



RUSSIAN RIVER FIRE PROTECTION DISTRICT
14100 ARMSTRONG WOODS RD. · P.O. BOX 367 · GUERNEVILLE, CA 95446
OFFICE (707) 869-9089 · FAX (707) 869-2811

**RUSSIAN RIVER FIRE PROTECTION DISTRICT
Finance Committee Meeting**

Wednesday, May 8, 2019, 9:30 a.m.

Russian River Fire Station ~ 14100 Armstrong Woods Rd., Guerneville

AGENDA

1. Call to order
2. Review of Meeting Report
 - a. April 8, 2019 Finance Committee Report
3. Financial Report/Status
4. FY 18/19 Final Budget Revisions
5. Shared Administrative Services contract update
6. Equipment (Planning/purchasing)
7. Public Comment / Committee Comment / Adjournment

Accessible Meeting Information

The Russian River Fire Protection District Fire Station Board meeting room is accessible to persons using wheelchairs and other assistive mobility device. The wheelchair accessible entry is located at the Armstrong Woods Road Administration Office entrance located at the South end of the fire station.

Please make your requests for documents in alternative format (large font or Braille) or additional accommodations such as sign language interpretation or real-time captioning to District Administrative Staff, Heidi Flowers at 707-869-9089 (Voice), call **711 for the free Telecommunications Relay Service**, or e-mail hflowers@russianriverfire.org .

Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

The nearest accessible public transit bus stop is located in downtown Guerneville on River Road at Armstrong Woods Road, approximately one block from the Russian River Fire Protection District Fire Station.

<p>At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.</p>
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FINANCE COMMITTEE MEETING

Monday, April 8, 2019 9:30 a.m.

At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville

REPORT

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:

Meeting was called to order at 9:30 a.m. Pledge of Allegiance was led by Director Limbert. Present: Directors Jackson and Limbert, Heidi Flowers, Captain Wood and Captain Cassady.

REVIEW OF MEETING REPORT-March 11, 2019:

Report from the March 11, 2019 meeting was reviewed.

FINANCIAL REPORT/STATUS:

AA Flowers reviewed the budget to actual report. The April tax installment should be deposited at the end of April. AA Flowers and Captain Wood will work on a revised FY 18/19 final budget after the April tax installment has been received and bring the draft revised final budget to the May finance committee meeting. AA Flowers reported Glenn's agreement has been reviewed by legal counsel, legal counsel had a few word changes and added a sentence regarding who shall pay the tax in the event of death and remaining balance is paid out to an estate.

AMBULANCE REPORT/AMBULANCE FEE:

Ordinance is on the agenda for Wednesday evening; if approved AA Flowers will send the ordinance to the Press Democrat for publishing and notify Wittman Enterprises for implementation. New rates can take effect 30 days from adoption of the ordinance.

SHARED ADMINISTRATIVE SERVICES CONTRACT UPDATE:

Item tabled to the May meeting.

EQUIPMENT:

- a. 5360 Replacement/USDA Grant: Engineer Mercieca and Captain Wood have submitted the paperwork for the USDA grant and are waiting on a response.
- b. CalFire Matching Grant: Engineer Mercieca and Captain Wood would like to apply for the CalFire matching grant for FY 19/20; Captain Wood and AA Flowers will review the budget to determine if funds are available for the Districts portion.

REDEVELOPMENT:

Director Jackson shared his research and conclusion on the fire station project put before RRROC. Russian River's application for funding was not completed therefore it could not be



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included with other projects upon redevelopment being dissolved. Director Jackson also shared his calculations on tax revenue withheld for redevelopment and residual returned to the District. Director Jackson recommends not writing a letter to elected officials at this time due to the residual amounts not being withheld for a long period of time therefore not having a large impact on potential interest earned.

Question from finance committee: What happens to redevelopment if Russian River Fire is annexed by a District outside of the redevelopment area?

PUBLIC COMMENT/COMMITTEE COMMENT/ADJOURNMENT

Discussion held regarding the air sensor request; it was determined that this falls under the air pollution control districts purview. Air quality information is available in multiple places by multiple avenues. Captain Cassady reported he submitted IRP billing for 4th QTR 2018 \$2200.76 and 1st QTR 2019 \$3793.23. The District is still waiting on the \$80,000.00 from the County for Chief services. Next Finance Committee meeting is set for Wednesday, May 8th at 9:30 a.m. Meeting was adjourned at 10:04 a.m.

Russian River Fire Protection District
 Profit & Loss Budget vs. Actual
 July 1, 2018 through May 3, 2019

1:35 PM
 06/03/19
 Accrual Basis

	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 1 - 3, 19	Jul 1, '18 - May 3, 19	Budget	3 Over Budget	% of Budget
8860 E - Equipment-Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8860 F - TOT Mitigation (Amb, downplaymen	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	0.00	0.00	60,000.00	60,000.00	0.00	100.0%
8860 G - Strategic Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,000.00	-35,000.00	0.0%
8860 - Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,983.81	0.00	0.00	15,983.81	15,983.81	0.00	100.0%
Total 8860 - Equipment	0.00	69.95	0.00	0.00	0.00	0.00	0.00	0.00	75,983.81	0.00	0.00	75,983.81	65,000.00	-10,983.81	79.95%
88 - Capital Assets - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 88 - Capital Assets	0.00	69.95	0.00	0.00	0.00	0.00	0.00	0.00	75,983.81	0.00	0.00	75,983.81	65,000.00	-10,983.81	79.95%
90 - Appropriations for Cont	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9000 - Unanticipated Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
90 - Appropriations for Cont - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 90 - Appropriations for Cont	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9100 - Depreciation Expense	315,130.79	177,525.30	146,364.39	301,110.12	247,004.29	144,224.15	169,205.89	102,813.07	290,863.76	223,527.82	4,561.07	2,222,269.59	2,584,559.00	-362,289.41	85.98%
Total Expense	-284,302.78	-63,822.27	-31,650.35	-152,489.82	-170,646.35	-833,828.24	-37,181.63	-81,166.53	-231,197.17	-370,218.87	-78,976.60	-127,596.34	-305,681.00	-333,276.24	-100.74%
Net Income															