

**Russian River Fire District Board of Directors  
Board Meeting Agenda  
December 11, 2019  
Time: 6:00 p.m.  
Location: Fire Station 1  
14100 Armstrong Woods Rd., Guerneville, CA 95446**

---

*The Board meeting agenda and all supporting documents are available for public review at 14100 Armstrong Woods Road, Guerneville, CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 14100 Armstrong Woods Road, Guerneville, during normal business hours and on the website at [www.russianriverfire.org](http://www.russianriverfire.org). Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.*

*In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Administrative Assistant Heidi Flowers at 707-838-1170. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

President Weaver  
Director Butts      Director Jackson      Director Limbert      Director Symmonds

**OPEN TIME FOR PUBLIC EXPRESSION**

(Three-minute time limit)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a more lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting.

**AGENDA ADJUSTMENTS**

*An opportunity for the Board President to approve adjustments to the current agenda.*

**PRESENTATION**

**RUSSIAN RIVER PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT**

*An opportunity for the President of the Russian River Professional Firefighters Association to address the Board on matters of the Association.*



Russian River Fire District Board of Directors  
Board Meeting Agenda  
December 11, 2019  
Time: 6:00 p.m.  
Location: Fire Station 1  
14100 Armstrong Woods Rd., Guerneville, CA 95446

---

**DIRECTOR REPORTS**

*An opportunity for Directors to report on their individual activities related to District business.*

**FIRE CHIEF'S REPORT**

*The Fire Chief will report on District administration and operations.*

**CONSENT CALENDAR ITEMS**

*These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director.*

1. Minutes of the November 13, 2019 Regular Board of Directors Meeting
2. Financial information for November 2019

**ACTION ITEMS**

1. **ELECTION OF BOARD OFFICERS FOR 2020**  
The Board will elect Officers of the Board for 2020.
2. **APPROVAL OF MEETING SCHEDULE FOR 2020**  
The Board will approve a meeting schedule for 2020.
3. **FRIENDS OF RIO NIDO-RIO NIDO POST OFFICE REQUEST**
4. **RESOLUTION 19/20-07-DECLARING 2001 DODGE AS SURPLUS**  
The Board will consider adopting Resolution 19/20-07 declaring the 2001 Dodge as surplus.
5. **PRESENTATION, DISCUSSION, AND POSSIBLE BOARD ACTION ON THE SONOMA COUNTY WILDFIRE PREVENTION, EMERGENCY ALERT & RESPONSE MEASURE, A SALES TAX MEASURE ON THE MARCH 2020 COUNTYWIDE BALLOT**  
The Fire Chief will make a presentation to the Board of Directors on the proposed countywide sales tax measure. The Board of Directors will discuss the measure and consider a formal position.

**COMMITTEE REPORT**

1. Finance
2. Strategic Planning
3. Evacuation Planning
4. Labor Negotiations

**FINANCIAL REPORTS**

**COMMUNICATIONS**

**ADJOURNMENT**



**Russian River Fire District Board of Directors**

**Special Board Meeting Minutes**

**November 13, 2019**

Time: 6:00 p.m.

Location: Fire Station 1

14100 Armstrong Woods Rd., Guerneville, CA 95446

---

**CALL TO ORDER**

Weaver called the meeting to order at 6:00 p.m.

Present for Staff: Chief Heine, Flowers

**PLEDGE OF ALLEGIANCE**

Pledge of allegiance was led by Limbert.

**ROLL CALL**

President Weaver- Present

Director Butts-Present

Director Jackson-Present

Director Limbert-Present

Director Symmonds-Present

**OPEN TIME FOR PUBLIC EXPRESSION**

Lois Lebovitch thanked Chief Heine for the communication during the Kincade Fire and thanked all the firefighters for their hard work. A Health & Wellness event will be held on Saturday, November 16<sup>th</sup> 1-3 pm at Guerneville School.

Brad Pfeifer announced an event the Friends of Rio Nido will be hosting on Sunday, November 17<sup>th</sup> at the Rio Nido Roadhouse; Fire Safe Sonoma will be presenting.

**AGENDA ADJUSTMENTS**

None.

**PRESENTATION**

Chief Heine briefed the Board and community on events of the Kincade Fire.

**RUSSIAN RIVER PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT**

None.

**DIRECTOR REPORTS**

Director Jackson delivered thank you notes from Ms. Bellinger's 2<sup>nd</sup> grade class.

**FIRE CHIEF'S REPORT**

Chief Heine reported on the following: E5660's response to the Kincade Fire, GranFondo ambulance standby, video laryngoscope's first use and upcoming coffee with a firefighter event to be held on Saturday, November 23<sup>rd</sup> at Russian River Fire from 9-11 am.



**Russian River Fire District Board of Directors**

**Special Board Meeting Minutes**

**November 13, 2019**

Time: 6:00 p.m.

Location: Fire Station 1

14100 Armstrong Woods Rd., Guerneville, CA 95446

---

**CONSENT CALENDAR ITEMS**

A motion by Limbert, seconded by Butts approved the minutes of September 18, 2019 Regular Board meeting and October 2019 financial information. 5-0-0.

**ACTION ITEMS**

**1. FRIENDS OF RIO NIDO-RIO NIDO POST OFFICE REQUEST**

Chief Heine will schedule a stakeholder (District, Friends of Rio Nido, Postal Service, legal counsel) meeting for December or January at the latest; Director Weaver will distribute the meeting date to stakeholders.

**2. COMMUNITY OUTREACH AND EDUCATION REGARDING ANNEXATION BY THE SONOMA COUNTY FIRE DISTRICT**

Chief Heine reviewed the annexation timeline:

December 4<sup>th</sup>: LAFCO meeting-sphere of influence change.

December 16<sup>th</sup>: Submittal of application to LAFCO.

March 4<sup>th</sup>: LAFCO meeting-formal acceptance of application submitted on December 16<sup>th</sup>. Protest period length will be determined and opened.

May 6<sup>th</sup>: LAFCO meeting-certification of protest period (unsuccessful or successful).

SWOT & financial analysis has been completed on Forestville Fire District; Forestville Fire has scheduled a special board meeting for Tuesday, November 26<sup>th</sup> to vote on a concurrent resolution.

SWOT & financial analysis is being completed on Bodega Bay.

Tax comparison was completed on Monte Rio Fire- \$200,000.00 deficit with no staffing model included.

**COMMITTEE REPORT**

1. **FINANCE**- Director Jackson reviewed financial information from the finance committee meeting. First tax allocation should be received mid-December; no dry period funding is needed. FEMA flood reimbursement was applied for by Captain Cassidy and AA Flowers; application was approved and funding has been received.
2. **STRATEGIC PLANNING**- No report, did not meet.
3. **EVACUATION PLANNING**- No report, did not meet.
4. **LABOR NEGOTIATIONS**- No report, did not meet.

**COMMUNICATIONS**

None.





**Russian River Fire District Board of Directors**

**Special Board Meeting Minutes**

**November 13, 2019**

Time: 6:00 p.m.

Location: Fire Station 1

14100 Armstrong Woods Rd., Guerneville, CA 95446

---

**ADJOURNMENT**

**A motion by Limbert, seconded by Symmonds adjourned the meeting at 7:06 p.m.**

/s/ \_\_\_\_\_  
Jason Weaver, Board President

/s/ \_\_\_\_\_  
Heidi Flowers, Board Clerk

DRAFT

Russian River Fire Protection District  
 Profit & Loss Budget vs. Actual  
 July 1 through December 6, 2019

4:41 PM  
 12/06/19  
 Accrual Basis

Income	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 1 - 6, 19	Jul 1 - Dec 6, 19	TOTAL		
								Budget	\$ Over Budget	% of Budget
10 - Taxes										
1000 - Property Taxes - CY Secured	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,090,762.00	-1,090,762.00	0.0%
1001 - CY Direct Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	574,070.00	-574,070.00	0.0%
1004 - Property Tax-CY Secured-July	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
1007 - CY Direct Charges - July	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
1008 - RDA Increment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
1011 - SB2557 Prop Tax Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-570,719.00	570,719.00	0.0%
1014 - AB 1230 RDA Pass-Throughs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	171,216.00	-171,216.00	0.0%
1017 - Residual Prop Tax-RPTTF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400,645.00	-400,645.00	0.0%
1020 - Property Taxes - CY Supp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,000.00	-19,000.00	0.0%
1040 - Property Taxes - CY Unsecured	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,000.00	-28,000.00	0.0%
1042 - Cost Reim-Coil DEL CY UNS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-550.00	550.00	0.0%
1050 - Prop Taxes-PY, Secured	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-300.00	300.00	0.0%
1081 - PY Direct Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	0.0%
1080 - Supplemental Prop Taxes-PY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-100.00	100.00	0.0%
1100 - Property Taxes - PY Unsecured	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
1105 - 2017 Wildfire Tax Loss	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
10 - Taxes - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 10 - Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,725,299.00	-1,725,299.00	0.0%
17 - Use of Money/Property										
1700 - Interest on Pooled Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
1705 - Unrealized Gains & Losses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
1760 - Other Interest Earnings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
1801 - Rent-Real Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
17 - Use of Money/Property - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 17 - Use of Money/Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
20 - Intergovernmental Revenues										
2440 - ST-HOPTR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,800.00	-6,800.00	0.0%
2500 - State Other Funding	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2930 - Special Districts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2970 - RDA Asset Distribution	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
20 - Intergovernmental Revenues - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 20 - Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,800.00	-6,800.00	0.0%
30 - Charges for Services										
3661 - Fire Control Services	-4,951.71	0.00	0.00	0.00	9,295.13	0.00	4,343.42	9,000.00	-4,656.58	48.26%
3670 - Ambulance Billings	97,024.41	66,403.16	45,121.34	125,223.28	75,515.34	9,466.64	418,754.17	725,000.00	-306,245.83	57.76%
3700 - Copy/Transcribe Fees	0.00	0.00	40.00	10.00	0.00	0.00	50.00	200.00	-150.00	25.0%
3980 - Revenue Applic to PY- GEMT	0.00	0.00	8,960.15	3,251.00	0.00	0.00	12,211.15	0.00	12,211.15	100.0%
30 - Charges for Services - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 30 - Charges for Services	92,072.70	66,403.16	54,121.49	128,484.28	84,810.47	9,466.64	435,358.74	734,200.00	-298,841.26	59.3%
40 - Miscellaneous Revenues										
4010 - Surplus Property Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4015 - Interest Earned	9.50	12.98	37.93	124.28	40.93	0.00	225.62	100.00	125.62	225.62%
4040 - Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 A - Jet Ski-TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 B - Holmatro Tools- TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 C - Holmatro-TOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 D - Lexipol-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 E - RRMIR -GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Russian River Fire Protection District  
 Profit & Loss Budget vs. Actual  
 July 1 through December 6, 2019

4:41 PM  
 12/06/19  
 Accrual Basis

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 1 - 6, 19	Jul 1 - Dec 6, 19	Budget	\$ Over Budget	% of Budget
4040 F - Cont Ops- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 G - Radios-VFA Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,605.00	-5,605.00	0.0%
4040 H - Shared Administrative Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 I - TOT Mitigation (Amb. downpaysmen	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 J - Recruitment/Retention Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 K - G. Rampone Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,768.00	-15,768.00	0.0%
4040 L - Shared Chief Svcs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4040 - Miscellaneous Revenue - Other	0.63	0.00	1,270.01	90.00	60.00	0.00	1,420.64	1,200.00	220.64	118.39%
Total 4040 - Miscellaneous Revenue	0.63	0.00	1,270.01	90.00	60.00	0.00	1,420.64	22,573.00	-21,152.36	6.29%
4100 - Workers' Comp Insurance Refund	0.00	0.00	4,792.32	4,792.32	7,188.48	0.00	16,773.12	0.00	16,773.12	100.0%
4102 - Donations/Reimbursements	0.00	0.00	0.00	500.00	33,385.00	0.00	33,885.00	0.00	33,885.00	100.0%
4106 - Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4109 - Outdate/Cancel Warrants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4116 - Insurance Reimbursement	0.00	0.00	0.00	4,376.54	0.00	0.00	4,376.54	0.00	4,376.54	100.0%
4128 - Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4128 B - Reimb. 151/6 Dispatch Fee GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4128 - Reimbursements - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 4128 - Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
40 - Miscellaneous Revenues - Other	10.13	12.98	6,100.26	9,883.14	40,674.41	0.00	56,680.92	22,673.00	34,007.92	249.99%
Total 40 - Miscellaneous Revenues	92,082.83	66,416.14	60,221.75	138,367.42	125,484.88	9,466.64	492,039.66	2,489,472.00	-1,997,432.34	19.77%
Total Income	92,082.83	66,416.14	60,221.75	138,367.42	125,484.88	9,466.64	492,039.66	2,489,472.00	-1,997,432.34	19.77%
Cost of Goods Sold	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
50000 - Cost of Goods Sold	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Gross Profit	92,082.83	66,416.14	60,221.75	138,367.42	125,484.88	9,466.64	492,039.66	2,489,472.00	-1,997,432.34	19.77%
Expense										
50 - Salaries/Employment Benefits										
5910 - Perm Positions - LOC BDS	72,287.31	74,341.78	77,962.00	74,859.50	67,562.63	0.00	366,983.22	969,000.00	-602,016.78	37.87%
5911 - Extra Help-LOC BDS	4,245.00	1,200.00	2,130.09	3,165.00	3,570.00	0.00	14,310.09	2,000.00	12,310.09	715.51%
5912 - Overtime-LOC BDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
5912 B - Region 5 Lexipol GRANT	24,695.26	31,585.77	27,879.96	29,618.28	87,134.98	0.00	200,914.25	276,000.00	-75,085.75	72.8%
5912 - Overtime-LOC BDS - Other	24,695.26	31,585.77	27,879.96	29,618.28	87,134.98	0.00	200,914.25	279,000.00	-78,085.75	72.01%
Total 5912 - Overtime-LOC BDS	24,695.26	31,585.77	27,879.96	29,618.28	87,134.98	0.00	200,914.25	279,000.00	-78,085.75	72.01%
5914 - Premium Pay-LOC BDS	2,732.94	2,568.04	2,463.22	2,463.22	2,488.98	0.00	12,726.40	35,500.00	-22,773.60	35.85%
5919 - Agency Extra Help-LOC BDS	0.00	2,258.00	0.00	0.00	0.00	0.00	2,258.00	2,500.00	-242.00	90.32%
5922 - FICA Retirement-LOC BDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5923 - PERS-LOC BDS	22,385.99	22,532.07	22,245.02	22,245.02	31,801.00	0.00	121,209.10	277,450.00	-156,240.90	43.69%
5924 - Medicare - LOC BDS	1,531.84	1,539.22	1,435.98	1,476.42	2,247.05	0.00	8,230.51	19,000.00	-10,769.49	43.32%
5930 - Health Insurance - LOC BDS										
5930 A - Health Ins-Retiree	4,579.58	0.00	4,579.58	2,289.79	2,289.79	0.00	13,738.74	28,164.00	-14,425.26	48.78%
5930 - Health Insurance - LOC BDS - Other	33,004.08	-1,750.94	34,428.04	16,280.82	16,280.82	0.00	98,242.82	216,350.00	-118,107.18	45.41%
Total 5930 - Health Insurance - LOC BDS	37,583.66	-1,750.94	39,007.62	18,570.61	18,570.61	0.00	111,981.56	244,514.00	-132,532.44	45.8%
5931 - Disability Insurance-LOC BDS	302.50	0.00	907.50	302.50	302.50	0.00	1,815.00	4,000.00	-2,185.00	45.36%
5932 - Dental Insurance - LOC BDS										
5932 A - Dental Ins-Retiree	408.80	0.00	408.80	204.45	204.45	0.00	1,226.70	2,450.00	-1,223.30	50.07%
5932 - Dental Insurance - LOC BDS - Other	3,661.48	0.00	3,830.24	1,915.12	1,915.12	0.00	11,321.96	24,400.00	-13,078.04	46.4%
Total 5932 - Dental Insurance - LOC BDS	4,070.38	0.00	4,239.14	2,119.57	2,119.57	0.00	12,548.66	26,850.00	-14,301.34	46.74%
5933 - Life Insurance	154.30	-49.00	156.60	53.80	53.80	0.00	369.50	500.00	-130.50	73.9%
5934 - Vision Insurance - LOC BDS										
5934 A - Vision Ins-Retiree	38.52	0.00	38.52	19.26	19.26	0.00	115.56	250.00	-134.44	46.22%

Russian River Fire Protection District  
 Profit & Loss Budget vs. Actual  
 July 1 through December 6, 2019

4:41 PM  
 12/06/19  
 Accrual Basis

	TOTAL											
	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 1 - 6, 19	Jul 1 - Dec 6, 19	Budget	\$ Over Budget	% of Budget		
5934 · Visions Insurance - LOC BDS - Other	350.04	0.00	368.00	184.00	184.00	0.00	1,086.04	2,350.00	-1,263.96	46.21%		
Total 5934 · Visions Insurance - LOC BDS	350.04	0.00	368.00	184.00	184.00	0.00	1,086.04	2,350.00	-1,263.96	46.21%		
5935 · Unemployment Insurance LOC BDS	388.56	0.00	406.52	203.26	203.26	0.00	1,201.60	2,600.00	-1,398.40	46.22%		
5940 · Workers Comp-LOC BDS	0.00	36.13	0.00	0.00	202.88	0.00	239.01	2,000.00	-1,760.99	11.95%		
50 · Salaries/Employment Benefits - Other	26,952.00	0.00	0.00	26,952.00	0.00	0.00	53,904.00	118,000.00	-64,096.00	45.68%		
Total 50 · Salaries/Employment Benefits	197,299.74	134,261.07	178,833.65	182,029.18	216,267.26	0.00	908,690.90	1,982,914.00	-1,074,223.10	45.83%		
60 · Services/Supplies	0.00	0.00	919.28	0.00	0.00	0.00	919.28	0.00	919.28	100.0%		
6015 · Recruitment/Retention	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6016 · Recruitment/Retention-Region 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6021 · Uniform Expense	925.00	1,850.00	0.00	0.00	1,190.00	0.00	3,965.00	11,100.00	-7,135.00	35.72%		
6022 · Safety Clothing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%		
6040 · Communications	412.39	0.00	29.90	808.98	809.40	0.00	2,060.67	5,200.00	-3,139.33	39.63%		
6048 · Cell Phone Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6080 · Food	0.00	0.00	538.53	170.00	185.44	0.00	893.97	3,000.00	-2,106.03	29.8%		
6080 · Household Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6080 C · Recilers- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6080 D · Mattresses- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6080 E · Dining Table/Chairs-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6080 · Household Expense - Other	0.00	0.00	401.93	0.00	0.00	0.00	401.93	5,300.00	-4,898.07	7.58%		
Total 6080 · Household Expense	0.00	0.00	401.93	0.00	0.00	0.00	401.93	5,300.00	-4,898.07	7.58%		
6100 · Insurance	30,276.00	0.00	0.00	0.00	0.00	0.00	30,276.00	30,300.00	-24.00	99.92%		
6140 · Maintenance Equipment	45.00	0.00	3,484.67	256.87	271.89	0.00	4,058.43	25,000.00	-20,941.57	16.23%		
6149 · Maintenance-Radio	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6149 A · VFA Grant (Radios)	0.00	0.00	0.00	11,480.70	0.00	0.00	11,480.70	11,200.00	280.70	102.51%		
6149 · Maintenance-Radio - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%		
Total 6149 · Maintenance-Radio	0.00	0.00	0.00	11,480.70	0.00	0.00	11,480.70	15,700.00	-4,219.30	73.13%		
6180 · Maint-Bldgs/Imp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6180 G · Roof Repair App Bay- GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6180 H · Roof Replacement LO-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6180 · Maint-Bldgs/Imp - Other	0.00	0.00	1,169.20	245.89	21.54	0.00	1,436.63	7,000.00	-5,563.37	20.52%		
Total 6180 · Maint-Bldgs/Imp	0.00	0.00	1,169.20	245.89	21.54	0.00	1,436.63	7,000.00	-5,563.37	20.52%		
6261 · Medical Supplies	335.40	0.00	7,885.63	0.00	521.24	0.00	8,742.27	34,000.00	-25,257.73	25.71%		
6280 · Memberships	440.00	0.00	0.00	0.00	106.18	0.00	546.18	2,810.00	-2,263.82	19.44%		
6400 · Office Expense	-9.00	0.00	866.28	368.80	213.16	0.00	1,438.04	5,000.00	-3,561.96	28.78%		
6405 · Over/Short	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6410 · Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%		
6415 · Books/Periodicals	60.00	0.00	523.50	0.00	0.00	0.00	583.50	600.00	-16.50	97.25%		
6457 · Computer Charges	1,174.94	0.00	4,189.47	1,409.17	1,200.00	0.00	7,973.58	16,170.00	-8,196.42	49.31%		
6461 · Supplies/Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6500 · Professional/Special Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6500 L · Lexipol-GRANT	5,730.00	0.00	0.00	0.00	0.00	0.00	5,730.00	0.00	5,730.00	100.0%		
6500 M · Grant Writing-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6500 N · RR/MR Coil	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6500 O · Recruitment/Retention Grant	-20,000.00	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6500 · Professional/Special Services - Other	52,488.15	-66,155.60	55,628.44	5,295.93	17,569.96	0.00	64,836.88	177,000.00	-112,163.12	36.63%		
Total 6500 · Professional/Special Services	38,228.15	-66,155.60	75,628.44	5,295.93	17,569.96	0.00	70,566.88	177,000.00	-106,433.12	39.87%		
6514 · Laboratory Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6516 · Data Processing Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6521 · County Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6526 · Dispatch Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%		

Russian River Fire Protection District  
 Profit & Loss Budget vs. Actual  
 July 1 through December 6, 2019

4:41 PM  
 12/06/19  
 Accrual Basis

	TOTAL											
	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 1 - 6, 19	Jul 1 - Dec 6, 19	Budget	\$ Over Budget	% of Budget		
6540 · Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%		
6581 · Connectivity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6587 · LAFCO Charges	5,379.00	0.00	0.00	0.00	0.00	0.00	5,379.00	5,400.00	-21.00	99.61%		
6610 · Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6610 B · RR/IR Collaboration-GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6610 · Legal Services - Other	0.00	0.00	5,854.80	1,241.00	289.37	0.00	7,385.17	10,000.00	-2,614.83	73.85%		
Total 6610 · Legal Services	0.00	0.00	5,854.80	1,241.00	289.37	0.00	7,385.17	10,000.00	-2,614.83	73.85%		
6630 · Audit/Accounting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,325.00	-6,325.00	0.0%		
6634 · Bank Fees	84.43	110.00	291.00	16.00	0.00	0.00	501.43	1,000.00	-498.57	50.14%		
6654 · Medical Exams	0.00	0.00	0.00	115.00	0.00	0.00	115.00	3,100.00	-2,985.00	3.71%		
6666 · Ambulance Charges	-6,377.17	0.00	22,546.20	2,951.30	13,775.75	0.00	32,896.08	52,000.00	-19,103.92	63.26%		
6695 · Immunizations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6800 · Public/Legal Notices	0.00	0.00	390.00	227.50	80.36	0.00	697.86	500.00	197.86	139.57%		
6820 · Rents/Leases Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%		
6840 · Rents/Leases - Bldgs Imp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6880 · Small Tools/Instruments	0.00	0.00	273.43	0.00	0.00	0.00	273.43	1,000.00	-726.57	27.34%		
6881 · Safety Equipment	0.00	0.00	-1,000.00	0.00	0.00	0.00	-1,000.00	2,000.00	-3,000.00	-50.0%		
6883 · Fire Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6883 C · Holmatro Tools-TOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6883 D · Hose, etc.-1516 Dispatch GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
6883 · Fire Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,200.00	-6,200.00	0.0%		
Total 6883 · Fire Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,200.00	-6,200.00	0.0%		
7000 · Special Departmental Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
7005 · Election Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
7022 · Public Relations Exp	-750.00	0.00	750.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%		
7051 · Refunds	0.00	0.00	106.51	0.00	0.00	0.00	106.51	4,000.00	-3,893.49	2.66%		
7053 · License Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
7120 · Training In-Service	0.00	0.00	3,580.25	200.00	1,613.50	0.00	5,393.75	12,000.00	-6,606.25	44.95%		
7123 · Training - Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%		
7131 · Tuition/Textbook-Taxable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
7201 · Gas/Oil	0.00	0.00	3,861.79	1,716.81	2,016.70	0.00	7,595.30	23,000.00	-15,404.70	33.02%		
7300 · Transportation/Travel	0.00	0.00	0.00	0.00	313.27	0.00	313.27	3,000.00	-2,686.73	10.44%		
7320 · Utilities	32.60	0.00	2,827.56	1,467.97	1,049.75	0.00	5,377.88	18,000.00	-12,622.12	29.88%		
7330 · Sanitation	0.00	0.00	0.00	0.00	2,340.00	0.00	2,340.00	2,300.00	40.00	101.74%		
7390 · Water/Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
7900 · Principal Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
7910 · Principal Payments- LT Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,146.00	-33,146.00	0.0%		
7920 · Interest Paid	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
7930 · Interest on LT Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,152.00	-7,152.00	0.0%		
7950 · Transfer to County Investment F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
60 · Services/Supplies - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
Total 60 · Services/Supplies	70,256.74	-64,195.60	135,118.37	27,971.72	43,567.51	0.00	212,718.74	552,803.00	-340,084.26	38.48%		
85 · Capital Assets												
8500 · Equipment												
8560 A · Holmatro Tools-TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
8560 B · Heart Monitor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
8560 C · Engine Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
8560 D · Jet Ski-TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
8560 E · Equipment-Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		
8560 F · TOT Mitigation (Amb. downpayment)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%		

Russian River Fire Protection District  
 Profit & Loss Budget vs. Actual  
 July 1 through December 6, 2019

4:41 PM  
 12/06/19  
 Accrual Basis

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 1 - 6, 19	Jul 1 - Dec 6, 19	TOTAL		
								Budget	\$ Over Budget	% of Budget
8560 G - Strategic Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
8560 - Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 8560 - Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
85 - Capital Assets - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 85 - Capital Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
90 - Appropriations for Cont										
9000 - Unanticipated Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
90 - Appropriations for Cont - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 90 - Appropriations for Cont	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9100 - Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	287,556.48	70,065.47	313,952.02	210,000.90	259,834.77	0.00	1,121,409.64	2,535,717.00	-1,414,307.36	44.23%
Net Income	-175,473.65	-3,549.33	-253,730.27	-71,833.48	-134,349.89	9,466.64	-629,369.98	-46,245.00	-583,124.98	1,360.95%



Russian River EMS Fiscal Year 19-20

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	COLLECTION ADJ	NET PAYMENTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JULY '19	\$ 272,594.00	\$ 75,414.74	\$ 73,543.88	\$ -	\$ 123,635.38	\$ 97,024.41	\$ 86.51	\$ 344.94	\$ 96,592.96	\$ 10,853.00	\$ -	\$ 467,963.75
AUGUST '19	\$ 310,065.00	\$ 121,513.72	\$ 68,737.58	\$ 5,338.80	\$ 114,474.90	\$ 66,726.71	\$ -	\$ 312.80	\$ 66,413.91	\$ 7,022.81	\$ -	\$ 509,001.93
SEPTEMBER '19	\$ 341,757.50	\$ 107,745.07	\$ 56,722.69	\$ 6,922.17	\$ 170,367.57	\$ 45,404.62	\$ -	\$ -	\$ 45,404.62	\$ 15,097.46	\$ -	\$ 618,867.42
OCTOBER '19	\$ 219,336.25	\$ 126,583.13	\$ 54,848.13	\$ 6,866.25	\$ 31,038.74	\$ 122,494.46	\$ -	\$ -	\$ 122,494.46	\$ 12,841.86	\$ 3.21	\$ 514,573.05
NOVEMBER '19	\$ 227,073.75	\$ 111,428.43	\$ 59,966.57	\$ 3,059.50	\$ 52,619.25	\$ 75,395.34	\$ -	\$ -	\$ 75,395.34	\$ 17,813.25	\$ (200.00)	\$ 473,783.71
DECEMBER '19					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
JANUARY '20					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
FEBRUARY '20					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
MARCH '20					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
APRIL '20					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
MAY '20					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
JUNE '20					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
YEAR TO DATE TOTALS	\$ 1,370,826.50	\$ 542,685.09	\$ 313,818.85	\$ 22,186.72	\$ 492,135.84	\$ 407,045.54	\$ 86.51	\$ 657.74	\$ 406,301.29	\$ 63,628.38	\$ (196.79)	
YTD PERCENTAGE OF REVENUE		39.59%	22.89%	1.62%	35.90%	29.69%	0.01%	0.05%	29.64%	4.64%	-0.01%	
YTD PERCENTAGE OF NET REVENUE									82.56%			



**Management Summary Report**  
**Monthly and Fiscal Year to Date**  
**Russian River Fire Dept.**  
**November 2019**

Financial Class	Number of Accounts	Percent of Total	Year to Date Total Accts.	Percent of Total YTD	Charges	Percent of Total	Year to Date Total Charges	Percent of Total YTD	Payments	Percent of Total	Year to Date Payments	Percent of Total YTD
Medicare	13	20.31%	78	0.00%	\$53,620.00	23.61%	\$311,581.25	22.73%	\$6,506.79	8.63%	\$38,694.37	9.51%
Medicare HMO	1	1.56%	9	0.00%	\$4,650.00	2.05%	\$32,930.00	2.40%	\$1,490.07	1.98%	\$4,645.90	1.14%
Medi-Cal	0	0.00%	2	0.00%	\$0.00	0.00%	\$7,970.00	0.58%	\$1,982.56	2.63%	\$8,915.09	2.19%
Medi-Cal HMO	13	20.31%	68	0.00%	\$40,967.50	18.04%	\$229,112.50	16.71%	\$2,168.16	2.88%	\$49,328.16	12.12%
Insurance	5	7.81%	32	0.00%	\$20,325.00	8.95%	\$117,722.50	8.59%	\$11,210.51	14.87%	\$69,907.79	17.17%
Private Pay	15	23.44%	135	0.00%	\$37,435.00	16.49%	\$342,380.00	24.98%	\$10,817.74	14.35%	\$43,233.59	10.62%
Kaiser	3	4.69%	24	0.00%	\$13,302.50	5.86%	\$99,922.50	7.29%	\$32,728.17	43.41%	\$160,021.72	39.31%
Kaiser MCARE	13	20.31%	58	0.00%	\$55,643.75	24.50%	\$224,328.75	16.36%	\$7,494.32	9.94%	\$29,732.82	7.30%
Kaiser MCAL	1	1.56%	2	0.00%	\$200.00	0.09%	\$4,037.50	0.29%	\$997.02	1.32%	\$2,566.10	0.63%
Other	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Prior Sales					\$930.00	0.41%	\$841.50	0.06%				
<b>Sub Total</b>	<b>64</b>	<b>100.00%</b>	<b>408</b>	<b>0.00%</b>	<b>\$227,073.75</b>	<b>100.00%</b>	<b>\$1,370,826.50</b>	<b>100.00%</b>	<b>\$75,395.34</b>	<b>100.00%</b>	<b>\$407,045.54</b>	<b>100.00%</b>
Dry Runs	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>64</b>	<b>100.00%</b>	<b>0</b>	<b>0.00%</b>	<b>\$227,073.75</b>	<b>100.00%</b>	<b>\$1,370,826.50</b>	<b>100.00%</b>	<b>\$75,395.34</b>	<b>100.00%</b>	<b>\$407,045.54</b>	<b>100.00%</b>

---

## **Russian River Fire Protection District Staff Report**

---

**RE:** Board Reorganization

**Background:**

The Russian River Fire Protection District Board of Directors Manual states that the Board will elect its officers, President, Vice President and Clerk at their December meeting. There is no assumed right of succession in Board Officers.

In addition:

The Board is required to elect new officers within 60 days of their election in accordance with Fire Protection District Law 1987 (Health and Safety Code), Section 13853.

13853. (a) Within 60 days after their initial election or appointment and after each general district election or unopposed election, the district board shall meet and elect its officers. The officers of a district board are a president, a vice president, and a secretary or clerk.

(b) The secretary or clerk may be a member of the district board. He or she may receive compensation set by the district board which shall be in lieu of any other compensation to which he or she may be entitled as a member of the district board. The district board may employ a clerk to perform the duties of the secretary.


(c) A district board may create additional officers and elect members to those positions, provided that no member of a district board shall hold more than one office.

**Recommendation:**

Nominate and elect officers in accordance with the Board Manual and the Health and Safety Code.

**References/Attachments:**

Article 6.5 of the Administrative Manual

RUSSIAN RIVER FIRE PROTECTION DISTRICT		<b>District Handbook          Administrative Section</b>	<b>A.2.11</b>
<b>Effective Date: 9-10-08</b>		<b>Board of Directors          Officers of the Fire District Board</b>	<b>Page 1 of 2</b>

**DESCRIPTION**

To establish a policy outlining responsibilities of Board Officers and method of Election.

**POLICY**

A. The Fire Board shall seat a President, a Vice-President, and a Board Clerk at its first regularly scheduled meeting in December, or at such times as the existing officer(s) may resign from their office or vacate membership on the Board.

1. All officers shall be elected for a one (1) year term.
2. Officers elected to fill an unexpired term shall serve until the end of their predecessor's term.


B. Board President

1. The Board President shall preside at all meetings.
2. The President will be prohibited from making or seconding motions but may vote on all matters before the Board, except where only a quorum of Directors are present at the meeting.
3. When only three members of the Board are in attendance at a meeting, the President may make and second motions.
4. The President will sign all official documents of the District and when unavailable to do so, the Vice President shall have the authority.
5. The President will have the authority to create committees to carry out the business of the District.
  - a. Contracts
  - b. Agreements
  - c. Memorandums of Understanding (MOU)
  - d. Board minutes
  - e. Accounts Payable Claim Batch
  - f. Consent Agendas

C. Vice President

1. The Vice-President shall perform all the duties of the Board President when acting in that capacity.

REV. #	DATE	DESCRIPTION OF REVISION/CHANGE	PREPARED BY	REVIEWE D BY	APPROVED BY
0	12/19/12	Board Approved 9/10/08- Moved to new format	Lantz		
		Board Approved 8/10/16			

RUSSIAN RIVER FIRE PROTECTION DISTRICT	  <b>District Handbook          Administrative Section</b>	<b>A.2.11</b>
<b>Effective Date: 9-10-08</b>	<b>Board of Directors          Officers of the Fire District Board</b>	<b>Page 2 of 2</b>

**D. Board Clerk**

1. The Administrative Assistant shall function as Clerk of the Board if so ordered and elected.

**E. Annual Organizational Meeting**

1. The Board of Directors shall hold an annual organizational meeting at its first regular meeting in December. At this meeting, the Board will elect a President and Vice President and Clerk.
2. The procedure is as follows:
  - a. Nominations may be made from the board.
  - b. When a nomination is made, no second is required.
  - c. No one can nominate more than one person for a given office until every member has an opportunity to nominate a person.
  - d. The President will call for the nominations by saying, "Nominations are now in order for the office of Board President", etc.
  - e. Member should say, "I nominate Director?"
  - f. President should say, "Director? is nominated. Are there any further nominations for the office of President", etc. (Pause) "If not, nominations are closed."
  - g. For office for which no candidate has a majority, the President announces, "No Election".
  - h. Voting Procedure is Voice Vote.
  - i. Election to office takes place immediately.
3. The Board President of the meetings described herein shall determine the order in which agenda items shall be considered for discussion and/or action.

REV. #	DATE	DESCRIPTION OF REVISION/CHANGE	PREPARED BY	REVIEWE D BY	APPROVED BY
0	12/19/12	Board Approved 9/10/08- Moved to new format	Lantz		
		Board Approved 8/10/16			



**RUSSIAN RIVER FIRE PROTECTION DISTRICT**  
14100 ARMSTRONG WOODS RD. · P.O. BOX 367 · GUERNEVILLE, CA 95446  
OFFICE (707) 869-9089 · FAX (707) 869-2811

---

**2020 Finance Committee Meeting Schedule and Location**

<u>MEETING DATE</u>	<u>TIME</u>	<u>LOCATION</u>	<u>ADDRESS</u>
January 8, 2020	5:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
February 12, 2020	5:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
March 11, 2020	5:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
April 8, 2020	5:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
May 13, 2020	5:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
June 10, 2020	5:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
July 8, 2020	5:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
August 12, 2020	5:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
September 9, 2020	5:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
October 14, 2020	5:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
November 11, 2020	5:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
December 9, 2020	5:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville



**RUSSIAN RIVER FIRE PROTECTION DISTRICT**  
14100 ARMSTRONG WOODS RD. · P.O. BOX 367 · GUERNEVILLE, CA 95446  
OFFICE (707) 869-9089 · FAX (707) 869-2811

---

**2020 Regular Meeting Schedule and Location**

<u>MEETING DATE</u>	<u>TIME</u>	<u>LOCATION</u>	<u>ADDRESS</u>
January 8, 2020	6:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
February 12, 2020	6:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
March 11, 2020	6:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
April 8, 2020	6:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
May 13, 2020	6:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
June 10, 2020	6:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
July 8, 2020	6:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
August 12, 2020	6:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
September 9, 2020	6:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
October 14, 2020	6:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
November 11, 2020	6:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville
December 9, 2020	6:00 p.m.	Station 1	14100 Armstrong Woods Rd, Guerneville

**RESOLUTION #19/20-07  
DATED: December 11, 2019**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE RUSSIAN RIVER FIRE PROTECTION DISTRICT DECLARING EQUIPMENT AS SURPLUS PROPERTY, AUTHORIZING ITS SALE AND REMOVAL FROM THE FIXED ASSETS LEDGER.**

**WHEREAS**, the Board of Directors finds that the equipment listed is surplus property. The Board authorizes the Chief or his/her designee to sell said equipment and remove it from the fixed assets ledger

Surplus Equipment: 2001 DODGE 3500 VIN#3B6MF36641M250969

The foregoing resolution was introduced by Director \_\_\_\_\_, who moved to waive the first reading and adopt the Resolution, and seconded by Director \_\_\_\_\_, and adopted by the Board of Directors of the Russian River Fire Protection District of Sonoma County, on the eleventh day of December, 2019, on a roll call vote of the members of said Board as follows:

Director Butts \_\_\_\_\_  
Director Jackson \_\_\_\_\_  
Director Limbert \_\_\_\_\_  
Director Symmonds \_\_\_\_\_  
Director Weaver \_\_\_\_\_

AYES:

NOES:

ABSENT OR NOT VOTING:

**WHEREUPON**, the Board President declared the above and foregoing resolution adopted, and

**SO ORDERED.**

/s/ \_\_\_\_\_  
*President of the Board*

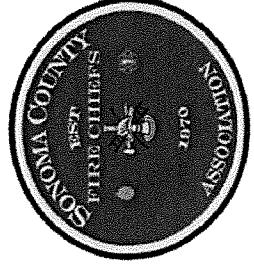
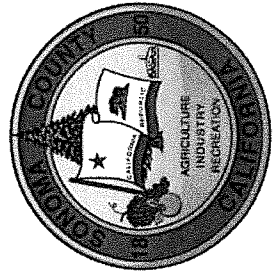
Date: \_\_\_\_\_

/s/ \_\_\_\_\_  
*Heidi Flowers, Clerk of the Board*



# Sonoma County Wildfire Prevention, Emergency Alert & Response Measure

December, 2019

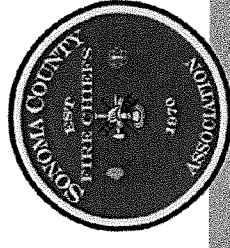




# The Problem

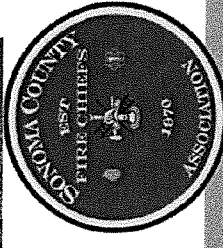
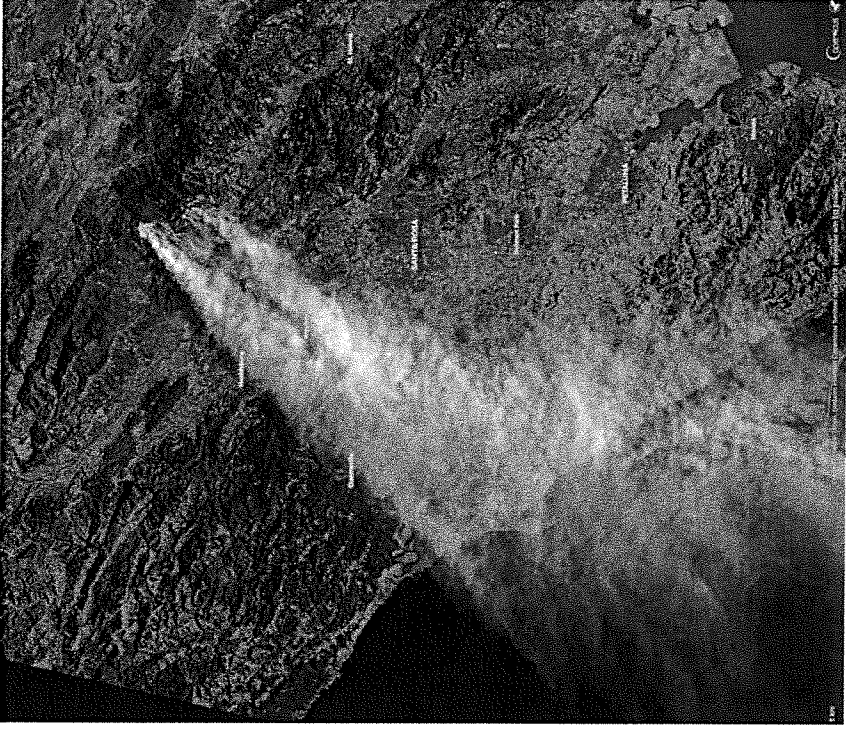
**Recognition that the current County-wide fire service delivery structure, funding, and system structure is inadequate.**

- Not meeting NFPA standards
- Residents are migratory- they travel through multiple jurisdictions to work, to recreate, to visit friends and family
- Interdependent system: Not all fire service agencies are equal but all fire service agencies are dependent upon one another.



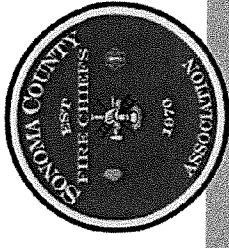
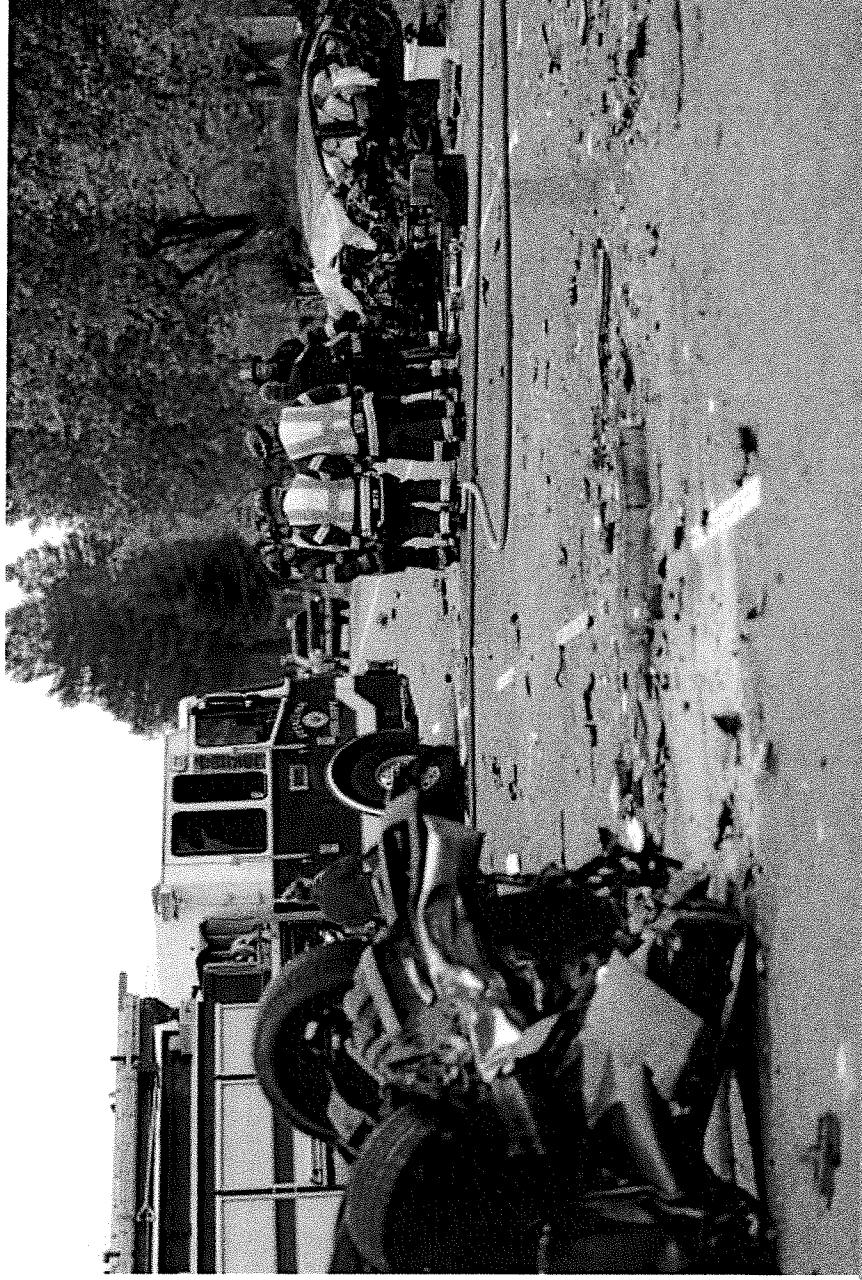
# We are only as strong as our most fragile link...

- The public needs and expects prompt, efficient and effective service everywhere
- We are all interdependent
- No single agency stands alone
- Our populous is migratory



# The Primary Goal

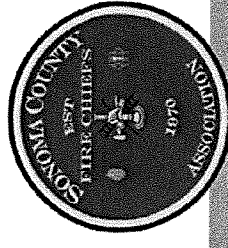
*“More efficient, effective, and sustainable fire response, emergency alert, and wildfire capabilities that protect the health and safety of the public in Sonoma County”.*



# Background

**County-wide fire service delivery structure and funding was inadequate for a variety of reasons.**

- Professional Fire Chiefs, Firefighters researched and made recommendations on how to achieve overall goal in providing better service
- Board of Supervisors formed Ad Hoc
- Coordination and efforts began in 2014 with the 38 Fire Agencies in the County that investigated and determined county needs to meet overall goal
- Fire Services Advisory Council (FSAC) in April, 2016
- Strategic Leadership Group (SLG) in August, 2018
- Fire Services Working Group (FSWG) in March, 2019



# Fire Service Working Group

**Jason Boaz - Chief, Healdsburg, County Chiefs' Association President**

**Tony Gossner - Chief, Santa Rosa, Cities' Representative**

**Mark Heine - Chief, Sonoma County FPD, State Chiefs' Association**

**Steve Akre - Chief, Sonoma Valley, EMS Representative**

**Dave Franceschi - Chief, Forestville FPD, Region 5**

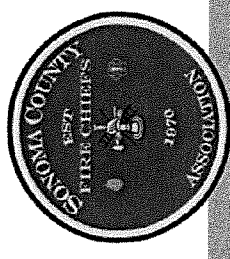
**Shana Jones - Unit Chief, Sonoma County, CAL FIRE**

**Dan George – Assistant Chief, Gold Ridge FPD, VFC Administrator**

**Mike Mickelson – Assistant Chief, Wilmar VFC, VFC Association**

**Joe Petersen - Director, Gold Ridge FPD, Fire Districts' Association**

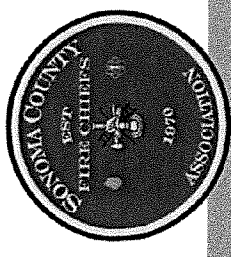
**Tim Aboudara -President, Santa Rosa, Fire Fighters L1401**



# Fire Chief's Recommendations

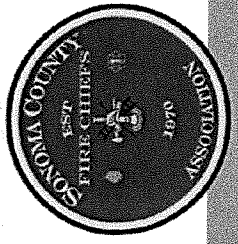
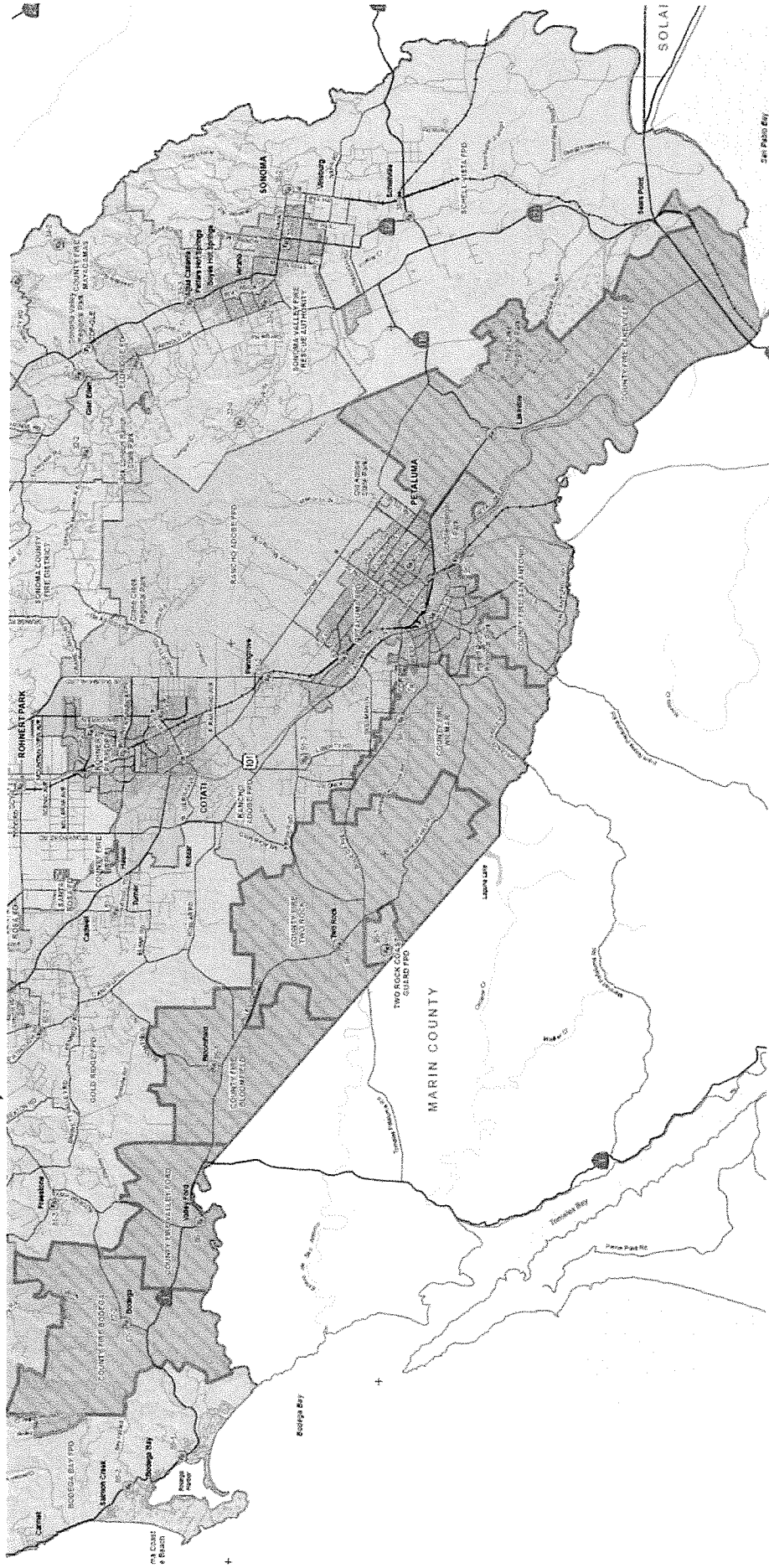
*A regional plan based on population density, call volumes, station coverage and special hazards to advance comprehensive long-term strategy covering all jurisdictions.*

- Increase effective firefighting force available countywide using NFPA 1710/1720
  - Key goal of 3 firefighters per engine
- Elimination of response boundaries; eliminate strain of responding out-side existing boundaries
- Increasing the overall strength of the system
- Reduce dependence on larger fire agencies

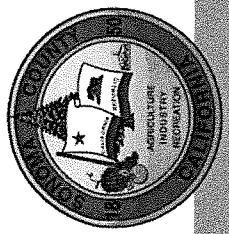
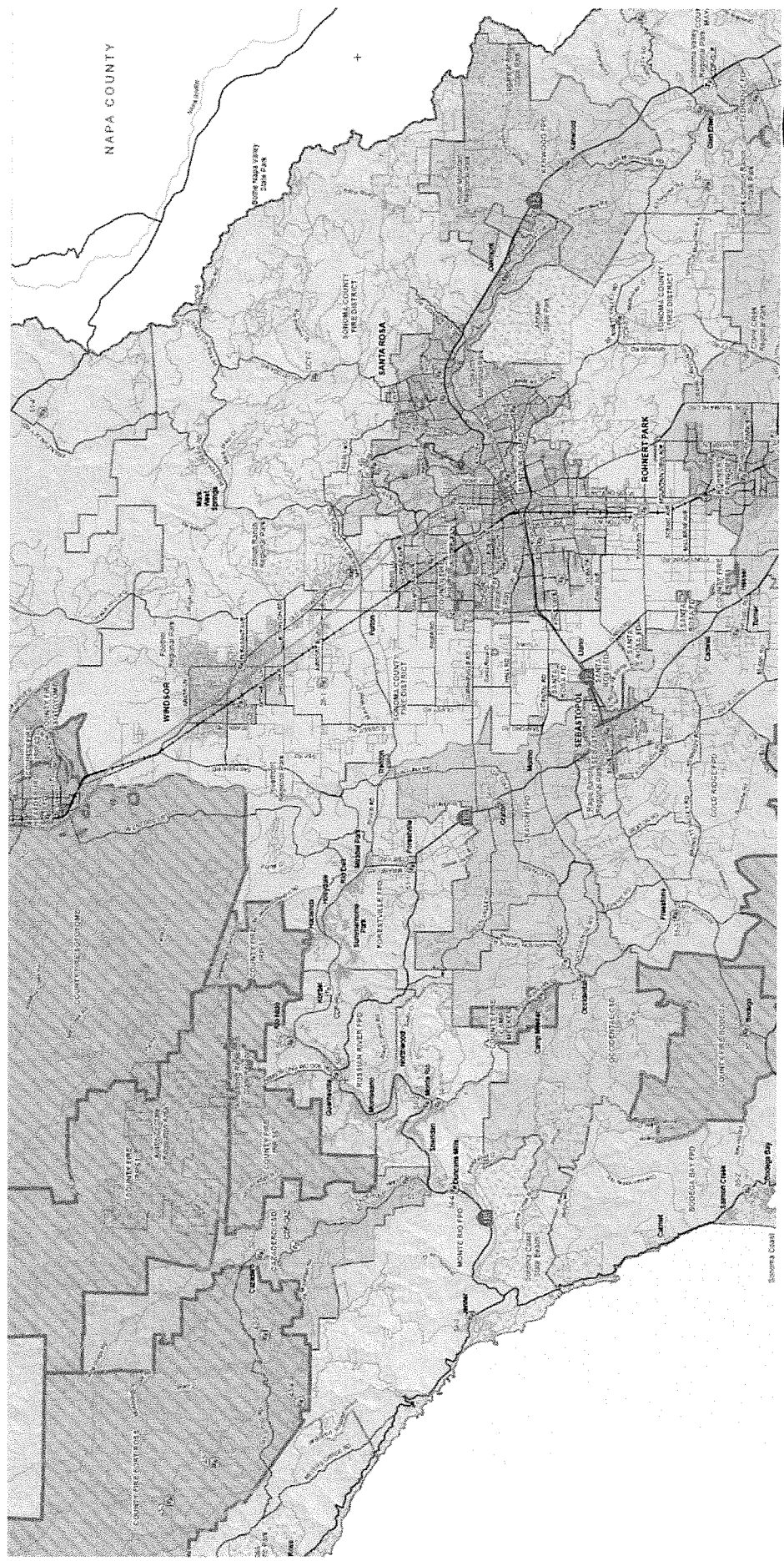




# South County System of Coverage

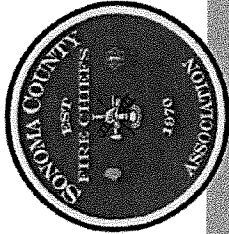
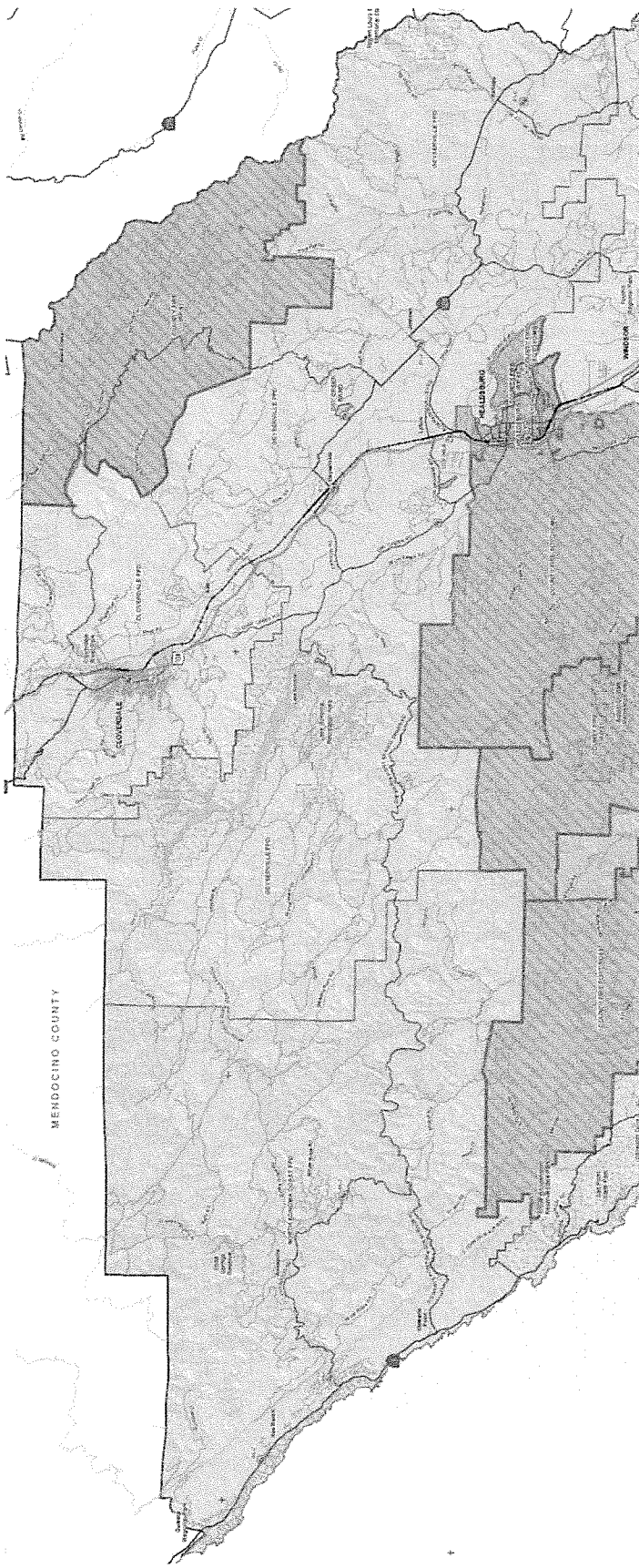


# Mid-County System of Coverage



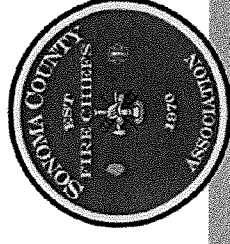


# North County System of Coverage



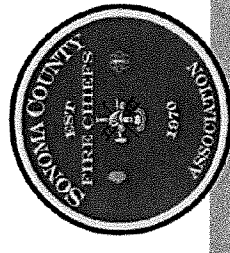
# Need for More Firefighters

- More local firefighters are needed to enhance our preparedness and response capabilities.
- Staffing increases/augmentations planned in all fire regions in Sonoma County
  - 200+ full-time staff additions
  - Firefighters to facilitate alert and warning and evacuations
  - Personnel for vegetation management and fire prevention
  - Battalion Chiefs for regional command and control leadership



# Vegetation Management, Wildfire Prevention & Preparedness

- Funding enables Fire agencies to provide vegetation management services
- Funding for Petaluma inspections within urban core and west hills.
- Reduce fuel loads in rural and urban-wildland interfaces to prevent fires from entering cities with programs like:
  - Wood chipping program
  - Roadside clearance near private and public roads
  - Tree limbing and tree removal in targeted fire-prone areas
  - Other fuel load reduction programs to prevent future wildfires (controlled burns, etc.)

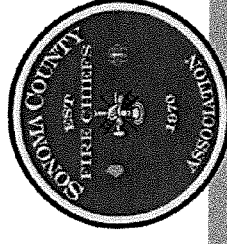


# Emergency Alert & Warning Systems

## Expand alerting capabilities with coordinated system

- Funding for City of Petaluma Patrol and stations with hi/lo sirens
- Network of sirens on stations and apparatus
- Expand community and neighborhood resiliency with door-to-door alerts, evacuations, and red flag pre-positioning
- Enhance WEA, SoCo Alert, and Nixle

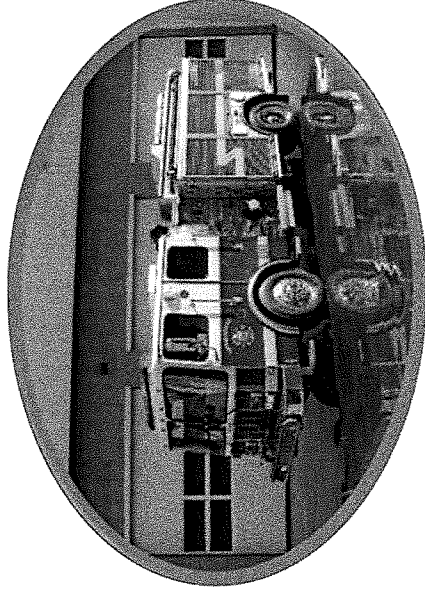
Investment in future alerting technology systems



# Russian River FPD

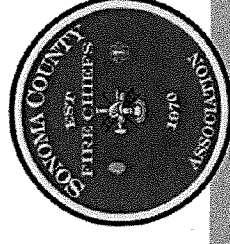
**Alert, Warnings, and Sirens; Vegetation Management and Wildfire Prevention and Preparedness, and Response**

**\$380,000 (3 positions)**



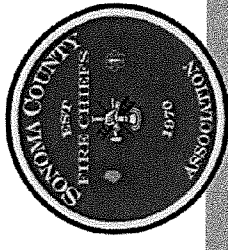
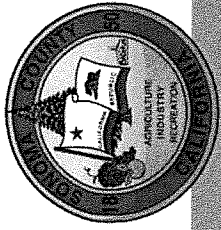
**Equipment and Facilities**

**\$375,000 (annual debt svc payment)**



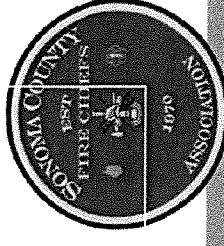
## New Stations in Expenditure Plan

- \$375,000 for annual debt service payment
- Other stations:
  - Healdsburg FD
  - Rohnert Park Dept of Public Safety
  - Petaluma FD
  - Geyserville FPD
  - Sonoma County FD



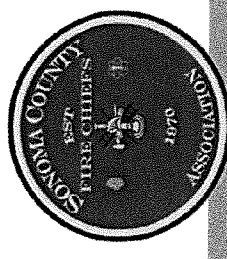
# Regional Consolidation

- Regional consolidation necessary to accomplish the goal of efficient, effective and sustainable fire services
- Cities with municipal firefighting services are exempted from the requirement but are free to join
- Funding provided as long as agencies pursue regional consolidation
- Board of Supervisors in partnership with LAFCo will conduct consolidation reviews every three years. Any reduction in funding requires a 4/5ths vote by the Board of Supervisors.



# Reallocation

- Plan allows limited flexibility to reallocate funds among fire agencies as a result of changing conditions
- There are a variety of conditions that could trigger a reallocation recommendation
- Reallocations must first be recommended by the Sonoma County Chiefs Association before going to the Board of Supervisors for approval by unanimous vote





# Polling Research Process

## Quantitative Survey of Likely March 2020 Voters

**Goals:** Evaluate feasibility of a fire protection revenue measure at the ¼ cent or ½ cent level

*Hybrid web/telephone survey*  
627 interviews  
MoE ±3.9 percentage points  
July 9 - 14, 2019

## Qualitative Focus Groups among Likely Voters

**Goals:** Hear opinions regarding fire protection

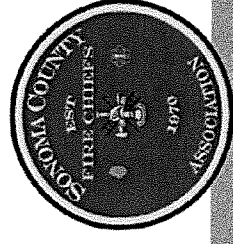
*2 groups*  
August 21, 2019

## Quantitative Survey of Likely March 2020 Voters

**Goals:** Test support for a revised ½ cent fire protection revenue measure

*Hybrid web/telephone survey*  
644 interviews  
MoE ±3.9 percentage points  
September 25 – 29, 2019

Please note that due to rounding, some percentages may not add up to exactly 100%.

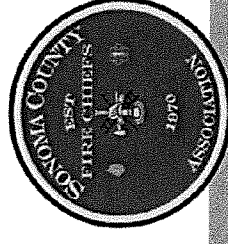


# Polling Key Findings

Polling and focus groups conducted in July, August, and September

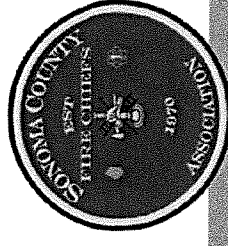
## **Prior to the Kincade Fire**

- 2017 wildfires are still a very recent memory and voters are concerned that it could easily happen again.
- Sonoma County voters think local firefighters are doing a good job and are supportive of making sure they have the resources they need.
- There is significant interest in improved emergency systems.

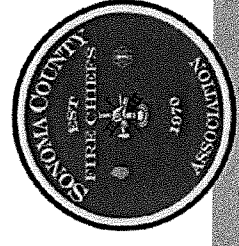
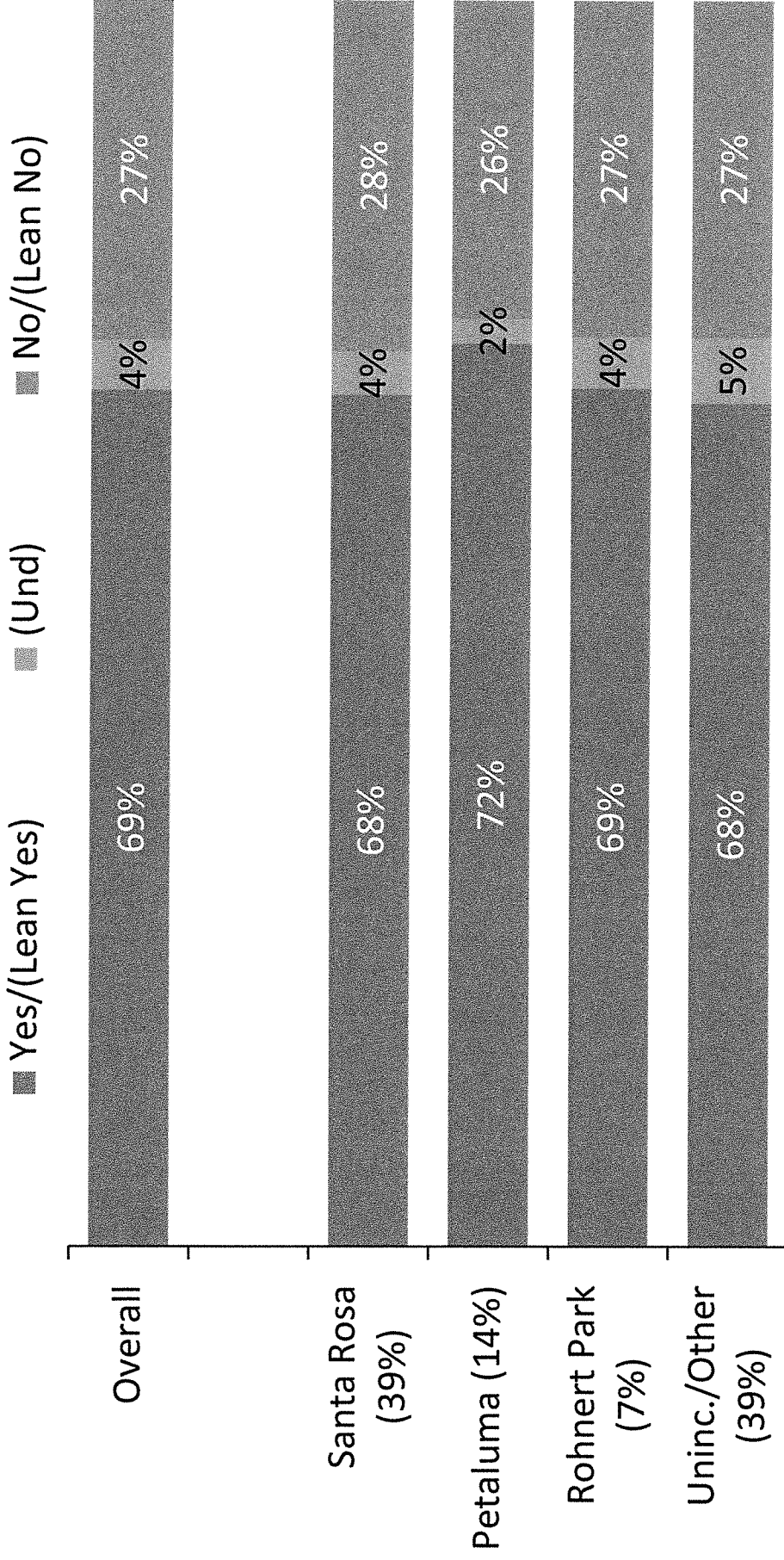


# Polling Key Findings

- Concerns about fire protection and disaster preparedness are greater than concerns about climate, environment, traffic, growth, development, government, taxes, or crime
- Only housing, homelessness and infrastructure are of more concern to voters

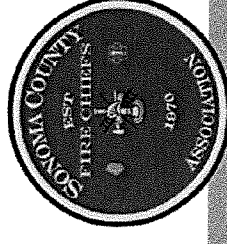
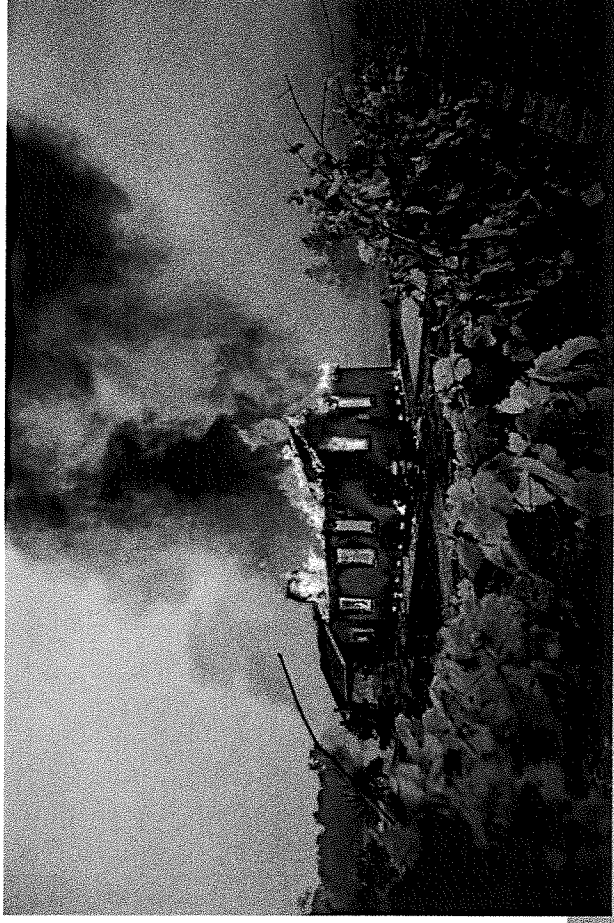


# Second Poll –Voted By City



# Approved Ordinance

In November, 2019 the Board of Supervisors voted unanimously to place the Wildfire Prevention, Emergency Alert and Response Measure and associated implementation plan on the March, 2020 ballot for a ½ cent sales tax until repealed by voters.





# Questions/Discussion

