



# RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

## RUSSIAN RIVER FIRE PROTECTION DISTRICT Board of Directors Regular Meeting & Public Hearing Wednesday, July 11, 2018, 6:00pm At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville

### AGENDA

1. Call to order, Pledge of Allegiance, Roll Call
2. Approval of Agenda (changes, additions or deletions) (*Action Item*)
3. Public Comment  
*Any citizen wishing to speak to the Board on any item **not listed on the Agenda** may do so under public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
4. Board Member Comment
5. Staff Report (*Action Item*)
6. Correspondence (*Discussion/Action Item*)
7. Resolution 18/19-01 Approving FY 18/19 Preliminary Budget (*Action Item*)
8. Open Public Hearing (*Action Item*)  
*Members of the public may appear and be heard regarding the 2018/19 Fire Tax Rate*
9. Close Public Hearing (*Action Item*)
10. Resolution 18/19-02 Setting 2018/19 Fire Tax Rate (*Action Item*)
11. PERS UAL (Unfunded Accrued Liability) (*Action Item*)
12. District website (*Discussion/Action Item*)
13. Approval of Minutes (*Action Item*)
  - a. June 13, 2018 Regular Meeting Minutes
  - b. June 27, 2018 Special Meeting Minutes
14. Approval of Financial Information (*Action Item*)
  - a. June 2018 financial information
15. Rio Nido Station-Rental Agency Information (*Discussion/Action Item*)

Continued on page 2



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*Page 2-Russian River Fire Protection District July 11, 2018 Regular Meeting*

16. Russian River/Monte Rio Joint Board Meeting (*Discussion/Action Item*)
17. CERT Program Update (*Discussion Item*)
18. Report from 2018 Committees (*Discussion/Action Item*)
  - a. Finance (Directors Wood and Jones; Employee Travis Wood) Standing Committee
  - b. Strategic Planning (Director Jones; Employee Travis Wood & Stephano Mercieca) Standing Committee
  - c. Russian River/Monte Rio (Director Wood; Employee Ryan Lantz) Ad Hoc Committee
  - d. Evacuation Planning (Directors Jones, Weaver & Wood) Ad Hoc Committee
19. Public Comment / Board Comment / Adjournment

## **Accessible Meeting Information**

The Russian River Fire Protection District Fire Station Board meeting room is accessible to persons using wheelchairs and other assistive mobility device. The wheelchair accessible entry is located at the Armstrong Woods Road Administration Office entrance located at the South end of the fire station.

Please make your requests for documents in alternative format (large font or Braille) or additional accommodations such as sign language interpretation or real-time captioning to District Administrative Staff, Heidi Flowers at 707-869-9089 (Voice), call **711 for the free Telecommunications Relay Service**, or e-mail [hflowers@russianriverfire.org](mailto:hflowers@russianriverfire.org).

Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

The nearest accessible public transit bus stop is located in downtown Guerneville on River Road at Armstrong Woods Road, approximately one block from the Russian River Fire Protection District Fire Station.

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.


## **CERTIFICATION OF POSTING**

I certify that on July 6, 2018, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the Russian River Fire Protection District said time being at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2). Executed at Guerneville, California on July 6, 2018.

/s/ Heidi Flowers  
Heidi Flowers, Interim Board Clerk

# STAFF REPORT

**RUSSIAN RIVER FIRE PROTECTION DISTRICT**  
**\*\*\* INTEROFFICE MEMORANDUM \*\*\***

To: Board of Directors  
From: Captain Cassady   
Date: 7-5-18  
Subject: June 2018 Report

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The fireworks shoot here that was set for June 30<sup>th</sup> was postponed due to Red Flag conditions. This was a collaborative decision with Sonoma County Emergency Services Chief Williams and I. If the weather cooperates, the fireworks will happen June 6<sup>th</sup>. It is uncertain if a fireworks display will be allowed in the river area in the future.

Our new Type III fire engine is still not in service for response. We are waiting for additional equipment to arrive. There are still a few issues that Ferrara (the manufacturer) needs to correct.

Engine 5680 had to go into the shop for an emissions issue.

June 5<sup>th</sup> the station was used as a polling place.

One of our two new hires has backed out of our process, as he is pursuing employment elsewhere. A conditional job offer was extended to another prospective employee and he has started the background check process.

Our emergency responses to the IRP (County Area) were sent to the County for payment. This quarter generated \$2,665.65. Our total amount generated was \$12,262 this fiscal year.

County Emergency Alerting: The B.O.S. agreed to put \$500K toward developing a system that is state of the art, keeps up with technology and includes a public education component. They also included another \$1M to develop some citizen's programs (such as COPE or CERT) and they are planning on having a test of the countywide alert system in September (before the anniversary of the fires).

Fire Agencies throughout the County will be up staffing based on predicted weather conditions. In order to enhance preparedness and operational deployment, the Sonoma County Operational Area will consider up staffing fire resources based on several decision points during the wildland fire season and beyond. Up staffing will be a collective decision made by the Sonoma County Fire Chief's Conference Call at 11:00 a.m. Monday mornings or on an as needed basis. The decision to up staff resources will

be a collective decision based on the totality of factors and the greater good of all Sonoma County Zones. This decision can be made due to forecasting or on an as needed basis. The planned Op Area conference call will look at forecasting the need up staff on a weekly basis. As needed, a conference call can be requested by the Op Area Coordinator, the REDCOM Duty Officer, or any Sonoma County Fire Chief. The Op Area Coordinator or designee will maintain ultimate decision-making authority to up staff fire resources. The up staffing of fire resources will result in the formation of a Sonoma County Task Force consisting of various types of engines, water tenders, and a leader. If available, each Sonoma County Zone will dedicate one up staffed apparatus on a rotational basis. If a Zone is unable to provide apparatus, there will be no penalty and the Task Force will be formed with remaining available resources. Task Force Leaders will be chosen based on a rotational basis as well. Up staffed apparatus will remain housed in their respective districts and respond when dispatched as a Task Force to assemble at the scene. In the event a district requires logistical support (i.e. housing) closer to the core of the Op Area, other agencies may opt to "host" that up staffed apparatus. The Fire Chief responsible for the up staffed apparatus will express that the expectation is that while not engaged in emergency response; personnel assigned will remain operationally ready and engaged with the community within Zone. Should an immediate need single unit or Strike Team/Task Force request come from an adjoining county, the closest resources will be dispatched per REDCOM policy. The up staffed apparatus may then be used to backfill those stations vacated by the request. Funding the fire resource up staffing plan will be provided by FSAC monies. The program will be administered by Goldridge Fire Protection District using the Cal Fire Assistance by Hire Format.

# Incident Type Count Report

Date Range: From 6/1/2018 To 6/30/2018

Selected Station(s): All

## Incident

Type	Description	Count	
<b>Station: S56</b>			
118	Trash or rubbish fire, contained	1	0.63%
142	Brush, or brush and grass mixture fire	2	1.27%
<b>Total - Fires</b>		<b>3</b>	<b>1.90%</b>
321	EMS call, excluding vehicle accident with injury	98	62.03%
322	Vehicle accident with injuries	3	1.90%
323	Motor vehicle/pedestrian accident (MV Ped)	1	0.63%
324	Motor vehicle accident with no injuries	1	0.63%
<b>Total - Rescue &amp; Emergency Medical Service Incidents</b>		<b>103</b>	<b>65.19%</b>
400	Hazardous condition, other	4	2.53%
<b>Total - Hazardous Conditions (No fire)</b>		<b>4</b>	<b>2.53%</b>
522	Water or steam leak	2	1.27%
552	Police matter	2	1.27%
553	Public service	1	0.63%
554	Assist invalid	1	0.63%
561	Unauthorized burning	4	2.53%
<b>Total - Service Call</b>		<b>10</b>	<b>6.33%</b>
600	Good intent call, other	1	0.63%
611	Dispatched & cancelled en route	8	5.06%
611E	EMS: Dispatched & cancelled en route	20	12.66%
622	No incident found on arrival at dispatch address	6	3.80%
651	Smoke scare, odor of smoke	1	0.63%
653	Barbecue, tar kettle	1	0.63%
<b>Total - Good Intent Call</b>		<b>37</b>	<b>23.42%</b>
700	False alarm or false call, other	1	0.63%
<b>Total - Fals Alarm &amp; False Call</b>		<b>1</b>	<b>0.63%</b>
<b>Total for Station</b>		<b>158</b>	<b>100.00%</b>
		<b>158</b>	<b>100.00%</b>

Homeless = 9

**RESOLUTION 18/19-01**

**APPROVING FY 18/19 PRELIMINARY BUDGET**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RUSSIAN RIVER FIRE PROTECTION DISTRICT OF SONOMA COUNTY APPROVING A PRELIMINARY BUDGET FOR FISCAL YEAR 2018-19**

WHEREAS, the Board of Directors must prepare a preliminary budget by June 30 for the next fiscal year, and

WHEREAS, the Administrative Assistant has prepared the Preliminary Budget for Fiscal Year 2018-19

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Russian River Fire Protection District does hereby approve and adopt the Preliminary Budget for Fiscal Year 2018-19 as presented by the Administrative Assistant, and

BE IT FURTHER RESOLVED that the Board of Directors of the Russian River Fire Protection District directs the Clerk to prepare and present to the County of Sonoma this Preliminary Budget for Fiscal Year 2018-19, along with the required forms.

The above and foregoing Resolution was introduced by Director \_\_\_\_\_ who moved to adopt the Resolution and seconded by Director \_\_\_\_\_ and adopted on the 11th day of July, 2018, on a roll call vote of the members of said Board as follows:

Director Wood	_____	Director Jones	_____
Director Jackson	_____	Director Butts	_____
Director Weaver	_____		

AYES: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent or not voting: \_\_\_\_\_

WHEREUPON, the President declared above and foregoing resolution adopted, and  
SO ORDERED.

\_\_\_\_\_  
Nance Jones, Board President

\_\_\_\_\_  
Heidi Flowers, Interim Board Clerk



**FY 2018-19 Preliminary Budget Summary  
RUSSIAN RIVER FIRE PROTECTION DISTRICT  
716019**

(1)* Beginning Fund Balance @7/01/18:	\$1,151,666
(2) Plus: Budgeted FY 2018-19 Revenues: (total from attached worksheet)	2,539,350
(3) Less: Budgeted FY 2018-19 Expenditures: (total from attached worksheet)	2,506,911
(4)* Estimated Ending Fund Balance @6/30/19:	\$1,184,105
(5) Preliminary Budget Approval Date:	6/13/2018

*Nancy Jones*  
Board Member

*William D. Jackson*  
Board Member

*vacant seat*  
Board Member

*Nancy Jo Wood*  
Board Member

*John W. ...*  
Board Member

FY 2018-19 Preliminary Budget Summary				
RUSSIAN RIVER FIRE PROTECTION DISTRICT				
716019				
		FY 2017-18	FY 2017-18	FY 2018-19
		FINAL	REVISED	Preliminary
Sub Object	Account Description	Budget	Budget	Budget
1000	Prop Tax - CY,Secured	960,000	960,000	960,000
1001	Direct Charges - CY	565,000	565,000	565,000
1008	Prop Taxes - RDA Increment	-495,000	-495,000	-495,000
1014	AB1290 RDA Pass Throughs	133,000	133,000	133,000
1017	Residual Prop Tax - RPTTF	346,000	346,000	346,000
1011	SB2557 Prop Tax Admin	-7,000	-7,000	-7,000
1040	Prop Taxes - CY, Unsecured	28,000	28,000	28,000
1042	CollectCost Del CY Unsecured	-550	-550	-550
1020	Supplemental Prop Taxes - CY	16,000	16,000	16,000
1060	Prop Taxes - PY, Secured	-300	-300	-300
1061	Direct Charges - Prior Year	40,000	40,000	40,000
1100	Prop Taxes - PY, Unsecured	1,000	1,000	1,000
1080	Supplemental Prop Taxes - PY	-100	-100	-100
<b>40000</b>	<b>Total Tax Revenue</b>	<b>1,586,050</b>	<b>1,586,050</b>	<b>1,586,050</b>
2440	State Homeowners Prop Tax Relf	6,800	6,800	6,800
2500	State other Funding	2,000	102,900	2,000
<b>42000</b>	<b>Total Intergovernmental Revenues</b>	<b>8,800</b>	<b>109,700</b>	<b>8,800</b>
1700	Interest on Pooled Cash	700	700	700
1801	Rent - Real Estate	0	0	0
<b>44000</b>	<b>Total Revenue - Use of Money &amp; Prop</b>	<b>700</b>	<b>700</b>	<b>700</b>
3670	Ambulance Fees	725,000	725,000	725,000
3661	Other Fire Services	7,000	7,000	7,000
3700	Reprographics Photocopy	100	130	100
3980	Rev. Aplicable to PY		16460	
<b>45000</b>	<b>Total Charges for Services</b>	<b>732,100</b>	<b>748,590</b>	<b>732,100</b>
4015	Interest Earned	100	100	100
4100	Insurance Claims Rebates	4,000	0	4,000
4102	Donations/Contributions	100	100	100
4128	Reimbursements	0	0	0
	B-17/18 Dispatch Fees Grant	70,000	0	70,000
4040	Miscellaneous Revenue	12,500	22,962	12,500
	TOT Grant (Jet Ski)	15,000	15,000	15,000
	D-TOT Grant (Holmatro Tools)	105,000	105,000	105,000
	D-Lexipol-Grant	0	0	0
	E-RR/MR Coll Grant	0	0	0
	F-Con't Ops Grant	0	0	0
	G- VFA Grant (Radios)	5,000	5,000	5,000
<b>46000</b>	<b>Total Miscellaneous Revenues</b>	<b>211,700</b>	<b>148,162</b>	<b>211,700</b>
	<b>Grand Total Revenues</b>	<b>2,539,350</b>	<b>2,593,202</b>	<b>2,539,350</b>

FY 2018-19 Preliminary Budget Summary				
RUSSIAN RIVER FIRE PROTECTION DISTRICT				
716019				
		FY 2017-18	FY 2017-18	FY 2018-19
		FINAL	REVISED	Preliminary
Sub Object	Account Description	Budget	Budget	Budget
5910	Perm Position - Local Bds	1,030,700	1,030,700	1,030,700
	I-RR/MR Coll Grant	0	0	0
5911	Extra Help - Local Bds	2,000	2,000	2,000
5912	Overtime - Local Bds	210,000	210,000	210,000
	B-Region 5 Lexipol Grant	3,027	3,027	3,027
5914	Premium Pay - Local Bds	35,000	35,000	35,000
5919	Temporary Help - Local Bds	2,500	11,100	2,500
5922	FICA Retirement - Local Bds	3,900	3,900	3,900
5923	PERS - Local Bds	247,011	247,011	247,011
5924	Medicare - Local Bds	19,000	19,000	19,000
5930	Health Ins - Local Bds	206,800	206,800	206,800
5931	Disability - Local Bds	4,000	4,000	4,000
5932	Dental - Local Bds	22,900	22,900	22,900
5933	Life Ins - Local Bds	350	350	350
5934	Vision - Local Bds	2,525	2,525	2,525
5935	Unemployment - Local Bds	1,500	1,500	1,500
5940	Worker's Comp - Local Bds	100,360	100,360	100,360
<b>50000</b>	<b>Total Salaries and Employee Benefits</b>	<b>1,891,573</b>	<b>1,900,173</b>	<b>1,891,573</b>
6021	Clothing, Uniforms, Personal	11,100	11,100	11,100
6022	Safety Clothing	15,000	15,000	15,000
6040	Telecommunication Usage	5,200	5,200	5,200
6060	Food	3,500	3,500	3,500
6080	Household Supplies Expense	5,000	5,000	5,000
	C-Recliners Grant	0	0	0
	D-Mattresses Grant	0	0	0
	E-Dining table/chairs Grant	500	500	500
6100	Insurance - Premiums	30,231	30,231	30,231
6140	Maintenance - Equipment	21,100	28,000	21,100
6149	Maintenance-Radios	4,500	4,500	4,500
	E- VFA Grant (Radios)	10,000	10,000	10,000
6180	Maintenance - Bldg & Improve	7,000	7,000	7,000
	G-Roof Repair App Bay Grant	0	0	0
	H-Roof Repair LQ Grant	0	0	0
6261	Medical/Laboratory Supplies	30,000	30,000	30,000
6280	Memberships/Certifications	2,500	2,500	2,500
6400	Office Supplies	5,000	5,000	5,000
6410	Mail and Postage Supplies	300	300	300
6415	Books/Media/Subscriptions	600	600	600
6457	Computer Charges	21,000	21,000	21,000
6500	Other Professional Services	52,200	52,200	52,200
	L-Lexipol Grant	13,129	13,129	13,129
	M-Grant writing Grant	14,118	14,118	14,118
	N-RR/MR Coll	10,960	10,960	10,960
6526	Dispatch Services	4,000	4,000	4,000
6540	Contract Services	500	500	500
6587	LAFCO	4,300	4,300	4,300
6610	Legal Services	15,000	15,000	15,000
	B-RR/MR Legal Grant	6,000	6,000	6,000

FY 2018-19 Preliminary Budget Summary				
RUSSIAN RIVER FIRE PROTECTION DISTRICT				
716019				
		FY 2017-18	FY 2017-18	FY 2018-19
		FINAL	REVISED	Preliminary
Sub Object	Account Description	Budget	Budget	Budget
6630	Accounting/Auditing Services	6,700	6,700	6,700
6634	Bank Fees	1,300	1,300	1,300
6654	Medical/Laboratory Services	3,100	3,100	3,100
6666	Ambulance Charges	52,000	52,000	52,000
6800	Publications and Legal Notices	1,000	1,000	1,000
6820	Rents and Leases - Equipment	500	500	500
6880	Minor Equipment/Small Tools	1,500	1,500	1,500
6881	Safety Supplies/Equipment	3,000	3,000	3,000
6883	Fire Equipment	2,000	2,000	2,000
	C-Holmatro Tools Grant	0	0	0
	D-Hoses, etc. Grant	0	0	0
7005	Election Services	0	0	0
7022	Public Relations	1,000	1,000	1,000
7051	Refunds	8,500	18,000	8,500
7053	Permits/License/Fees	100	100	100
7120	Training-Staff	12,000	12,000	12,000
7123	Training-Mgmt	3,000	3,000	3,000
7131	Textbooks	500	500	500
7201	Fuel/Gas/Oil	20,000	20,000	20,000
7300	Other Transportation	3,000	4,500	3,000
7320	Utilities Expense	16,500	16,500	16,500
7330	Waste Disposal Services	2,100	2,100	2,100
<b>51000</b>	<b>Total Services and Supplies</b>	<b>430,538</b>	<b>448,438</b>	<b>430,538</b>
7910	Principal Payments - LT Debt	22,200	22,200	22,200
7930	Interest on LT Debt	2,100	2,100	2,100
<b>53000</b>	<b>Total Other Charges</b>	<b>24,300</b>	<b>24,300</b>	<b>24,300</b>
8560	Machinery and Equipment			
	TOT Grant Holmatro Tools	105,000	105,000	105,000
	Heart Monitor	34,000	34,000	34,000
	Engine Grant	16,500	17,770	16,500
	TOT Jet Ski Grant		13,403	
	Equipment-Other		13,106	
<b>54000</b>	<b>Total Capital Expenditures</b>	<b>155,500</b>	<b>183,279</b>	<b>155,500</b>
9000	Appropriation for Contingenc	5,000	0	5,000
<b>55000</b>	<b>Total Appropriations for Contingencies</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>
	<b>Grand Total Expenditures</b>	<b>2,506,911</b>	<b>2,556,190</b>	<b>2,506,911</b>
	<b>Increase/(Decrease) to Fund Balance</b>	<b>32,439</b>	<b>37,012</b>	<b>32,439</b>

OPEN PUBLIC HEARING

CLOSE HEARING

RESOLUTION 18/19-02 SETTING 2018/19 FIRE TAX RATE

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## **Russian River Fire Protection District Staff Report**

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**TO:** Board of Directors  
**FROM:** Heidi Flowers  
**DATE:** 7/11/18  
**RE:** Public Hearing - Special Tax Rate

### **Background:**

Each year prior to the imposition of said tax, the District's Board of Directors shall cause a report to be prepared showing each parcel, the owner(s) thereof, and the proposed levy thereon. Upon the receipt of such report the Board of Directors shall set a date for a hearing thereon and shall cause notice of such hearing to be posted at three (3) public places within the District, or, in lieu of posting, by mailing notice of hearing to each property owner at the address disclosed on the latest tax roll of Sonoma County. At said hearing the Board of Directors shall make such corrections to the taxes proposed to be levied as may be required to conform to the schedule as set forth above.

The rate structure for said tax is \$70 for a vacant lot, \$140 for a residence and \$350 for a Business.

This public hearing is held for the purpose of review and public comment on the rate structure for said tax.

The hearing has been posted in three places in the District as well as in the Sonoma West Times and News.

In addition to the hearing the Board must pass Resolution 18/19-02.

### **Recommendation:**

- Open the Public Hearing, take comments and answer questions from the public.
- Close the hearing
- Make any corrections, additions or deletions
- After reading the title of the Resolution, in the form or a motion, take a roll call vote on the Resolution.

### **References/Attachments:**

Public Notice - Hearing Date  
Resolution 18/19-02  
Russian River Fire Protection District-Tax Codes Exhibit A



## RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

### PUBLIC NOTICE

Pursuant to Section 13890 of the Health and Safety Code, the Board of Directors of the Russian River Fire Protection District has adopted a preliminary budget for the 2018-19 fiscal year. The preliminary budget is available for inspection Monday through Friday during the hours of 8:30 AM and 2:30 PM at the Russian River Fire Protection District Fire Station, 14100 Armstrong Woods Rd., Guerneville.

The Board of Directors will hold a Public Hearing on Wednesday, July 11, 2018, at 6:00pm at the Russian River Fire Protection District Fire Station, 14100 Armstrong Woods Rd., Guerneville. The Public Hearing will be held for the purpose of setting the 2018-19 Unit of Benefit Fire Tax rate. Any person may appear and be heard regarding the Unit of Benefit Fire Tax rate.

/s/ Heidi Flowers

Heidi Flowers, Interim Clerk of the Board  
Russian River Fire Protection District

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
RUSSIAN RIVER FIRE PROTECTION DISTRICT, COUNTY OF SONOMA,  
STATE OF CALIFORNIA, SETTING THE SPECIAL TAX RATE FOR FISCAL YEAR 2018-19**

**WHEREAS**, the Board of Directors has approved the preliminary 2018-19 Budget as recommended by the Finance Committee in accordance with Section 29064 of the Government Code, State of California; and,

**WHEREAS**, the Board of Directors desires to set the Unit of Benefit Tax, County Tax Code 51401, as approved by the voters in 2010 (Measure F) in accordance with the Unit of Benefit Tax,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Russian River Fire Protection District does hereby set the 2018-19 Unit of Benefit Tax rate in accordance with Ordinance 09/10-01.

**THE FOREGOING RESOLUTION** was introduced by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_, and adopted by the Board of Directors of Russian River Fire Protection District of Sonoma County, on the 11<sup>th</sup> day of July, 2018, on a roll call vote of the members of said Board as follows:

Director Wood	Aye _____	No _____	Abstain _____
Director Butts	Aye _____	No _____	Abstain _____
Director Jackson	Aye _____	No _____	Abstain _____
Director Jones	Aye _____	No _____	Abstain _____
Director Weaver	Aye _____	No _____	Abstain _____

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

**WHEREUPON**, the Chairperson declared the foregoing resolution adopted and SO ORDERED.

/s/ \_\_\_\_\_  
*President Nance Jones*

*Dated:* \_\_\_\_\_

/s/ \_\_\_\_\_  
*Interim Board Clerk Flowers*

*Dated:* \_\_\_\_\_



**EXHIBIT A  
TO ORDINANCE**

**RUSSIAN RIVER FIRE PROTECTION DISTRICT  
2010 SPECIAL TAX  
PARCEL - USE CODES**

<b>USE CODE SUMMARIES</b>	<b>RATE PER APN*</b>
<b>VACANT</b>	<b>\$70.00</b>
<b>SINGLE FAMILY RESIDENTIAL</b>	<b>\$140.00</b>
<b>MULTI FAMILY RESIDENTIAL</b>	<b>\$140.00 plus \$70.00 for each additional unit</b>
<b>AGRICULTURAL</b>	<b>\$175.00</b>
<b>COMMERCIAL/INDUSTRIAL</b>	<b>\$350.00</b>

\* For parcels of real property with four or more uses, more than one land use classification may be applied to a single parcel to reflect the risk associated with the parcel. Subject to the forgoing sentence, contiguous vacant parcels of real property under the same ownership will be charged a single assessment at the highest rate applicable to the use of any of the parcels.

<b>USE CODE DETAILS</b>	<b>(as adopted and amended by the County of Sonoma)</b>
<b>VACANT</b>	000, 001, 002, 003, 005, 006, 020, 040, 050, 053, 080, 081, 082, 100, 101, 102, 200, 301, 302, 540, 560
<b>SINGLE FAMILY RESIDENTIAL</b>	010, 013, 014, 015, 016, 017, 018, 022, 023, 051, 052, 054, 055, 056, 090, 091, 092, 095, 411, 416, 421, 423, 425, 426, 461, 471, 526, 541, 546, 561
<b>MULTI FAMILY RESIDENTIAL</b>	011, 021, 031, 032, 034, 035, 041, 042, 044, 046, 511, 521, 523, 751, 752
<b>AGRICULTURAL</b>	400, 420, 422, 510, 520, 522
<b>COMMERCIAL/INDUSTRIAL</b>	063, 066, 067, 068, 070, 071, 078, 110, 111, 112, 113, 115, 120, 121, 140, 141, 152, 154, 170, 171, 175, 178, 190, 191, 192, 193, 198, 201, 202, 210, 213, 214, 240, 250, 254, 255, 259, 260, 261, 262, 263, 280, 281, 283, 290, 291, 310, 311, 320, 329, 330, 331, 332, 350, 352, 353, 361, 370, 380, 381, 391, 393, 394, 481, 482, 610, 630, 640, 710, 720, 722

PERS UAL

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## Russian River Fire Protection District Staff Report

---

**TO:** Board of Directors  
**FROM:** Heidi Flowers  
**DATE:** 7/11/18  
**RE:** PERS UAL

### Background:

CalPERS Board adopted a new "smoothing" method in April 2013 that has an impact on employer rates starting in 2015/16. The attachment shows projected employer contribution rates (Safety Plan and PEPRA Misc. Plan) for the next six fiscal years (if predictions are met). Unfunded accrued liability payment options are as follows:

#### Safety Plan:

- a. Lump sum payment due 7-31-18 \$95,486.00
  - b. Monthly payment \$8,245.39 (ttl we will end up paying with interest \$98,944.68)
- District will save \$3,458.68 if lump sum is paid.

#### PEPRA Safety Plan:

- c. Lump sum payment due 7-31-18 \$5,961.00
  - d. Monthly payment \$514.75 (ttl we will end up paying with interest \$6,177.00)
- District will save \$216.00 if lump sum is paid.

#### PEPRA Misc. Plan:

- e. Lump sum payment due 7-31-18 \$777.00
  - f. Monthly payment \$67.09 (ttl we will end up paying with interest \$805.08)
- District will save \$28.08 if lump sum is paid.

Total UAL Due: \$102,224.00 (lump sum) or 8,788.22 (monthly)

### References/Attachments:

CalPERS UAL invoices  
CalPERS Actuarial valuations for Safety Plan and PEPRA Misc. Plan  
Rate contribution for PEPRA Safety Plan



P.O. Box 942715 Sacramento, CA 94229-2715  
 888 CalPERS (or 888-225-7377) | Fax: (800) 959-6545  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

California Public Employees' Retirement System

July 01, 2018

Russian River Fire Protection District  
 Heidi Flowers  
 P.O. BOX 367  
 GUERNEVILLE, CA 95446

Business Unit: 1900  
 CalPERS ID: 2493202767  
 Invoice Number: 100000015348491  
 Invoice Date: July 01, 2018  
 Payment Due Date: July 31, 2018

Description	Amount				
<p>Annual Unfunded Accrued Liability as of the June 30, 2016 Actuarial Valuation for Rate Plan Identifier 1490.</p> <p>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) plus the Employer Unfunded Accrued Liability Contribution Amount.</p> <p>Your agency's monthly amount due toward the Unfunded Accrued Liability is:</p> <table border="0" data-bbox="225 1039 1279 1113"> <tr> <td>Amount</td> <td>Due Date</td> </tr> <tr> <td>\$8,245.39</td> <td>July 31, 2018</td> </tr> </table> <p>If you would like to prepay the entire Annual Payment toward your Plan's Unfunded Accrued Liability, you can submit the Annual Lump Sum Prepayment amount of \$95,486.00 to the invoice number above by July 31, 2018 instead of the monthly amount listed.</p> <p>Please refer to the June 30, 2016 Actuarial Valuation report for the details of this calculation. Reports are available at CalPERS On-Line or by visiting <a href="http://MyCalPERS.CA.GOV">MyCalPERS.CA.GOV</a>.</p> <p>Unfunded Accrued Liability contributions are to be paid in full by the payment due date each month. Payments that are not received in full on or before this date will be assessed interest on the total outstanding balance due (Public Employees' Retirement Law § 20572 (b)). Please note that this monthly statement is a demand for payment in accordance with Public Employees' Retirement Law § 20572 (a).</p> <p><b>For questions concerning your invoice, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377) and ask to be referred to the Financial Office.</b></p>	Amount	Due Date	\$8,245.39	July 31, 2018	
Amount	Due Date				
\$8,245.39	July 31, 2018				
<b>Total Due</b>	<b>\$8,245.39</b>				

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California Public Employees' Retirement System

July 01, 2018

Russian River Fire Protection District  
 Heidi Flowers  
 P.O. BOX 367  
 GUERNEVILLE, CA 95446

Business Unit: 1900  
 CalPERS ID: 2493202767  
 Invoice Number: 100000015348483  
 Invoice Date: July 01, 2018  
 Payment Due Date: July 31, 2018

Description	Amount				
<p>Annual Unfunded Accrued Liability as of the June 30, 2016 Actuarial Valuation for Rate Plan Identifier 1489.</p> <p>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) plus the Employer Unfunded Accrued Liability Contribution Amount.</p> <p>Your agency's monthly amount due toward the Unfunded Accrued Liability is:</p> <table border="0" data-bbox="222 1039 1274 1113"> <tr> <td>Amount</td> <td>Due Date</td> </tr> <tr> <td>\$514.75</td> <td>July 31, 2018</td> </tr> </table> <p>If you would like to prepay the entire Annual Payment toward your Plan's Unfunded Accrued Liability, you can submit the Annual Lump Sum Prepayment amount of \$5,961.00 to the invoice number above by July 31, 2018 instead of the monthly amount listed.</p> <p>Please refer to the June 30, 2016 Actuarial Valuation report for the details of this calculation. Reports are available at CalPERS On-Line or by visiting <a href="http://MyCalPERS.CA.GOV">MyCalPERS.CA.GOV</a>.</p> <p>Unfunded Accrued Liability contributions are to be paid in full by the payment due date each month. Payments that are not received in full on or before this date will be assessed interest on the total outstanding balance due (Public Employees' Retirement Law § 20572 (b)). Please note that this monthly statement is a demand for payment in accordance with Public Employees' Retirement Law § 20572 (a).</p> <p><b>For questions concerning your invoice, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377) and ask to be referred to the Financial Office.</b></p>	Amount	Due Date	\$514.75	July 31, 2018	
Amount	Due Date				
\$514.75	July 31, 2018				
<b>Total Due</b>	<b>\$514.75</b>				

California Public Employees' Retirement System  
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California Public Employees' Retirement System

July 01, 2018

Russian River Fire Protection District  
 Heidi Flowers  
 P.O. BOX 367  
 GUERNEVILLE, CA 95446

Business Unit: 1900  
 CalPERS ID: 2493202767  
 Invoice Number: 100000015348499  
 Invoice Date: July 01, 2018  
 Payment Due Date: July 31, 2018

Description	Amount				
<p>Annual Unfunded Accrued Liability as of the June 30, 2016 Actuarial Valuation for Rate Plan Identifier 27058.</p> <p>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) plus the Employer Unfunded Accrued Liability Contribution Amount.</p> <p>Your agency's monthly amount due toward the Unfunded Accrued Liability is:</p> <table border="0" data-bbox="225 1050 1279 1113"> <tr> <td>Amount:</td> <td>Due Date</td> </tr> <tr> <td>\$67.09</td> <td>July 31, 2018</td> </tr> </table> <p>If you would like to prepay the entire Annual Payment toward your Plan's Unfunded Accrued Liability, you can submit the Annual Lump Sum Prepayment amount of \$777.00 to the invoice number above by July 31, 2018 instead of the monthly amount listed.</p> <p>Please refer to the June 30, 2016 Actuarial Valuation report for the details of this calculation. Reports are available at CalPERS On-Line or by visiting <a href="http://MyCalPERS.CA.GOV">MyCalPERS.CA.GOV</a>.</p> <p>Unfunded Accrued Liability contributions are to be paid in full by the payment due date each month. Payments that are not received in full on or before this date will be assessed interest on the total outstanding balance due (Public Employees' Retirement Law § 20572 (b)). Please note that this monthly statement is a demand for payment in accordance with Public Employees' Retirement Law § 20572 (a).</p> <p><b>For questions concerning your invoice, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377) and ask to be referred to the Financial Office.</b></p>	Amount:	Due Date	\$67.09	July 31, 2018	
Amount:	Due Date				
\$67.09	July 31, 2018				
<b>Total Due</b>	<b>\$67.09</b>				

California Public Employees' Retirement System  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

## Plan's Funded Status

		June 30, 2015		June 30, 2016
1. Present Value of Projected Benefits (PVB)	\$	0	\$	52,663
2. Entry Age Normal Accrued Liability (AL)		0		4,985
3. Plan's Market Value of Assets (MVA)		0		4,615
4. Unfunded Accrued Liability (UAL) [(2) - (3)]		0		370
5. Funded Ratio [(3) / (2)]		0.0%		92.6%

This measure of funded status is an assessment of the need for future employer contributions based on the selected actuarial cost method used to fund the plan. The UAL is the present value of future employer contributions for service that has already been earned and is in addition to future normal cost contributions for active members. For a measure of funded status that is appropriate for assessing the sufficiency of plan assets to cover estimated termination liabilities, please see "Hypothetical Termination Liability" in the "Risk Analysis" section.

## Projected Employer Contributions

The table below shows projected employer contributions (before cost sharing) for the next six fiscal years. Projected results reflect the adopted changes to the discount rate described in Appendix A, "Statement of Actuarial Data, Methods and Assumptions" of the Section 2 report. The projections also assume that all actuarial assumptions will be realized and that no further changes to assumptions, contributions, benefits, or funding will occur during the projection period.

Fiscal Year	Required Contribution	Projected Future Employer Contributions (Assumes 7.375% Return for Fiscal Year 2016-17)					
		2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Normal Cost %	6.842%	6.8%	7.1%	7.1%	7.1%	7.1%	7.1%
UAL Payment	\$805	\$500	\$1,000	\$0	\$0	\$0	\$0

Changes in the UAL due to actuarial gains or losses as well as changes in actuarial assumptions or methods are amortized using a 5-year ramp up. For more information, please see "Amortization of the Unfunded Actuarial Accrued Liability" under "Actuarial Methods" in Appendix A of Section 2. This method phases in the impact of unanticipated changes in UAL over a 5-year period and attempts to minimize employer cost volatility from year to year. As a result of this methodology, dramatic changes in the required employer contributions in any one year are less likely. However, required contributions can change gradually and significantly over the next five years. In years where there is a large increase in UAL the relatively small amortization payments during the ramp up period could result in a funded ratio that is projected to decrease initially while the contribution impact of the increase in the UAL is phased in.

Due to the adopted changes in the discount rate for the next two valuations in combination with the 5-year phase-in ramp, the increases in the required contributions are expected to continue for seven years from Fiscal Year 2018-19 through Fiscal Year 2024-25.

For projected contributions under alternate investment return scenarios, please see the "Analysis of Future Investment Return Scenarios" in the "Risk Analysis" section.

## Plan's Funded Status

		June 30, 2015		June 30, 2016
1. Present Value of Projected Benefits (PVB)	\$	8,455,020	\$	9,084,413
2. Entry Age Normal Accrued Liability (AL)		6,109,941		6,541,155
3. Plan's Market Value of Assets (MVA)		4,786,060		4,774,608
4. Unfunded Accrued Liability (UAL) [(2) - (3)]		1,323,881		1,766,547
5. Funded Ratio [(3) / (2)]		78.3%		73.0%

This measure of funded status is an assessment of the need for future employer contributions based on the selected actuarial cost method used to fund the plan. The UAL is the present value of future employer contributions for service that has already been earned and is in addition to future normal cost contributions for active members. For a measure of funded status that is appropriate for assessing the sufficiency of plan assets to cover estimated termination liabilities, please see "Hypothetical Termination Liability" in the "Risk Analysis" section.

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	Required Contribution	Projected Future Employer Contributions (Assumes 7.375% Return for Fiscal Year 2016-17)					
Fiscal Year	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
<b>Normal Cost %</b>	16.704%	17.4%	18.9%	18.9%	18.9%	18.9%	18.9%
<b>UAL Payment</b>	\$98,945	\$125,000	\$145,000	\$169,000	\$190,000	\$205,000	\$217,000

Changes in the UAL due to actuarial gains or losses as well as changes in actuarial assumptions or methods are amortized using a 5-year ramp up. For more information, please see "Amortization of the Unfunded Actuarial Accrued Liability" under "Actuarial Methods" in Appendix A of Section 2. This method phases in the impact of unanticipated changes in UAL over a 5-year period and attempts to minimize employer cost volatility from year to year. As a result of this methodology, dramatic changes in the required employer contributions in any one year are less likely. However, required contributions can change gradually and significantly over the next five years. In years where there is a large increase in UAL the relatively small amortization payments during the ramp up period could result in a funded ratio that is projected to decrease initially while the contribution impact of the increase in the UAL is phased in.

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For projected contributions under alternate investment return scenarios, please see the "Analysis of Future Investment Return Scenarios" in the "Risk Analysis" section.





**CalPERS Actuarial Office**  
 P.O. Box 942709  
 Sacramento, CA 94229-2709  
 TTY: (877) 249-7442  
 (888) CalPERS (or 888-225-7377) phone  
 (916) 795-2744 fax www.calpers.ca.gov

**September 2017**

Business Partner Name: RUSSIAN RIVER FIRE PROTECTION DISTRICT  
 CalPERS ID: 2493202767  
 Rate Plan Name: PEPRSA SAFETY FIRE  
 Rate Plan ID: 25661

**Re: Fiscal Year 2018-19 Employer and Employee Contribution Rate**

Dear Business Partner:

The employer contribution rate stated in our last rate letter to you for the above named rate plan expires on June 30, 2018. The purpose of this letter is to inform you of your employer and employee contribution rates beyond June 30, 2018.

Below is a comparison of changes to your plan's contribution rate:

<b>Development of Normal Cost as a Percentage of Payroll</b>	<b>Fiscal Year 2017-18</b>	<b>Fiscal Year 2018-19</b>
Base Total Normal Cost for Formula	23.490%	24.141%
Surcharges for Class 1 Benefits	0.000%	0.000%
Plan's Total Normal Cost	23.490%	24.141%
Plan's Employee Contribution Rate	11.500%	12.000%
<b>Employer Normal Cost Rate</b>	<b>11.990%</b>	<b>12.141%</b>
<b>Unfunded Accrued Liability Contribution</b>	<b>\$0</b>	<b>\$0</b>

If you should have any further questions, please call the CalPERS Customer Contact Center at (888) CalPERS (or 888-225-7377).

JEAN FANNJIANG, ASA, MAAA  
 Senior Pension Actuary, CalPERS

## APPROVAL OF MINUTES



# **RUSSIAN RIVER FIRE PROTECTION DISTRICT**

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

## **BOARD OF DIRECTORS REGULAR MEETING**

Wednesday, June 13, 2018 6:00 p.m.

At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville

## **MINUTES**

### **CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:**

President Jones called the meeting to order at 6:02 p.m.; Director Jones led the pledge of allegiance. Directors present: Wood, Jones, Jackson and Weaver. Board has one vacant seat.

### **APPROVAL OF AGENDA:**

On a motion by Director Wood, seconded by Director Jackson, the Board moved to approve the Agenda as presented. VOTE: 4/0/1 (One vacant seat).

### **PUBLIC COMMENT:**

None.

### **BOARD MEMBER COMMENT:**

None.

### **DIRECTOR INTERVIEW(S)/APPOINT OF DIRECTOR:**

On a motion by Director Wood, seconded by Director Jackson, the Board moved to move number 5 "Director Interview(s)/Appoint of Director" to a different spot on the agenda, such as #10. VOTE: 4/0/1 (One vacant seat).

### **STAFF REPORT:**

Captain Lantz reported on: Firefighter/Paramedic hiring status, full-time temporary Firefighter/EMT Matt Brees, Station Design Conference attended by Captain Wood and Engineer Mercieca, and EMS Ordinance update. Director Jones added she and Captain Wood were able to meet with one of the instructors of the conference this afternoon; she was able to provide a lot of very useful information about the building/financing process.

### **CORRESPONDENCE:**

Director Jones reviewed the email received from Richard Skaff; Director Jones and AA Flowers had a phone conference call with the District's legal counsel regarding points in the email. Once the response from legal counsel is received a response letter will be sent to Mr. Skaff. On a motion by Director Weaver, seconded by Director Jackson, the Board moved to have the response letter from Director Jones be circulated to the Board prior to being sent to Mr. Skaff. VOTE: 4/0/1 (One vacant seat).

*Continued on page 2*



# **RUSSIAN RIVER FIRE PROTECTION DISTRICT**

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

*Page 2-June 13, 2018 Board of Directors Regular Meeting*

## **CORRESPONDENCE CONTINUED:**

Document from Director Jackson regarding potential interest earning will be discussed under Report from Committees-Finance Committee.

## **DISTRICT WEBSITE:**

AA Flowers reported on two web design companies, Streamline and WildFireWeb. Discussion held. On a motion by Director Jackson, seconded by Director Weaver, the Board moved to have Director Weaver take a look at the websites and report back to the Board at the July meeting.

VOTE: 4/0/1 (One vacant seat).

## **APPROVAL OF MINUTES:**

Director Wood suggested having a substitute board clerk sit in for future board clerk absences. Director Jackson requested a correction on page 4, 7<sup>th</sup> line up from the bottom; change “with” to “when”. On a motion by Director Jackson, seconded by Director Weaver, the Board moved to approve the minutes of May 9, 2018 regular meeting as corrected. VOTE: 4/0/1 (One vacant seat).

## **APPROVAL OF FINANCIAL INFORMATION:**

AA Flowers reported on revenue received from FEMA and the County of Sonoma (Residual-Redevelopment funds returned to District every year). Director Wood inquired about who AA Flowers has sign checks; Acting Chief Wood signs all checks, Director Jones has been the second signer on checks over \$2,000.00 (4 of 32 checks needed a second signature according to the May bank statement). On a motion by Director Weaver, seconded by Director Wood, the Board moved to approve the financial information as presented. VOTE: 4/0/1 (One vacant seat).

## **FY 18/19 PRELIMINARY BUDGET:**

Director Jackson noted a correction needed to the FY date on the cover sheet; change 18 to 19. On a motion by Director Jackson, seconded by Director Weaver, the Board moved to approve the FY 18/19 preliminary budget as presented with one correction to the cover sheet. VOTE: 4/0/1. (One vacant seat).

## **SET PUBLIC HEARING DATE:**

On a motion by Director Weaver, seconded by Director Jackson, the Board moved to set the date for the public hearing to set the special tax rate for July 11, 2018. 4/0/1 (One vacant seat).

*Continued on page 3*



# **RUSSIAN RIVER FIRE PROTECTION DISTRICT**

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

*Page 3-June 13, 2018 Board of Directors Regular Meeting*

## **FY 2017/18 FINANCIAL AUDIT PROPOSAL:**

Director Jackson inquired about how long the District has used Blomberg & Griffin; AA Flowers stated two, FY 17/18 would be our third year. On a motion by Director Wood, seconded by Director Weaver, the Board approved to renew the Blomberg & Griffin Accountancy contract. VOTE: 4/0/1. (One vacant seat).

## **FIRE FUNDING PROPOSAL FROM LYNDA HOPKINS:**

Director Jones reviewed the proposal brought forward by Supervisor Hopkins and reported that Region 5 was unable to support the proposal as written. The proposal was heard at the Board of Supervisors meeting; the proposal will not move forward due to lack of support.

## **BUSINESS PLAN WORK BETWEEN RUSSIAN RIVER & BODEGA BAY/MONTHLY REPORT TO RUSSIAN RIVER BOARD:**

Acting Chief Cassady reported that at the last Ad Hoc committee meeting the task of putting together a draft business plan between Russian River and Bodega Bay was given. Acting Chief Lantz added that the draft business plan has not been developed as of yet; information on staffing models is still forthcoming.

## **RIO NIDO STATION MEETING ROOM USE:**

AA Flowers reported Russell Olson had inquired about using the Rio Nido Station meeting room for AA/NA meetings. Director Weaver will make contact with Mr. Olson for follow up information.

## **CERT PROGRAM UPDATE**

Acting Chief Lantz reported the current main focus of CERT is building community networks. CERT team members currently meet once a month.

## **REPORT FROM 2018 COMMITTEES:**

- a. Finance: Director Jackson reviewed the document he created regarding potential interest revenue if a portion of the general fund was invested in the County investment pool. On a motion by Director Jackson, seconded by Director Weaver, the Board moved to have Director Jackson work with AA Flowers to research potential investment options for a portion of the general fund. VOTE: 4/0/1 (One vacant seat).  
The new ambulance and gurney cost is approximately \$210,000.00. A TOT mitigation fund grant was awarded to the District in the amount of \$30,000.00 for a new gurney; Acting Chief Wood will work on securing the grant funds and ordering the gurney. Next meeting: Monday, July 9, 2018 9:30 AM.

*Continued on page 4*



# **RUSSIAN RIVER FIRE PROTECTION DISTRICT**

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

*Page 4-June 13, 2018 Board of Directors Regular Meeting*

- b. Strategic Planning: Committee met today; Acting Chief Wood and Director Jones were able to meet with Candace from 10 over Studios. Candace is also an instructor from the Station Design Conference attended by Travis Wood and Stephan Mercieca in May. Candace provided a lot of helpful information on the next steps the District should take. Director Jones reported that notice to end the contract with grant writer Nakia Magazine has been sent to Ms. Magazine due to the lack of grants available at this time.
- c. RR/MR: Director Wood noted a correction to the date on the minutes provided; should read June 11, 2018. Captain Lantz reported on the following: Monte Rio training plan, Monte Rio parcel tax, RR/MR joint board meeting request, County wide sales tax proposal, draft operations plan and sample consolidation packet. Next meeting: July 23, 2018 5:30 PM at Russian River Fire.
- d. Fundraising: Committee will be removed at this time; has not met.
- e. Evacuation Planning: Director Weaver reported an email will be sent out reiterating the existence of the committee and as a reminder that evacuation maps are available on the District's website.

## **CLOSED SESSION:**

Director Jones announced the titles of the closed session and the Board entered closed session at 7:31 PM.

- a. Conference with Labor Negotiator pursuant to Government Code Section 54957.6 (a); Agency Designated Representative: Full Board; Employee Organization: Local 3051

## **RETURN FROM CLOSED SESSION:**

The Board returned from closed session at 8:05 PM and reported the following:

- a. Conference with Labor Negotiator pursuant to Government Code Section 54957.6 (a); Agency Designated Representative: Full Board; Employee Organization: Local 3051. Director Jones reported a 3% raise effective July 1, 2018, a 2% raise the following year with a wage re-opener and a Class A uniform for employees with four or more years' service was requested. *On a motion by Director Jackson, seconded by Director Weaver, the Board approved to support all changes suggested. VOTE: 4/0/1 (One vacant seat).* Jason Clopton has scheduled a shop meeting for June 26, 2018 for discussion/approval from the Union members.

*Continued on page 5*



# **RUSSIAN RIVER FIRE PROTECTION DISTRICT**

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

*Page 5-June 13, 2018 Board of Directors Regular Meeting*

**PUBLIC COMMENT:**

None.

**BOARD COMMENT:**

None.

**ADJOURNMENT:**

On a motion by Director Weaver, seconded by Director Jackson, the Board adjourned the meeting at 8:07 PM

/s/ \_\_\_\_\_ Date: \_\_\_\_\_  
Nance Jones, Board President

/s/ \_\_\_\_\_  
Heidi Flowers, Interim Board Clerk



# RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

## BOARD OF DIRECTORS SPECIAL MEETING

Wednesday, June 27, 2018 5:00 p.m.

At the Fire Station ~ 14100 Armstrong Woods Rd., Guerneville

## MINUTES

### CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:

President Jones called the meeting to order at 5:04 p.m.; Director Jones led the pledge of allegiance. Directors present: Jackson, Jones and Weaver. Director Wood was absent due to a scheduled vacation; board has one vacant seat.

### APPROVAL OF AGENDA:

On a motion by Director Jackson, seconded by Director Weaver, the Board moved to approve the Agenda as presented. VOTE: 3/0/2 (One vacant seat; Director Wood absent).

### PUBLIC COMMENT:

None.

### BOARD MEMBER COMMENT:

Director Weaver suggested to forgo the interview questions since candidate Krista Butts was interviewed for the last vacant Director seat; suggested we give her an opportunity to introduce herself.

### DIRECTOR INTERVIEW(S)/APPOINT OF DIRECTOR:

Director Jackson asked candidate Krista Butts two questions; candidate Krista Butts answered both questions. Director Jones asked candidate Krista Butts one question; candidate Krista Butts answered the question. On a motion by Director Weaver, seconded by Director Jackson, the Board moved to appoint Krista Butts VOTE: 3/0/2 (One vacant seat; Director Wood absent). Director Jones administered the oath of office/certificate of appointment and welcomed Director Butts to the Board.

### PUBLIC COMMENT:

None.

### BOARD COMMENT:

None.

### ADJOURNMENT:

On a motion by Director Jackson, seconded by Director Butts, the Board adjourned the meeting at 5:14 PM

*Continued on page 2*





# RUSSIAN RIVER FIRE PROTECTION DISTRICT

P.O. Box 367 — Guerneville, CA 95446 — (707) 869-9089 — FAX: (707) 869-2811

*Page 2-RRFPD Special Meeting June 27, 2018*

/s/ \_\_\_\_\_ Date: \_\_\_\_\_  
Nance Jones, Board President

/s/ \_\_\_\_\_  
Heidi Flowers, Interim Board Clerk

DRAFT

# APPROVAL OF FINANCIAL INFORMATION





Russian River Fire Protection District  
Profit & Loss Budget vs. Actual  
July 2017 through June 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Jul 17 - Jun 18	Budget	\$ Over Budget	% of Budget
85 - Capital Assets																
8560 - Equipment																
8560 A - Homeland Troop TOT Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	104,648.15	0.00	0.00	104,648.15	105,000.00	-351.85	99.86%
8560 B - Heart Monitor	0.00	0.00	0.00	0.00	0.00	34,211.85	0.00	0.00	0.00	0.00	0.00	0.00	-34,211.85	34,000.00	211.85	100.62%
8560 C - Engine Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-33,892.00	23,231.68	-10,360.32	17,770.00	-20,130.32	-58.3%
8560 D - JHI SH-TOT Grant	0.00	9,400.00	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,400.00	13,400.00	0.00	100.0%
8560 E - Equipment-Other	0.00	0.00	0.00	0.00	0.00	1,300.00	11,008.00	0.00	0.00	0.00	0.00	0.00	13,108.00	13,108.00	0.00	100.0%
8560 - Equipment - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,424.45	24,424.45	0.00	0.00	100.0%
Total 8560 - Equipment	0.00	9,400.00	0.00	4,000.00	0.00	35,511.85	11,008.00	0.00	0.00	104,648.15	-33,892.00	47,658.13	179,633.13	183,779.00	-3,645.87	98.01%
Total 85 - Capital Assets	0.00	9,400.00	0.00	4,000.00	0.00	35,511.85	11,008.00	0.00	0.00	104,648.15	-33,892.00	47,658.13	179,633.13	183,779.00	-3,645.87	98.01%
90 - Appropriations for Cont																
9000 - Unanticipated Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 90 - Appropriations for Cont	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expense	286,369.23	197,206.87	187,442.87	209,820.65	238,506.03	188,110.86	205,520.59	169,108.20	166,221.61	208,208.56	159,202.64	135,161.70	2,463,150.43	2,556,190.00	-73,039.57	97.14%
Net Income	-205,944.86	-131,644.81	-114,882.12	-156,644.27	-184,233.21	-723,146.66	-148,513.80	-301,937.17	-155,101.42	89,604.22	129,112.23	-378,687.78	28,463.14	-37,072.00	-4,588.28	78.89%

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07/02/18

**Russian River Fire Protection District**  
**Reconciliation Summary**  
**105 · Bank of the West, Period Ending 06/30/2018**

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	<u>Jun 30, 18</u>
<b>Beginning Balance</b>	1,339,714.91
<b>Cleared Transactions</b>	
Checks and Payments - 45 items	-224,766.27
Deposits and Credits - 4 items	111,130.31
<b>Total Cleared Transactions</b>	<u>-113,635.96</u>
<b>Cleared Balance</b>	<u><b>1,226,078.95</b></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 12 items	-121,526.59
Deposits and Credits - 1 item	118,150.26
<b>Total Uncleared Transactions</b>	<u>-3,376.33</u>
<b>Register Balance as of 06/30/2018</b>	<u><b>1,222,702.62</b></u>
<b>Ending Balance</b>	<u><b>1,222,702.62</b></u>

**Russian River Fire Protection District**  
**Reconciliation Detail**  
**105 - Bank of the West, Period Ending 06/30/2018**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,339,714.91
<b>Cleared Transactions</b>						
<b>Checks and Payments - 45 items</b>						
Bill Pmt -Check	05/15/2018	2149	FDAC EBA	X	-16,558.78	-16,558.78
Bill Pmt -Check	05/15/2018	2159	US Bank Corporate ...	X	-5,186.99	-21,745.77
Bill Pmt -Check	05/15/2018	2161	Wittman Enterprises	X	-4,454.43	-26,200.20
Bill Pmt -Check	05/15/2018	2155	Russian River Local ...	X	-1,920.00	-28,120.20
Bill Pmt -Check	05/15/2018	2143	Blue Shield of CA	X	-307.59	-28,427.79
Bill Pmt -Check	05/15/2018	2152	North Coast Truck I...	X	-275.00	-28,702.79
Bill Pmt -Check	05/15/2018	2141	Amy Strommer	X	-146.00	-28,848.79
Bill Pmt -Check	05/15/2018	2142	Barbara Seymour	X	-117.14	-28,965.93
Bill Pmt -Check	05/15/2018	2151	JR's Auto Care Center	X	-39.96	-29,005.89
Bill Pmt -Check	05/15/2018	2157	Samba Holdings Inc	X	-38.80	-29,044.69
Bill Pmt -Check	05/31/2018	2170	US Bank Corporate ...	X	-10,266.14	-39,310.83
Bill Pmt -Check	05/31/2018	2162	Collins Consulting	X	-1,200.00	-40,510.83
Bill Pmt -Check	05/31/2018	2166	LCW	X	-1,105.00	-41,615.83
Bill Pmt -Check	05/31/2018	2172	P G & E	X	-629.56	-42,245.39
Bill Pmt -Check	05/31/2018	2167	Myers Stevens & To...	X	-330.00	-42,575.39
Bill Pmt -Check	05/31/2018	2164	TIAA Commercial Fi...	X	-207.06	-42,782.45
Bill Pmt -Check	05/31/2018	2165	JR's Auto Care Center	X	-172.37	-42,954.82
Bill Pmt -Check	05/31/2018	2169	Sacramento Metropol...	X	-164.60	-43,119.42
Bill Pmt -Check	05/31/2018	2163	Comcast	X	-106.65	-43,226.07
Bill Pmt -Check	05/31/2018	2168	Russian River Roast...	X	-85.00	-43,311.07
Bill Pmt -Check	05/31/2018	2171	P G & E	X	-18.08	-43,329.15
Check	06/01/2018	EFT	Bank of the West	X	-20.00	-43,349.15
Bill Pmt -Check	06/06/2018	2175	L.N. Curtis & Son	X	-21,818.55	-65,167.70
Bill Pmt -Check	06/06/2018	2174	Jim Longs Power Pr...	X	-1,413.13	-66,580.83
Bill Pmt -Check	06/06/2018	2173	Comcast	X	-405.29	-66,986.12
Bill Pmt -Check	06/07/2018	2178	WEX Bank	X	-1,977.45	-68,963.57
Bill Pmt -Check	06/07/2018	2176	Resolve Insurance S...	X	-1,315.30	-70,278.87
Bill Pmt -Check	06/07/2018	2177	Russian River Roast...	X	-85.00	-70,363.87
Deposit	06/12/2018		Russian River Fire P...	X	-50,350.00	-120,713.87
Bill Pmt -Check	06/19/2018	2188	Stryker Sales Corpo...	X	-24,424.45	-145,138.32
Bill Pmt -Check	06/19/2018	2192	Wittman Enterprises	X	-3,861.24	-148,999.56
Bill Pmt -Check	06/19/2018	2181	L.N. Curtis & Son	X	-748.33	-149,747.89
Bill Pmt -Check	06/19/2018	2193	Zoll	X	-566.80	-150,314.69
Bill Pmt -Check	06/19/2018	2179	Ferrell Gas	X	-369.32	-150,684.01
Bill Pmt -Check	06/19/2018	2184	Myers Stevens & To...	X	-330.00	-151,014.01
Bill Pmt -Check	06/19/2018	2186	Northwest Insurance...	X	-207.00	-151,221.01
Bill Pmt -Check	06/19/2018	2180	Kaiser	X	-115.00	-151,336.01
Bill Pmt -Check	06/19/2018	2189	Sweetwater Springs ...	X	-89.65	-151,425.66
Bill Pmt -Check	06/19/2018	2195	Sweetwater Springs ...	X	-82.55	-151,508.21
Bill Pmt -Check	06/19/2018	2196	Sweetwater Springs ...	X	-72.75	-151,580.96
Bill Pmt -Check	06/19/2018	2190	True Value Hardware	X	-53.74	-151,634.70
Bill Pmt -Check	06/19/2018	2182	Lambert 76 Station	X	-30.57	-151,665.27
Bill Pmt -Check	06/19/2018	2191	Western Exterminat...	X	-8.50	-151,673.77
Deposit	06/26/2018		Russian River Fire P...	X	-73,050.00	-224,723.77
Bill Pmt -Check	06/27/2018	2200	Russian River Roast...	X	-42.50	-224,766.27
<b>Total Checks and Payments</b>					-224,766.27	-224,766.27
<b>Deposits and Credits - 4 items</b>						
Deposit	06/01/2018			X	20.00	20.00
Deposit	06/05/2018			X	62,000.00	62,020.00
Deposit	06/26/2018			X	46,000.00	108,020.00
Deposit	06/28/2018			X	3,110.31	111,130.31
<b>Total Deposits and Credits</b>					111,130.31	111,130.31
<b>Total Cleared Transactions</b>					-113,635.96	-113,635.96
<b>Cleared Balance</b>					-113,635.96	1,226,078.95

**Russian River Fire Protection District**  
**Reconciliation Detail**  
**105 · Bank of the West, Period Ending 06/30/2018**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 12 items</b>						
Bill Pmt -Check	09/08/2015	1074	Santa Rosa Memori...		-214.68	-214.68
General Journal	06/30/2017	AJE1			-115,521.00	-115,735.68
General Journal	06/30/2017	AJE12			-295.00	-116,030.68
Bill Pmt -Check	12/20/2017	1995	Theresa Tognozzi		-20.00	-116,050.68
Bill Pmt -Check	06/19/2018	2187	P G & E		-686.73	-116,737.41
Bill Pmt -Check	06/19/2018	2185	North Coast Truck I...		-260.00	-116,997.41
Bill Pmt -Check	06/19/2018	2183	Mark Haas		-177.67	-117,175.08
Bill Pmt -Check	06/19/2018	2194	P G & E		-17.48	-117,192.56
Bill Pmt -Check	06/27/2018	2198	Cigna		-1,864.80	-119,057.36
Bill Pmt -Check	06/27/2018	2197	Anthony Nash		-509.23	-119,566.59
Bill Pmt -Check	06/27/2018	2199	EMS Personnel Fund		-200.00	-119,766.59
Bill Pmt -Check	06/29/2018	2201	Russian River Local ...		-1,760.00	-121,526.59
Total Checks and Payments					-121,526.59	-121,526.59
<b>Deposits and Credits - 1 item</b>						
General Journal	06/30/2017	AJE11			118,150.26	118,150.26
Total Deposits and Credits					118,150.26	118,150.26
Total Uncleared Transactions					-3,376.33	-3,376.33
Register Balance as of 06/30/2018					-117,012.29	1,222,702.62
<b>Ending Balance</b>					<b>-117,012.29</b>	<b>1,222,702.62</b>



BOW  
037402933

Bank of the West  
RR GEN FUND

USD

As of 2018-06-30

Feed Name: DEPR REPORT



Reconciled H3  
7-2-18

Statement of Account  
June 1, 2018 - June 30, 2018  
Account Number: 037-402933  
Page 1

RUSSIAN RIVER FIRE PROTECT DIST  
PO BOX 367  
GUERNEVILLE CA 95446 0367

For your protection:  
Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers:  
A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

CHOICE BUSINESS CHECKING 037-402933

RUSSIAN RIVER FIRE PROTECT DIST

ACCOUNT SUMMARY		EARNINGS SUMMARY	
Beginning Balance	\$1,339,714.91 ✓	Interest this statement period	\$ .00
3 Credits	108,020.00	Interest credited year-to-date	\$ .00
1 Deposits	3,110.31	Annual percentage yield earned	.00%
3 Withdrawals	-123,420.00	Average monthly balance	\$1,313,230.57
42 Checks	-101,346.27		
Ending Balance	\$1,226,078.95 ✓		

ACCOUNT DETAIL

Credits

Date	Amount	Description	
06/01	\$20.00 ✓	SERVICE CHG RE SERVICE CHG REBATE	
06/05	62,000.00 ✓	VALUED CUSTOMER MONTHLY SERVICE CHARGE REBATE ACCT TRANSF CR REFERENCE # 180605008883 ACCT TRNSF CR SENDING BANK REFERENCE # AT20180605116200	
06/26	46,000.00 ✓	ACCT TRANSF CR REFERENCE # 180626006086 ACCT TRNSF CR SENDING BANK REFERENCE # AT20180626129421	IPOS
3 credits for a total of \$108,020.00			IPOS

Deposits

Date	Amount	Date	Amount
06/28	\$3,110.31 ✓		
1 deposits for a total of \$3,110.31			

Statement of Account  
June 1, 2018 - June 30, 2018  
Account Number: 037-402933  
Page 2

RUSSIAN RIVER FIRE PROTECT DIST  
PO BOX 367

GUERNEVILLE CA 95446 0367

Withdrawals

Date	Amount	Description
06/01	\$20.00	MONTHLY SVC CH MONTHLY SVC CHG
		PREVIOUS PERIOD ACTIVITY RESULTED IN MONTHLY SERVICE CHARGE
06/12	50,350.00	OUTGOING WIRE OUTGOING WIRE REFERENCE # 180612008065 WIRE DEBIT SENDING BANK REFERENCE # WT18061200832472
06/26	73,050.00	OUTGOING WIRE OUTGOING WIRE REFERENCE # 180626006091 WIRE DEBIT SENDING BANK REFERENCE # WT18062600874348

IPOS

IPOS

3 withdrawals for a total of \$123,420.00

Checks Paid

Number	Date Paid	Amount	Number	Date Paid	Amount	Number	Date Paid	Amount
2141	06/01	146.00	2166	06/15	1,105.00	2180	06/25	115.00
2142	06/27	117.14	2167	06/12	330.00	2181	06/27	748.33
2143	06/01	307.59	2168	06/28	85.00	2182	06/26	30.57
2149*	06/14	16,558.78	2169	06/15	164.60	2184*	06/26	330.00
2151*	06/04	39.96	2170	06/18	10,266.14	2186*	06/25	207.00
2152	06/01	275.00	2171	06/20	18.08	2188*	06/25	24,424.45
2155*	06/15	1,920.00	2172	06/20	629.56	2189	06/26	89.65
2157*	06/06	38.80	2173	06/13	405.29	2190	06/25	53.74
2159*	06/15	5,186.99	2174	06/07	1,413.13	2191	06/27	8.50
2161*	06/13	4,454.43	2175	06/14	21,818.55	2192	06/26	3,861.24
2162	06/18	1,200.00	2176	06/13	1,315.30	2193	06/26	566.80
2163	06/12	106.65	2177	06/28	85.00	2195*	06/26	82.55
2164	06/12	207.06	2178	06/22	1,977.45	2196	06/26	72.75
2165	06/15	172.37	2179	06/27	369.32	2200*	06/28	42.50

42 checks for a total of \$101,346.27

\* Break in check number sequence.

Statement of Account  
 June 1, 2018 - June 30, 2018  
 Account Number: 037-402933  
 Page 3

RUSSIAN RIVER FIRE PROTECT DIST  
 PO BOX 367  
 GUERNEVILLE CA 95446 0367

End of Statement

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07/02/18

**Russian River Fire Protection District**  
**Reconciliation Summary**  
**108 · Ambulance Fund, Period Ending 06/30/2018**

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	<u>Jun 30, 18</u>
Beginning Balance	64,881.42
Cleared Transactions	
Checks and Payments - 5 items	-108,267.74
Deposits and Credits - 22 items	64,472.51
Total Cleared Transactions	<u>-43,795.23</u>
Cleared Balance	<u>21,086.19</u>
Register Balance as of 06/30/2018	21,086.19
Ending Balance	21,086.19

**Russian River Fire Protection District**  
**Reconciliation Detail**  
**108 - Ambulance Fund, Period Ending 06/30/2018**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						64,881.42
<b>Cleared Transactions</b>						
<b>Checks and Payments - 5 items</b>						
Deposit	06/05/2018		Russian River Fire P...	X	-62,000.00	-62,000.00
Check	06/06/2018	EFT	Bank of the West	X	-52.74	-62,052.74
Deposit	06/26/2018		Russian River Fire P...	X	-46,000.00	-108,052.74
Check	06/27/2018	EFT	Bank of the West	X	-200.00	-108,252.74
Check	06/27/2018	EFT	Bank of the West	X	-15.00	-108,267.74
<b>Total Checks and Payments</b>					-108,267.74	-108,267.74
<b>Deposits and Credits - 22 items</b>						
Deposit	06/04/2018			X	492.45	492.45
Deposit	06/06/2018			X	10,127.60	10,620.05
Deposit	06/07/2018			X	461.03	11,081.08
Deposit	06/08/2018			X	1,236.27	12,317.35
Deposit	06/08/2018			X	6,155.86	18,473.21
Deposit	06/12/2018			X	118.50	18,591.71
Deposit	06/12/2018			X	933.62	19,525.33
Deposit	06/13/2018			X	4,867.73	24,393.06
Deposit	06/15/2018			X	2,440.82	26,833.88
Deposit	06/15/2018			X	3,418.64	30,252.52
Deposit	06/18/2018			X	1,046.56	31,299.08
Deposit	06/19/2018			X	395.99	31,695.07
Deposit	06/20/2018			X	912.81	32,607.88
Deposit	06/20/2018			X	6,406.89	39,014.77
Deposit	06/22/2018			X	123.80	39,138.57
Deposit	06/22/2018			X	500.32	39,638.89
Deposit	06/22/2018			X	6,141.12	45,780.01
Deposit	06/27/2018			X	2,209.89	47,989.90
Deposit	06/27/2018			X	14,818.43	62,808.33
Deposit	06/29/2018			X	1.70	62,810.03
Deposit	06/29/2018			X	408.70	63,218.73
Deposit	06/29/2018			X	1,253.78	64,472.51
<b>Total Deposits and Credits</b>					64,472.51	64,472.51
<b>Total Cleared Transactions</b>					-43,795.23	-43,795.23
<b>Cleared Balance</b>					-43,795.23	21,086.19
<b>Register Balance as of 06/30/2018</b>					-43,795.23	21,086.19
<b>Ending Balance</b>					-43,795.23	21,086.19

BOW  
037429720

Bank of the West  
RR AMB

USD

As of 2018-06-30

Feed Name: DEPR REPORT



Statement of Account  
June 1, 2018 - June 30, 2018  
Account Number: 037-429720  
Page 1

RUSSIAN RIVER FIRE PROTECT DISTRICT  
AMBULANCE ACCOUNT  
PO BOX 367  
GUERNEVILLE CA 95446 0367

For your protection:  
Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers:  
A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

MONEY MARKET PLUS - BUS 037-429720

RUSSIAN RIVER FIRE PROTECT DISTRICT  
AMBULANCE ACCOUNT

ACCOUNT SUMMARY		EARNINGS SUMMARY	
Beginning Balance	\$64,881.42	Interest this statement period	\$1.70
12 Credits	10,721.27	Interest credited year-to-date	\$11.43
10 Deposits	53,751.24	Annual percentage yield earned	.06%
5 Withdrawals	-108,267.74	Average monthly balance	\$32,746.46
0 Checks	-.00		
Ending Balance	\$21,086.19		

ACCOUNT DETAIL

Credits

Date	Amount	Description			
06/07	\$461.03	ELECTRONIC DEP NORIDIAN N. CA	HCCLAIMPMT 060718 1982604815	CCD	
		TRN*1*892844045*1450173185~			
06/08	1,236.27	ELECTRONIC DEP NORIDIAN N. CA	HCCLAIMPMT 060818 1982604815	CCD	
		TRN*1*892849239*1450173185~			
06/12	118.50	ELECTRONIC DEP ABC PERSCARE	HCCLAIMPMT 061218 CW02257664	CCD	
		TRN*1*CW02257664*1364743512~			
06/12	933.62	ELECTRONIC DEP NORIDIAN N. CA	HCCLAIMPMT 061218 1982604815	CCD	
		TRN*1*892856164*1450173185~			
06/15	3,418.64	ELECTRONIC DEP NORIDIAN N. CA	HCCLAIMPMT 061518 1982604815	CCD	
		TRN*1*892871717*1450173185~			
06/19	395.99	ELECTRONIC DEP NORIDIAN N. CA	HCCLAIMPMT 061918 1982604815	CCD	
		TRN*1*892882623*1450173185~			
06/20	912.81	ELECTRONIC DEP NORIDIAN N. CA	HCCLAIMPMT 062018 1982604815	CCD	

Statement of Account  
June 1, 2018 - June 30, 2018  
Account Number: 037-429720  
Page 2

RUSSIAN RIVER FIRE PROTECT DISTRICT  
AMBULANCE ACCOUNT  
PO BOX 367  
GUERNEVILLE CA 95446 0367

Credits Continued

Date	Amount	Description
06/22	\$123.80	TRN*1*892888026*1450173185~ ELECTRONIC DEP BLUE CROSS CA5C HCCLAIMPMT 062218 3378444411 CCD
06/22	500.32	TRN*1*3378444411*1953760980\ ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 062218 1982604815 CCD
06/27	2,209.89	TRN*1*892898175*1450173185~ ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 062718 1982604815 CCD
06/29	408.70	TRN*1*892913958*1450173185~ ELECTRONIC DEP NORIDIAN N. CA HCCLAIMPMT 062918 1982604815 CCD
06/29	1.70	INTEREST PAID INTEREST PAID

12 credits for a total of \$10,721.27

Deposits

Date	Amount	Date	Amount	Date	Amount
06/04	\$492.45	06/15	\$2,440.82	06/22	\$6,141.12
06/06	10,127.60	06/18	1,046.56	06/27	14,818.43
06/08	6,155.86	06/20	6,406.89	06/29	1,253.78
06/13	4,867.73				

10 deposits for a total of \$53,751.24

Withdrawals

Date	Amount	Description
06/05	\$62,000.00	ACCT TRNSFR DR ACCT TRNSFR DR REFERENCE # 180605008883 ACCT TRNSF DB SENDING BANK REFERENCE # AT20180605116200
06/06	52.74	CHECK PRINTING HARLAND CLARKE CHK ORDERS 060618 0000 PPD
06/26	46,000.00	ACCT TRNSFR DR ACCT TRNSFR DR REFERENCE # 18062606086 ACCT TRNSF DB

Statement of Account  
 June 1, 2018 - June 30, 2018  
 Account Number: 037-429720  
 Page 3

RUSSIAN RIVER FIRE PROTECT DISTRICT  
 AMBULANCE ACCOUNT  
 PO BOX 367  
 GUERNEVILLE CA 95446 0367

Withdrawals Continued

Date	Amount	Description
		SENDING BANK REFERENCE # AT20180626129421 0000
06/27	\$200.00	BANK DEBIT BANK DEBIT RETURN ITEM 00565 LOC# 0000000000
06/27	15.00	DEPOSITED ITEM DEPOSITED ITEM RET RETURN FEE 00565

5 withdrawals for a total of \$108,267.74

End of Statement

Russian River Fire Protection District  
Check Detail  
June 1 - 6, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2173	06/06/2018	Comcast		105 · Bank of the ...		-405.29
Bill		06/06/2018			7320 · Utilities	-24.95	24.95
					6040 · Communicati...	-154.90	154.90
					6040 · Communicati...	-225.44	225.44
TOTAL						-405.29	405.29
Bill Pmt -Check	2174	06/06/2018	Jim Longs Power ...		105 · Bank of the ...		-1,413.13
Bill		06/06/2018			8560 C · Engine Grant	-1,413.13	1,413.13
TOTAL						-1,413.13	1,413.13
Bill Pmt -Check	2175	06/06/2018	L.N. Curtis & Son		105 · Bank of the ...		-21,818.55
Bill		06/06/2018			8560 C · Engine Grant	-21,818.55	21,818.55
TOTAL						-21,818.55	21,818.55

**Russian River Fire Protection District**  
**Check Detail**  
 June 7, 2018

12:04 PM  
 06/07/18

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2176	06/07/2018	Resolve Insurance ...		105 · Bank of the ...	-1,315.30	-1,315.30
Bill		06/07/2018			6666 · Ambulance C...	-1,315.30	1,315.30
TOTAL						-1,315.30	1,315.30
Bill Pmt -Check	2177	06/07/2018	Russian River Roa...		105 · Bank of the ...	-85.00	-85.00
Bill		06/07/2018			6060 · Food	-85.00	85.00
TOTAL						-85.00	85.00
Bill Pmt -Check	2178	06/07/2018	WEX Bank		105 · Bank of the ...	-1,977.45	-1,977.45
Bill		06/07/2018			7201 · Gas/Oil	-1,977.45	1,977.45
TOTAL						-1,977.45	1,977.45



Russian River Fire Protection District  
Check Detail  
June 19, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2179	06/19/2018	Ferrell Gas		105 · Bank of the West		-369.32
Bill		06/19/2018		7320 · Utilities		-369.32	369.32
TOTAL						-369.32	369.32
Bill Pmt -Check	2180	06/19/2018	Kaiser		105 · Bank of the West		-115.00
Bill		06/19/2018		6654 · Medical Exams		-115.00	115.00
TOTAL						-115.00	115.00
Bill Pmt -Check	2181	06/19/2018	L.N. Curtis & Son		105 · Bank of the West		-748.33
Bill		06/19/2018		6022 · Safety Clothing		-748.33	748.33
TOTAL						-748.33	748.33
Bill Pmt -Check	2182	06/19/2018	Lambert 76 Station		105 · Bank of the West		-30.57
Bill		06/19/2018		7201 · Gas/Oil		-30.57	30.57
TOTAL						-30.57	30.57
Bill Pmt -Check	2183	06/19/2018	Mark Haas		105 · Bank of the West		-177.67
Bill		06/19/2018		7300 · Transportation/Travel		-177.67	177.67
TOTAL						-177.67	177.67
Bill Pmt -Check	2184	06/19/2018	Myers Stevens & Toohey		105 · Bank of the West		-330.00
Bill		06/19/2018		5931 · Disability Insurance-LOC BDS		-330.00	330.00
TOTAL						-330.00	330.00
Bill Pmt -Check	2185	06/19/2018	North Coast Truck Inspections		105 · Bank of the West		-260.00
Bill		06/19/2018		6140 · Maintenance Equipment		-260.00	260.00
TOTAL						-260.00	260.00
Bill Pmt -Check	2186	06/19/2018	Northwest Insurance Agency Inc.		105 · Bank of the West		-207.00

## Russian River Fire Protection District Check Detail June 19, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill		06/19/2018			6100 · Insurance	-207.00	207.00
TOTAL						-207.00	207.00
Bill Pmt -Check	2187	06/19/2018	P G & E		105 · Bank of the West	-686.73	-686.73
Bill		06/19/2018			7320 · Utilities	-686.73	686.73
TOTAL						-686.73	686.73
Bill Pmt -Check	2188	06/19/2018	Stryker Sales Corporation		105 · Bank of the West	-24,424.45	-24,424.45
Bill		06/19/2018			8560 · Equipment	-24,424.45	24,424.45
TOTAL						-24,424.45	24,424.45
Bill Pmt -Check	2189	06/19/2018	Sweetwater Springs Water Dist		105 · Bank of the West	-89.65	-89.65
Bill		06/19/2018			7320 · Utilities	-89.65	89.65
TOTAL						-89.65	89.65
Bill Pmt -Check	2190	06/19/2018	True Value Hardware		105 · Bank of the West	-53.74	-53.74
Bill		06/19/2018			6261 · Medical Supplies	-11.95	11.95
					6180 · Maint-Bldgs/Imp	-12.14	12.14
					6080 · Household Expense	-20.90	20.90
					6080 · Household Expense	-8.75	8.75
TOTAL						-53.74	53.74
Bill Pmt -Check	2191	06/19/2018	Western Exterminator Company		105 · Bank of the West	-8.50	-8.50
Bill		06/19/2018			6500 · Professional/Special Services	-8.50	8.50
TOTAL						-8.50	8.50
Bill Pmt -Check	2192	06/19/2018	Wittman Enterprises		105 · Bank of the West	-3,861.24	-3,861.24
Bill		06/19/2018			6666 · Ambulance Charges	-3,861.24	3,861.24
TOTAL						-3,861.24	3,861.24
Bill Pmt -Check	2193	06/19/2018	Zoll		105 · Bank of the West	-566.80	-566.80

Russian River Fire Protection District  
Check Detail  
June 19, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill		06/19/2018			6457 · Computer Charges	-566.80	566.80
TOTAL						-566.80	566.80
Bill Pmt -Check	2194	06/19/2018	P G & E		105 · Bank of the West	-17.48	-17.48
Bill		06/19/2018			7320 · Utilities	-17.48	17.48
TOTAL						-17.48	17.48
Bill Pmt -Check	2195	06/19/2018	Sweetwater Springs Water Dist		105 · Bank of the West	-82.55	-82.55
Bill		06/19/2018			7320 · Utilities	-82.55	82.55
TOTAL						-82.55	82.55
Bill Pmt -Check	2196	06/19/2018	Sweetwater Springs Water Dist		105 · Bank of the West	-72.75	-72.75
Bill		06/19/2018			7320 · Utilities	-72.75	72.75
TOTAL						-72.75	72.75

Russian River Fire Protection District  
Check Detail  
June 27, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2197	06/27/2018	Anthony Nash		105 · Bank of the ...		-509.23
Bill		06/27/2018			7120 · Training in-S...	-509.23	509.23
TOTAL						-509.23	509.23
Bill Pmt -Check	2198	06/27/2018	Cigna		105 · Bank of the ...		-1,864.80
Bill		06/27/2018			7051 · Refunds	-1,864.80	1,864.80
TOTAL						-1,864.80	1,864.80
Bill Pmt -Check	2199	06/27/2018	EMS Personnel Fund		105 · Bank of the ...		-200.00
Bill		06/27/2018			7120 · Training in-S...	-200.00	200.00
TOTAL						-200.00	200.00
Bill Pmt -Check	2200	06/27/2018	Russian River Roa...		105 · Bank of the ...		-42.50
Bill		06/27/2018			6060 · Food	-42.50	42.50
TOTAL						-42.50	42.50

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06/28/18

Russian River Fire Protection District  
Check Detail  
June 28 - 29, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2201	06/29/2018	Russian River Loc...		105 · Bank of the ...	-1,760.00	-1,760.00
Bill		06/29/2018			5910 · Perm Positio...	-1,760.00	1,760.00
TOTAL						-1,760.00	1,760.00

**YEAR TO DATE REVENUE REPORT  
FOR  
RUSSIAN RIVER**

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	COLLECTION ADJ	NET PAYMENTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JUNE '17	\$ 201,599.00	\$ 62,293.12	\$ 47,001.57	\$ -	\$ 92,304.31	\$ 73,168.55	\$ 16.07	\$ 2,769.84	\$ 70,382.64	\$ 31,551.31	\$ (1,166.82)	\$ 416,388.57
JULY '17	\$ 231,939.50	\$ 64,036.26	\$ 26,842.86	\$ 2,250.94	\$ 138,809.44	\$ 62,409.69	\$ -	\$ 100.00	\$ 62,309.69	\$ 20,870.91	\$ -	\$ 472,017.41
AUGUST '17	\$ 189,570.75	\$ 66,982.44	\$ 44,231.41	\$ 8,640.41	\$ 69,716.49	\$ 64,550.26	\$ 4,113.29	\$ 119.33	\$ 60,317.64	\$ 16,268.36	\$ -	\$ 465,147.90
SEPTEMBER '17	\$ 199,142.00	\$ 55,637.76	\$ 54,322.40	\$ 1,439.60	\$ 87,742.24	\$ 64,929.15	\$ -	\$ -	\$ 64,929.15	\$ 9,967.21	\$ -	\$ 477,993.78
OCTOBER '17	\$ 193,129.00	\$ 99,430.71	\$ 21,821.35	\$ 1,751.72	\$ 70,125.22	\$ 53,628.33	\$ 115.83	\$ 79.00	\$ 53,433.50	\$ 13,625.53	\$ 71.64	\$ 481,131.61
NOVEMBER '17	\$ 136,706.45	\$ 52,054.89	\$ 48,273.68	\$ 1,809.81	\$ 34,568.07	\$ 76,289.48	\$ 9,586.97	\$ -	\$ 66,702.51	\$ -	\$ (178.80)	\$ 448,818.37
DECEMBER '17	\$ 214,016.25	\$ 89,238.36	\$ 32,478.73	\$ 3,955.41	\$ 88,343.75	\$ 46,561.95	\$ 2,325.26	\$ 4,206.50	\$ 40,030.19	\$ 53,809.75	\$ (2,809.15)	\$ 440,513.03
JANUARY '18	\$ 211,355.15	\$ 84,276.65	\$ 56,630.57	\$ 4,016.60	\$ 66,431.33	\$ 68,403.16	\$ -	\$ -	\$ 68,403.16	\$ 6,929.00	\$ 0.48	\$ 431,612.68
FEBRUARY '18	\$ 198,577.00	\$ 64,361.87	\$ 66,678.79	\$ -	\$ 67,536.34	\$ 59,620.53	\$ 200.00	\$ -	\$ 59,420.53	\$ 2,606.95	\$ -	\$ 437,121.54
MARCH '18	\$ 196,190.25	\$ 81,171.15	\$ 48,512.84	\$ 50.00	\$ 66,456.26	\$ 30,989.52	\$ -	\$ -	\$ 30,989.52	\$ 4,048.37	\$ -	\$ 468,539.91
APRIL '18	\$ 172,553.50	\$ 83,758.50	\$ 31,114.88	\$ 2,467.44	\$ 55,212.68	\$ 69,054.17	\$ -	\$ 524.50	\$ 68,529.67	\$ 14,706.44	\$ (7.47)	\$ 440,509.01
MAY '18	\$ 225,102.85	\$ 75,716.46	\$ 63,667.01	\$ 9,212.77	\$ 76,506.61	\$ 63,214.82	\$ 1,066.70	\$ 2,744.50	\$ 59,403.62	\$ 25,132.41	\$ (2,380.79)	\$ 430,098.80
<b>YEAR TO DATE TOTALS</b>	<b>\$ 2,369,881.70</b>	<b>\$ 878,958.17</b>	<b>\$ 541,576.09</b>	<b>\$ 35,594.70</b>	<b>\$ 913,752.74</b>	<b>\$ 732,819.61</b>	<b>\$ 17,424.12</b>	<b>\$ 10,543.67</b>	<b>\$ 704,851.82</b>	<b>\$ 199,516.24</b>	<b>\$ (6,470.91)</b>	
<b>YTD PERCENTAGE OF REVENUE</b>		<b>37.09%</b>	<b>22.85%</b>	<b>1.50%</b>	<b>38.56%</b>	<b>30.92%</b>	<b>0.74%</b>	<b>0.44%</b>	<b>29.74%</b>	<b>8.42%</b>	<b>-0.27%</b>	
<b>YTD PERCENTAGE OF NET REVENUE</b>												
Average Charges per month	\$ 197,490.14											
Average Payments per month	\$ 61,068.30								77.14%			

Russian River Fire Department Fiscal Year 2017-2018

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	COLLECTION ADJ	NET PAYMENTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JULY '17	\$ 231,939.50	\$ 64,036.26	\$ 26,842.86	\$ 2,250.94	\$ 138,809.44	\$ 62,409.69	\$ -	\$ 100.00	\$ 62,309.69	\$ 20,870.91	\$ -	\$ 472,017.41
AUGUST '17	\$ 189,570.75	\$ 66,982.44	\$ 44,231.41	\$ 8,640.41	\$ 69,716.49	\$ 64,550.26	\$ 4,113.29	\$ 119.33	\$ 60,317.64	\$ 16,268.36	\$ -	\$ 465,147.90
SEPTEMBER '17	\$ 199,142.00	\$ 55,637.76	\$ 54,322.40	\$ 1,439.60	\$ 87,742.24	\$ 64,929.15	\$ -	\$ -	\$ 64,929.15	\$ 9,967.21	\$ -	\$ 477,993.78
OCTOBER '17	\$ 193,129.00	\$ 99,430.71	\$ 21,821.35	\$ 1,751.72	\$ 70,125.22	\$ 53,628.33	\$ 115.83	\$ 79.00	\$ 53,433.50	\$ 13,625.53	\$ 71.64	\$ 481,131.61
NOVEMBER '17	\$ 136,706.45	\$ 52,054.89	\$ 48,273.68	\$ 1,809.81	\$ 34,568.07	\$ 76,289.48	\$ 9,586.97	\$ -	\$ 66,702.51	\$ -	\$ (178.80)	\$ 448,818.37
DECEMBER '17	\$ 214,016.25	\$ 89,238.36	\$ 32,478.73	\$ 3,955.41	\$ 88,343.75	\$ 46,561.95	\$ 2,325.26	\$ 4,206.50	\$ 40,030.19	\$ 53,809.75	\$ (2,809.15)	\$ 440,513.03
JANUARY '18	\$ 211,355.15	\$ 84,276.65	\$ 56,630.57	\$ 4,016.60	\$ 66,431.33	\$ 68,403.16	\$ -	\$ -	\$ 68,403.16	\$ 6,929.00	\$ 0.48	\$ 431,612.68
FEBRUARY '18	\$ 198,577.00	\$ 64,361.87	\$ 66,678.79	\$ -	\$ 67,536.34	\$ 59,620.53	\$ 200.00	\$ -	\$ 59,420.53	\$ 2,606.95	\$ -	\$ 437,121.54
MARCH '18	\$ 196,190.25	\$ 81,171.15	\$ 48,512.84	\$ 50.00	\$ 66,456.26	\$ 30,989.52	\$ -	\$ -	\$ 30,989.52	\$ 4,048.37	\$ -	\$ 468,539.91
APRIL '18	\$ 172,553.50	\$ 83,758.50	\$ 31,114.88	\$ 2,467.44	\$ 55,212.68	\$ 69,054.17	\$ -	\$ 524.50	\$ 68,529.67	\$ 14,706.44	\$ (7.47)	\$ 440,509.01
MAY '18	\$ 225,102.85	\$ 75,716.46	\$ 63,667.01	\$ 9,212.77	\$ 76,506.61	\$ 63,214.82	\$ 1,066.70	\$ 2,744.50	\$ 59,403.62	\$ 25,132.41	\$ (2,380.79)	\$ 430,098.80
JUNE '18					\$ -				\$ -			
YEAR TO DATE TOTALS	\$ 2,168,282.70	\$ 816,665.05	\$ 494,574.52	\$ 35,594.70	\$ 821,448.43	\$ 659,651.06	\$ 17,408.05	\$ 7,773.83	\$ 634,469.18	\$ 167,964.93	\$ (5,304.09)	
YTD PERCENTAGE OF REVENUE		37.66%	22.81%	1.64%	37.88%	30.42%	0.80%	0.36%	29.26%	7.75%	-0.24%	
YTD PERCENTAGE OF NET REVENUE									77.24%			

**Management Summary Report**  
**Monthly and Fiscal Year to Date**  
**Russian River Fire Dept.**  
**May 2018**

Financial Class	Number of Accounts	Percent of Total	Year to Date Total Accts.	Percent of Total YTD	Charges	Percent of Total	Year to Date Total Charges	Percent of Total YTD	Payments	Percent of Total	Year to Date Payments	Percent of Total YTD
Medicare	29	28.16%	255	0.00%	\$71,970.25	31.97%	\$619,414.75	0.00%	\$11,646.02	18.42%	\$111,071.60	16.84%
Medicare HMO	2	1.94%	31	0.00%	\$5,376.50	2.39%	\$68,220.00	0.00%	\$1,640.36	2.59%	\$12,796.84	1.94%
Medi-Cal	1	0.97%	8	0.00%	\$200.00	0.09%	\$16,647.00	0.00%	\$653.44	1.03%	\$3,015.37	0.46%
Medi-Cal HMO	14	13.59%	174	0.00%	\$33,319.00	14.80%	\$388,566.00	0.00%	\$4,104.85	6.49%	\$26,790.19	4.06%
Insurance	8	7.77%	93	0.00%	\$21,758.50	9.67%	\$222,518.50	0.00%	\$22,796.54	36.06%	\$206,277.52	31.27%
Private Pay	25	24.27%	285	0.00%	\$36,494.00	16.21%	\$427,563.50	0.00%	\$4,864.64	7.70%	\$65,530.07	9.93%
Kaiser	8	7.77%	58	0.00%	\$18,169.50	8.07%	\$146,544.00	0.00%	\$12,639.02	19.99%	\$185,924.80	28.19%
Kaiser MCARE	13	12.62%	109	0.00%	\$30,692.50	13.63%	\$266,009.25	0.00%	\$4,869.95	7.70%	\$46,959.85	7.12%
Kaiser MCAL	3	2.91%	3	0.00%	\$7,023.50	3.12%	\$7,023.50	0.00%	\$0.00	0.00%	\$1,284.82	0.19%
Other	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Prior Sales					\$99.10	0.04%	\$5,776.20	100.00%				
Sub Total	103	100.00%	1016	0.00%	\$225,102.85	100.00%	\$2,168,282.70	100.00%	\$63,214.82	100.00%	\$659,651.06	100.00%
Dry Runs	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Total	103	100.00%	0	0.00%	\$225,102.85	100.00%	\$0.00	100.00%	\$63,214.82	100.00%	\$659,651.06	100.00%



# RIO NIDO STATION-RENTAL AGENCY INFORMATION

# REPORT FROM COMMITTEES