervisor Hopkins regarding the loss of revenue due to incorrect use code classifications within the District.

On a motion by Director Wood, seconded by Director Jackson, the signature card for Bank of the West needs to be updated to include the following: Director Nancy Jo Wood, Director William Jackson and Captain Travis Wood, Director Nance Jones to be removed. VOTE: 5/0/0.

- b. Strategic Planning Committee: No report.

- c. Russian River/Monte Rio: Met on August 20, 2018. Meeting was focused on MSR discussion and consolidation. Supervisor Hopkins, Mark Bramfitt and Jim Colangelo were



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also in attendance and provided information regarding “sphere of influence” and sustainable service models. Next meeting date is to be determined.

- d. Evacuation Planning: Did not meet.

PUBLIC COMMENT:

None.

BOARD COMMENT:

None.

ADJOURNMENT:

On a motion by Director Weaver, seconded by Director Jackson, the Board adjourned the meeting at 8:44 p.m.

/s/ _____ Date: _____
Nance Jones, Board President

/s/ _____
Heidi Flowers, Interim Board Clerk

DRAFT

APPROVAL OF FINANCIAL INFORMATION

Russian River Fire Protection District
Profit & Loss Budget vs. Actual
July 1 through October 2, 2018

Income	TOTAL							% of Budget
	Jul 18	Aug 18	Sep 18	Oct 1 - 2, 18	Jul 1 - Oct 2, 18	Budget	\$ Over Budget	
10 - Taxes								
1000 - Property Taxes - CY Secured	0.00	0.00	0.00	0.00	0.00	1,021,322.00	-1,021,322.00	0.0%
1001 - CY Direct Charges	0.00	0.00	0.00	0.00	0.00	553,105.00	-553,105.00	0.0%
1004 - Property Tax-CY Secured-July	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
1007 - CY Direct Charges - July	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
1008 - RDA Increment	0.00	0.00	0.00	0.00	0.00	-510,000.00	510,000.00	0.0%
1011 - SB2557 Prop Tax Admin	0.00	0.00	0.00	0.00	0.00	-7,000.00	7,000.00	0.0%
1014 - AB 1290 RDA Pass-Throughts	0.00	0.00	0.00	0.00	0.00	137,700.00	-137,700.00	0.0%
1017 - Residual Prop Tax-RPTTF	0.00	0.00	0.00	0.00	0.00	357,000.00	-357,000.00	0.0%
1020 - Property Taxes - CY Supp	0.00	0.00	0.00	0.00	0.00	18,000.00	-18,000.00	0.0%
1040 - Property Taxes - CY Unsecured	0.00	0.00	0.00	0.00	0.00	28,000.00	-28,000.00	0.0%
1042 - Cost Reim-Coll DEL CY UNS	0.00	0.00	0.00	0.00	0.00	-550.00	550.00	0.0%
1060 - Prop Taxes-PY, Secured	0.00	0.00	0.00	0.00	0.00	-300.00	300.00	0.0%
1061 - PY Direct Charges	0.00	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	0.0%
1080 - Supplemental Prop Taxes-PY	0.00	0.00	0.00	0.00	0.00	-100.00	100.00	0.0%
1100 - Property Taxes - PY Unsecured	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
10 - Taxes - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 10 - Taxes	0.00	0.00	0.00	0.00	0.00	1,617,677.00	-1,617,677.00	0.0%
17 - Use of Money/Property								
1700 - Interest on Pooled Cash	0.00	0.00	0.00	0.00	0.00	400.00	-400.00	0.0%
1705 - Unrealized Gains & Losses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
1760 - Other Interest Earnings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
1801 - Rent-Real Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
17 - Use of Money/Property - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 17 - Use of Money/Property	0.00	0.00	0.00	0.00	0.00	400.00	-400.00	0.0%
20 - Intergovernmental Revenues								
2440 - ST-HOPTR	0.00	0.00	0.00	0.00	0.00	6,800.00	-6,800.00	0.0%
2500 - State Other Funding	0.00	0.00	0.00	0.00	0.00	39,800.00	-39,800.00	0.0%
2930 - Special Districts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2970 - RDA Asset Distribution	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
20 - Intergovernmental Revenues - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 20 - Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00	46,600.00	-46,600.00	0.0%
30 - Charges for Services								
3661 - Fire Control Services	-2,665.65	2,665.65	0.00	0.00	0.00	7,000.00	-7,000.00	0.0%
3670 - Ambulance Billings	53,481.59	76,025.80	47,702.38	1,914.85	179,124.62	725,000.00	-545,875.38	24.71%
3700 - Copy/Transcribe Fees	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
3980 - Revenue Applic to PY- GEMT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
30 - Charges for Services - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 30 - Charges for Services	50,815.94	78,691.45	47,702.38	1,914.85	179,124.62	732,100.00	-552,975.38	24.47%

Russian River Fire Protection District
Profit & Loss Budget vs. Actual
 July 1 through October 2, 2018

4:03 PM
 10/02/18
 Accrual Basis

	TOTAL										% of Budget		
	Jul 18	Aug 18	Sep 18	Oct 1 - 2, 18	Jul 1 - Oct 2, 18	Budget	\$ Over Budget						
40 - Miscellaneous Revenues													
4010 · Surplus Property Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4015 · Interest Earned	12.06	11.48	1.93	0.00	25.47	100.00	-74.53						25.47%
4040 · Miscellaneous Revenue													
4040 A · Jet Ski-TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 B · Holmatro Tools- TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 C · Holmatro-TOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 D · Lexipol- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 E · RR/MR -GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 F · Con't Ops- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 G · Radios-VFA Grant	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00						0.0%
4040 H · Shared Administrative Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 I · TOT Mitigation (Amb. downpayment	0.00	0.00	0.00	0.00	0.00	60,000.00	-60,000.00						0.0%
4040 · Miscellaneous Revenue - Other	-30,000.00	30,000.00	0.00	0.00	0.00	17,000.00	-17,000.00						0.0%
Total 4040 · Miscellaneous Revenue	-30,000.00	30,000.00	0.00	0.00	0.00	82,000.00	-82,000.00						0.0%
4100 · Workers' Comp Insurance Refund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4102 · Donations/Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4106 · Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4109 · Outdate/Cancel Warrants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4116 · Insurance Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4128 · Reimbursements													
4128 B · Reimb. 15/16 Dispatch Fee GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4128 · Reimbursements - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 4128 · Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
40 · Miscellaneous Revenues - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 40 · Miscellaneous Revenues	-29,987.94	30,011.48	1.93	0.00	25.47	82,100.00	-82,074.53						0.03%
Total Income	20,828.00	108,702.93	47,704.31	1,914.85	179,150.09	2,478,877.00	-2,299,726.91						7.23%
Cost of Goods Sold													
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Gross Profit	20,828.00	108,702.93	47,704.31	1,914.85	179,150.09	2,478,877.00	-2,299,726.91						7.23%
Expense													
50 - Salaries/Employment Benefits													
5910 · Perm Positions - LOC BDS													
5910 I · RR/MR Collaboration GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5910 · Perm Positions - LOC BDS - Other	91,441.26	84,738.40	76,938.90	13,093.56	266,212.12	1,121,525.00	-855,312.88						23.74%
Total 5910 · Perm Positions - LOC BDS	91,441.26	84,738.40	76,938.90	13,093.56	266,212.12	1,121,525.00	-855,312.88						23.74%
5911 · Extra Help-LOC BDS	0.00	368.58	803.01	0.00	1,171.59	2,000.00	-828.41						58.59%
5912 · Overtime-LOC BDS													
5912 B · Region 5 Lexipol GRANT	0.00	0.00	0.00	0.00	0.00	3,027.00	-3,027.00						0.0%

Russian River Fire Protection District
Profit & Loss Budget vs. Actual
 July 1 through October 2, 2018

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 10/02/18
 Accrual Basis

	Jul 18	Aug 18	Sep 18	Oct 1 - 2, 18	Jul 1 - Oct 2, 18	TOTAL			% of Budget
						Budget	\$ Over Budget		
5912 · Overtime-LOC BDS - Other	20,960.99	43,365.71	31,336.92	0.00	95,663.62	256,973.00	-161,309.38		37.23%
Total 5912 · Overtime-LOC BDS	20,960.99	43,365.71	31,336.92	0.00	95,663.62	260,000.00	-164,336.38		36.79%
5914 · Premium Pay-LOC BDS	0.00	103.44	200.34	0.00	303.78	37,550.00	-37,246.22		0.81%
5919 · Agency Extra Help-LOC BDS	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00		0.0%
5922 · FICA Retirement-LOC BDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
5923 · PERS-LOC BDS	108,761.49	12,078.98	0.00	11,809.03	132,649.50	252,000.00	-119,350.50		52.64%
5924 · Medicare - LOC BDS	1,473.41	1,808.19	1,647.87	0.00	4,929.47	20,300.00	-15,370.53		24.28%
5930 · Health Insurance - LOC BDS	15,350.12	-971.70	18,109.86	0.00	32,488.28	211,400.00	-178,911.72		15.37%
5931 · Disability Insurance-LOC BDS	0.00	330.00	330.00	0.00	660.00	4,000.00	-3,340.00		16.5%
5932 · Dental Insurance - LOC BDS	1,913.81	0.00	2,137.95	0.00	4,051.76	25,350.00	-21,298.24		15.98%
5933 · Life Insurance	105.10	-49.00	60.70	0.00	116.80	500.00	-383.20		23.36%
5934 · Vision Insurance - LOC BDS	183.99	0.00	207.93	0.00	391.92	2,450.00	-2,058.08		16.0%
5935 · Unemployment Insurance LOC BDS	36.84	6.36	13.65	0.00	56.85	2,000.00	-1,943.15		2.84%
5940 · Workers' Comp-LOC BDS	24,938.00	0.00	0.00	0.00	24,938.00	105,000.00	-80,062.00		23.75%
50 · Salaries/Employment Benefits - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
Total 50 · Salaries/Employment Benefits	265,165.01	141,778.96	131,787.13	24,902.59	563,633.69	2,046,575.00	-1,482,941.31		27.54%
60 · Services/Supplies									
6021 · Uniform Expense	925.00	2,664.31	120.96	0.00	3,710.27	18,900.00	-15,189.73		19.63%
6022 · Safety Clothing	-5,827.47	5,827.47	0.00	0.00	0.00	15,000.00	-15,000.00		0.0%
6040 · Communications	0.00	15.08	1,270.59	0.00	1,285.67	5,200.00	-3,914.33		24.72%
6048 · Cell Phone Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6060 · Food	162.50	213.19	178.19	0.00	553.88	3,500.00	-2,946.12		15.83%
6080 · Household Expense									
6080 C · Recliners - GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6080 D · Mattresses - GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6080 E · Dining Table/Chairs-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6080 · Household Expense - Other	0.00	208.74	1,638.76	0.00	1,847.50	5,250.00	-3,402.50		35.19%
Total 6080 · Household Expense	0.00	208.74	1,638.76	0.00	1,847.50	5,250.00	-3,402.50		35.19%
6100 · Insurance	33,787.00	199.00	0.00	0.00	33,986.00	33,787.00	199.00		100.59%
6140 · Maintenance Equipment	0.00	2,084.55	1,515.86	0.00	3,600.41	25,000.00	-21,399.59		14.4%
6149 · Maintenance-Radio									
6149 A · VFA Grant (Radios)	0.00	7,088.89	0.00	0.00	7,088.89	10,000.00	-2,911.11		70.89%
6149 · Maintenance-Radio - Other	0.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00		0.0%
Total 6149 · Maintenance-Radio	0.00	7,088.89	0.00	0.00	7,088.89	14,500.00	-7,411.11		48.89%
6180 · Maint-Bldgs/Imp									
6180 G · Roof Repair App Bay- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6180 H · Roof Replacement LQ-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6180 · Maint-Bldgs/Imp - Other	0.00	466.04	0.00	0.00	466.04	7,000.00	-6,533.96		6.66%
Total 6180 · Maint-Bldgs/Imp	0.00	466.04	0.00	0.00	466.04	7,000.00	-6,533.96		6.66%
6261 · Medical Supplies	0.00	2,521.89	3,244.33	0.00	5,766.22	30,000.00	-24,233.78		19.22%

Russian River Fire Protection District
Profit & Loss Budget vs. Actual
 July 1 through October 2, 2018

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 10/02/18
 Accrual Basis

	Jul 18	Aug 18	Sep 18	Oct 1 - 2, 18	Jul 1 - Oct 2, 18	TOTAL			% of Budget
						Budget	\$ Over Budget		
6280 · Memberships	690.00	128.67	0.00	0.00	818.67	2,550.00	-1,731.33		32.11%
6400 · Office Expense	0.00	391.79	453.20	0.00	844.99	5,000.00	-4,155.01		16.9%
6405 · Over/Short	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6410 · Postage	0.00	144.98	9.32	0.00	154.30	500.00	-345.70		30.86%
6415 · Books/Periodicals	60.00	0.00	421.69	0.00	481.69	600.00	-118.31		80.28%
6457 · Computer Charges	1,133.60	1,200.00	2,183.20	0.00	4,516.80	21,200.00	-16,683.20		21.31%
6461 · Supplies/Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6500 · Professional/Special Services									
6500 L · Lexipol-GRANT	5,562.00	0.00	0.00	0.00	5,562.00	7,729.00	-2,167.00		71.96%
6500 M · Grant/Writing-GRANT	0.00	0.00	0.00	0.00	0.00	11,918.00	-11,918.00		0.0%
6500 N · RR/MR Coll	0.00	0.00	0.00	0.00	0.00	10,858.00	-10,858.00		0.0%
6500 · Professional/Special Services - Other	7,940.00	314.78	127.38	0.00	8,382.16	11,250.00	-2,867.84		74.51%
Total 6500 · Professional/Special Services	13,502.00	314.78	127.38	0.00	13,944.16	41,755.00	-27,810.84		33.4%
6514 · Laboratory Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6516 · Data Processing Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6521 · County Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6526 · Dispatch Services	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00		0.0%
6540 · Contract Services	0.00	0.00	0.00	0.00	0.00	500.00	-500.00		0.0%
6581 · Connectivity	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6587 · LAFCO Charges	4,885.00	0.00	0.00	0.00	4,885.00	4,885.00	0.00		100.0%
6610 · Legal Services									
6610 B · RR/MR Collaboration-GRANT	0.00	0.00	0.00	0.00	0.00	6,000.00	-6,000.00		0.0%
6610 · Legal Services - Other	-2,753.00	2,753.00	0.00	0.00	0.00	10,000.00	-10,000.00		0.0%
Total 6610 · Legal Services	-2,753.00	2,753.00	0.00	0.00	0.00	16,000.00	-16,000.00		0.0%
6630 · Audit/Accounting Services	0.00	0.00	0.00	0.00	0.00	6,325.00	-6,325.00		0.0%
6634 · Bank Fees	45.00	30.00	280.00	0.00	355.00	1,000.00	-645.00		35.5%
6654 · Medical Exams	0.00	1,543.00	0.00	0.00	1,543.00	3,100.00	-1,557.00		49.77%
6666 · Ambulance Charges	0.00	3,463.30	0.00	0.00	3,463.30	52,000.00	-48,536.70		6.66%
6695 · Immunizations	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6800 · Public/Legal Notices	162.50	0.00	195.00	0.00	357.50	500.00	-142.50		71.5%
6820 · Rents/Leases Equipment	0.00	0.00	0.00	0.00	0.00	500.00	-500.00		0.0%
6840 · Rents/Leases - Bldgs Imp	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6880 · Small Tools/Instruments	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00		0.0%
6881 · Safety Equipment	0.00	587.12	51.90	0.00	639.02	2,000.00	-1,360.98		31.95%
6883 · Fire Equipment									
6883 C · Holmatro Tools-TOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6883 D · Hose, etc.-15/16 Dispatch GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%
6883 · Fire Equipment - Other	0.00	975.00	16.33	0.00	991.33	2,000.00	-1,008.67		49.57%
Total 6883 · Fire Equipment	0.00	975.00	16.33	0.00	991.33	2,000.00	-1,008.67		49.57%
7000 · Special Departmental Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.0%

Russian River Fire Protection District
Profit & Loss Budget vs. Actual
July 1 through October 2, 2018

	TOTAL						% of Budget	
	Jul 18	Aug 18	Sep 18	Oct 1 - 2, 18	Jul 1 - Oct 2, 18	Budget		\$ Over Budget
7005 · Election Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7022 · Public Relations Exp	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
7051 · Refunds	0.00	0.00	0.00	0.00	0.00	8,500.00	-8,500.00	0.0%
7053 · License Fees	10.00	0.00	0.00	0.00	10.00	26,000.00	-25,990.00	0.04%
7120 · Training in-Service	3,077.00	-960.00	175.00	0.00	2,292.00	12,000.00	-9,708.00	19.1%
7123 · Training - Management	0.00	349.00	0.00	0.00	349.00	3,000.00	-2,651.00	11.63%
7131 · Tuition/Textbook-Taxable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7201 · Gas/Oil	0.00	2,270.29	1,942.48	0.00	4,212.77	21,500.00	-17,287.23	19.59%
7230 · W. Steele Lane Storm Drain	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7300 · Transportation/Travel	0.00	26.85	0.00	0.00	26.85	3,000.00	-2,973.15	0.9%
7320 · Utilities	106.65	1,169.35	389.92	0.00	1,665.92	18,000.00	-16,334.08	9.28%
7330 · Sanitation	0.00	0.00	0.00	0.00	0.00	2,200.00	-2,200.00	0.0%
7390 · Water/Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7900 · Principal Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7910 · Principal Payments- LT Debt	0.00	0.00	0.00	0.00	0.00	22,991.00	-22,991.00	0.0%
7920 · Interest Paid	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7930 · Interest on LT Debt	0.00	0.00	0.00	0.00	0.00	1,240.00	-1,240.00	0.0%
60 · Services/Supplies - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 60 · Services/Supplies	49,965.78	35,676.29	14,214.11	0.00	98,856.18	442,983.00	-343,126.82	22.54%
85 · Capital Assets								
8560 · Equipment								
8560 A · Holmatro Tools-TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8560 B · Heart Monitor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8560 C · Engine Grant	0.00	69.95	0.00	0.00	69.95	0.00	69.95	100.0%
8560 D · Jet Ski-TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8560 E · Equipment-Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8560 F · TOT Mitigation (Amb. downpayment)	0.00	0.00	0.00	0.00	0.00	60,000.00	-60,000.00	0.0%
8560 G · Strategic Plan	0.00	0.00	0.00	0.00	0.00	35,000.00	-35,000.00	0.0%
8560 · Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 8560 · Equipment	0.00	69.95	0.00	0.00	69.95	95,000.00	-94,930.05	0.07%
85 · Capital Assets - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 85 · Capital Assets	0.00	69.95	0.00	0.00	69.95	95,000.00	-94,930.05	0.07%
90 · Appropriations for Cont								
9000 · Unanticipated Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
90 · Appropriations for Cont - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 90 · Appropriations for Cont	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9100 · Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	315,130.79	177,525.20	146,001.24	24,902.59	663,559.82	2,584,558.00	-1,920,998.18	25.67%
Net Income	-294,302.79	-88,822.27	-98,296.93	-22,987.74	-484,409.73	-105,661.00	-378,728.73	458.37%

4:02 PM

10/02/18

Russian River Fire Protection District
Reconciliation Summary
108 · Ambulance Fund, Period Ending 09/30/2018

	<u>Sep 30, 18</u>
Beginning Balance	13,192.18
Cleared Transactions	
Deposits and Credits - 19 items	<u>47,704.31</u>
Total Cleared Transactions	<u>47,704.31</u>
Cleared Balance	<u><u>60,896.49</u></u>
Register Balance as of 09/30/2018	60,896.49
New Transactions	
Deposits and Credits - 1 item	<u>1,914.85</u>
Total New Transactions	<u>1,914.85</u>
Ending Balance	<u><u>62,811.34</u></u>

Russian River Fire Protection District
Reconciliation Detail
108 - Ambulance Fund, Period Ending 09/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						13,192.18
Cleared Transactions						
Deposits and Credits - 19 items						
Deposit	09/05/2018			X	931.88	931.88
Deposit	09/06/2018			X	440.59	1,372.47
Deposit	09/07/2018			X	486.45	1,858.92
Deposit	09/07/2018			X	8,863.44	10,722.36
Deposit	09/10/2018			X	594.60	11,316.96
Deposit	09/11/2018			X	855.04	12,172.00
Deposit	09/12/2018			X	6,027.38	18,199.38
Deposit	09/14/2018			X	578.91	18,778.29
Deposit	09/14/2018			X	2,564.97	21,343.26
Deposit	09/17/2018			X	1,430.80	22,774.06
Deposit	09/19/2018			X	8,837.38	31,611.44
Deposit	09/21/2018			X	1,235.20	32,846.64
Deposit	09/24/2018			X	1,346.05	34,192.69
Deposit	09/24/2018			X	3,164.50	37,357.19
Deposit	09/25/2018			X	1,009.88	38,367.07
Deposit	09/26/2018			X	943.43	39,310.50
Deposit	09/26/2018			X	2,161.82	41,472.32
Deposit	09/28/2018			X	1.93	41,474.25
Deposit	09/28/2018			X	6,230.06	47,704.31
Total Deposits and Credits					47,704.31	47,704.31
Total Cleared Transactions					47,704.31	47,704.31
Cleared Balance					47,704.31	60,896.49
Register Balance as of 09/30/2018					47,704.31	60,896.49
New Transactions						
Deposits and Credits - 1 item						
Deposit	10/02/2018				1,914.85	1,914.85
Total Deposits and Credits					1,914.85	1,914.85
Total New Transactions					1,914.85	1,914.85
Ending Balance					49,619.16	62,811.34

BOW
037429720

Bank of the West
RR AMB

USD

As of 2018-09-30

Feed Name: DEPR REPORT



*Reconciled HJ
10-2-18*

Statement of Account
September 1, 2018 - September 30, 2018
Account Number: 037-429720
Page 1

RUSSIAN RIVER FIRE PROTECT DISTRICT
AMBULANCE ACCOUNT
PO BOX 367
GUERNEVILLE CA 95446 0367

For your protection:
Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers:
A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

MONEY MARKET PLUS - BUS 037-429720

RUSSIAN RIVER FIRE PROTECT DISTRICT
AMBULANCE ACCOUNT

ACCOUNT SUMMARY

Beginning Balance	\$13,192.18 ✓
8 Credits	5,662.28
11 Deposits	42,042.03
0 Withdrawals	-.00
0 Checks	-.00
Ending Balance	\$60,896.49 ✓

EARNINGS SUMMARY

Interest this statement period	\$1.93
Interest credited year-to-date	\$17.82
Annual percentage yield earned	.07%
Average monthly balance	\$35,441.37

ACCOUNT DETAIL

Credits

Date	Amount	Description			
09/06	\$440.59 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*893175458*1450173185~	HCCLAIMPMT 090618	1982604815	CCD
09/07	486.45 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*893180677*1450173185~	HCCLAIMPMT 090718	1982604815	CCD
09/11	855.04 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*893191947*1450173185~	HCCLAIMPMT 091118	1982604815	CCD
09/14	578.91 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*893207796*1450173185~	HCCLAIMPMT 091418	1982604815	CCD
09/24	1,346.05 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*893235764*1450173185~	HCCLAIMPMT 092418	1982604815	CCD
09/25	1,009.88 ✓	ELECTRONIC DEP NORIDIAN N. CA TRN*1*893241187*1450173185~	HCCLAIMPMT 092518	1982604815	CCD
09/26	943.43 ✓	ELECTRONIC DEP NORIDIAN N. CA	HCCLAIMPMT 092618	1982604815	CCD

Statement of Account
September 1, 2018 - September 30, 2018
Account Number: 037-429720
Page 2

RUSSIAN RIVER FIRE PROTECT DISTRICT
AMBULANCE ACCOUNT
PO BOX 367
GUERNEVILLE CA 95446 0367

Credits Continued

Date	Amount	Description

09/28	\$1.93	TRN*1*893246600*1450173185~ INTEREST PAID INTEREST PAID
8 credits for a total of \$5,662.28		

Deposits

Date	Amount	Date	Amount	Date	Amount

09/05	\$931.88	09/14	\$2,564.97	09/24	\$3,164.50
09/07	8,863.44	09/17	1,430.80	09/26	2,161.82
09/10	594.60	09/19	8,837.38	09/28	6,230.06
09/12	6,027.38	09/21	1,235.20		
11 deposits for a total of \$42,042.03					

End of Statement

4:00 PM
10/02/18

Russian River Fire Protection District
Reconciliation Summary
105 - Bank of the West, Period Ending 09/30/2018

	<u>Sep 30, 18</u>
Beginning Balance	959,289.89
Cleared Transactions	
Checks and Payments - 26 items	-219,773.31
Deposits and Credits - 1 item	20.00
Total Cleared Transactions	<u>-219,753.31</u>
Cleared Balance	<u><u>739,536.58</u></u>
Uncleared Transactions	
Checks and Payments - 6 items	-117,975.68
Deposits and Credits - 1 item	118,150.26
Total Uncleared Transactions	<u>174.58</u>
Register Balance as of 09/30/2018	<u><u>739,711.16</u></u>
Ending Balance	739,711.16

Russian River Fire Protection District
Reconciliation Detail
105 - Bank of the West, Period Ending 09/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						959,289.89
Cleared Transactions						
Checks and Payments - 26 items						
Bill Pmt -Check	08/15/2018	2267	Wittman Enterprises	X	-3,463.30	-3,463.30
Check	09/04/2018	EFT	Bank of the West	X	-20.00	-3,483.30
Check	09/10/2018	EFT	Bank of the West	X	-250.00	-3,733.30
Deposit	09/11/2018		Russian River Fire P...	X	-110,000.00	-113,733.30
Bill Pmt -Check	09/12/2018	2274	FDAC EBA	X	-21,760.90	-135,494.20
Bill Pmt -Check	09/12/2018	2286	US Bank Corporate ...	X	-5,938.90	-141,433.10
Bill Pmt -Check	09/12/2018	2287	WEX Bank	X	-1,875.68	-143,308.78
Bill Pmt -Check	09/12/2018	2271	Collins Consulting	X	-1,200.00	-144,508.78
Bill Pmt -Check	09/12/2018	2288	Zoll	X	-983.20	-145,491.98
Bill Pmt -Check	09/12/2018	2269	Battery Systems, Inc.	X	-765.06	-146,257.04
Bill Pmt -Check	09/12/2018	2270	Burton's Fire, Inc.	X	-606.00	-146,863.04
Bill Pmt -Check	09/12/2018	2273	Eureka Oxygen Co.	X	-459.68	-147,322.72
Bill Pmt -Check	09/12/2018	2280	Press Democrat	X	-421.69	-147,744.41
Bill Pmt -Check	09/12/2018	2289	Comcast	X	-404.21	-148,148.62
Bill Pmt -Check	09/12/2018	2279	Myers Stevens & To...	X	-330.00	-148,478.62
Bill Pmt -Check	09/12/2018	2283	Sonoma West Publi...	X	-195.00	-148,673.62
Bill Pmt -Check	09/12/2018	2285	TIAA Commercial Fi...	X	-189.94	-148,863.56
Bill Pmt -Check	09/12/2018	2276	Jason Clopton	X	-175.00	-149,038.56
Bill Pmt -Check	09/12/2018	2277	JR's Auto Care Center	X	-144.80	-149,183.36
Bill Pmt -Check	09/12/2018	2272	Comcast	X	-106.65	-149,290.01
Bill Pmt -Check	09/12/2018	2290	Sweetwater Springs ...	X	-89.45	-149,379.46
Bill Pmt -Check	09/12/2018	2291	Sweetwater Springs ...	X	-83.65	-149,463.11
Bill Pmt -Check	09/12/2018	2284	Sweetwater Springs ...	X	-75.45	-149,538.56
Bill Pmt -Check	09/12/2018	2278	L.N. Curtis & Son	X	-68.23	-149,606.79
Bill Pmt -Check	09/12/2018	2275	Ferrell Gas	X	-66.52	-149,673.31
Deposit	09/26/2018		Russian River Fire P...	X	-70,100.00	-219,773.31
Total Checks and Payments					-219,773.31	-219,773.31
Deposits and Credits - 1 item						
Deposit	09/04/2018			X	20.00	20.00
Total Deposits and Credits					20.00	20.00
Total Cleared Transactions					-219,753.31	-219,753.31
Cleared Balance					-219,753.31	739,536.58
Uncleared Transactions						
Checks and Payments - 6 items						
Bill Pmt -Check	09/08/2015	1074	Santa Rosa Memori...		-214.68	-214.68
General Journal	06/30/2017	AJE1			-115,521.00	-115,735.68
General Journal	06/30/2017	AJE12			-295.00	-116,030.68
Bill Pmt -Check	12/20/2017	1995	Theresa Tognozzi		-20.00	-116,050.68
Bill Pmt -Check	09/12/2018	2281	Russian River Local ...		-1,840.00	-117,890.68
Bill Pmt -Check	09/12/2018	2282	Russian River Roast...		-85.00	-117,975.68
Total Checks and Payments					-117,975.68	-117,975.68
Deposits and Credits - 1 item						
General Journal	06/30/2017	AJE11			118,150.26	118,150.26
Total Deposits and Credits					118,150.26	118,150.26
Total Uncleared Transactions					174.58	174.58
Register Balance as of 09/30/2018					-219,578.73	739,711.16
Ending Balance					-219,578.73	739,711.16

BOW
037402933

Bank of the West
RR GEN FUND

USD

As of 2018-09-30

Feed Name: DEPR REPORT



Reconciled H J
10.2.18

Statement of Account
September 1, 2018 - September 30, 2018
Account Number: 037-402933
Page 1

RUSSIAN RIVER FIRE PROTECT DIST
PO BOX 367
GUERNEVILLE CA 95446 0367

For your protection:
Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers:
A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

CHOICE BUSINESS CHECKING 037-402933

RUSSIAN RIVER FIRE PROTECT DIST

ACCOUNT SUMMARY

Beginning Balance	\$959,289.89 ✓
1 Credits	20.00
0 Deposits	0.00
4 Withdrawals	-180,370.00
22 Checks	-39,403.31 ✓
Ending Balance	\$739,536.58 ✓

EARNINGS SUMMARY

Interest this statement period	\$.00
Interest credited year-to-date	\$.00
Annual percentage yield earned	.00%
Average monthly balance	\$858,852.49

ACCOUNT DETAIL

Credits

Date	Amount	Description
09/04	\$20.00 ✓	SERVICE CHG RE SERVICE CHG REBATE VALUED CUSTOMER MONTHLY SERVICE CHARGE REBATE
1 credit for a total of \$20.00		

Withdrawals

Date	Amount	Description
09/04	\$20.00 ✓	MONTHLY SVC CH MONTHLY SVC CHG PREVIOUS PERIOD ACTIVITY RESULTED IN MONTHLY SERVICE CHARGE
09/10	250.00 ✓	LOAN PAYMENT LOAN PAYMENT TO CUSTOMER/REF 1060704778 1810389061
09/11	110,000.00 ✓	OUTGOING WIRE OUTGOING WIRE REFERENCE # 180911006615 WIRE DEBIT SENDING BANK REFERENCE # WT18091101112078

Statement of Account
September 1, 2018 - September 30, 2018
Account Number: 037-402933
Page 2

RUSSIAN RIVER FIRE PROTECT DIST
PO BOX 367
GUERNEVILLE CA 95446 0367

Withdrawals Continued

Date	Amount	Description	
09/26	\$70,100.00	OUTGOING WIRE OUTGOING WIRE REFERENCE # 180926009136 WIRE DEBIT SENDING BANK REFERENCE # WT18092601159491	7853
4 withdrawals for a total of \$180,370.00			7853

Checks Paid

Number	Date Paid	Amount	Number	Date Paid	Amount	Number	Date Paid	Amount
2267	09/05	3,463.30	2276	09/20	175.00	2285	09/24	189.94
2269*	09/19	765.06	2277	09/24	144.80	2286	09/21	5,938.90
2270	09/20	606.00	2278	09/19	68.23	2287	09/21	1,875.68
2271	09/27	1,200.00	2279	09/26	330.00	2288	09/24	983.20
2272	09/26	106.65	2280	09/20	421.69	2289	09/26	404.21
2273	09/25	459.68	2283*	09/20	195.00	2290	09/19	89.45
2274	09/20	21,760.90	2284	09/19	75.45	2291	09/19	83.65
2275	09/24	66.52						
22 checks for a total of \$39,403.31								

* Break in check number sequence.

End of Statement



BANK OF THE WEST
BNP PARIBAS

Commercial Loan Billing Statement

Customer Number: 10-6070477-8
 Invoice Number: 1810389061
 Office: 00177-31 FORESTVILLE



**Thank you
for choosing
Bank of the West!**

For billing inquiries call 1 (888) 457-2692

>001860 2091079 0001 008230 10Z
 RUSSIAN RIVER FIRE DISTRICT 2080
 14100 ARMSTRONG WOODS RD
 GUERNEVILLE CA 95446

Payment Summary

Payment Due Date*	September 10, 2018	Statement Date:	August 31, 2018
Current Due	\$250.00	Principal	\$0.00
Past Due	\$0.00	Interest	\$0.00
Total Payment Due	\$250.00	Fees	\$250.00
		Late Charge	\$0.00

*If "Total Payment Due" is not received by the end of your grace period, your loan may be assessed a late charge. See your loan documents for details.

Description/Date Range	Transaction	Amount	Year to Date Paid	Balance	Rate
Loan Number:	000-00-0001-8				
09-10-18	Annual Fees	250.00			
	Total Due:	\$250.00			

01860 2091079 001861 001861 0001/0001



Member FDIC

Page 1 of 1



When making payment at a Bank of the West office, please bring this payment coupon to receive immediate credit.

Commercial Loan Billing Statement

Customer Number: 10-6070477-8
 Invoice Number: 1810389061
 Office: 00177-31 FORESTVILLE

Any payment received in excess of "Minimum Payment Due" will be applied according to your loan documents.

Payment Due Date	September 10, 2018
Total Current Due	\$250.00
Total Past Due	\$0.00
Amount to be Charged to your Account Ending 2933	\$250.00
Additional Amount	\$ _____
Total Amount Enclosed	\$ _____

Please remit additional amount to:

BANK OF THE WEST
 PO BOX 515274
 LOS ANGELES CA 90051-6574

RUSSIAN RIVER FIRE DISTRICT



⑈ 18 1038906 1⑈ ⑆ 50 21000 13⑆ 1060704778⑈ 4044

JQB

Russian River Fiscal Year 2018-2019

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	COLLECTION ADJ	NET PAYMENTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW AIR BALANCE
JULY '18	\$ 273,172.25	\$ 98,200.73	\$ 56,460.85	\$ 200.00	\$ 118,310.67	\$ 53,481.59	\$ -	\$ 200.00	\$ 53,281.59	\$ 30,729.01	\$ 0.09	\$ 448,533.39
AUGUST '18	\$ 197,637.25	\$ 88,347.71	\$ 35,679.55	\$ 4,685.57	\$ 68,924.42	\$ 75,840.21	\$ -	\$ 144.00	\$ 75,696.21	\$ 23,674.14	\$ -	\$ 418,087.46
SEPTEMBER '18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OCTOBER '18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NOVEMBER '18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DECEMBER '18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
JANUARY '19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FEBRUARY '19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MARCH '19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
APRIL '19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MAY '19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
JUNE '19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YEAR TO DATE TOTALS	\$ 470,809.50	\$ 186,548.44	\$ 92,140.40	\$ 4,885.57	\$ 187,235.09	\$ 129,321.80	\$ -	\$ 344.00	\$ 128,977.80	\$ 54,403.15	\$ 0.09	
YTD PERCENTAGE OF REVENUE		39.62%	19.57%	1.04%	39.77%	27.47%	0.00%	0.07%	27.39%	11.56%	0.00%	
YTD PERCENTAGE OF NET REVENUE									68.89%			

Management Summary Report
Monthly and Fiscal Year to Date
Russian River Fire Dept.
August 2018

Financial Class	Number of Accounts	Percent of Total	Year to Date Total Accts.	Percent of Total YTD	Charges	Percent of Total	Year to Date Total Charges	Percent of Total YTD	Payments	Percent of Total	Year to Date Payments	Percent of Total YTD
Medicare HMO	21	23.08%	60	28.17%	\$56,361.25	28.52%	\$160,354.50	34.06%	\$12,788.94	16.86%	\$21,950.19	16.97%
Medicare HMO	5	5.49%	11	5.16%	\$14,120.00	7.14%	\$30,634.50	6.51%	\$2,263.52	2.98%	\$3,598.91	2.78%
Medi-Cal	1	1.10%	2	0.94%	\$2,817.00	1.43%	\$5,566.50	1.18%	\$150.15	0.20%	\$926.50	0.72%
Medi-Cal HMO	16	17.58%	34	15.96%	\$30,089.00	15.22%	\$66,977.50	14.23%	\$368.38	0.49%	\$3,701.65	2.86%
Insurance	8	8.79%	19	8.92%	\$18,811.50	9.52%	\$46,609.00	9.90%	\$19,976.22	26.34%	\$31,452.50	24.32%
Private Pay	20	21.98%	52	24.41%	\$27,005.50	13.66%	\$74,362.50	15.79%	\$6,125.74	8.08%	\$9,680.25	7.49%
Kaiser	5	5.49%	16	7.51%	\$11,663.00	5.90%	\$40,303.00	8.56%	\$31,019.25	40.90%	\$44,065.01	34.07%
Kaiser MCARE	13	14.29%	17	7.98%	\$34,007.00	17.21%	\$43,219.75	9.18%	\$2,977.63	3.93%	\$13,450.70	10.40%
Kaiser MCAL	2	2.20%	2	0.94%	\$2,807.00	1.42%	\$2,807.00	0.60%	\$170.38	0.22%	\$496.09	0.38%
Other	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Prior Sales	0	0.00%	0	0.00%	-\$44.00	-0.02%	-\$24.75	-0.01%	\$0.00	0.00%	\$0.00	0.00%
Sub Total	91	100.00%	213	100.00%	\$197,637.25	100.00%	\$470,809.50	100.00%	\$75,840.21	100.00%	\$129,321.80	100.00%
Dry Runs	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Total	91	100.00%	213	100.00%	\$197,637.25	100.00%	\$470,809.50	100.00%	\$75,840.21	100.00%	\$129,321.80	100.00%

Russian River Fire Protection District
 Check Detail
 September 12, 2018

12:55 PM
 09/12/18

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2269	09/12/2018	Battery Systems, Inc.		105 · Bank of the ...		-765.06
Bill		09/12/2018			6140 · Maintenance ...	-765.06	765.06
TOTAL						-765.06	765.06
Bill Pmt -Check	2270	09/12/2018	Burton's Fire, Inc.		105 · Bank of the ...		-606.00
Bill		09/12/2018			6140 · Maintenance ...	-606.00	606.00
TOTAL						-606.00	606.00
Bill Pmt -Check	2271	09/12/2018	Collins Consulting		105 · Bank of the ...		-1,200.00
Bill		09/12/2018			6457 · Computer Ch...	-1,200.00	1,200.00
TOTAL						-1,200.00	1,200.00
Bill Pmt -Check	2272	09/12/2018	Comcast		105 · Bank of the ...		-106.65
Bill		09/12/2018			6040 · Communicati...	-106.65	106.65
TOTAL						-106.65	106.65
Bill Pmt -Check	2273	09/12/2018	Eureka Oxygen Co.		105 · Bank of the ...		-459.68
Bill		09/12/2018			6261 · Medical Supp...	-459.68	459.68
TOTAL						-459.68	459.68
Bill Pmt -Check	2274	09/12/2018	FDAC EBA		105 · Bank of the ...		-21,760.90
Bill		09/12/2018			5930 · Health Insura...	-19,305.32	19,305.32
					5932 · Dental Insura...	-2,137.95	2,137.95
					5933 · Life Insurance	-32.20	32.20
					5934 · Visions Insur...	-207.93	207.93
					5933 · Life Insurance	-77.50	77.50
TOTAL						-21,760.90	21,760.90

Russian River Fire Protection District
Check Detail
September 12, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2275	09/12/2018	Ferrell Gas		105 · Bank of the ...	-66.52	-66.52
Bill		09/12/2018			7320 · Utilities	-66.52	66.52
TOTAL						-66.52	66.52
Bill Pmt -Check	2276	09/12/2018	Jason Clopton		105 · Bank of the ...	-175.00	-175.00
Bill		09/12/2018			7120 · Training in-S...	-175.00	175.00
TOTAL						-175.00	175.00
Bill Pmt -Check	2277	09/12/2018	JR's Auto Care Cen...		105 · Bank of the ...	-144.80	-144.80
Bill		09/12/2018			6140 · Maintenance ...	-144.80	144.80
TOTAL						-144.80	144.80
Bill Pmt -Check	2278	09/12/2018	L.N. Curtis & Son		105 · Bank of the ...	-68.23	-68.23
Bill		09/12/2018			6881 · Safety Equip...	-27.29	51.90
TOTAL					6883 · Fire Equipment	-40.94	77.85
						-68.23	129.75
Bill Pmt -Check	2279	09/12/2018	Myers Stevens & T...		105 · Bank of the ...	-330.00	-330.00
Bill		09/12/2018			5931 · Disability Ins...	-330.00	330.00
TOTAL						-330.00	330.00
Bill Pmt -Check	2280	09/12/2018	Press Democrat		105 · Bank of the ...	-421.69	-421.69
Bill		09/12/2018			6415 · Books/Period...	-421.69	421.69
TOTAL						-421.69	421.69
Bill Pmt -Check	2281	09/12/2018	Russian River Loc...		105 · Bank of the ...	-1,840.00	-1,840.00
Bill		09/12/2018			5910 · Perm Positio...	-1,840.00	1,840.00
TOTAL						-1,840.00	1,840.00

Russian River Fire Protection District
Check Detail
September 12, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2282	09/12/2018	Russian River Roa...		105 · Bank of the ...		-85.00
Bill		09/12/2018			6060 · Food	-85.00	85.00
TOTAL						-85.00	85.00
Bill Pmt -Check	2283	09/12/2018	Sonoma West Publ...		105 · Bank of the ...		-195.00
Bill		09/12/2018			6800 · Public/Legal ...	-195.00	195.00
TOTAL						-195.00	195.00
Bill Pmt -Check	2284	09/12/2018	Sweetwater Spring...		105 · Bank of the ...		-75.45
Bill		09/12/2018			7320 · Utilities	-75.45	75.45
TOTAL						-75.45	75.45
Bill Pmt -Check	2285	09/12/2018	TIAA Commercial F...		105 · Bank of the ...		-189.94
Bill		09/12/2018			6400 · Office Expense	-189.94	189.94
TOTAL						-189.94	189.94
Bill Pmt -Check	2286	09/12/2018	US Bank Corporate...		105 · Bank of the ...		-5,938.90
Bill		09/12/2018			6500 · Professional/...	-9.99	9.99
					6080 · Household E...	-1,479.00	1,479.00
					6410 · Postage	-9.32	9.32
					6500 · Professional/...	-83.59	83.59
					7320 · Utilities	-49.90	49.90
					6040 · Communicati...	-309.80	309.80
					6040 · Communicati...	-459.80	459.80
					6400 · Office Expense	-19.99	19.99
					6400 · Office Expense	-216.24	216.24
					6400 · Office Expense	-27.03	27.03
					6040 · Communicati...	-15.08	15.08
					6500 · Professional/...	-33.80	33.80
					6080 · Household E...	-15.00	15.00
					6261 · Medical Supp...	-35.85	35.85
					6261 · Medical Supp...	-2,748.80	2,748.80
					6140 · Maintenance ...	-60.12	60.12
					6060 · Food	-38.79	38.79
					6060 · Food	-54.40	54.40
					6140 · Maintenance ...	-25.92	25.92

Russian River Fire Protection District
Check Detail
September 12, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL					7201 · Gas/Oil	-6.68	6.68
					6140 · Maintenance ...	-8.99	8.99
					6140 · Maintenance ...	-120.96	120.96
					6080 · Household E...	-109.85	109.85
TOTAL						-5,938.90	5,938.90
Bill Pmt -Check	2287	09/12/2018	WEX Bank		105 · Bank of the ...	-1,875.68	-1,875.68
Bill		09/12/2018			7201 · Gas/Oil	-1,875.68	1,875.68
TOTAL						-1,875.68	1,875.68
Bill Pmt -Check	2288	09/12/2018	Zoll		105 · Bank of the ...	-983.20	-983.20
Bill		09/12/2018			6457 · Computer Ch...	-566.80	566.80
					6457 · Computer Ch...	-416.40	416.40
TOTAL						-983.20	983.20
Bill Pmt -Check	2289	09/12/2018	Comcast		105 · Bank of the ...	-404.21	-404.21
Bill		09/12/2018			6040 · Communicati...	-154.90	154.90
					6040 · Communicati...	-224.36	224.36
					7320 · Utilities	-24.95	24.95
TOTAL						-404.21	404.21
Bill Pmt -Check	2290	09/12/2018	Sweetwater Spring...		105 · Bank of the ...	-89.45	-89.45
Bill		09/12/2018			7320 · Utilities	-89.45	89.45
TOTAL						-89.45	89.45
Bill Pmt -Check	2291	09/12/2018	Sweetwater Spring...		105 · Bank of the ...	-83.65	-83.65
Bill		09/12/2018			7320 · Utilities	-83.65	83.65
TOTAL						-83.65	83.65

RESOLUTION 18/19-04

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE RUSSIAN RIVER
FIRE PROTECTION DISTRICT APPROVING CAL FIRE'S ASSISTANCE BY HIRE AGREEMENT
FOR USE WITH THE BODEGA BAY FIRE PROTECTION DISTRICT**

WHEREAS, the Russian River Fire Protection District and the Russian River Fire Protection District Operations Officers have met on several occasions to discuss ways both Districts could work together to fill staffing vacancies; and

WHEREAS, both the Russian River Fire Protection District and the Bodega Bay Fire Protection District proposed using Cal Fire's Assistance By Hire Agreement (ABH) as a model; and,

WHEREAS, This Board of Directors believes this is an efficient operational enhancement.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Russian River Fire Protection District Board of Directors hereby approves use of the Cal Fire Assistance By Hire Agreement as a model for an MOU with the Bodega Bay Fire Protection District in substantially the form attached hereto as Exhibit A; and,
2. This Board of Directors hereby orders the Fire Chief to sign and implement an ABH agreement in substantially the form attached hereto as Exhibit A to fulfill future shift vacancies and staffing needs where appropriate

THE FOREGOING RESOLUTION was introduced at a meeting of the Board on October 10, 2018, by Director _____, who moved its adoption, seconded by Director _____, and ordered adopted by the following vote:

Director	Butts	_____
Director	Jackson	_____
Director	Jones	_____
Director	Weaver	_____
Director	Wood	_____

AYES: _____ NOES: _____ ABSENT OR NOT VOTING: _____

WHEREUPON, the Chair declared the foregoing resolution adopted, and **SO ORDERED**.

By: _____
Nance Jones
President of the Board

By: _____
Heidi Flowers
Interim Clerk of the Board

ASSISTANCE BY HIRE (ABH) Memorandum of Understanding (MOU)

Russian River FPD & Bodega Bay FPD

I. INTENT

To provide authorization for the Russian River FPD and the Bodega Bay FPD to provide personnel from either agency for shift coverage and/or mutual aid assignments.

Use of this ABH agreement will be for those times either agency has depleted their own respective employee lists and OT is beginning to take a toll on all employees.

II. DEFINITIONS

Wet Hired Engines- herein referred to as "WET"- A local government engine that is staffed consistent with ICS standards by local agency personnel. Wet engines will be used to supplement requesting agency resources on incidents and for station coverage.

Dry Hired Engines- herein referred to as "DRY" - A local government engine that is hired by an agency and staffed with the requesting agencies crew. Dry engines are used to supplement the requesting agencies resources on incidents and for station coverage. Dry engines have specific equipment requirements that are identified in this policy.

Overhead- Personnel from local agencies that are qualified for assignment. Any overhead assignments that may travel to the fireline will require full PPE and fireline qualifications.

Required Training- All personnel hired under ABH shall be certified for the position they were hired for by CAL OES/CICCS (red card) standards, as a minimum. All apparatus operators shall have the appropriate California driver's license for the apparatus they are operating. It is the sending agencies responsibility to maintain records of the required training and licensing.

III. REQUIREMENTS

APPARATUS- Apparatus must be in good mechanical condition and be able to sustain arduous fireline assignments.

PERSONNEL- All personnel hired under ABH shall comply with the following:

- Meet the required training for the position they were hired for by the requesting agencies standards. Shall have all mandated personal protective equipment (PPE) for all risk incident response.

- Shall fully meet CAL OSHA Title 8 Section 5144 by being clean shaven to provide SCBA facemask seal and have been fit tested within the last 12 months.
- Shall be in their respective agency uniform when under hire. If the sending agency does not have a uniform, appropriate attire that identifies the personnel as fire department representatives shall be worn.

STAFFING- Engine staffing shall not be less than the normal duty staffing of the requesting agency.

COMMUNICATIONS- It is the responsibility of the sending agency to ensure the apparatus has adequate communications capability. Personnel and apparatus, which cannot adequately and effectively communicate with other resources on the incident will be released and not paid. All radios will be narrow band capable & programmable.

ORDER-The Fire Chief or designee of the requesting agency shall be responsible for determining when ABH will be utilized. Until that determination has been made by the Fire Chief or his/her designee, resources will be considered mutual aid.

IV. RATES AND REIMBURSEMENT

Timeframes for payment for equipment and personnel will be portal to portal once the designated thresholds (see below) have been met:

ENGINES-

- **INCIDENTS-** After 12 hours of service on an incident, payable back to the time of assignment. This includes travel time to return to the station and up to one hour to place the apparatus back into service.
- **STATION COVERAGE-** If apparatus or personnel is ordered/requested through ABH for station coverage payment will begin when the engine is staffed and available for assignment. Requests for station coverage utilizing ABH are generated by the Fire Chief or designee of the requesting agency
- **DRY** hired engines are paid from the time of acceptance.

OVERHEAD-After 12 hours of service on an incident, payable back to the time of assignment.

WATER TENDERS-After 5 hours of service on an incident, reimbursement will occur back to the initial time of assignment. This includes travel time to return to the station and up to one hour to place the apparatus back into service. Water tenders that are not available for the full operational period once assigned will be compensated portal to portal for personnel and hours available for equipment.

PERSONNEL RATES-Personnel rates will be based on the current MOU on file for the participating agencies.

FIRE ENGINE & WATER TENDER RATES-An hourly rate will be calculated for each engine utilizing the current CAL OES Rate Letter based on the apparatus GPM. The apparatus will be reimbursed for the total hours documented. These rates apply to any ICS engine type.

UTILITY RATES-All utilities used will be paid the current CAL OES daily rate per size and /or type of the utility. Mileage will not be reimbursed.

CALEMA Link: <http://www.calema.ca.gov/FireandRescue/Pages/Reimbursement.aspx>

V. GENERAL

APPARATUS LIABILITY-Neither agency assumes liability for any damages to either agencies apparatus/equipment.

- For **WET** hired equipment any loss or damage to local agency apparatus or support equipment while traveling to or from an incident, and repairs due to normal wear and tear or due to negligent or unlawful operation by the operator, shall be the responsibility of the sending agency. Minor damage caused by an incident or operating conditions may be reimbursed by the requesting agency. Major damage will be addressed through the Fire Chiefs upon completion of an investigation.
- For **DRY** hired equipment in the event of accident or mechanical breakdown to the apparatus under hire, the requesting agency will repair apparatus to condition of at initial time of hire. Mechanic services or parts are the responsibility of agency who owns the apparatus/equipment when routine breakdowns occur.

CONSUMABLES-The requesting agency will replace consumable items such as fuses, rations, drinking water, radio and headlamp batteries, chainsaw, portable pump and drip torch fuel, and Class A foam that were consumed under the requesting agencies direction. The items consumed will be documented.

FUEL-Apparatus may obtain fuel at no charge from the requesting agencies facility

VI. DOCUMENTATION

DOCUMENTATION-Either agency hired under ABH will need to submit the following documentation to the requesting agencies administration:

- An approved agency invoice.
- Invoices shall be submitted by agency cooperator within 30 days of the end of the assignment.

Liz Martin
BBFPD Board President

Nance Jones
RRFPD Board President

Date: _____

Date: _____

RESOLUTION 18/19-05

RESOLUTION NO. 18/19-05
DATED: October 10, 2018

RESOLUTION OF THE BOARD OF DIRECTORS OF RUSSIAN RIVER FIRE PROTECTION FOR THE INVESTMENT OF RESERVE FUNDS WITH THE SONOMA COUNTY AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR; AND DESIGNATING SIGNATORIES WHO MAY ACT ON BEHALF OF THE RUSSIAN RIVER FIRE PROTECTION DISTRICT IN CONNECTION WITH FUNDS HELD BY THE ACTTC

WHEREAS, the Russian River Fire Protection District has reserve funds totaling approximately \$250 thousand in accounts at several banking institutions; and expects that additional reserve funds will accumulate in the future; and

WHEREAS; Russian River Fire Protection District has investigated ways to increase the return on reserve funds; while insuring that the funds are secure and prudently invested; and

WHEREAS, the Sonoma County Auditor-Controller-Treasurer-Tax Collector maintains and manages the Sonoma County Pooled Investment Fund; which is invested in accordance with the California Government Code Sections 53601 et seq., Sections 53635 et. seq., and the County of Sonoma Statement of Investment Policy, and which has as its objectives safety of capital, liquidity and maximum rate of return; and

WHEREAS, under Section 53684 of the Government Code, upon the adoption of a resolution by the Board of Directors and with the Consent of the county treasurer, Russian River Fire Protection District may deposit excess funds not required for immediate use in the Sonoma County Pooled Investment Fund; and

NOW, THEREFORE, BE IT RESOLVED the Board of Directors has determined that it is in Russian River Fire Protection District's interest to deposit \$250,000.00 reserve funds in the Sonoma County Pooled Investment Fund;

THE FOREGOING RESOLUTION was introduced by Director _____, who moved its adoption, seconded by Director _____, and adopted by the Board of Directors of Russian River Fire Protection District of Sonoma County, on the 10th day of October, 2018, on a roll call vote of the members of said Board as follows:

Director Butts	Aye _____	No _____	Abstain _____
Director Jackson	Aye _____	No _____	Abstain _____
Director Jones	Aye _____	No _____	Abstain _____

Director Weaver Aye _____ No _____ Abstain _____

Director Wood Aye _____ No _____ Abstain _____

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

WHEREUPON, the Chairperson declared the foregoing resolution adopted and SO ORDERED.

/s/ _____

Dated: _____

President Nance Jones

/s/ _____

Dated: _____

Interim Board Clerk Flowers

RESOLUTION 18/09-06

**RESOLUTION #18/19-06
DATED: October 10, 2018**

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RUSSIAN RIVER FIRE PROTECTION DISTRICT
OF SONOMA COUNTY RESCINDING RESOLUTION 08/09-08 AND REVISING THE RATES
OF PAY FOR UNREPRESENTED EMPLOYEES (PART-TIME SAFETY & NON-SAFETY
ADMINISTRATIVE)**

WHEREAS, the Russian River Fire Protection District periodically considers wages, hours, and other terms and conditions of employment for all employment classifications; and

WHEREAS, the Board of Directors recognized the need to hire part-time employees as needed to fill vacancies; and

WHEREAS, Resolution 08/09-08 established the rates of pay for part-time employees; and

NOW, THEREFORE, IT BE RESOLVED, Board of Directors rescinds Resolution 08/09-08; and,

BE IT FURTHER RESOLVED, the part-time rates of pay for safety employees will equal Step 2 (position specific) monthly rate divided by 173.333 to equal the hourly rate; and,

BE IT FURTHER RESOLVED, the Board of Directors directs the Fire Chief or designee to set the following part-time rates of pay for the following positions:

NON-SAFETY (PART-TIME)			
ADMINISTRATIVE		\$22.00 PER HOUR	

SAFETY (PART-TIME)			
FIREFIGHTER/EMT	\$24.00 PER HOUR	FIREFIGHTER/PARAMEDIC	\$30.00 PER HOUR

The foregoing resolution was introduced by Director _____, who moved to waive the first reading and adopt the Resolution, and seconded by Director _____ and adopted by the Board of Directors of the Russian River Fire Protection District of Sonoma County, on the tenth day of October, 2018, on a roll call vote of the members of said Board as follows:

Director Butts _____
Director Jackson _____

Director Jones _____
Director Weaver _____
Director Wood _____

AYES:

NOES:

ABSENT OR NOT VOTING:

WHEREUPON, the Board President declared the above and foregoing resolution adopted, and

SO ORDERED.

/s/ _____
Nance Jones, President of the Board

Date: _____

/s/ _____
Heidi Flowers, Interim Clerk of the Board

DRAFT

Resolution # 08/09-08

March 11, 2009

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RUSSIAN RIVER
FIRE PROTECTION DISTRICT OF SONOMA COUNTY RESCINDING
RESOLUTION 07/08-4 AND REVISING THE RATES OF PAY FOR
UNREPRESENTED EMPLOYEES (PART-TIME SAFETY AND NON-SAFETY
ADMINISTRATIVE)**

WHEREAS, The Russian River Fire Protection District periodically considers wages, hours, and other terms and conditions of employment for all employment classifications; and,

WHEREAS, the Board of Directors recognizes the need to hire part-time employees as needed to fill vacancies; and

WHEREAS, the Board of Directors declared a fiscal emergency on February 11, 2009; and,

WHEREAS, Resolution 07/08-4 established the rates of pay for part-time employees.

NOW THEREFORE IT BE RESOLVED, the Board of Directors rescinds Resolution 07/08-4; and,

BE IT FURTHER RESOLVED the part-time rates of pay for safety employees will equal Step 2 (position specific) until such time as Step 1 equals Step 2 then part-time rates will equal Step 1 of the current and subsequent MOU's; and,

BE IT FURTHER RESOLVED, the Board of Directors directs the Fire Chief to set the following part-time rates of pay for the following positions:

Non-safety (Part-time)	
Receptionist	\$12.00 per hour
Secretarial	\$14.00 per hour
Administrative	\$16.00 per hour

The above and foregoing Resolution #08/09-08 was introduced by Director O'Shea, who moved its adoption, seconded by Director Smith, and adopted by the following roll call vote:

President Wille: aye Director Smith: aye Director O'Shea: aye

Director Lambert: aye Director Wilkes: aye

AYES: 5 NOES: 0 ABSENT/NOT VOTING: 0

WHEREUPON the Board President declared the foregoing Resolution #08/09-08 adopted and SO ORDERED.

[Signature]
Director Wille, President

[Signature]
Sean Grinnell, Fire Chief

[Signature]
Debbie Miller, Clerk

03-11-2009
Dated:

RESOLUTION 18/19-07

**RESOLUTION #18/19-07
DATED: October 10, 2018**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RUSSIAN RIVER FIRE PROTECTION DISTRICT DECLARING EQUIPMENT AS SURPLUS PROPERTY, AUTHORIZING ITS SALE AND REMOVAL FROM THE FIXED ASSETS LEDGER.

WHEREAS, the Board of Directors finds that the below listed equipment is surplus property. The Board authorizes the Chief or his/her designee to sell said equipment and remove it from the fixed assets ledger

Surplus Equipment: 2004 Wheeled Coach E-350 VIN#1FDWE35PX5HA12521

The foregoing resolution was introduced by Director _____, who moved to waive the first reading and adopt the Resolution, and seconded by Director _____, and adopted by the Board of Directors of the Russian River Fire Protection District of Sonoma County, on the tenth day of October, 2018, on a roll call vote of the members of said Board as follows:

Director Butts _____
Director Jackson _____
Director Jones _____
Director Weaver _____
Director Wood _____

AYES:

NOES:

ABSENT OR NOT VOTING:

WHEREUPON, the Board President declared the above and foregoing resolution adopted, and

SO ORDERED.

/s/ _____
Nance Jones, President of the Board

Date: _____

/s/ _____
Heidi Flowers, Interim Clerk of the Board

RIO NIDO STATION-RENTAL AGRMT

STRATEGIC PLAN REVIEW

Russian River Fire Protection District

Draft #4 February 24, 2016

Our Mission

The Russian River Fire Protection District exists to provide fire protection, fire safety, support medical emergencies through ambulance services and provide education to the community we serve.

Our Vision

Russian River Fire Protection District is dedicated to our communities by valuing our members, promoting leadership and dedicating ourselves to excellence

Our Values

- Provision of quality Services to our culturally diverse communities
- Collaboration with other public agencies to ensure cooperative care to our communities
- Supporting our employees and their development to ensure good stewardship of the district
- Open and honest communication with the communities we serve
- Pride and commitment to ourselves and our district

Our Business

The team:

Consists of a Fire Chief, Fire Captains, Engineers, Firefighter Paramedics Administrative Assistant Support, Volunteer Firefighters, outside contracted agencies, community volunteers, District Board of Directors.

Services provided:

Fire Suppression

ALS Ambulance

First Aid

Emergency Medical

Light Rescue

Water Rescue-swift water program

Public Education

Community Service

Volunteer training

Internship through JC College

Mutual aid to local fire departments

Master Mutual Aid

Business inspections

EMT ridealongs

Preceptorship program

Special event Attendance- medical standby

SWOT Analysis

Strengths:

Well-developed strong fire team, experienced paramedics, strong assistant support, resourceful committed personnel, strong community support, water rescue, new ambulance, new fire engine type one, new board of directors.

Weaknesses:

Staff and community education programs, community involvement, lower pay scale, promotional opportunities limited, new board of directors, non-diversity in fire engine equipment, lack of volunteer recruitment and retention program, disaster preparedness,

Opportunities:

Volunteer courses, consolidation planning, more volunteers, more community involvement and outreach, improve revenue through diligent review of ambulance billing, enhance grant submissions program through education and support. Region five model will provide leadership structure opportunities; continue to increase presence at county level

Threats:

Major damage to fire station in earthquake, consolidation, Firehouse building is outdated and constructed of unreinforced masonry. Any reductions in tax revenue, competition from private ambulance companies,

Market Analysis

The Russian River Fire District provides fire protection to twenty square miles- Forestville to Monte Rio. The Russian River Fire District Ambulance services 300 square miles from Timber Cove to east of Forestville. There are ten thousand members the district serves and the demographics include younger families moving in with Children. There is a significant seasonal population influx during summer months.

The homeless population has increased in the Guerneville area to 240 in the last few years which demands increased first aid and medical aid services.

2015 incident statistics: Russian River Fire Protection District responded to a total of 1,677 incidents including 52 fires or explosions, 1,141 medical calls or vehicle accidents, 67 hazardous conditions, 79 public assists or complaints, 22 false calls, and 316 good intent calls.

Strategic priorities for Russian River

Strategic Priority#1: Master Plan

In 2016 recruit grant writer to assist with multiple grant submissions to obtain local, county, state or federal grants which will support planning and implementation of a new fire station

Begin to identify a site for a replacement facility whether it is on current location or a new site
Understand how consolidation will impact planning efforts for the future

Identify architectural team to produce initial rendering and conceptual design of new facility

Complete cost analysis of replacement facility.

Identify processes through which monies will be obtained or raised for each stage designed in next five to ten years to pay for new facility

Share planning efforts for community feedback at each stage for review and input.

Strategic priority Consolidation Master Planning

In 2016 in parallel with master plan initiate discussion with local fire departments to understand the benefit risk ratio of consolidation with other fire protection departments, staffing plans, emergency service demand changes and leadership needs.

This analysis will be completed during 2016 as impact of decisions made ultimately will direct location and size of new facility.

Strategic Priority Capitol Replacement

Appendix A delineates a capitol replacement plan over the next 20 years. It is important that new fire equipment include more diversification of ability to provide fire services to the community. The financial committee will initiate a funding plan for the next ten years which will be associated with the capitol plan and plan for how to build reserves to fund the capitol plan.

Strategic Priority Technology and Communications

Appendix B delineates fire station plan over the next 24 months with current IT administrator to develop IT needs over the next five years. It is imperative that staff and assistant have the most current technology to respond to the community, keep billing up to date and ensure maximum revenue collection, provide communication amongst staff and county systems and the community. This plan will be completed using the knowledge of the fire staff, staff assistant and fire chief.

Strategic Priority Succession Planning and Stewardship of District

The chief will develop a formal plan which includes processes for ongoing development of the captains. It is projected that the captains are fluent in labor negotiations, HR policies, communication strategies for between shifts, assistant duties and are able to step into Fire Chief Role with minimal orientation. The Russian River Fire District believes in ongoing leadership education of Fire Chief and Fire Captains to ensure long term internal promotion of Fire Captains to Chief role when available. All Fire District employees will ensure all required education is completed on time and assistant will be provided with education as needed to continue to develop new programs to enhance stability of the financial system for the district.

Strategic Priority Service to the Community

A volunteer recruitment plan and a CERT program will be completed in 2016. It is expected that both of these programs will grow in numbers and skill and ability over the next few years to become strong community programs. They will be supported primarily by Fire Chief and Fire Captains in collaboration with board members as appropriate.

The Russian River Fire District will continue to enhance ways and means for the community we serve to be actively involved in development and implementation of strategic plan, continue to enjoy a transparent relationship with Fire Chief and Board Members.

A review of current community programs will be completed in the next 12 months and further identification of programs needed for the community will be identified if needed and cost effective for the District to provide. The Russian River Fire Department will identify and analyze and further means needed for fund raising needed for new programs or buildings in the future.

REPORT FROM COMMITTEES