



RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

BOARD OF DIRECTORS REGULAR MEETING Wednesday, December 12, 2018 6:00 pm At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:

Vice President Weaver called the meeting to order at 6:00 p.m.; Director Weaver led the pledge of allegiance. Directors present: Wood, Butts, Jackson and Weaver.

APPROVAL OF AGENDA:

On a motion by Director Wood, seconded by Director Butts the Board moved to approve agenda as presented. VOTE: 4/0/1 (vacant seat).

PUBLIC COMMENT:

Michelle Greule announced John Seymour passed away.

Richard Skaff provided information on the upcoming CPUC workshop and hopes to have a representative from the Board attend the workshop.

Linda Payne stated there is something wrong since three Directors have resigned from the Board and suggested the Board reflect on the current resignations.

BOARD MEMBER COMMENT:

Director Wood: MSR questionnaire was reviewed with staff and Board representatives; Captain Lantz reported he met with Mark Bramfitt from LAFCO today and information from the questionnaire was provided at that time.

Director Weaver: Thanked prior Director Jones for her time/service on the Board and her expertise will be missed. Director Weaver also stated he would be willing to serve as President going forward.

Captain Lantz: 1st phase of the MSR will hopefully be completed and a draft ready for review prior to the summit (early February). 2nd phase (roadmap) ~March, District will have the opportunity to review prior to the release to the public.

BOARD VACANCY:

On a motion by Director Jackson, seconded by Director Butts, the Board moved to hold a special meeting on Friday, January 4, 2019 at 6:00 pm for appointment of a new Director. VOTE: 4/0/1 (vacant seat).

RE-ORGANIZATION OF BOARD:

President: On a motion by Director Jackson, seconded by Director Wood, Director Weaver was nominated for Board President. VOTE: 4/0/1 (vacant seat).

Vice President: On a motion by Director Jackson, seconded by Director Butts, Director Wood was nominated for Board President. VOTE: 4/0/1 (vacant seat).



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Board Clerk: On a motion by Director Wood, seconded by Director Butts, AA Flowers was nominated for Board Clerk. VOTE: 4/0/1 (vacant seat).

CHIEF'S REPORT/STAFF FORUM:

Captain Lantz reported on the following: four candidates are in background for one open Firefighter/Paramedic position and one potential opening; welcoming of part-time Firefighter/Paramedic Josh Nultemeier and Volunteer Firefighter Galen Butts, apparatus bay roof leak-has been repaired several times, Captain Lantz recommends looking at long-term solutions in the next budget year and the structure fire C-shift responded to on December 4th.

Director Jackson inquired about the percentage on "EMS call, excluding vehicle accident with injury". Captain Lantz reported that the fire engine and ambulance respond together to all calls in District; if the ambulance is out of the District, the fire engine will respond.

CORRESPONDENCE:

Correspondence included Fire Chiefs' Strategy Leadership Group monthly update.

Richard Skaff-concerned about the District website and 508 compliance; he hopes we share the compliance report he provided to whoever is updating our website.

APPROVAL OF MINUTES:

Correction: Finance Committee report-change from "No further discussion" to report provided during Approval of Financial Information. Change RR/MR Ad Hoc to RR/MR Standing Committee. On a motion by Director Jackson, seconded by Director Butts, the Board moved to approve the minutes from the November 14, 2018 meeting as corrected. VOTE: 4/1/0 (vacant seat). Director Jackson stated he is not comfortable with the prior \$80,000.00 request being on a handshake.

APPROVAL OF FINANCIAL INFORMATION:

Director Wood stated a member of the public had a question on the FY 18/19 final budget deficit. AA Flowers stated the final budget is available upon request during regular business office hours; the deficit is explained on the final budget worksheet. On a motion by Director Wood, seconded by Director Jackson, the Board moved to approve the November 2018 financial information as presented. VOTE: 4/0/1 (vacant seat).

RESOLUTION 18/19-08 SETTING A LOCATION, DAY AND A TIME FOR REGULAR MONTHLY MEETINGS:

On a motion by Director Wood, seconded by Director Jackson, the Board moved to adopt Resolution 18/19-08 setting a location, day and a time for regular monthly meetings. ROLL CALL VOTE: Director Wood, aye; Director Butts, aye; Director Jackson, aye; Director Weaver, aye. VOTE: 4/0/1 (vacant seat).



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LETTER TO & RESPONSE FROM SONOMA COUNTY REDEVELOPMENT AGENCY:

AA Flowers read response received from Mr. Ross; the District's letter was received and he is scheduled to meet with staff to go over their response and they will be in touch soon.

CERT PROGRAM UPDATE:

Captain Lantz reported the grant through United Way was not successful but the group is looking at other grant to apply for. The local amateur radio group is working on alternate communication methods.

Richard Skaff thanked Captain Lantz for putting the CERT trailer in the Rio Nido Station.

REPORT FROM COMMITTEES:

- a. Finance Committee: On a motion by Director Butts, seconded by Director Jackson, the Board moved to update the bank signature cards as noted on the finance committee report; remove Nance Jones, add William Jackson and keep Nancy Jo Wood and Travis Wood on the signature cards. VOTE: 4/0/1 (vacant seat).
AA Flowers will work on developing a new shared administrative service rate and will bring it to the next finance meeting.
- b. Strategic Planning: No report.
- c. MR/RR Committee: Congratulations to Monte Rio on passing Measure U! Committee has not met; Russian River will reach out to Monte Rio to see if they would like to meet after January 1, 2019.
- d. Evacuation Planning Committee: No report, has not met. Richard Skaff would like to meet with Directors Weaver and Butts.
- e. Labor Negotiations Committee: Director Weaver reported the part-time interim Fire Chief candidate is still in background.

Committee updates:

Strategic Planning Committee: On a motion by Director Wood, seconded by Director Butts, Director Weaver will serve on the Strategic Planning Committee. VOTE: 4/0/1 (vacant seat).

Labor Negotiations Committee: On a motion by Director Butts, seconded by Director Wood, Director Jackson will take the place of Director Jones on the Labor Negotiations Committee. VOTE: 4/0/1 (vacant seat).

RR/MR Committee: On a motion by Director Wood, seconded by Director Jackson, Director Weaver will serve on the RR/MR Standing Committee. VOTE: 4/0/1 (vacant seat).

PUBLIC COMMENT:

Jennifer Wertz, MAC representative introduced herself.

BOARD COMMENT:

None.



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ADJOURNMENT:

On a motion by Director Jackson, seconded by Director Butts the Board adjourned at 7:52 p.m.

VOTE: 4/0/1 (vacant seat).

/s/ Jason Weaver
Jason Weaver, Vice President of Board

Date: 1/19/19

/s/ Heidi Flowers
Heidi Flowers, Interim Board Clerk