



Russian River Fire District Board of Directors

Board Meeting Agenda

February 12, 2020

Time: 6:00 p.m.

Location: Fire Station 1

14100 Armstrong Woods Rd., Guerneville, CA 95446

The Board meeting agenda and all supporting documents are available for public review at 14100 Armstrong Woods Road, Guerneville, CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 14100 Armstrong Woods Road, Guerneville, during normal business hours and on the website at www.russianriverfire.org. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Administrative Assistant Heidi Flowers at 707-838-1170. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President Weaver

Director Butts

Director Jackson

Director Limbert

Director Symmonds

OPEN TIME FOR PUBLIC EXPRESSION

(Three-minute time limit)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a more lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.

SWEARING IN/OATH OF OFFICE

Fire Chief Heine will swear in Volunteer Firefighter Galen Butts and administer the oath of office.

PRESENTATION

RUSSIAN RIVER PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT



Russian River Fire District Board of Directors

Board Meeting Agenda

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An opportunity for the President of the Russian River Professional Firefighters Association to address the Board on matters of the Association.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District business.

FIRE CHIEF'S REPORT

The Fire Chief will report on District administration and operations.

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director.

1. Minutes of the January 8, 2020 Regular Board of Directors Meeting
2. Financial information for January 2020

ACTION ITEMS

1. FY 2018/2019 DRAFT AUDIT

The Board will review the draft audit and consider approval.

2. USDA UTILITY PICKUP GRANT

The Board will consider acceptance of the USDA grant and authorize Travis Wood, Stephan Mercieca, Chief Mark Heine and/or Matt Gustafson to execute the purchase.

3. AMBULANCE BILL HARDSHIP REQUEST

The Board will consider the ambulance bill hardship request received.

4. EMS BILLING WRITE-OFF

The Board will consider EMS billing write off(s).

COMMITTEE REPORT

1. Finance
2. Strategic Planning
3. Evacuation Planning
4. Labor Negotiations

COMMUNICATIONS

ADJOURNMENT



RUSSIAN RIVER FIRE PROTECTION DISTRICT
14100 ARMSTRONG WOODS RD. · P.O. BOX 367 · GUERNEVILLE, CA 95446
OFFICE (707) 869-9089 · FAX (707) 869-2811

Oath of Office

(Government Code Section 1360-1363.3105)

(Section 3, Article XX, State Constitution)

STATE OF CALIFORNIA

COUNTY OF SONOMA

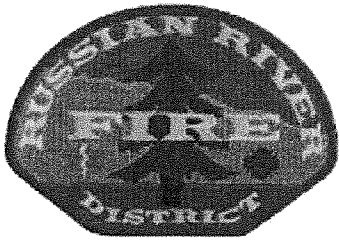
RUSSIAN RIVER FIRE PROTECTION DISTRICT

I, Galen Butts, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Galen Butts, Volunteer Firefighter

Subscribed and sworn to before me this 12th day of February, 2020.

Mark Heine, Fire Chief



Russian River Fire District Board of Directors

Regular Board Meeting Minutes

January 8, 2020

Time: 6:00 p.m.

Location: Fire Station 1

14100 Armstrong Woods Rd., Guerneville, CA 95446

CALL TO ORDER

Weaver called the meeting to order at 6:00 p.m.

Present for Staff: Chief Gustafson, Flowers

PLEDGE OF ALLEGIANCE

Pledge of allegiance was led by Limbert.

ROLL CALL

President Weaver- Present

Director Butts-Present, arrived at 6:04 p.m.

Director Jackson-Present

Director Limbert-Present

Director Symmonds-Absent.

OPEN TIME FOR PUBLIC EXPRESSION

None.

AGENDA ADJUSTMENTS

A motion by Jackson, seconded by Limbert, adjusted the agenda by moving committee reports prior to consent calendar. 4-0-1 (Symmonds absent).

RUSSIAN RIVER PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT

None.

DIRECTOR REPORTS

None.

FIRE CHIEF'S REPORT

Chief Gustafson reported ambulance M576 is at the shop being repaired and should be finished mid-January, the radio grant Finance Manager Terri Bolduc applied for was not granted; future grant opportunities will be pursued as they arise, BC7 tone has been added to significant Russian River incidents, LAFCO meeting on March 4th to approve application from Sonoma County Fire District to annex Russian River Fire, Chief Heine and Chief Gustafson met with Sweetwater Springs Water District for disaster preparedness plans, formation of safety committee (mental health, cancer, workplace injury) is underway, Saturday January 11th is coffee with a firefighter at County Station 4 (Todd Road) and a blood drive is scheduled for Saturday January 18th.



Russian River Fire District Board of Directors
Regular Board Meeting Minutes
January 8, 2020
Time: 6:00 p.m.
Location: Fire Station 1
14100 Armstrong Woods Rd., Guerneville, CA 95446

COMMITTEE REPORT

1. Finance – met at 5 p.m.; revenue is up 4% over projections, first allocation of property taxes has been received- no issues with dry period funding. Expenditures are over in the overtime category due to the upstaffing and fires (reimbursable). USDA grant has been awarded to the District, 55%/45% split, Russian River’s share is approximately \$49,000.00. Sale of Dodge pickup recommended to go towards District 45% share.
2. Strategic Planning – Did not meet.
3. Evacuation Planning - Did not meet.
4. Labor Negotiations – Did not meet.

CONSENT CALENDAR ITEMS

A motion by Butts, seconded by Limbert approved the minutes of December 11, 2019 Regular Board meeting and December 2019 financial information. 4-0-1 (Symmonds absent).

ACTION ITEMS

1. **SONOMA COUNTY WILDFIRE PREVENTION, EMERGENCY ALERT & RESPONSE MEASURE, A SALES TAX MEASURE ON THE MARCH 2020 COUNTYWIDE BALLOT**
 - a. Chief Gustafson reviewed that tax measure and emphasized the difference between educating and campaigning. Agencies engaged in meaningful annexation/consolidation will be eligible to receive funds. Review of funding/expenditure will be reviewed by a commission on a regular basis.
A motion by Butts, seconded by Limbert, Russian River Fire Board issues formal support of the Sonoma County Wildfire Prevention, Emergency Alert & Response Measure, A Sales Tax Measure on the March 2020 Countywide Ballot, due to the positive impact on the District. 4-0-1 (Symmonds absent).
2. **FRIENDS OF RIO NIDO-RIO NIDO POST OFFICE REQUEST**

Weaver is in contact with Chief Heine on the scheduling of meeting with the District and Friends of Rio Nido.

COMMUNICATIONS

LAFCO letter-Information regarding a LAFCO filing (receipt of application for a proposal entitled 2019-19: Sonoma County Fire District Reorganization No. 2019-1.

ADJOURNMENT

A motion by Limbert, seconded by Jackson adjourned the meeting at 6:40 p.m.

Russian River Fire Protection District
 Profit & Loss Budget vs. Actual
 July 1, 2019 through February 7, 2020

1:34 PM
 02/07/20
 Accrual Basis

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 1 - 7, 20	Jul 1, '19 - Feb 7, 20	Budget	\$ Over Budget	% of Budget
Income												
10 - Taxes												
1000 - Property Taxes - CY Secured	0.00	0.00	0.00	0.00	0.00	584,294.10	0.00	0.00	584,294.10	1,090,762.00	-506,467.90	53.57%
1001 - CY Direct Charges	0.00	0.00	0.00	0.00	0.00	303,435.40	0.00	0.00	303,435.40	574,070.00	-270,634.60	52.86%
1004 - Property Tax-CY Secured-July	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
1007 - CY Direct Charges - July	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
1008 - RDA Increment	0.00	0.00	0.00	0.00	0.00	-287,827.43	0.00	0.00	-287,827.43	-570,719.00	282,891.57	50.43%
1011 - SB2657 Prop Tax Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-7,225.00	7,225.00	0.0%
1014 - AB 1290 RDA Pass-Throughs	0.00	0.00	0.00	0.00	0.00	87,226.21	0.00	0.00	87,226.21	171,216.00	-83,989.79	50.95%
1017 - Residual Prop Tax-RPTTF	0.00	0.00	0.00	0.00	0.00	198,890.36	0.00	0.00	198,890.36	400,845.00	-201,954.64	49.64%
1020 - Property Taxes - CY Supp	0.00	0.00	0.00	0.00	0.00	4,269.91	0.00	0.00	4,269.91	19,000.00	-14,730.09	22.47%
1040 - Property Taxes - CY Unsecured	0.00	0.00	0.00	0.00	0.00	33,875.90	0.00	0.00	33,875.90	28,000.00	5,875.90	120.99%
1042 - Cost Reim-Coil DEL CY UNS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-550.00	550.00	0.0%
1060 - Prop Taxes-PY, Secured	0.00	0.00	0.00	0.00	0.00	6,749.58	0.00	0.00	6,749.58	20,000.00	-13,250.42	33.75%
1061 - PY Direct Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
1080 - Supplemental Prop Taxes-PY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
1100 - Property Taxes - PY Unsecured	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
1105 - 2017 Wildlife Tax Loss	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
10 - Taxes - Other	0.00	0.00	0.00	0.00	0.00	930,914.03	0.00	0.00	930,914.03	1,725,299.00	-794,384.97	53.96%
Total 10 - Taxes	0.00	0.00	0.00	0.00	0.00	930,914.03	0.00	0.00	930,914.03	1,725,299.00	-794,384.97	53.96%
17 - Use of Money/Property												
1700 - Interest on Pooled Cash	0.00	0.00	0.00	0.00	0.00	50.92	0.00	0.00	50.92	500.00	-449.08	10.18%
1705 - Unrealized Gains & Losses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
1760 - Other Interest Earnings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
1801 - Rent-Real Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
17 - Use of Money/Property - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 17 - Use of Money/Property	0.00	0.00	0.00	0.00	0.00	50.92	0.00	0.00	50.92	500.00	-449.08	10.18%
20 - Intergovernmental Revenues												
2440 - ST-HOPTR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,800.00	-6,800.00	0.0%
2600 - State Other Funding	0.00	0.00	0.00	0.00	0.00	24.88	14,433.30	0.00	14,458.18	0.00	14,458.18	100.0%
2930 - Special Districts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2970 - RDA Asset Distribution	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
20 - Intergovernmental Revenues - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 20 - Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00	24.88	14,433.30	0.00	14,458.18	6,800.00	7,658.18	212.92%
30 - Charges for Services												
3661 - Fire Control Services	-4,951.71	0.00	0.00	0.00	9,295.13	0.00	0.00	0.00	4,343.42	9,000.00	-4,656.58	48.26%
3670 - Ambulance Billings	97,024.41	66,403.16	45,121.34	125,233.28	75,515.34	74,691.35	73,426.25	51.12	557,456.25	725,000.00	-167,543.75	76.89%
3700 - Copy/Transcribe Fees	0.00	0.00	40.00	10.00	0.00	15.00	0.00	0.00	65.00	200.00	-135.00	32.5%
3980 - Revenue Applic to PY-GENIT	0.00	0.00	8,960.15	3,251.00	0.00	0.00	0.00	0.00	12,211.15	0.00	12,211.15	100.0%
30 - Charges for Services - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 30 - Charges for Services	92,072.70	66,403.16	54,121.49	128,484.28	84,810.47	74,706.35	73,426.25	51.12	574,075.82	734,200.00	-160,124.18	78.19%
40 - Miscellaneous Revenues												
4010 - Surplus Property Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4015 - Interest Earned	9.50	12.98	37.93	124.28	92.52	47.94	40.30	0.00	365.75	100.00	265.75	365.75%
4040 - Miscellaneous Revenue												
4040 A - Jet Ski-TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 B - Holmatro Tools-TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 C - Holmatro-TOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 D - Lexipol-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 E - RR/MR -GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 F - Con1 Ops- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 G - Radios-VFA Grant	0.00	0.00	0.00	0.00	0.00	0.00	5,604.50	0.00	5,604.50	5,605.00	-0.50	99.99%
4040 H - Shared Administrative Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 I - TOT Mitigation (Amb. downpayment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 J - Recruitment/Retention Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Russian River Fire Protection District
 Profit & Loss Budget vs. Actual
 July 1, 2019 through February 7, 2020

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 Accrual Basis

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 1 - 7, 20	Jul 1, 19 - Feb 7, 20	Budget	\$ Over Budget	% of Budget
4040 K - G. Ramponne Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,768.00	-15,768.00	0.0%
4040 L - Shared Chief Svcs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 - Miscellaneous Revenue - Other	0.63	0.00	1,270.01	90.00	60.00	223.28	0.00	1,643.92	443.92	1,200.00	443.92	136.99%
Total 4040 - Miscellaneous Revenue	0.63	0.00	1,270.01	90.00	60.00	223.28	0.00	1,643.92	443.92	1,200.00	443.92	136.99%
4100 - Workers' Comp Insurance Refund	0.00	0.00	4,792.32	4,792.32	7,188.48	4,792.32	5,604.50	7,248.42	22,573.00	22,573.00	-15,324.58	32.11%
4102 - Donations/Reimbursements	0.00	0.00	500.00	500.00	33,385.00	0.00	3,869.04	0.00	26,357.76	0.00	26,357.76	100.0%
4106 - Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4109 - Outdate/Cancel Warrants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4116 - Insurance Reimbursement	0.00	0.00	4,376.54	0.00	0.00	2,037.48	0.00	6,414.02	6,414.02	0.00	0.00	0.0%
4128 - Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4128 B - Reimb. 15/16 Dispatch Fee GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4128 - Reimbursements - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 4128 - Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
40 - Miscellaneous Revenues - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 40 - Miscellaneous Revenues	10.13	12.98	6,100.26	9,883.14	40,726.30	7,101.02	14,306.16	0.00	78,139.99	22,673.00	55,466.99	344.64%
Total Income	92,082.83	66,416.14	60,221.75	139,367.42	125,536.77	1,012,797.20	102,165.71	51.12	1,597,638.94	2,489,472.00	-891,833.06	64.18%
Cost of Goods Sold	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
50000 - Cost of Goods Sold	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Gross Profit	92,082.83	66,416.14	60,221.75	139,367.42	125,536.77	1,012,797.20	102,165.71	51.12	1,597,638.94	2,489,472.00	-891,833.06	64.18%
Expense												
50 - Salaries/Employment Benefits												
5910 - Perm Positions - LOC BDS	72,257.31	74,341.78	77,962.00	74,859.50	76,977.52	60,955.00	89,876.30	0.00	527,229.41	969,000.00	-441,770.59	54.41%
5911 - Extra Help-LOC BDS	4,245.00	1,200.00	2,130.09	3,165.00	3,570.00	1,680.00	5,070.00	0.00	21,060.09	2,000.00	19,060.09	1,053.01%
5912 - Overtime-LOC BDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5912 B - Region 5 Lexipol GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5912 - Overtime-LOC BDS - Other	24,895.26	31,656.77	21,879.96	29,618.28	87,134.98	22,353.72	19,724.12	0.00	242,892.09	279,000.00	-36,007.91	86.04%
Total 5912 - Overtime-LOC BDS	24,895.26	31,656.77	21,879.96	29,618.28	87,134.98	22,353.72	19,724.12	0.00	242,892.09	279,000.00	-36,007.91	86.04%
5914 - Premium Pay-LOC BDS	2,732.94	2,566.04	2,463.22	2,463.22	2,498.98	2,463.22	2,463.22	0.00	17,652.84	35,500.00	-17,847.16	49.73%
5919 - Agency Extra Help-LOC BDS	0.00	2,258.00	0.00	0.00	0.00	0.00	0.00	0.00	2,258.00	2,500.00	-242.00	90.32%
5922 - FICA Retirement-LOC BDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5923 - PERS-LOC BDS	22,385.99	22,532.07	22,245.02	22,245.02	22,386.11	0.00	44,897.53	0.00	156,691.74	277,450.00	-120,758.26	56.48%
5924 - Medicare - LOC BDS	1,531.84	1,539.22	1,435.98	1,476.42	2,247.05	1,376.37	1,373.57	0.00	10,980.45	19,000.00	-8,019.55	57.79%
5930 - Health Insurance - LOC BDS	4,579.58	0.00	4,579.58	2,289.79	2,289.79	0.00	4,639.12	0.00	18,377.86	28,164.00	-9,786.14	65.25%
5930 A - Health Ins-Retiree	33,004.08	-1,750.94	34,428.04	16,280.82	16,280.82	-1,866.40	34,457.82	0.00	130,834.24	216,350.00	-85,515.76	60.47%
5930 - Health Insurance - LOC BDS - Other	37,583.66	-1,750.94	39,007.62	18,570.61	18,570.61	-1,866.40	39,096.94	0.00	149,212.10	244,514.00	-95,301.90	61.02%
Total 5930 - Health Insurance - LOC BDS	302.50	0.00	907.50	302.50	302.50	0.00	605.00	0.00	2,420.00	4,000.00	-1,580.00	60.5%
5931 - Disability Insurance-LOC BDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5932 - Dental Insurance - LOC BDS	408.90	0.00	408.90	204.45	204.45	0.00	204.45	0.00	1,431.15	2,450.00	-1,018.85	58.41%
5932 A - Dental Ins-Retiree	3,661.48	0.00	3,830.24	1,915.12	1,915.12	0.00	4,034.69	0.00	15,356.65	24,400.00	-9,043.35	62.94%
5932 - Dental Insurance - LOC BDS - Other	4,070.38	0.00	4,239.14	2,119.57	2,119.57	0.00	4,239.14	0.00	16,187.80	26,850.00	-10,662.20	62.52%
Total 5932 - Dental Insurance - LOC BDS	154.30	-49.00	156.60	53.80	53.80	-49.00	156.60	0.00	477.10	500.00	-22.90	95.42%
5933 - Life Insurance	38.52	0.00	38.52	19.26	19.26	0.00	19.26	0.00	134.82	250.00	-115.18	53.93%
5934 - Vision Insurance - LOC BDS	350.04	0.00	368.00	184.00	184.00	0.00	387.26	0.00	1,473.20	2,350.00	-876.70	62.89%
5934 A - Vision Ins-Retiree	388.56	0.00	406.52	203.26	203.26	0.00	406.52	0.00	1,608.12	2,600.00	-991.88	61.85%
Total 5934 - Vision Insurance - LOC BDS	26,952.00	0.00	28,952.00	14,476.00	14,476.00	0.00	14,476.00	0.00	57,428.00	118,000.00	-60,572.00	52.90%
5940 - Workers' Comp-LOC BDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80,856.00	118,000.00	-37,144.00	68.52%
50 - Salaries/Employment Benefits - Other	197,289.74	134,261.07	176,833.65	182,029.16	216,267.26	86,912.91	238,128.66	0.00	1,231,732.47	1,982,914.00	-751,181.53	62.12%
Total 50 - Salaries/Employment Benefits	0.00	0.00	919.26	0.00	0.00	0.00	0.00	0.00	919.26	0.00	919.26	100.0%
60 - Services/Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6015 - Recruitment/Retention	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6016 - Recruitment/Retention-Region 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Russian River Fire Protection District
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 Accrual Basis

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 1 - 7, 20	Jul 1, '19 - Feb 7, 20	TOTAL		% of Budget
										Budget	\$ Over Budget	
6021 - Uniform Expense	925.00	1,850.00	0.00	0.00	1,150.00	1,850.00	925.00	0.00	6,740.00	11,100.00	-4,360.00	60.72%
6022 - Safety Clothing	0.00	0.00	0.00	0.00	0.00	0.00	917.41	0.00	917.41	15,000.00	-14,082.59	6.12%
6040 - Communications	412.39	0.00	29.90	808.98	809.40	298.47	473.89	0.00	2,833.03	5,200.00	-2,366.97	54.48%
6048 - Cell Phone Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6060 - Food	0.00	0.00	538.53	170.00	185.44	959.28	597.92	0.00	2,451.17	3,000.00	-548.83	81.71%
6090 - Household Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6090 C - Recliners- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6090 D - Mattresses- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6090 E - Dining Tables/Chairs-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6090 - Household Expense - Other	0.00	0.00	401.93	0.00	0.00	86.56	287.74	0.00	776.23	5,300.00	-4,523.77	14.65%
Total 6090 - Household Expense	0.00	0.00	401.93	0.00	0.00	86.56	287.74	0.00	776.23	5,300.00	-4,523.77	14.65%
6100 - Insurance	30,276.00	0.00	0.00	0.00	0.00	86.56	287.74	0.00	30,276.00	30,300.00	-24.00	99.92%
6140 - Maintenance Equipment	45.00	0.00	3,484.67	256.87	271.89	2,013.16	3,914.26	0.00	9,895.85	25,000.00	-15,014.15	39.94%
6149 - Maintenance-Radio	0.00	0.00	0.00	11,480.70	0.00	0.00	0.00	0.00	11,480.70	11,200.00	280.70	102.51%
6149 A - VFA Grant (Radios)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
6149 - Maintenance-Radio - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,700.00	-4,219.30	73.13%
Total 6149 - Maintenance-Radio	0.00	0.00	0.00	11,480.70	0.00	0.00	0.00	0.00	11,480.70	15,700.00	-4,219.30	73.13%
6180 - Maint-Bldgs/Imp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6180 G - Roof Repair App Bay- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6180 H - Roof Replacement LQ-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6180 - Maint-Bldgs/Imp - Other	0.00	0.00	1,169.20	245.89	21.54	206.96	7,800.01	0.00	9,443.60	7,800.00	2,443.60	134.81%
Total 6180 - Maint-Bldgs/Imp	0.00	0.00	1,169.20	245.89	21.54	206.96	7,800.01	0.00	9,443.60	7,800.00	2,443.60	134.81%
6261 - Medical Supplies	335.40	0.00	1,169.20	0.00	521.24	4,794.97	6,530.99	0.00	20,066.23	34,000.00	-13,933.77	59.02%
6280 - Memberships	440.00	0.00	7,885.63	0.00	106.18	967.50	0.00	0.00	2,810.00	2,810.00	-1,296.32	53.37%
6400 - Office Expense	-9.00	0.00	866.28	368.60	213.16	343.03	750.07	0.00	2,532.14	5,000.00	-2,467.86	50.64%
6405 - Over/Short	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6410 - Postage	0.00	0.00	0.00	0.00	0.00	0.00	62.75	0.00	62.75	500.00	-437.25	12.55%
6415 - Books/Periodicals	60.00	0.00	523.50	0.00	0.00	0.00	0.00	0.00	583.50	600.00	-16.50	97.25%
6457 - Computer Charges	1,174.94	0.00	4,189.47	1,409.17	1,200.00	0.00	2,404.00	0.00	10,377.58	16,170.00	-5,792.42	64.18%
6461 - Supplies/Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6500 - Professional/Special Services	5,730.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,730.00	0.00	5,730.00	100.0%
6500 L - Lexipol-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6500 M - Grant Writing-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6500 N - R/R/MR Coll	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6500 O - Recruitment/Retention Grant	-20,000.00	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6500 - Professional/Special Services - Other	52,995.15	-66,155.60	55,628.44	5,295.93	17,569.96	468.63	41,369.49	0.00	106,675.00	177,000.00	-70,325.00	60.27%
Total 6500 - Professional/Special Services	38,228.15	-66,155.60	75,628.44	5,295.93	17,569.96	468.63	41,369.49	0.00	112,405.00	177,000.00	-64,595.00	63.51%
6514 - Laboratory Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6516 - Data Processing Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6521 - County Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6526 - Dispatch Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%
6540 - Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6581 - Connectivity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6597 - LAFCO Charges	5,379.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,379.00	5,400.00	-21.00	99.61%
6610 - Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6610 B - R/R/MR Collaboration-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6610 - Legal Services - Other	0.00	0.00	5,854.80	1,241.00	289.37	0.00	34.50	0.00	7,419.67	10,000.00	-2,580.33	74.2%
Total 6610 - Legal Services	0.00	0.00	5,854.80	1,241.00	289.37	0.00	34.50	0.00	7,419.67	10,000.00	-2,580.33	74.2%
6630 - Audit/Accounting Services	0.00	0.00	0.00	0.00	0.00	0.00	6,325.00	0.00	6,325.00	6,325.00	0.00	100.0%
6634 - Bank Fees	84.43	110.00	291.00	16.00	16.00	41.00	45.00	0.00	603.43	1,000.00	-396.57	60.34%
6654 - Medical Exams	0.00	0.00	0.00	115.00	0.00	192.00	182.00	0.00	3,100.00	3,100.00	-2,93.00	9.9%
6666 - Ambulance Charges	-6,377.17	0.00	21,621.99	2,951.30	13,775.75	4,990.70	16,483.93	0.00	53,356.50	52,000.00	1,356.50	102.81%
6695 - Immunizations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6800 - Public/Legal Notices	0.00	0.00	390.00	227.50	80.36	0.00	0.00	0.00	697.86	500.00	197.86	139.57%

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 Accrual Basis

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 7, 20	Jul 1, 19 - Feb 7, 20	Budget	\$ Over Budget	% of Budget
6620 - Rents/Leases Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6640 - Rents/Leases - Bldgs Imp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6680 - Small Tools/Instruments	0.00	0.00	273.43	0.00	0.00	0.00	97.72	0.00	371.15	1,000.00	-628.85	37.12%
6681 - Safety Equipment	0.00	0.00	-1,000.00	0.00	0.00	0.00	0.00	0.00	-1,000.00	2,000.00	-3,000.00	-50.0%
6683 - Fire Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6883 C - Holmatro Tools-TOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6883 D - Hose, etc.-1818 Dispatch GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6883 - Fire Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,200.00	-6,200.00	0.0%
Total 6883 - Fire Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,200.00	-6,200.00	0.0%
7000 - Special Departmental Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7065 - Election Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7022 - Public Relations Exp	-750.00	0.00	750.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
7051 - Refunds	0.00	0.00	106.51	0.00	0.00	0.00	0.00	0.00	3,157.69	4,000.00	-842.31	78.94%
7053 - License Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7120 - Training In-Service	0.00	0.00	3,580.25	200.00	1,613.59	400.00	1,417.00	0.00	7,210.75	12,000.00	-4,789.25	60.09%
7123 - Training - Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
7131 - Tuition/Textbook-Taxable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7201 - Gas/Oil	0.00	0.00	3,861.79	1,716.81	2,016.70	1,728.57	1,857.42	0.00	11,181.29	23,000.00	-11,818.71	48.61%
7300 - Transportation/Travel	0.00	0.00	0.00	313.27	250.80	7.40	0.00	0.00	571.47	3,000.00	-2,428.53	19.05%
7320 - Utilities	32.60	0.00	2,827.56	1,467.97	1,049.75	950.59	3,930.30	0.00	10,258.77	18,000.00	-7,741.23	56.99%
7330 - Sanitation	0.00	0.00	0.00	0.00	2,340.00	0.00	0.00	0.00	2,340.00	2,300.00	40.00	101.74%
7390 - Water/Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7900 - Principal Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7910 - Principal Payments- LT Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,146.00	-33,146.00	0.0%
7920 - Interest Paid	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7930 - Interest on LT Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,152.00	-7,152.00	0.0%
7950 - Transfer to County Investment F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
80 - Services/Supplies - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 80 - Services/Supplies	70,256.74	-64,195.60	134,194.16	27,971.72	43,583.51	20,260.22	99,474.98	0.00	331,545.73	552,803.00	-221,257.27	59.98%
85 - Capital Assets												
8560 - Equipment												
8560 A - Holmatro Tools-TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8560 B - Heart Monitor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8560 C - Engine Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8560 D - Jet Ski-TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8560 E - Equipment-Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8560 F - TOT Mitigation (Amb. downpayment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8560 G - Strategic Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8560 - Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 8560 - Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
85 - Capital Assets - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 85 - Capital Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
90 - Appropriations for Cont												
9000 - Unanticipated Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
90 - Appropriations for Cont - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 90 - Appropriations for Cont	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9100 - Depreciation Expense	267,556.48	70,065.47	313,027.81	210,000.90	259,850.77	107,173.13	335,603.64	0.00	1,563,278.20	2,535,717.00	-972,438.80	61.65%
Total Expense	-175,473.65	-3,649.33	-282,808.05	-71,633.48	-134,314.90	905,624.07	-233,437.93	61.12	34,360.74	-45,246.00	80,606.74	-74.3%
Net Income												

Russian River EMS Fiscal Year 19-20

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	COLLECTION ADJ	NET PAYMENTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JULY '19	\$ 272,594.00	\$ 75,414.74	\$ 73,543.88	\$ -	\$ 123,635.38	\$ 97,024.41	\$ 86.51	\$ 344.94	\$ 96,592.96	\$ 10,853.00	\$ -	\$ 467,963.75
AUGUST '19	\$ 310,065.00	\$ 121,513.72	\$ 68,737.58	\$ 5,338.80	\$ 114,474.90	\$ 66,726.71	\$ -	\$ 312.80	\$ 66,413.91	\$ 7,022.81	\$ -	\$ 509,001.93
SEPTEMBER '19	\$ 341,757.50	\$ 107,745.07	\$ 56,722.69	\$ 6,922.17	\$ 170,367.57	\$ 45,404.62	\$ -	\$ -	\$ 45,404.62	\$ 15,097.46	\$ -	\$ 618,867.42
OCTOBER '19	\$ 219,336.25	\$ 126,583.13	\$ 54,848.13	\$ 6,866.25	\$ 31,038.74	\$ 122,494.46	\$ -	\$ -	\$ 122,494.46	\$ 12,841.86	\$ 3.21	\$ 514,573.05
NOVEMBER '19	\$ 227,073.75	\$ 111,428.43	\$ 59,966.57	\$ 3,059.50	\$ 52,619.25	\$ 75,395.34	\$ -	\$ -	\$ 75,395.34	\$ 17,813.25	\$ (200.00)	\$ 473,783.71
DECEMBER '19	\$ 266,844.25	\$ 121,829.67	\$ 47,350.02	\$ -	\$ 97,664.56	\$ 74,271.33	\$ 3,051.18	\$ 2,478.05	\$ 68,742.10	\$ 17,454.63	\$ -	\$ 485,251.54
JANUARY '20	\$ 214,088.75	\$ 42,639.11	\$ 57,908.23	\$ 3,616.43	\$ 109,924.98	\$ 73,211.03	\$ -	\$ 1,787.17	\$ 71,423.86	\$ 6,250.45	\$ (5.50)	\$ 517,496.71
FEBRUARY '20					\$ -				\$ -			
MARCH '20					\$ -				\$ -			
APRIL '20					\$ -				\$ -			
MAY '20					\$ -				\$ -			
JUNE '20					\$ -				\$ -			
YEAR TO DATE TOTALS	\$ 1,851,759.50	\$ 707,153.87	\$ 419,077.10	\$ 25,803.15	\$ 699,725.38	\$ 554,527.90	\$ 3,137.69	\$ 4,922.96	\$ 546,467.25	\$ 87,333.46	\$ (202.29)	
YTD PERCENTAGE OF REVENUE		38.19%	22.63%	1.39%	37.79%	29.95%	0.17%	0.27%	29.51%	4.72%	-0.01%	
YTD PERCENTAGE OF NET REVENUE									78.10%			

Management Summary Report
Monthly and Fiscal Year to Date
Russian River Fire Dept.
January 2020

Financial Class	Number of Accounts	Percent of Total	Year to Date Total Accts.	Percent of Total YTD	Charges	Percent of Total	Year to Date Total Charges	Percent of Total YTD	Payments	Percent of Total	Year to Date Payments	Percent of Total YTD
Medicare	15	23.81%	104	0.00%	\$56,846.25	26.55%	\$408,767.50	0.00%	\$5,136.75	7.02%	\$55,006.69	9.92%
Medicare HMO	2	3.17%	18	0.00%	\$8,290.00	3.87%	\$68,607.50	0.00%	\$346.98	0.47%	\$5,231.93	0.94%
Medi-Cal	0	0.00%	3	0.00%	\$0.00	0.00%	\$11,957.50	0.00%	\$721.45	0.99%	\$10,178.72	1.84%
Medi-Cal HMO	18	28.57%	97	0.00%	\$66,245.00	30.94%	\$331,862.50	0.00%	\$7,143.09	9.76%	\$60,319.19	10.88%
Insurance	1	1.59%	50	0.00%	\$4,112.50	1.92%	\$186,327.50	0.00%	\$28,688.43	39.19%	\$121,716.80	21.95%
Private Pay	19	30.16%	165	0.00%	\$53,497.50	24.99%	\$421,532.50	0.00%	\$9,858.02	13.47%	\$71,067.81	12.82%
Kaiser	5	7.94%	32	0.00%	\$16,672.50	7.79%	\$128,820.00	0.00%	\$14,600.92	19.94%	\$185,542.14	33.46%
Kaiser MCARE	2	3.17%	74	0.00%	\$8,636.25	4.03%	\$289,513.75	0.00%	\$5,582.48	7.63%	\$41,412.15	7.47%
Kaiser MCAL	1	1.59%	3	0.00%	\$4,182.50	1.95%	\$8,220.00	0.00%	\$1,132.91	1.55%	\$4,052.47	0.73%
Other	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Prior Sales					-\$4,393.75	-2.05%	-\$3,849.25	0.00%	\$0.00	0.00%	\$0.00	0.00%
Sub Total	63	100.00%	546	0.00%	\$214,088.75	100.00%	\$1,851,759.50	0.00%	\$73,211.03	100.00%	\$554,527.90	100.00%
Dry Runs	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Total	63	100.00%	0	0.00%	\$214,088.75	100.00%	\$0.00	0.00%	\$73,211.03	100.00%	\$554,527.90	100.00%

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**RUSSIAN RIVER FIRE
PROTECTION DISTRICT**

Financial Statements
and
Independent Auditor's Report

JUNE 30, 2019 and 2018

RUSSIAN RIVER FIRE PROTECTION DISTRICT

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Russian River Fire Protection District
Guerneville, California

Report on the Financial Statements

We have audited the accompanying financial statements of Russian River Fire Protection District as of and for the years ended June 30, 2019 and 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *State Controller's Minimum Audit Requirements for California Special Districts*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Russian River Fire Protection District, as of June 30, 2019 and 2018 and the respective changes in financial position, and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 7, combine statement of revenue, expenditures, and changes in fund balance on page 30, schedule of CalPERS on pages 31-32, and notes to required supplementary information on page 33 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

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Blomberg & Griffin A.C.
Stockton, CA
December 13, 2019

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Management Discussion and Analysis
June 30, 2019 and 2018

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As management of the Russian River Fire Protection District (the District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal years ended June 30, 2019 and 2018. We encourage readers to consider the information presented here in conjunction with the District's basic financial statements and the accompanying notes to the financial statements.

Financial Highlights

- The assets of the District exceeded its liabilities at the fiscal years ending June 30, 2019 and 2018 by \$2,075,215 and \$2,435,498 (net position), respectively. At fiscal year ending June 30, 2019, the net position includes net investment in capital assets of \$1,608,757 and surplus of \$466,458. At fiscal year ending June 30, 2018, the position includes net investment in capital assets of \$1,691,578 and surplus of \$743,920.
- The District's total net position decreased by \$360,283 and increased by \$969,030 at fiscal years ending June 30, 2019 and 2018, respectively.
- At the end of fiscal year ending June 30, 2019, the District's general fund reported an ending fund balance of \$1,944,472 and increase of \$152,157. At the end of fiscal year ending June 30, 2018, the District's general fund reported an ending fund balance of \$1,792,315, an increase of \$172,914 in comparison with the prior year. The entire fund balance is available for spending at the District's discretion (unassigned fund balance).
- At the end of the fiscal year June 30, 2019, unassigned fund balance for the general fund was \$1,944,472, or 69% of the total general fund expenditure of \$2,810,771. At the end of the fiscal year June 30, 2018, unassigned fund balance for the general fund was \$1,792,315, or 62% of the total general fund expenditure of \$2,886,056.
- The District's long-term debt increased by \$76,478, during the current fiscal year compare to \$478,162 in fiscal year ending June 30, 2018. The long-term debt increased due to a new loan of \$206,551 to purchase fire engine.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements: The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Management Discussion and Analysis
June 30, 2019 and 2018

D R A F T

Overview of the Financial Statements (Continued)

The statement of net position presents information on all of the District's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Fund Financial Statements: A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District's funds are governmental funds.

Governmental Funds: Governmental funds are used to account for essentially the same functions reported in governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District uses governmental funds to account for its activities, which include fire protection services in the district boundaries. The District adopts an annual appropriated budget for its funds. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Notes to the Basic Financial Statements: The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Management Discussion and Analysis
June 30, 2019 and 2018

D R A F T

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the District, assets exceeded liabilities by \$2,075,215 and \$2,435,498 at the end of fiscal years ending June 30, 2019 and 2018, respectively.

The net position category labeled "Net investment in Capital Assets" reflects the District's investment in capital assets (net of depreciation) of \$1,751,350 and \$1,726,495, (e.g., land, construction in progress, buildings and improvements, and equipment less accumulated depreciation) and outstanding debt of \$142,593 and \$34,917 used for the acquisition of these assets at fiscal years ending June 30, 2019 and 2018, respectively. The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. At the end of the fiscal years ending June 30, 2019 and 2018, the District's net investment in capital assets was \$1,608,757 and \$1,691,578, respectively.

	Net Position			
	June 30, 2019 and 2018			
	2019	2018	Increase (Decrease)	Percentage % Change
Current and Other Assets	\$ 2,009,213	\$ 1,839,943	\$ 169,270	8.4%
Capital Assets, Net Depreciation	1,751,350	1,726,495	24,855	1.42%
Deferred Changes	703,660	1,158,523	(454,863)	-64.64%
Total Assets	4,464,223	4,724,961	(260,738)	-5.5%
Current Liabilities	97,886	70,619	27,267	38.6%
Non-Current Liabilities	2,291,122	2,218,844	72,278	3.3%
Total Liabilities	2,389,008	2,289,463	99,545	4.3%
Net Position				
Net Investment in Capital Assets	1,608,757	1,691,578	(82,821)	-4.9%
Unrestricted (Deficit)	466,458	743,920	(277,462)	-37.3%
Total Net Position	\$ 2,075,215	\$ 2,435,498	\$ (360,283)	-14.8%

At June 30, 2019, the balance of unrestricted net position is \$466,458 and net investment in capital asset balance is \$1,608,757. At June 30, 2018, the balance of unrestricted net position is \$743,920 and net investment in capital asset balance is \$1,691,578.

Governmental Activities: Governmental activities decreased the District's net position by \$360,283 and increased the District's net position by \$969,030, at fiscal years ending June 30, 2019 and 2018, respectively.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Management Discussion and Analysis
June 30, 2019 and 2018

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Changes in Net Position

For the Fiscal Year's Ended June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>	<u>Increase (Decrease)</u>	<u>Percentage % Change</u>
Revenues:				
Program Revenue:				
Public Safety - Fire Protection	\$ 706,377	\$ 810,190	\$ (103,813)	-12.81%
General Revenues:				
Property Taxes	1,673,873	1,586,984	86,889	5.48%
Investment Earnings and Other	117,353	156,984	(39,631)	-25.25%
Special Item				
Grant Revenue	245,691	504,813	(259,122)	-51.33%
Sale of Capital Assets	(1,111)	-	(1,111)	-1111%
Total Revenues	<u>2,742,183</u>	<u>3,058,971</u>	<u>(316,788)</u>	<u>-10.36%</u>
Expenses:				
Program Expenses:				
Public Safety - Fire Protection	<u>3,102,466</u>	<u>2,089,941</u>	<u>1,012,525</u>	<u>32.64%</u>
Change in Net Position	(360,283)	969,030	(1,329,313)	368.96%
Net Position - Beginning of The Year	<u>2,435,498</u>	<u>1,466,468</u>	<u>969,030</u>	<u>39.79%</u>
Net Position - End of The Year	<u>\$ 2,075,215</u>	<u>\$ 2,435,498</u>	<u>\$ (360,283)</u>	<u>-14.79%</u>

Financial Analysis of the Government's Funds

The District uses fund accounting to ensure and demonstrate compliance with legal and governmental accounting requirements.

Governmental Funds: The focus of the District's governmental fund is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. Unassigned fund balance may serve as a useful measure of the government's net resources available for spending at the end of the fiscal year. The District uses and reports one governmental fund, the General Fund.

The general fund is the chief operating fund of the District. As of June 30, 2019, and 2018, the District's general fund reported ending fund balance of \$1,944,472 and \$1,792,315, an increase of \$152,157 and \$172,914, respectively. This entire amount constitutes unassigned fund balance, which is available for spending at the government's discretion.

As a measure of the general fund's liquidity, it may be useful to compare unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 69% and 62% of total general fund expenditures at fiscal years ending June 30, 2019 and 2018, respectively.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Management Discussion and Analysis
June 30, 2019 and 2018

D R A F T

General Fund Budgetary Highlights

As June 30, 2019, actual revenue exceeded budget by \$190,508, while actual expenditures exceeded budget by \$86,379. As of June 30, 2018 actual revenue exceeded budget by \$465,768 while actual expenditures exceeded budget by \$329,866. (Additional budget detail is on page 30 of this report).

Capital Asset and Debt Administration

Capital Assets: The District's investment in capital assets, as of June 30, 2019 and 2018, amounts to \$1,751,350 and \$1,726,495 (net of accumulated depreciation), respectively. This investment in capital assets includes land, buildings and improvements, and equipment. The total increase in the District's investment in capital assets for the fiscal years ended June 30, 2019 and 2018 was \$24,855 and \$436,256, respectively, and is explained by the following events:

	<u>2019</u>	<u>2018</u>
Depreciation expense	(170,584)	(98,639)
purchase of capital assets	206,551	534,895
sale of capital assets	(11,111)	-

Additional information on the District's capital assets can be found in note IV.

Debt Administration: For the fiscal year ended June 30, 2019, the District had total long-term obligations outstanding of \$2,324,267, including \$142,593 in a capital lease and \$196,371 in compensated absences. Also included are pension plan related liabilities of \$1,985,303. During the fiscal year 2019-2018, the District's total long-term debt increased by \$82,432. For the fiscal year ended June 30, 2018, the District had total long-term obligations outstanding of \$2,241,835, including \$34,917 in a capital lease and \$247,298 in compensated absences. Also included are pension plan related liabilities of \$1,959,620. During the fiscal year 2017-2018, the District's total long-term debt increased by \$273,341.

Economic Factors and Next Year's Budgets and Rates

- Property tax revenue is expected to remain relatively stable.
- The District expects increased capital expenditures for station repairs and improvements.

All of these factors were considered in preparing the District's budget for the fiscal year ending June 30, 2020.

Request for Additional Information

This financial report is designed to provide a general overview of the District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the District, P.O. Box 637, Guerneville, CA 95446.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
STATEMENT OF NET POSITION
JUNE 30, 2019 and 2018

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	2019	2018
Assets		
Cash and Investments	\$ 1,583,627	\$ 1,391,523
Accounts Receivable - Net	425,586	448,420
Capital assets (Net of Accumulated Depreciation)		
Non-Depreciable	22,060	22,060
Depreciable, Net	1,729,290	1,704,435
 Sources of Deferred Outflows - Note XII		
Pension Contributions	703,660	1,158,523
 Total Assets	 4,464,223	 4,724,961
 Liabilities		
Accounts Payable	62,498	47,628
Accrued Interest Payable	2,243	-
Capital lease payable - due within one year	33,145	22,991
Non-Current Liabilities		
Compensated Absences	196,371	247,298
Capital Lease Payable - due in more than one year	109,448	11,926
Net Pension Liability - Note XII	1,917,950	1,888,068
 Total Non-Current Liabilities	 2,223,769	 2,147,292
 Sources of Deferred Inflows - Note XII		
Pension Deferred Credits	67,353	71,552
 Total Liabilities	 2,389,008	 2,289,463
 Net Position		
Net Investment in Capital Assets	1,608,757	1,691,578
Unrestricted	466,458	743,920
 Total Net Position	 \$ 2,075,215	 \$ 2,435,498

The notes to the financial statements are an integral part of this statement

RUSSIAN RIVER FIRE PROTECTION DISTRICT
STATEMENT OF ACTIVITIES
JUNE 30, 2019 and 2018

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Governmental Activities	<u>2019</u>	<u>2018</u>
Program Expenses		
Public safety - fire protection		
Salaries and employee benefits	\$ 2,447,416	\$ 1,635,139
Services and supplies	484,466	354,136
Depreciation	170,584	98,639
	<u>3,102,466</u>	<u>2,087,914</u>
 Program Revenues		
Charges for services	<u>706,377</u>	<u>810,190</u>
	<u>706,377</u>	<u>810,190</u>
 Net Program Revenues (Expenses)	<u>(2,396,089)</u>	<u>(1,277,724)</u>
 General Revenues		
Property taxes	1,673,873	1,586,984
Investment earnings	(2,680)	(1,001)
Rent	-	-
Intergovernmental Revenue	93,392	126,788
Donations and reimbursements	3,248	-
Grants Income	245,691	504,813
Miscellaneous Income	23,393	29,170
Sale of Suplus Property income (loss)	<u>(1,111)</u>	<u>-</u>
	<u>2,035,806</u>	<u>2,246,754</u>
 Change in Net Position	(360,283)	969,030
Net Position - Beginning of Year	<u>2,435,498</u>	<u>1,466,468</u>
 Net position - End of Year	<u><u>\$ 2,075,215</u></u>	<u><u>\$ 2,435,498</u></u>

The notes to the financial statements are an integral part of this statement

RUSSIAN RIVER FIRE PROTECTION DISTRICT
BALANCE SHEET
GOVERNMENTAL FUND
JUNE 30, 2019 and 2018

R A F T

	2019	2018
Assets		
Cash and investments	\$ 1,583,627	\$ 1,391,523
Accounts Receivable-(Net)	425,586	448,420
Total Assets	\$ 2,009,213	\$ 1,839,943
 Liabilities and Fund Balance		
Liabilities:		
Accounts payable	62,498	47,628
Accrued Interest Payable	2,243	-
Total liabilities	64,741	47,628
 Fund balance:		
Unassigned	1,944,472	1,792,315
Total Fund balance	1,944,472	1,792,315
Total Liabilities and Fund Balance	\$ 2,009,213	\$ 1,839,943

The notes to the financial statements are an integral part of this statement

RUSSIAN RIVER FIRE PROTECTION DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
JUNE 30, 2019 and 2018

DRAFT

	2019	2018
Revenues		
Property taxes	\$ 1,673,873	\$ 1,586,984
Ambulance Fees	691,240	797,928
Intergovernmental revenue	93,392	126,788
Interest Income	803	1,025
Fire Control Services	14,797	12,262
Proceeds from Sale of Fixed Assets	10,000	-
Insurance Reimbursements	3,248	-
Grant Income	245,691	504,813
Proceeds from Loan	206,151	-
Miscellaneous Income	23,733	29,170
	2,962,928	3,058,970
Total Revenues		
Expenditures		
Salaries and Employee Benefits	2,017,796	1,972,795
Operating Expenses	484,466	354,136
Capital Purchases	206,551	534,895
Interest on Debt Service	3,483	2,027
Debt Service	98,475	22,203
	2,810,771	2,886,056
Total Expenditures		
Excess of Revenues over Expenditures	152,157	172,914
Fund Balance - Beginning of Year	1,792,315	1,619,401
Fund Balance - End of Year	\$ 1,944,472	\$ 1,792,315

The notes to the financial statements are an integral part of this statement

**RUSSIAN RIVER FIRE PROTECTION DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE OF THE GOVERNMENTAL FUND
TO THE STATEMENT OF ACTIVITIES**

June 30, 2019 and 2018

DRAFT

	2019	2018
Total Fund Balances - Governmental Fund	\$ 1,944,472	\$ 1,792,315
Amount reported for governmental activities in the statement of net position are different because :		
Capital assets used in the operation of governmental funds are not financial resources and, therefore, are not reported in the general fund. These assets consist of:		
Capital Assets:		
Land	22,060	22,060
Buildings and Improvements	913,673	913,673
Mobile & Equipment	2,191,281	2,084,730
Office	37,183	37,183
Less: Accumulated Depreciation	(1,412,847)	(1,331,151)
Deferred Pension Credits	703,660	1,158,523
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the general fund. These consist of:		
Capital Lease Payable	(142,593)	(34,917)
Compensated Absences-Due Beyond One Year	(196,371)	(247,298)
Net Pension Liability	(1,917,950)	(1,888,068)
Deferred Pension Charges and Credits	(67,353)	(71,552)
Net Position of Governmental Activities	\$ 2,075,215	\$ 2,435,498

RUSSIAN RIVER FIRE PROTECTION DISTRICT
RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES, AND
CAHNGES IN FUND BALANCES OF GOVERNMENTAL FUND TYPES
TO THE STATEMENT OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2019 and 2018

D R A F T

	2019	2018
NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUND TYPE	\$ 152,157	\$ 172,914
Amount reported for governmental activities in the statement of activities are different because :		
Sale of Assets Income (Loss)	(11,111)	-
<p>Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as a depreciation expense. Differences are as follows:</p>		
Expenditures for Capital Assets	206,551	534,895
Current Year Depreciation Expense	(170,584)	(98,639)
Proceeds from Loan	(206,151)	-
<p>Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds, as follows:</p>		
Pension Expense - GASB 68 Adjustment	(480,546)	359,944
Compensated Absences	50,926	(22,287)
Capital Lease Principal Payment	98,475	22,203
Change in Net Position of Governmental Activities	\$ (360,283)	\$ 969,030

The notes to the financial statements are an integral part of this statement.

RUSSIAN RIVER FIRE PROTECTION DISTRICT

Notes to the Basic Financial Statements

June 30, 2019 and 2018

DRAFT

I. Summary of Significant Accounting Policies

A. Organization

The Russian River Fire Protection District (the District) was founded by vote of the electorate and was formed by resolution of the Board of Supervisors of the County of Sonoma as a fire protection District under and pursuant to provisions of the Health and Safety Code of the State of California. The District serves taxpayers and residents in specific unincorporated area of the County of Sonoma, the boundaries of which are set by resolution of the Board of Supervisors. The District's governmental powers are exercised through a Board of Directors.

B. Significant Accounting Policies

The basic financial statements of the Russian River Fire Protection District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental agencies. The Governmental Accounting Standards Boards (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

1. Government-wide Financial statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the grantor have been met.

RUSSIAN RIVER FIRE PROTECTION DISTRICT

Notes to the Basic Financial Statements

June 30, 2019 and 2018

DRAFT

I. Summary of Significant Accounting Policies (Continued)

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

Amounts recorded as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than program revenues. General revenues include all taxes.

When both restricted and unrestricted resources are available for use, it is the government's policy to use unrestricted resources first, then restricted resources as they are needed.

2. Governmental Fund Financial Statement

Governmental Fund Financial Statements include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances for its governmental funds. An accompanying schedule is presented to reconcile and explain the difference in Net Position as presented in these statements to the Net Position presented in the Government-wide financial statements. The District's General Fund is its only major governmental fund.

Governmental funds are accounted for on a spending or "current financial resources" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the Balance Sheet. The Statement of Revenues, Expenditures and Changes in Fund Balances presents increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Accordingly, revenues are recorded when received in cash, except that revenues subject to accrual (generally 60 days after year-end) are recognized when due. The primary revenue sources, which have been treated as susceptible to accrual by the District, are property taxes. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

Reconciliation of the Fund Financial Statements to the Government-wide Financial Statements is provided to explain the difference created by the integrated approach.

The District reports the following major governmental fun:

General Fund: This is the District's primary operating fund. It accounts for all financial resources of the government, except those required to be accounted for in another fund.

RUSSIAN RIVER FIRE PROTECTION DISTRICT

Notes to the Basic Financial Statements

June 30, 2019 and 2018

DRAFT

I. Summary of Significant Accounting Policies (Continued)

3. Capital Assets

Capital assets, which include land, buildings and improvements, and equipment, are reported in the applicable governmental activities columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000, and an estimated useful life in excess of two (2) years. Such assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Buildings and improvements and equipment of the primary government, is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Building and Improvements	50
Mobile Equipment	20
Other Fire Equipment	10-15
Office	5

4. Net Position

Net position is classified into three components — 1) net invested in capital assets, net of related debt (if any) 2) restricted, and 3) unrestricted. These classifications are defined as follows:

- Invested in capital assets net of related debt (if any) — This component of net position groups all capital assets, including infrastructure, into one component of net position, net of accumulated depreciation and reduced by outstanding debt related to the acquisition, construction or improvement of these assets.
- Restricted net position (if any) — This component consists of external constraints or restrictions imposed by creditors, grantors, contributors or laws or regulations of other governments or restrictions imposed by law through constitutional provisions or enabling legislation.
- Unrestricted net position — This component is the net position of the entity not restricted for any project or other purpose.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2019 and 2018

D R A F T

I. Summary of Significant Accounting Policies (Continued)

5. Fund Balance

In the fund financial statements, governmental funds report fund balance using the classifications listed in *GASB Statement No. 54 Fund Balance Reporting and Governmental Fund Type Definitions*. Initial distinction is made in reporting fund balance information identifying amounts that are considered non-spendable, such as fund balance associated with inventories. Spendable fund balance for the governmental fund consists of the following classifications:

- a. *Restricted Fund Balance* - the portion of fund balance that can only be spent for specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
- b. *Committed Fund Balance* - the portion of fund balance whose use is subject to formal action of the government's highest level decision making authority. These commitments remain binding unless changed or removed by formal action of the Board as the formal authority that imposed the constraint. The underlying action that imposed, modified, or removed the limitation would need to occur no later than the close of the reporting period.
- c. *Assigned* - the portion of fund balance that is intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed.
- d. *Unassigned* - the residual amount of all general fund spendable resources not contained in the other classifications.

6. Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the report's amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

RUSSIAN RIVER FIRE PROTECTION DISTRICT

Notes to the Basic Financial Statements

June 30, 2019 and 2018

DRAFT

I. Summary of Significant Accounting Policies (Continued)

7. Vacation and Sick Leave

Unpaid (accrued) vacation is recorded at the time the benefits are earned. Accrued vacation is paid upon retirement or separation from employment, and is included as a liability.

Accrued sick leave accrued prior to 7/2/07 (called "Banked Sick Hours") is available for PERS retirement or for employee use only. This is not included as a liability to the District. Sick Leave accrued after 7/2/07 can be reimbursed to the employee or applied towards PERS retirement. This accrued sick time is recorded as a liability to the District (according to years of completed service). The following schedule lists the liability to the District for reimbursement upon separation from employment.

4 Years of Completed Service	20%
6 Years of Completed Service	30%
8 Years of Completed Service	40%
10 Years of Completed Service	50%

8. Budgetary Information

Budgetary revenue estimates represent original estimates modified for any authorized adjustment which was contingent upon new or additional revenue sources. Budgetary expenditure amounts represent original appropriations adjusted by budget transfers and authorized appropriation adjustments made during the year. All budgets are adopted on a non-GAAP basis. The District's budgetary information was amended during the year by resolution of the Board of Directors. Budget and actual revenues and expenditures statement is presented on page 30.

RUSSIAN RIVER FIRE PROTECTION DISTRICT

Notes to the Basic Financial Statements

June 30, 2019 and 2018

II. Cash and Investments

A. Investment in the Sonoma County Treasurer's Investment Pool

The District's cash is pooled with the Sonoma County Treasurer, who acts as a disbursing agent for the District. The fair value of the District's investment in this pool is reported in the accompanying financial statement at the amounts based upon the District's pro-rata share of the fair value provided by the Treasury Pool for the entire Treasury Pool portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on accounting records maintained by the Treasury Pool, which are recorded on an amortized cost basis. Funds are generally available and disbursed to the District upon collection and allocation to the District account. Interest earned on investments pooled with the County is allocated quarterly to the appropriate fund based on its respective average daily balance for that quarter. The Treasury Oversight Committee has regulatory oversight for all monies deposited into the Treasury Pool.

As of June 30, 2019, the District's share of the change in fair value of investments was not material.

Investments Guidelines

The District's pooled cash and investments are invested pursuant to investment policy guidelines established by the County Treasurer and approved by the Board of Supervisors. The objectives of the policy are, in order of priority: safety of capital, liquidity, and maximum rate of return. The policy addresses the soundness of financial institutions in which the County will deposit funds, types of investment instruments as permitted by the California Government Code 53601, and the percentage of the portfolio that may be invested in certain instruments with longer terms to maturity.

A copy of the Treasury Pool investment policy is available upon request from the Sonoma County Treasurer at 585 Fiscal Drive, Suite 100, Santa Rosa, California, 95403-2871.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. As a means of limiting its exposure to fair value losses arising from rising interest rates, one of the ways that the Treasury Pool manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturing evenly over time as necessary to provide the cash flow and liquidity needed for operations.

As of June 30, 2019, approximately 48 percent of the securities in the Treasury Pool had maturities of one year or less. Of the remainder, only 52 percent had a maturity of more than one year.

RUSSIAN RIVER FIRE PROTECTION DISTRICT

Notes to the Basic Financial Statements

June 30, 2019 and 2018

II. Cash and Investments (Continued)

D R A W I N G

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Treasury Pool does not have a rating provided by a nationally recognized statistical rating organization.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the Treasury Pool's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits and securities lending transactions:

The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by depository regulated under state law. The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies.

The California Government Code limits the total of all securities lending transactions to 20% of the fair value of the investment portfolio.

With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools (such as the Treasury Pool).

Concentration of Credit Risk

The investment policy of the County contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. For a listing of investments in any one issuer (other than U.S. Treasury securities, mutual funds, or external investment pools) that represent 5% or more of total County investments, refer to the June 30, 2018 Sonoma County Comprehensive Annual Financial Report (the last one available).

RUSSIAN RIVER FIRE PROTECTION DISTRICT

Notes to the Basic Financial Statements

June 30, 2019 and 2018

II. Cash and Investments (Continued)

Cash on Hand and In Banks

Cash Investments not included in pooled cash is as follows:

	<u>2019</u>	<u>2018</u>
Checking Account - General	\$ 1,192,104	\$ 1,220,368
Checking Account - Ambulance	21,117	21,086
Checking Account - Payroll	11,405	9,661
Checking Account - Designated Reserve	109,001	140,408
County Investment Pool	<u>250,000</u>	<u>-</u>
Total	<u>\$ 1,583,627</u>	<u>\$ 1,391,523</u>

Bank accounts are subject to FDIC insurance for amounts up to \$250,000.

III. Property Taxes

The County of Sonoma is responsible for assessing, collecting, and distributing property taxes in accordance with state law. Liens on real property are established on January 1 for the ensuing fiscal year. The property tax is levied as of July 1 on all taxable property located in County of Sonoma. Secured property taxes are due in two installments, on November 1 and February 1, and are delinquent after December 10 and April 10, respectively.

Additionally, supplemental property taxes are levied on a pro rata basis when changes in assessed valuation occur due to sales transactions or the completion of construction.

Since the passage of California's Proposition 13, beginning with fiscal year 1978/1979, general property taxes are based either on a flat 1% rate applied to the 1975/1976 full value or on 1% of the sales price of the property on sales transactions and construction after the 1975/1976 valuation. Taxable values on properties (exclusive of increases related to sales and construction) can rise at a maximum of 2% per year.

On June 29, 1993, the Board of Supervisors adopted the "Teeter" Alternate Method of Property Tax Allocation. This method allocates property taxes based on the total property tax billed. At year-end the County advances cash to each taxing jurisdiction equal to its current year delinquent property taxes. In exchange, the County receives the penalties and interest on delinquent taxes when collected. The penalties and interest are used to pay the interest cost of borrowing cash used for the advances.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2019 and 2018

D R A F T

IV. Capital Asset Activity

Capital asset activity for the year ended June 30, 2019 and 2018 was as follows:

	Beginning Balance <u>7/1/2018</u>	Additions	Reclassifications Retirements	Ending Balance <u>6/30/2019</u>
Capital Assets, not Being Depreciated:				
Land	\$ 22,060	\$ -	\$ -	\$ 22,060
Total Capital Assets, not Being Depreciated	<u>22,060</u>	<u>-</u>	<u>-</u>	<u>22,060</u>
Capital Assets, Being Depreciated:				
Buildings and Improvements	913,673	-	-	913,673
Equipment	358,674	-	-	358,674
Mobile Equipment	1,726,055	206,551	(100,000)	1,832,606
Office	37,183	-	-	37,183
Total Capital Assets, Being Depreciated, Net	<u>3,035,585</u>	<u>206,551</u>	<u>(100,000)</u>	<u>3,142,136</u>
Less Accumulated Depreciation	<u>(1,331,151)</u>	<u>(170,584)</u>	<u>88,889</u>	<u>(1,412,846)</u>
Total Capital Assets, Being Depreciated, Net	<u>1,704,434</u>	<u>35,967</u>	<u>(11,111)</u>	<u>1,729,290</u>
Governmental Activities, Capital Assets, Net	<u>\$ 1,726,494</u>	<u>\$ 35,967</u>	<u>\$ (11,111)</u>	<u>\$ 1,751,350</u>

Depreciation expense was charged to functions/programs of the District as follows:

Governmental Activities:	<u>2019</u>	<u>2018</u>
Public Safety - Fire Protection/Ambulance	<u>\$ 170,584</u>	<u>\$ 98,639</u>
Total Depreciation Expense - governmental Activities	<u>\$ 170,584</u>	<u>\$ 98,639</u>

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2019 and 2018

D R A F T

V. Long-Term Debt

Changes in long-term debt

Long-term liability activity for the year ended June 30, 2019 and 2018, was as follows:

	Beginning Balance <u>7/1/2018</u>	<u>Additions</u>	<u>Reductions</u>	Ending Balance <u>6/30/2019</u>	Current Portion
Capital Lease Payable	\$ 34,917	\$ 107,676	\$ -	\$ 142,593	\$ 33,145
Compensated Absences	247,298	-	50,927	196,371	-
Net Pension Liability (GASB 68)	<u>1,888,068</u>	<u>29,882</u>	<u>-</u>	<u>1,917,950</u>	<u>-</u>
Total Long-Term Liabilities	<u>\$ 2,170,283</u>	<u>\$ 137,558</u>	<u>\$ 50,927</u>	<u>\$ 2,256,914</u>	<u>\$ 33,145</u>

The capital lease payment schedule is as follows:

<u>Date</u>	<u>Payment</u>	<u>Principal</u>	<u>Interest</u>	<u>Termination Balance</u>
3/20	\$ 12,350	\$ 11,926	\$ 423	\$ -
2/20	27,948	21,219	6,729	109,448
2/21	27,948	22,312	5,636	85,987
2/22	27,948	23,461	4,487	63,675
2/23	27,948	24,669	3,279	39,006
2/24	<u>41,015</u>	<u>39,006</u>	<u>2,009</u>	<u>-</u>
Totals	<u>\$ 165,157</u>	<u>\$ 142,593</u>	<u>\$ 22,563</u>	<u>\$ -</u>

VI. New Special Tax

The methodology for computing the tax has changed as follows:

<u>Use Code Summaries</u>	<u>Rate Per APN</u>
Vacant	70
Single Family Residential	140
Multifamily Residential	140 plus 70 for each additional unit
Agricultural	175
Commercial/Industrial	350

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2019 and 2018

D R A F T

VII. Accounts Receivable

The District has two categories of Accounts Receivable	2019	2018
a) As of June 30, 2019 and 2018, the District also reports its ambulance receivables of \$451,774 and \$414,233 which are reported net of allowance for doubtful accounts and write downs of \$103,908 and \$103,630, respectively.	\$ 347,866	\$ 310,603
b) TOT Mitigation – Stryker Guerney	-	30,000
c) Teeter buyout tax revenue receivable	77,720	107,817
Total Accounts Receivable	\$ 425,586	\$ 448,420

VIII. Insurance

The Russian River Fire Protection District receives general, public official’s errors and omissions, professional automobile, special events, and host and liquor insurance through Northwest Insurance Agency, Inc. a division of George Petersen Insurance Agency. The District is also a member of the Fire Districts Association of California-Fire Association Self Insurance System (FDAC-FASIS) through which it receives workers’ compensation coverage.

As a member of a public entity risk pool, the District is responsible for appointing an employee as a liaison between the District and the system, implementing all policies of the system, promptly paying all contributions, and cooperating with the system and any insurer of the system. The system is responsible for providing insurance coverage as agreed upon, assisting the District with implementation, providing claims adjusting and defense of any civil action brought against an officer of the system.

IX. Services Provided by Forestville Fire Protection District

The District entered into an Agreement with Forestville Fire Protection District on June 8, 2011 to provide Fire Chief services to the District. The fee is 50% of the Chief’s compensation package. Various conditions can cause termination of the Agreement as set forth in Section 6 of the Agreement. This agreement was terminated in December 2017.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2019 and 2018

D R A F T

X. Administrative Services Provided to Forestville Fire Protection District

The District entered into an Agreement with Forestville Fire Protection District per Resolution 17/18-04 and dated October 11, 2017. Russian River Fire Protection District provides financial and administrative support services at a rate of \$48.09 for up to 5 hours per week and on a negotiated basis for additional financial and administrative services.

XI. Debt Forgiven CDBG Loan

As of 10/24/14, via the Sonoma County Community Development Commission, the CDBG loan has been forgiven along with the accrual interest. A deed of Re-conveyance, releasing the property from this encumbrance has been recorded.

The CDC requires a deed restriction to be in place to ensure notification to the CDC in case of a future change in use of the property. This recorded document, title an Agreement Regarding Federally funded Property Improvement stipulates that in the event the District chooses to sell or change the use of the property in future years, the Commission must be reimbursed in the amount of the then-current fair market value of the property, less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of and improvements to the property. The District shall also continue to abide by all other applicable CDBG regulations.

XII. District Employees Retirement Plan (Defined Benefit Pension Plan)

Plan Description

The District contributes to the California Public Employees Retirement System (CalPERS), an agency multiple-employer public retirement system that acts as a common investment and administrative agent for participating public entities within the State of California. Copies of CalPERS annual financial report may be obtained from their Executive Office – 400 Q Street, Sacramento, CA 95814.

Defined Benefit Pension Plan - (Safety Plan and Miscellaneous Plan)

The District provides eligible employee's pension plan benefits through the Russian River Fire Protection District – Safety and Miscellaneous Plan.

Plan Description, Benefits Provided and Employees Covered

The plan is a cost-sharing multiple-employer defined benefit pension plan administered by the California Public Employees; Retirement System (CalPERS). A full description of the pension plan benefit provisions, assumptions for funding purposes but not accounting purposes, and membership information is listed in the June 30, 2018 Annual Actuarial Valuation Report. Details of the benefits provided can be obtained in Appendix B of the June 30, 2018 actuarial valuation report. This report is a publically available valuation report that can be obtained at CalPERS' website under Forms and Publications.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2019 and 2018

D R A F T

XII. District Employees Retirement Plan (Defined Benefit Pension Plan) (Continued)

Contribution Description

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers are determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS' annual actuarial valuation process. For public agency cost-sharing plans covered by either the Miscellaneous or Safety risk pools, the Plan's actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and contribution rate of employees. For the measurement period ended June 30, 2018 (the measurement date), the active employee contribution rate is 8.936 percent of annual pay for safety plan and 6.250 percent for miscellaneous plan. The average employer's contribution rate is 16.704 percent of annual payroll for safety plan and 6.842 percent for miscellaneous plan. Employer contributions rates may change if plan contracts are amended. The unfunded accrued liability for the Safety Plan is 10.119 percent.

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

For the measurement period ending June 30, 2018 (the measurement date), the total pension liability was determined by rolling forward the June 30, 2017 total pension liability. Both the June 30, 2017 total pension liability and the June 30, 2018 total pension liability were based on the following actuarial methods and assumptions.

Actuarial Cost Method	Entry Age Normal in accordance with the requirements of GASB Statement No. 68
Actuarial Assumptions	
Discount Rate	7.65% (2015) , 7.65% (2016), 7.15% (2017), 7.15% (2018)
Inflation	2.75% (2017), 2.50% (2018)
Salary Increases	Varies by Entry Age and Service
Mortality Rate Table	Derived using CalPERS' Membership Data for all Funds
Post Retirement Benefit Increase	Contract COLA up to 2.75% until Purchasing Power Protection Allowance Floor on Purchasing Power applies 2.75% thereafter.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2019 and 2018

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XII. District Employees Retirement Plan (Defined Benefit Pension Plan) (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.15 percent. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely results in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.15 percent discount rate is adequate, and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.15 percent is applied to all plans in the Public Employees Retirement Fund. The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained at CalPERS' website under the GASB 68 section.

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

<u>Asset Class</u>	<u>New Strategic Allocation</u>	<u>Real Return Years 1 - 10</u>	<u>Real Return Years 11 +</u>
Global Equity	50.0%	4.80%	5.98%
Global Fixed Income	28.00	1.00	2.62
Inflation Sensitive	0.00	0.77	1.81
Private Equity	8.00	6.30	7.23
Real Estate	13.00	3.75	4.92
Liquidity	1.00	0.00	0.92

The following presents the net pension liability/(assets) of the Plan as of the measurement date, calculated using the discount rate of 7.15 percent, as well as what the net pension liability/(asset) would be if it were calculated using a discount rate that is 1 percentage-point lower (6.15 percent) or 1 percentage-point higher (8.15 percent) than the current rate:

	<u>Discount Rate - 1% (6.15%)</u>	<u>Current Discount Rate (7.15%)</u>	<u>Discount Rate + 1% (8.15%)</u>
Plan's Net Pension Liability/(Asset) - Safety	\$ 2,777,177	\$ 1,798,540	\$ 996,722
Plan's Net Pension Liability/(Asset) - Miscellaneous	\$ 192,020	\$ 119,410	\$ 59,472

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2019 and 2018

D R A F T

XII. District Employees Retirement Plan (Defined Benefit Pension Plan) (Continued)

Pension Expense, Deferred Outflows and Deferred Inflows

For the fiscal year ended June 30, 2019 and 2018, pension expense recognized is as follows:

	<u>2019</u>	<u>2018</u>
Service Costs	\$ 146,909	\$ 138,838
Interest on TPL	493,211	455,733
Changes of Benefit Terms	21	115
Changes of Assumptions	73,231	74,562
Difference between Expected & Actual Experience	12,348	143
Net Plan to Plan Resource Movement	(3,420)	(46,667)
Contributions- Employer	(244,141)	(239,142)
Contributions- Employee	(53,822)	(49,179)
Net Investment Income	(15,783)	(2,173)
Administrative Expenses	7,766	6,613
Projected Earnings on PPI	(356,414)	(313,024)
Other Miscellaneous Expense	<u>14,749</u>	<u>-</u>
 Total Pension Expense (Income)	 <u>\$ 74,655</u>	 <u>\$ 25,819</u>

As of June 30, 2019, and 2018, the Russian River Fire Protection District reports other amounts for the Plan as deferred outflows and deferred inflows of resources related to pensions as follows:

	<u>2019 Deferred Outflows of Resources</u>	<u>2019 Deferred Inflows of Resources</u>	<u>2018 Deferred Inflows/(Outflows) of Resources</u>
Difference between Expected and Actual Experience	\$ 43,226	\$ 1,706	\$ 11,776
Changes of Assumptions	190,081	27,145	275,959
Difference between Projected and Actual Investment Earnings	12,767	-	65,345
Proportionate Share of Contribution	28,783	27,514	34,428
Changes in Employer's Proportion Pension Contributions made	185,662	10,988	460,321
Subsequent to Measurement Date	<u>243,141</u>	<u>-</u>	<u>239,142</u>
 Total	 <u>\$ 703,660</u>	 <u>\$ 67,353</u>	 <u>\$ 1,086,971</u>

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to the Basic Financial Statements
June 30, 2019 and 2018

D R A F T

XII. District Employees Retirement Plan (Defined Benefit Pension Plan) (Continued)

Amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

Measurement Period Ended June 30,	June 30, 2019 Deferred Outflows/(Inflows) of Resources	June 30, 2018 Deferred Outflows/(Inflows) of Resources
2019	\$ -	\$ 507,197
2020	331,733	331,429
2021	253,534	252,459
2022	29,837	(4,114)
2023	21,202	-
2024	-	-
Thereafter	-	-
Total	\$ 636,306	\$ 1,086,971

XIII. Subsequent Events

Management has evaluated subsequent events through January 03, 2020, the date these financial statements were available for release.

RUSSIAN RIVER FIRE PROTECTION DISTRICT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES, BUDGET AND ACTUAL-GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

DRAFT

Revenues	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget-Positive (Negative)
Property taxes	\$ 1,617,677	\$ 1,640,234	\$ 1,673,873	\$ 33,639
Ambulance Services	725,100	725,300	691,240	(34,060)
Intergovernmental Revenue	46,600	93,329	93,392	63
Interest Income	500	500	803	303
Fire Control Services	7,000	9,850	14,797	4,947
Proceeds from Sale of Fixed Asset			10,000	10,000
Insurance Reimbursements	-	894	3,248	2,354
Grant Income	65,000	291,313	245,691	(45,622)
Proceeds from Loan		-	206,151	206,151
Miscellaneous Income	17,000	11,000	23,733	12,733
	2,478,877	2,772,420	2,962,928	190,508
Expenditures				
Salaries and Employee Benefits	2,046,575	2,032,365	2,017,796	14,569
Operating Expenses	418,752	539,092	484,466	54,626
Equipment Purchases	95,000	110,954	206,551	(95,597)
Interest on L/T Debt	1,240	1,240	3,483	(2,243)
L/T Debt Payments	22,991	22,991	98,475	(75,484)
Contingencies	-	-	-	-
	2,584,558	2,706,642	2,810,771	(104,129)
Excess (Deficiency) of Revenues Over Expenditures	(105,681)	65,778	152,157	86,379
 			1,792,315	
Fund Balance - Beginning of Year				
Fund Balance - End of Year			\$ 1,944,472	

**RUSSIAN RIVER FIRE PROTECTION DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION- SAFETY PLAN
JUNE 30, 2019, 2018, 2017 and 2016**

DRAFT

Schedule of the Plan's Proportionate Share of the Net Pension Liability and Related Ratios as of the Measurement Date in Relation to PERF C

	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>
Plan's Proportion of the Net Pension Liability/(Asset)	0.0306523%	0.0295646%	0.0255610%	0.0247647%
Plan's Proportionate Share of the Net Pension Liability/(Asset)	\$ 1,798,540	\$ 1,766,547	\$ 1,323,881	\$ 1,020,417
Plan's Covered-Employee Payroll	\$ 899,727	\$ 894,855	\$ 824,669	\$ 786,974
Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered-Employee Payroll	199.90%	197.41%	160.53%	129.66%
Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Plan's Total Pension Liability	74.66%	72.99%	72.69%	82.50%
Plan's Proportionate Share of Aggregate Employer Contributions	\$ -	\$ -	\$ -	\$ -
Schedule of Plan Contributions				
	<u>Fiscal Year 2018-19</u>	<u>Fiscal Year 2017-18</u>	<u>Fiscal Year 2016-17</u>	<u>Fiscal Year 2015-16</u>
Actuarially Determined Contribution	\$ 262,282	\$ 219,997	\$ 196,162	\$ 62,186
Contributions in Relation to the Actuarially Determined Contribution	<u>(262,282)</u>	<u>(219,997)</u>	<u>(196,162)</u>	<u>(62,183)</u>
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered-Employee Payroll	\$ 899,727	\$ 894,855	\$ 824,669	\$ 786,974
Contributions as a Percentage of Covered-Employee Payroll	29.15%	24.58%	23.79%	7.90%

Notes to Schedule

Change in Benefit Terms: The figures above do not include any liability impact that may have resulted from plan changes which occurred after June 30, 2017 as they have minimal cost impact.

Change in Assumptions: None

**RUSSIAN RIVER FIRE PROTECTION DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION-MISCELLANEOUS PLAN
JUNE 30, 2019, 2018, 2017 and 2016**

DRAFT

Schedule of the Plan's Proportionate Share of the Net Pension Liability and Related Ratios as of the Measurement Date in Relation to PERF C

	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>
Plan's Proportion of the Net Pension Liability/(Asset)	0.0031685%	0.0030827%	0.0024560%	0.0022864%
Plan's Proportionate Share of the Net Pension Liability/(Asset)	\$ 119,410	\$ 121,521	\$ 85,321	\$ 62,726
Plan's Covered-Employee Payroll	\$ 38,840	\$ -	\$ -	\$ -
Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered-Employee Payroll	307.44%	0.00%	0.00%	0.00%
Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Plan's Total Pension Liability	77.75%	76.78%	75.87%	87.20%
Plan's Proportionate Share of Aggregate Employer Contributions	\$ -	\$ -	\$ -	\$ -

Schedule of Plan Contributions

	<u>Fiscal Year 2018-19</u>	<u>Fiscal Year 2017-18</u>	<u>Fiscal Year 2016-17</u>	<u>Fiscal Year 2015-16</u>
Actuarially Determined Contribution	\$ 9,678	\$ 5,974	\$ 4,823	\$ 3,126
Contributions in Relation to the Actuarially Determined Contribution	<u>(9,678)</u>	<u>(5,974)</u>	<u>(4,823)</u>	<u>(3,126)</u>
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered-Employee Payroll	\$ 38,840	\$ -	\$ -	\$ -
Contributions as a Percentage of Covered-Employee Payroll	24.92%	0.00%	0.00%	0.00%

Notes to Schedule

Change in Benefit Terms: The figures above do not include any liability impact that may have resulted from plan changes which occurred after June 30, 2017 as they have minimal cost impact.

Change in Assumptions: None

RUSSIAN RIVER FIRE PROTECTION DISTRICT
Notes to Required Supplementary Information
June 30, 2019 and 2018

DRAFT

NOTE 1 - BUDGETARY INFORMATION

Annual budgets are adopted on a non-GAAP basis for all governmental funds. All annual appropriations lapse at fiscal year-end.

Before May 31, the proposed budget is presented to the board of directors for review. The board holds public hearings and final budget must be prepared and adopted no later than September 30.

The appropriated budget is prepared by character and subject. Transfers of appropriations between characters require the approval of the board. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the character level. The board made several supplemental budgetary appropriations throughout the year.

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be appropriated and honored during the subsequent year. The District had no encumbrances outstanding at June 30, 2019.

USDA vehicle grant update

We have received the official go-ahead from USDA to proceed with the project to obtain a new light rescue / utility vehicle. I am waiting to hear back from Chief Heine for final approval to get started.

There are several parts to this project:

- Purchase chassis from Ford
- Have utility body built and installed
- Have vehicle upfitted with equipment (lights, siren, etc)
- Have vehicle striped / lettered
- Purchase miscellaneous loose equipment

USDA will pay for 55% of the total cost, RRFD pays 45%. The grant is on a reimbursement basis, so we pay for everything up front and then submit for reimbursement from USDA.

Based on quotes obtained for the above parts of the project, the cost breakdown is as follows:

USDA: \$59,400

RRFD: \$48,692

Total: \$108,092

The only caviot is that some of the quotes may have changed slightly from when I originally submitted the project approximately 9 months ago, so we will just have to see how that plays out. I don't expect any huge changes but possibly some small differences due to shipping / sales taxes etc.

The impact to our share of the cost will also be offset by the sale of 5630, which I would expect to be anywhere from \$16000-\$20000.



RUSSIAN RIVER FIRE PROTECTION DISTRICT
14100 ARMSTRONG WOODS RD. · P.O. BOX 367 · GUERNEVILLE, CA 95446
OFFICE (707) 869-9089 · FAX (707) 869-2811

Date: February 7, 2020

Topic: Ambulance Fee Debt Write Off Due to Hardship

Recommendation

Board approval is requested to approve a write-off of the designated ambulance billing accounts.

Summary

The following account has submitted written request for write off consideration from the Board of Directors. The request is claiming financial hardship.

19-298234 \$1,070.75

Financial Impact

There is a potential decrease of ambulance revenue by adding \$1,070.75 to the \$0.00 of prior approved hardship cases this calendar year. Total decrease in revenue due to hardship cases for calendar year 2020 was \$0.00

<u>Account-Run Number</u>	<u>Date of Service</u>	<u>Balance</u>
0000488	3/26/2019	\$10.95
0001645	11/16/2018	\$2,624.50
0000564	4/13/2019	\$2,039.50
0000124	1/27/2019	\$2,497.00
0001710	11/29/2018	\$50.00
0001486	10/14/2018	\$2,992.00
0000375	3/5/2019	\$200.00
0001532	10/26/2018	\$200.00
0000378	3/6/2019	\$295.00
0000001	1/1/2019	\$200.00
0001593	11/7/2018	\$2,624.50
0001778	12/11/2018	\$150.00
0000896	6/25/2018	\$2,722.00
0000047	1/11/2019	\$200.00
0000018	1/5/2019	\$200.00
0000669	5/15/2018	\$79.05
0000626	5/8/2018	\$107.29
0000669	5/15/2018	\$79.05
0000626	5/8/2018	\$107.29
000 1480	10/31/2016	\$2,777.00
0000974	7/8/2019	\$200.00
0000039	1/8/2019	\$200.00
0000552	4/10/2019	\$2,219.50
0001820	12/18/2018	\$200.00
0001756	12/6/2018	\$200.00
0000987	7/10/2018	\$200.00
0001734	12/2/2018	\$200.00
0001828	12/19/2018	\$2,109.50
0000483	4/10/2018	\$2,844.50
0000 818	6/26/2016	\$1,668.50
0000421	3/16/2019	\$200.00
0000422	3/16/2019	\$200.00
0000422	3/16/2019	\$200.00
0000467	3/22/2019	\$112.32
0000565	4/13/2019	\$109.90
0001065	7/30/2019	\$200.00
0001659	11/19/2018	\$200.00
0001564	11/2/2018	\$400.00
000 1466	11/15/2015	\$1,505.21
0001627	11/13/2018	\$395.00
0000997	7/11/2018	\$127.19
0000517	4/1/2019	\$113.73
0000537	4/6/2019	\$200.00
0000493	3/27/2019	\$2,137.00
0000459	3/20/2019	\$300.00
0000486	4/11/2018	\$1,489.50

0000238	2/20/2019	\$200.00
0000230	2/19/2019	\$200.00
0001631	11/13/2018	\$400.00
0000149	2/1/2019	\$200.00
0000149	2/1/2019	\$200.00
0001650	11/17/2018	\$3,092.00
0000184	2/11/2019	\$200.00
0001076	7/25/2018	\$2,777.00
0000330	3/11/2018	\$200.00
0001670	11/21/2018	\$200.00
0000848	6/14/2018	\$95.94
000396	3/11/2019	\$200.00
0000242	2/21/2019	\$50.00
0000172	2/6/2019	\$50.00
0000172	2/6/2019	\$50.00
0001790	12/13/2018	\$2,474.50
0001808	12/16/2018	\$120.56
0001554	10/31/2018	\$2,844.50
0000117	1/25/2018	\$200.00
0000118	1/25/2018	\$119.68
0000906	6/24/2019	\$200.00
0000390	3/10/2019	\$295.00
0000362	3/4/2019	\$1,697.00
0001563	11/2/2018	\$200.00
0001326	9/8/2018	\$2,557.00
0000412	3/15/2019	\$2,479.50
0001842	12/24/2018	\$2,122.00
0000 504	3/31/2017	\$2,649.50
0001701	11/27/2018	\$2,964.50
0001634	11/14/2018	\$2,374.50
0001731	10/28/2017	\$200.00
		<hr/>
		\$69,700.16